An exam preparation checklist adapted from test checklist by Dr Richard M. Felder, North Carolina State University

INDEPENDENT STUDY

1. Did you make a serious effort to understand the text? (JUST HUNTING OUT WORKED OUT EXAMPLES DOESN’T COUNT)
2. Did you work with peers on assignments or problems?
3. Did you attempt to outline every problem solution before working with peers?
4. Did you participate actively in group discussions on assignments?
5. Did you consult with the lecturer when you were having trouble with something?
6. Did you understand all assignment problem solutions?
7. Did you ask for explanations of those solutions that weren’t clear to you?

EXAM PREPARATION

8. If you have a study guide or past paper, did you go through it, checking that you could do everything in it?
9. Did you outline lots of problems solutions quickly without spending time on calculations?
10. Did you go over the study guide or paper with peers and quiz one another?
11. If there were review sessions did you attend and ask about anything you were unsure about?
12. Did you get a reasonable night’s sleep before the exam? (if you answer no to this then the previous 11 answers may not matter).

Score ‘No’ to two or more questions signals that you should seriously consider making changes to how you prepare for the next test, i.e. doing everything possible to answer yes to all 12 questions.