WELCOME
TO THE SCHOOL OF ARTS, LANGUAGES AND CULTURES
Welcome from the Head of the School of Arts, Languages and Cultures

Welcome to the School of Arts, Languages and Cultures (SALC) at the University of Manchester! You are now part of a School that brings together world-leading research and outstanding teaching in a dedicated and diverse staff team. We place the Arts at the core of the University’s mission and at the forefront of its international reputation. Attracting the best talent, the School aims to give our students a learning and teaching experience of the highest quality where they are taught and guided by inspiring academics using state-of-the-art resources, making our graduates highly sought after by employers.

Social responsibility and public engagement is at the core of what we do. We seek to create and develop knowledge that makes a difference both to those researching and studying in the School and in the wider world. Our course offering in the fields of arts, languages, and cultures is amongst the broadest and most diverse of any UK university, and we are committed to inter- and multi-disciplinarity at all levels of study and research. All students have the chance to take course units from across the School, and I would urge you to make the most of this exciting breadth of opportunity during your time with us.

Our research is underpinned by the newly established Creative Manchester research platform which brings together staff and projects from across the university, and by two major research institutes: the John Rylands Research Institute and Library (JRRIL) which makes use of the rich resources of the historic John Rylands Library on Deansgate, and the Humanitarian and Conflict Response Institute (HCRI) focusing on humanitarianism, conflict responses, global health, international disaster management and peacebuilding.

This is in addition to several other centres including the Centre for Jewish Studies, the Centre for New Writing and the Institute for Cultural Practices (ICP), all of them combining rigorous research with a strong focus on external engagement, working with partners in the health, policy, heritage and cultural sectors.

The School is home to over 5,500 undergraduates and postgraduates, and it employs over 350 academic staff, 40 postdoctoral research fellows, research associates and research assistants, and a large cohort of teaching assistants, all supported by a large team of professional support services staff.

Teaching and research in the School are supported by rich resources within the University, in the collections of the University of Manchester Library (including the world-famous John Rylands Library), the Ahmed Iqball Ullah Race Relations Resource Centre, the Manchester Museum and the Whitworth Art Gallery, as well as in other distinguished Manchester archives and museums. The School also runs its own cultural assets such as The Martin Harris Centre for Music and Drama and The Confucius Institute. Outside the University, we have excellent links with a range of cultural partners such as HOME, The Royal Exchange, Contact and Library theatres, the Hallé Orchestra, the Instituto Cervantes, the Alliance Française, and the Società Dante Alighieri.

This guide has been written for you in conjunction with current students to help you navigate through your first year and beyond. I hope you find it useful, and once more, welcome to Manchester!

Professor Thomas Schmidt
Head of School
Dear Student,

We are writing to congratulate you on your recent examination success (or, if you are making a deferred application, your earlier examination success). It is a pleasure to be welcoming you to one of the UK’s leading universities in one of Europe’s most exciting cities. We are very pleased you will be joining our vibrant community of language learners. Our excellent team of lecturers and language tutors are all eager to work with you during your time here as an undergraduate.

This guide will introduce you to some of the key things you should do before you start your studies with the University of Manchester, in particular, registering with the University, confirming your attendance and finding out more about your programme of study. Over the next few weeks we will be posting information on our Welcome Week website, including your Welcome Week Schedule, and will send you information via text message or email. You can find our welcome week website at:

www.welcome.manchester.ac.uk

This guide also introduces you to some very important members of staff within your language disciplines, and some ideas for things to do before you arrive. You will find out more at your first welcome meeting.

Your contact for administration queries is the Languages Administration Team. If you have any queries regarding registration, course unit options or just questions in general, please do not hesitate to contact them via email at:

salc-languages@manchester.ac.uk

Once again, congratulations and we hope you will get a well-deserved rest before starting university. We very much look forward to meeting you in September.

