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**Executive Course on Science, Technology and**

**Innovation Policy Evaluation**

**COURSE REGISTRATION FORM**

The course will take place on September 27-29, 2021 at 12PM-4PM (BST), including a short break. The course fee is 500€. Electronic Course Certificate will be provided.

**I wish to register for the above course, to be held virtually.** (Please print clearly)

**PERSONAL DETAILS:**

|  |  |  |  |
| --- | --- | --- | --- |
| Surname: |  | | |
| First name: |  | Title: |  |
| Job Title: |  | | |
| Organisation/Company: |  | | |
| Mailing address: |  | | |
| Country: |  | | |
| E-mail (please print): |  | | |
| I consent to my email address being shared with course participants and teaching staff. (Delete as appropriate): | | | Yes or No |

**LEVEL OF EXPERIENCE:**

|  |  |
| --- | --- |
| **What level of experience do you have with the course topic?** | **Beginner** or **low-level** or **high-level** experience. (Delete as appropriate) |
| **Please provide any additional comments here:** | |

**METHOD OF PAYMENT:**

(Please indicate your preferred method of payment)

|  |  |
| --- | --- |
| **E-Store** | Online payment via The University of Manchester E-Store (this will be set up closer to the start of the course). |
| **Invoice** | If an invoice is required and you have not been invoiced previously either a personal or a company credit form application will need to be completed. |
| **Bank Transfer** | Bank details and a reference will be provided by The University of Manchester in order to make the transfer and a receipt will be issued if requested. |
| **ADDITIONAL INFORMATION:**  Please be aware course staff will record their presentations, these will be available to download afterwards via a Dropbox link. They will not record Q/As or the practical group sessions. Course recordings are intended for participants only and should not be shared more broadly.  **Cancellation Policy:**  Applications are transferable to another individual at any time.  Cancelled applications must be made in writing, by email to [Deborah.cox@manchester.ac.uk](mailto:Deborah.cox@manchester.ac.uk). A refund will be provided minus €25 EUR to cover administration costs incurred.  We reserve the right to postpone or cancel the course if fewer than twelve people have confirmed applications one week before the course is scheduled to take place.  In the event of the organizer cancelling the course, full refunds will be made to confirmed participants.  **Please send your completed form via Email to:**  Deborah Cox  Institute Manager  [Deborah.Cox@manchester.ac.uk](mailto:Deborah.Cox@manchester.ac.uk)  Holly Crossley  Administrative Assistant  [Holly.Crossley@Manchester.ac.uk](mailto:Holly.Crossley@Manchester.ac.uk) | |