

# Q-STEP SUMMER INTERNSHIPS 2021

## DfE - Analysis, reporting and dissemination of findings from the Study of Early Education and Development (SEED)

### Organisation and Team

Department for Education: Early Years Analysis and Research

Piccadilly Gate, Store Street, Manchester, M1 2WD.

### Selection Method

Written CV & cover letter followed by an interview

### Application Criteria

#### Essential:

- Data-set manipulation skills
- Data analysis skills and experience with quantitative datasets
- Microsoft Office skills
- Excellent communication skills
- Ability to summarise and present complex data and analysis

#### Desirable:

- Experience of using/ working with SPSS.
- Experience of working with survey datasets.

#### Keywords

Early Years, Childcare, Policy, COVID-19, Home Learning Environment, Disadvantage, Education.

#### Practical Considerations

We are looking for a full-time placement student but would be open to more flexible working hours. Please state in the application whether you would be able to take up a full-time position.

8 week internship.

### Project Outline

Analysis, reporting and dissemination of findings from the Study of Early Education and Development (SEED)- a study tracking the factors influencing the educational and child development outcomes of 6,000 children.

### Supporting Information

We are looking for a full-time placement student but would be open to more flexible working hours. Please state in the application whether you would be able to take up a full-time position.

### Issues of data confidentiality / IPR

The successful student will be working with survey datasets related to the SEED project. They will be working with and presenting unpublished findings (with the eventual aim of being published) so there will be sensitivities to consider throughout this project. The Line Manager will provide guidance and support on working with official materials.

### Training and Support

The Line Manager will provide some initial training for the placement student including an introduction to the data source, introduction to the Department and Civil Service, and analytical software on the job training (if required). Ongoing support for the project will be provided by the Line Manager and the wider team. The placement student will be working directly with the Civil Service Analytical professions but will also gain valuable experience of the policy interface.