Professor Karl Posso
Head of Modern Languages and Cultures
Dear Student,

We are very much looking forward to welcoming you to the community of French learners at Manchester. In Welcome Week you will have the opportunity to meet me and the staff in French Studies at a meeting during which you will find out more about what you will be studying in your first year. However, if you’d like to start preparing for your studies now you could do any (or all!) of the following:

- Read news stories about France or the French-speaking world (try the websites for Le Monde and Libération, for example)
- Listen to French news (try stations such as France Inter, France Info, and RFI) or listen to slow news: www.newsinslowfrench.com/
- Work on your grammar: www.francaisfacile.com/
- Read French and francophone literary texts or listen to an audiobook in French: www.litteratureaudio.com
- Watch French and francophone films
- Listen to French and francophone music (popular music stations include NRJ, Fun Radio and Skyrock)
- Check the website of the Alliance française in Manchester for upcoming events: www.afmanchester.org

Take a look, too, at both our departmental blog (https://frenchatmanchester.wordpress.com) and our University of Manchester French Studies Facebook page (www.facebook.com/UoMFRENCH) which will give you a flavour of things francophone in Manchester. I hope that you will find these materials interesting - they will give you a taste of some of the topics and issues that you will be engaging with in your first year and which you will be able to explore further over the course of your degree. In the meantime, I wish you all the best for the rest of the summer and I look forward to meeting you in Welcome Week.

Dr Jérôme Brillaud
Programme Director, French Studies

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Dear Student,

We are very much looking forward to welcoming you to the community of German learners at Manchester. In Welcome Week there will be a meeting to welcome you to the German Department when you can meet members of German Studies staff, and there will be opportunities to interact with peer mentors and the German Society. You'll learn more about what you will be studying in your first year when teaching starts, but if you would like to start getting in the frame of mind for your studies you could do some (or all!) of the following:

- Read a news story about the German speaking world and international news from a German perspective – you could try Der Spiegel: www.spiegel.de/international or Deutsche Welle: www.dw.com/en/top-stories/s-9097
- Watch French and francophone films
- Listen to French and francophone music (popular music stations include NRJ, Fun Radio and Skyrock).
- Check the website of the Alliance française in Manchester for upcoming events: www.afmanchester.org

Take a look, too, at both our departmental blog (https://frenchatmanchester.wordpress.com) and our University of Manchester French Studies Facebook page (www.facebook.com/UoMFRENCH) which will give you a flavour of things francophone in Manchester. I hope that you will find these materials interesting - they will give you a taste of some of the topics and issues that you will be engaging with in your first and second year and which you will be able to explore further over the course of your degree. In the meantime, I wish you all the best for the rest of the summer and I look forward to meeting you in Welcome Week.

Professor Matthew Jefferies
Programme Director, German Studies

Whether you are a beginner in German, or if you have studied German to A-Level, you could purchase and start to read Martin Durrell, Katrin Kohl, Claudia Kaiser and Gudrun Loftus, Essential German Grammar (Abingdon: Routledge, 2015 2nd edition). This will give you a flavour of some of the topics and issues that you will be studying in your first and second year and which you will be able to explore further over the course of your degree. In the meantime, I wish you all the best for the rest of the summer and I look forward to meeting you in Welcome Week.

Professor Matthew Jefferies
Programme Director, German Studies
ITALIAN STUDIES

We’re very much looking forward to welcoming you to the community of Italian learners at Manchester. In Welcome Week there will be a meeting with me, in which I’ll introduce you to the other members of staff who’ll be teaching you in Italian Studies. You’ll also have the chance to meet our Peer Mentors, students from second and final year who’ll be on hand to help you navigate your first weeks at University.

You’ll learn more about what you will be studying in your first year when you arrive, but if you would like to start getting in the frame of mind for your studies you could do some (or all!) of the following:

• Read some news stories about Italy from an Italian perspective – you could try:

  https://www.repubblica.it/, or Google News Italia, to access multiple outlets:
  https://news.google.co.uk/news?ned=it

• Listen live to Italian online radio stations here:
  https://radiomap.eu/italiano

• Try the News in Slow Italian (does what it says on the tin!):
  https://www.newsinslowitalian.com

We hope that you’ll find these materials interesting – they’ll give you a flavour of some of the topics and issues that you’ll be touching on in your first year and which you’ll be able to explore further over the course of your degree. In the meantime, I wish you all the best for the rest of the summer and I look forward to meeting you in September!

