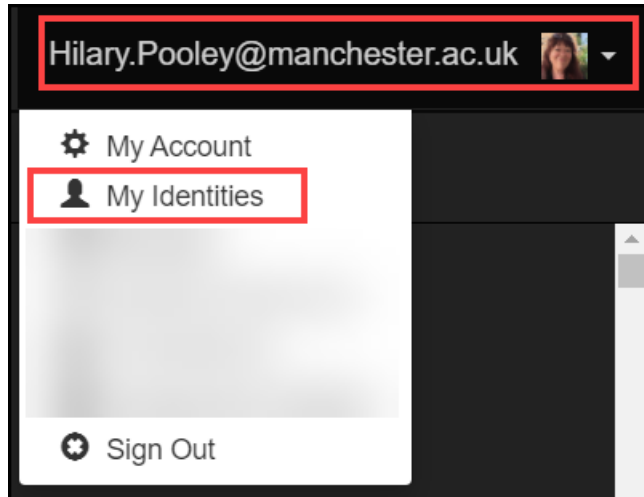


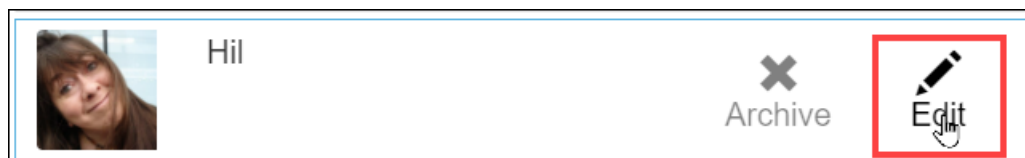
## How to Add/Amend Profile Picture (Identity) in VoiceThread

To add or amend a profile picture in your VoiceThread account:

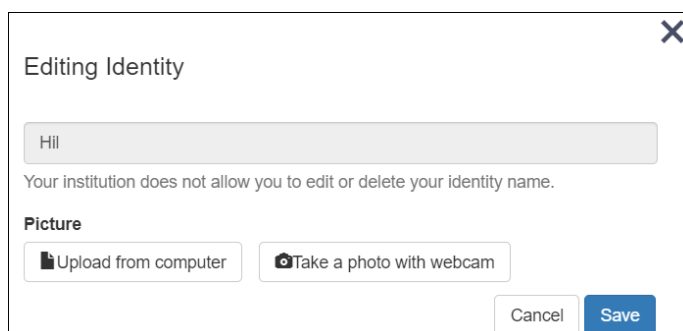
1. Go to VoiceThread Home via **any VoiceThread link** in your Blackboard course.
2. In the top-right corner of the VoiceThread Home page, **click on your email address** and select **My Identities** from the dropdown list.



3. You will see your current identity. (This will be your initials if you have never uploaded a photo.)
4. Hover your mouse over the tile and you will see an Edit (pencil) option. **Click the pencil** to view the Editing Identity screen.



5. From the Editing Identity screen, you can upload a photo or use your webcam to take a photo.



- Once you have selected your photo, the file will be listed on the screen.

Editing Identity

Hil

Your institution does not allow you to edit or delete your identity name.

Picture

Image selected:HILARY.jpg

Upload from computer Take a photo with webcam

Cancel Save

- Press **Save**.
- Your updated identity will be displayed.

My Identities

My Identities Archived

Hil

Done +

- Press **Done** to confirm your new profile picture (Identity).