

Creating accessible videos

1. Script

Always work from and provide a script for your video. This will make providing transcripts / closed captions easier and will remind you to include any necessary audio description.

2. Closed captions and transcripts

Ensure that videos or audio content are accessible to all by providing closed captions for videos and audio content and providing a transcript. (Please note that live video less than 14 days old is exempt.) Your faculty Learning Technologists can help with closed captions and transcripts.

3. Audio description

Generate audio descriptions for visual information not fully described in the audio tracks of pre-recorded videos. Plan and write your scripts in an accessible way from the start by incorporating descriptions of visual elements such as graphs, charts and diagrams. This will avoid or reduce the significant effort and cost of preparing separate audio descriptions later.

4. PowerPoints

If you are using a PowerPoint in your video ensure the PowerPoint can be provided alongside the video and is fully accessible (see [Instructions on making accessible PowerPoints](#)).

5. Flashing and patterns

Does your video/image/animation contain flashing lights; bold, regular patterns; or regular moving patterns?

These patterns can cause seizures, so you should avoid them. If they are essential or unavoidable, then you should add a disclaimer.

6. Clothing

Also consider what you are wearing when filming your video/lecture - avoid clothing with fine stripes/spots/patterns as this can cause an uncomfortable visual effect.

7. Webinars

For advice on making webinars accessible please read [Making your webinar accessible](#).