Dr Guyda Armstrong
Programme Director, Italian Studies

SPANISH, PORTUGUESE AND LATIN AMERICAN STUDIES (SPLAS)

We’re very much looking forward to welcoming you to our community of students! During the SPLAS meeting in Welcome Week I will introduce you to the members of staff in the department, the colleagues whose courses you’ll be participating in over the next four years.

You will also get to meet your Peer Mentors, students going into the second and final years of their programmes, who are ready to help you navigate through the first few weeks of life at University. And, of course, you’ll also have the chance to meet the other first-year Spanish and Portuguese students, some of whom will become your best mates for years to come. So don’t miss it!

During Welcome Week you will also learn more about what you will study in your first year, but if you’re raring to go you could do some (or all!) of the following:

• Do some reading around contemporary Italian politics and society, such as Bill Emmott’s recent book, Good Italy, Bad Italy (New Haven: Yale University Press, 2013).

• And if this isn’t enough, the BBC Italian site has lots of links and activities, including to Italian TV stations:
  https://www.bbc.co.uk/languages/italian/

I hope that you’ll find these materials interesting – they’ll give you a flavour of some of the topics and issues that you’ll touch on in your first year and which you’ll be able to explore further over the course of your degree. In the meantime, I wish you all the best for the rest of the summer and I look forward to meeting you in September!

Dr Frank Eissa-Barroso
Programme Director, SPLAS

Keep up with the news from Spain, Portugal or Latin America – you could try El País, BBC Mundo or an English-language paper like The Buenos Aires Herald or The Portugal News. If you have some Portuguese already you could look at the on-line edition of Público or BBC Mundo on Brazil. All of these are available online and their home pages are easy to find. If you want to expand what you already know about the histories of Spain, Portugal or Latin America try reading one of the following textbooks: John Charles Chasteen’s Born in Blood and Fire: A Concise History of Latin America (New York: Norton, 2011); William D. Phillips and Carla Rahn Phillips’s A Concise History of Spain (Cambridge: CUP, 2010); Boris Fausto’s A Concise History of Brazil (Cambridge: CUP 1999); David Birmingham’s A Concise History of Portugal (Cambridge: CUP, 1993).

If you are picking up Spanish from scratch, purchase and browse through the following textbook: F. Rosales, et al., Campus sur. Libro del alumno (Barcelona: Difusión, 2017). You’ll use it in your grammar classes throughout the first year. As a Portuguese textbook we use C. Jouët- Pastré, et al., Ponto de Encontro: Portuguese as a World Language, 2nd edition (Pearson: London, 2013), but you’ll be able to access an electronic edition once teaching starts.

I hope that you’ll find these materials interesting – they’ll give you a flavour of some of the topics and issues that you’ll touch on in your first year and which you’ll be able to explore further over the course of your degree.

In the meantime, I wish you all the best for the rest of the summer and I look forward to meeting you in September!

Dr Frank Eissa-Barroso
Programme Director, SPLAS
We’re very much looking forward to welcoming you to the community of Russian learners at Manchester. In Welcome Week there will be a meeting with me in which I will introduce you to Russian and East European Studies staff and current students, as well as a meeting with the Student Leaders of our Peer-Assisted Study Scheme (PASS). You will learn more about what you will be studying in your first year when you arrive, but if you would like to start getting a feel for your studies you could do some (or all!) of the following:

• Get up to date on current events in Russia – for Russian news in English, you could try The Moscow Times [www.themoscowtimes.com](http://www.themoscowtimes.com).


If you are a beginner in Russian, you’ll find it useful to start familiarising yourself with the Cyrillic alphabet and the basic sounds of Russian—try the Introduction (Russian letters and sound system) section on Russian for Everyone: [www.russianforeveryone.com](http://www.russianforeveryone.com). If you have studied Russian before, you’ll find it useful to do some revision—try some of the exercises on RT’s Learn Russian site: [https://learnrussian.rt.com/speak-russian/right-russian-language-exercises](https://learnrussian.rt.com/speak-russian/right-russian-language-exercises).

