

## **Extracts from our founding documents pertaining to School Boards:**

### **Statute XV**

#### **The Faculties and Schools**

2. The number and designation of the Schools established within each Faculty shall be determined from time to time by the Board on the recommendation of the Senate. Further arrangements for Schools, including the constitution and powers of School Boards, shall be prescribed by Ordinance and shall include the power to discuss and declare an opinion on any matter relating to or impinging on the work of the School and to report such opinion to the Head of School, the Dean of Faculty, the Senate and/or the Board through the Registrar, Secretary and Chief Operating Officer. Each of the above shall have the duty to consider and report on any such opinion.

### **Ordinance XII**

#### **The Schools**

5. For each School established as aforementioned, a School Board shall be constituted by Ordinance in such a way that its membership includes;

(a) every member of the School who holds a full-time or part-time academic post in the University extending over a period exceeding one year;

(b) such other members or category of members (or representatives thereof) of the University as the Board may appoint on the nomination of the School Board concerned, and in accordance with guidance issued by the Board from time to time.

The Head of School shall be responsible for ensuring that the School Board meets at least three times annually, that its business is properly recorded and that due consideration is given to the views and advice offered by it.

The Head of School shall also be responsible for ensuring that action is taken to elect a Chair of the School Board from the academic membership of the School and that the views of the Dean of the relevant Faculty are communicated to the School Board as part of that process. Arrangements for the designation of the Secretary of a School Board shall be made by the Head of Administration in the School concerned

6. The powers of a School Board shall include the power to discuss and declare an opinion on any matter relating to or impinging on the work of the School and to report such opinion to:

(a) the Head of the School;

(b) the Dean of the Faculty;

(c) the Senate and/or the Board through the Registrar and Secretary;

each of whose duty it shall be, as appropriate, to consider and report on any such opinion.

7. A School Board shall also have the power to consider and advise the Head of School on:

(a) the research profile and activities of the School;

- (b) the content and operation of the programmes of study assigned in whole or in part to the School including the regulatory framework pertaining thereto;
  - (c) the recruitment, selection, admission, welfare, academic progress and conduct of the students with whom it is concerned;
  - (d) the allocation and management of the physical and financial resources assigned to the School;
  - (e) the allocation of duties and arrangements for leave of absence, amongst the academic and research staff assigned to the School;
  - (f) the allocation of duties amongst the academic-related and other staff assigned to the School;
  - (g) the strategic development of the School.
- and to advise the Dean of the Faculty on the appointment of the Head of School.

8. A meeting of the School Board may be called by its Chair and shall be called on the requisition in writing to the Chair by at least one quarter of the membership. Each School Board shall determine its own *modus operandi*.