Using Publish to view your personalised timetable

Publish is the University's preferred method for students and staff to view their timetable. Your Publish timetable will include all teaching activities you are attached to in Syllabus+, the University timetabling system, as well any non-teaching activity your School/Faculty has attached you to and any bookings you have made in Resource Booker.

Accessing Publish

Publish can be accessed via any web browser on a computer or mobile device. Enter https://timetables.manchester.ac.uk/ in the address bar to access the Publish landing page:
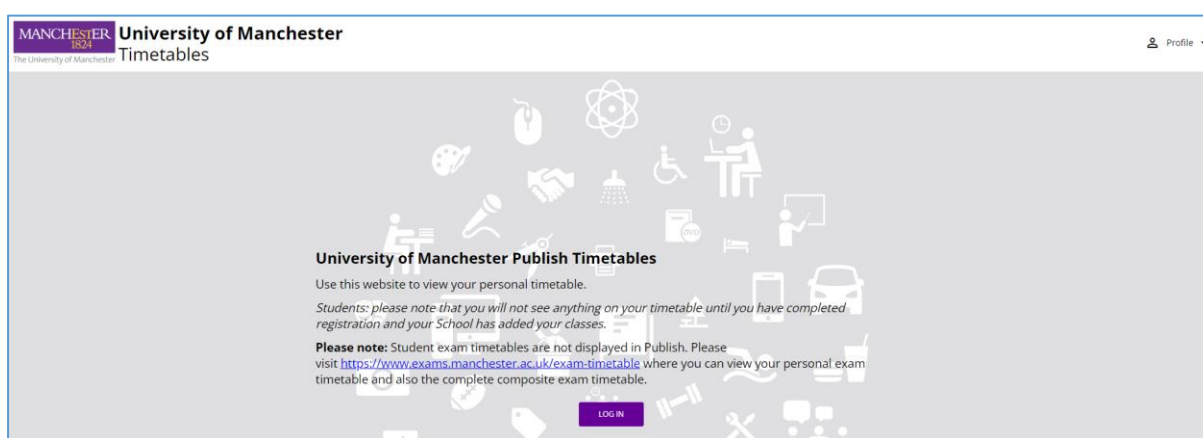
Before logging in, it is worth being aware that this page will advise any important messages that users may need to be aware of, such as downtime due to maintenance/upgrade and information about when timetables for next academic year will be released.

Click the 'LOG IN' button on the landing page or under the Profile drop down in the top right, and enter your usual University user name and password when prompted to log into Publish.

Your Publish timetable

When you first log in to Publish you are taken to your My Timetable page. This defaults to the current week (with today highlighted) or current day view (Publish is mobile device compatible so will adjust accordingly depending on the device you use to access it).

Desktop week view:

Mobile day view:

You can click on an activity to open the activity pane which provides more information, which may include the staff member teaching it, any special notes your School have added and other details such as a Google map link and directions to the location of the activity.
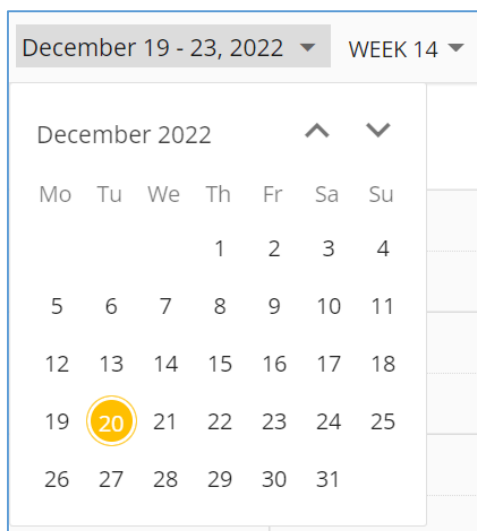
Changing the View

In the Desktop view you can change the view to see Day, Week, Month or Agenda view using the buttons in the top right:

Clicking 'Agenda' changes your view from a grid view to a list view of events.

You can use the drop down next to the week date range to select a specific date or week you want to view:

Or you can use the Arrow keys to scroll through days and weeks accordingly, while clicking on the 'Today' button returns you to the day/week:

Publish timetables default to show Monday to Friday, 8am-9pm for a particular week, however, you can change what you see by using the filters for 'Days' and 'Time', or the 'Multiple Week' toggle.

The options are similar in the Mobile view, though they might be shortened or hidden behind other options depending on the size of your screen.

Subscribe to your Calendar

You can subscribe to your Publish timetable in whatever local calendar app you use – for example Outlook, Google, Apple, etc.

To do this simply click on the 'Subscribe' button in the top right-hand corner (on mobile devices this is hidden behind one of the options):

and follow the on-screen instructions:

Note this adds your Publish timetable as an additional calendar alongside your existing calendar.

While a user's Publish timetable updates in real time with changes made in the timetabling system, the calendar subscription is dependent on the individual calendar app settings which in some instances can take up to 24 hours.

Further timetable help

Users will only see a complete timetable once they have been fully allocated to activities by their School/Faculty.

Students will only see a timetable once they have completed registration and enrolled on their course units.

If you have any issues or queries about your timetable you should speak to your School/Faculty office in the first instance.