



# Cleaning 'Touch Points'

*Keeping campus COVID-secure together*

## TAKING CARE OF EACH OTHER

Helping each other to clean **Touch Points** is a key risk control to prevent the spread of COVID-19 along with good hand hygiene, social distancing, ventilation.

## WHAT ARE 'TOUCH POINTS'?

**Touch Points** are surfaces or items which are handled or touched regularly. **Touch Point** cleaning helps to reduce the spread of COVID-19 so it's important to clean using the anti-viral wipes or cleaning products provided.



Door Handles



Photocopiers



Work Surfaces



Keyboards



Seating



Light Switches

## TOUCH POINT CLEANING

We all have responsibilities for the safety of ourselves and others. Long acting anti-viral wipes are provided to clean **Touch Points**.

### Estates Staff

**Thorough Cleaning** using anti-viral products of **Touch Points** in office areas e.g. door handles, light switches (excluding workstations), teaching rooms, libraries, lift buttons, toilets, kitchens (if normally cleaned by Estates), communal door handles or push plates and stair handrails.

### Local Staff

**Periodic Cleaning** using anti-viral wipes of work equipment, workstations and window openers, teaching space IT/lecterns, rest areas, stores, laboratories, receptions, kitchen surfaces/appliance handles, vehicle controls.

### Students

**Periodic Cleaning** of shared IT equipment using anti-virus wipes provided before and after use, e.g. study spaces, IT clusters.

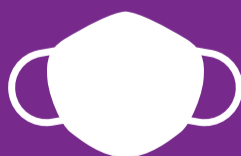
**Antiviral cleaning** – specialist cleaning products providing long-acting protection against coronavirus

**PLEASE DISPOSE OF WIPES IN THE GENERAL WASTE GREY BINS**

**HANDS**



**FACE**



**SPACE**



**FRESH AIR**