Changes to the Change of Circumstances Policy for Postgraduate Research Students - Feb 2021

Section 10.2 has been updated in line with UKRI terms and conditions to state that the programme end date for PGRs taking Paternity Leave should be extended by the 14 day period (dependent on the terms and conditions of the funder).

10.2 Absence for Paternity Leave Allowance

- a. A total of 14 days (including weekends and public holidays) paternity leave may be taken at any time during a partner's pregnancy or within three months following birth. Paternity leave will not be considered as a mitigating circumstance and the student will not therefore be able to apply for an interruption or extension during a period of paternity leave. The programme end date_will_may not therefore be extended by this period of time_dependent on the terms and conditions of your funder.
- b. In the case of adoption leave, a total of 14 days (including weekends and public holidays) leave may be taken to support the primary carer at any time from the date of the child's placement.
- b.d. However, pPaternity leave must cannot start before and must be completed within 56 days (including weekends and public holidays) of the child's birth / placement.
- c.e. The 14 days of paternity leave must be taken in one block.
- d.f. Where policies exist, sponsored students must follow the paternity leave policy of their sponsor. The University's Directorate of Human Resources policy on paternity leave should be followed by students who are members of staff of the University of Manchester.
- e.g. A <u>formal extension</u> request for paternity leave <u>does is</u> not require<u>d</u> formal approval from the School/Faculty or a formal interruption, but students must inform their supervisor/s or member of their supervisory team and the appropriate School or Faculty graduate office before taking paternity leave.
- f. A student may apply for a period of interruption for the purpose of paternity/shared parental leave. Further information on the allowance and how to apply can be found in the *Interruptions Procedure for Postgraduate Research Students*.