

## **Strategic Change Executive Group**

### **Terms of Reference**

The overall purpose of the Strategic Change Executive Group is to oversee the delivery of the strategic change portfolio (the single, holistic plan of the strategic projects which underpin the new 5 year Strategic Plan for the University). The Strategic Change Executive Group reports to the Planning and Resources Committee (PRC) and has a cross-relationship with the Capital Planning Sub-Committee.

- To actively govern and assure the scope of the strategic change portfolio to ensure it is delivering the highest priority projects that will deliver our University Vision and Strategic Plan.
- To oversee the affordability and benefits of the portfolio, and assess any threats or opportunities in that regard, including demands for new projects driven by external events, and to hold sponsors to account for benefit delivery.
- To oversee the integrated delivery plan for the strategic portfolio to manage critical dependencies and overall scheduling (including scheduling relative to external events) as “one plan”.
- To challenge projects and programmes within the portfolio to provide assurance regarding their scope, delivery, benefits and wider portfolio impacts.
- To approve the release of funding for programmes and projects within the portfolio at specific points in their lifecycle, to include approval of all projects above £250k in value (capital or revenue).
- To oversee the deployment of scarce shared resources at the strategic level.
- To reconfirm the strategic change portfolio priorities as part of an annual review linked to the University planning process.
- To agree the approach to devolved decision making to the relevant areas, including delegated authorities to appropriate programme or project sponsors.
- To improve the visibility and understanding of all strategic projects across the University.

### **Reporting**

- Regular reporting to PRC and sharing of information with Finance Sub-Committee and Capital Planning Sub-Committee

### **Frequency of Meetings**

- The executive group will meet every other month.