

Step One

Person taking consent posts the remote recruitment study material to potential study participant/parent.

Document
BCRD Remote Recruitment (v1 01/07/2020)
Information Sheet*
Consent Form (3 blank copies)*
Transparency Information Sheet

*Please send the relevant Information Sheet / Consent form dependent on the age of the participant.

If preferred, this can be sent via email (Paste the text from the BCRD Remote Recruitment Document in to an email, with the other documents included as attachments).

Top Tips!

1. If you need stamps for postage, contact the team and we can send you some.

2. There is also an outreach consent process for re-registering people already on the study – contact us for this on the address below.

Contact us with any questions at
Praksha.jariwala@manchester.ac.uk or
katy.mowbray@manchester.ac.uk

Step Two

Person taking consent phones the potential participant / parent to explain the study and answer any questions.



(ideally allow at least 24 hours before the phone call, to allow them to consider the information)

Step Three

Study participant / parent signs the three copies of the consent form and posts it back to the hospital.

Providing an electronic signature by means such as a scan of a signed consent form to return via secure email) can be used if preferred.



Step Five

Study participant can now be registered with the study. Please contact the team if you are unsure how to do this.

Step Four

Person taking consent countersigns the consent forms. If signature was provided electronically, a site file note should be written to document this, which should be stored with the consent form at site for audit purposes (or a short note can be made on the consent form to record this, if preferred). A copy of the fully signed consent form is posted to the participant. A copy should also be sent to the study team and a copy put in the patient's notes.