I hope that you’ll find these materials interesting. They’ll give you a flavour of some of the topics and issues that you’ll be touching on in your first year and which you’ll be able to explore further over the course of your degree. In the meantime, I wish you all the best for the rest of your summer and I look forward to meeting you in Welcome Week.

Dr Rachel Platonov
Programme Director, REES

• Explore the Mosfilm YouTube channel: [www.youtube.com/user/mosfilm](http://www.youtube.com/user/mosfilm). Mosfilm is the largest and oldest film studio in Russia, and the site gives you free access to hundreds of films (some with English subtitles).

• Start delving into the reading for your core content course RUS10251: The Making of Modern Russia—the set text is Gregory Freeze, ed., Russia: A History (Oxford: Oxford University Press, 2002).

If you have any questions whatsoever, please do not hesitate to raise them. You can likewise contact directly me and/or the Languages Administration team. I wish you and your family great health and all the very best for the rest of your summer. I look forward to meeting you in Welcome Week.

Dr Moshe Behar
Programme Director, AMES
We’re very much looking forward to welcoming you to the community of Chinese learners at Manchester. In Welcome Week, you’ll meet with the language tutors and lecturers who will be teaching you over the course of your programme. We’ll talk a little about what to expect in your first year, and then later in the semester you’ll be assigned to an academic advisor, who will be your first point of contact for any academic-related questions. Those of you who have learned some Chinese before will be taking placement tests so that we place you into the most appropriate level of Chinese language. You will of course learn more about what you will be studying in your first year when you arrive, but if you would like to start getting into a Chinese frame of mind for your studies, you could do some (or all!) of the following:

• Follow us on Twitter, where the Chinese, Japanese, and East Asian Studies programmes have a joint account: @UoM_CS_JS_EAS
• Have a look through MDBG, an excellent language resource where you can find new words, do practice vocabulary quizzes if you already know some Chinese, and learn more about Chinese characters and all kinds of other things.
• Watch Spring in a Small Town (1948), a classic Chinese film by well-known director Fei Mu. It’s available on YouTube (with English subtitles), and was voted best Chinese film of all time by the Hong Kong Film Critics Society.
• Watch one of the Mandarin series that have been added to Netflix over the past few years. You can enable the subtitles and use them to practice your listening comprehension. The Untamed is one favourite of mine.

I hope you’ll find this mix of resources stimulating. They’ll start you thinking about what it means to study Chinese and the Sinophone world, and some will provide you with resources you’ll turn to time and again. Until we meet for Welcome Week, I wish you all the best for the rest of the summer!

Dr. Gregory Adam Scott
Senior Lecturer in Chinese Culture and History
Undergraduate Programme Director, Chinese Studies

We are looking forward to seeing you and to having you join us soon. When you start your studies with the University of Manchester there will, of course, be lots of things to do, people to meet and arrangements to make. In Welcome Week there will be a meeting with your personal academic advisor and a meeting for all new Japanese Studies students and I will be introducing you to the staff and the courses then so I won’t discuss your degree programme in detail here. However all of you (whether doing single honours or joint honours) will be joining the language programme and for beginners and near beginners (who will be joining JAPA5101 JAPANESE 1) we very strongly recommend that you review your Japanese before your arrival as we start teaching/checking this immediately during Welcome Week before other classes start. There are numerous teach yourself books and online tutorials to help with this.

If your language study is fairly advanced we suggest you review and revise your previous study as we will be giving a placement test in Welcome Week to determine who goes into the MPAS1031 Japanese 3 course. You do not need to do any specific preparation for other courses but you may wish to do some general background reading and we suggest:

• It would also be useful to read some (more?) Japanese literature, especially older classics or early modern works by authors such as Soseki, Tanizaki and Kawabata.
• Collections like the Oxford Book of Japanese Short Stories (OUP, 2010) and the Penguin Book of Japanese Verse (Penguin, 1966/2009) or similar are also useful (and perhaps even enjoyable).

I trust you’ll enjoy the reading and I hope you enjoy what’s left of the summer before arriving full of the energy and commitment required to work hard and get the most out of your studies. I, and all my colleagues, look forward to meeting you in Welcome Week.

Jonathan Bunt
Programme Director, Japanese Studies
Dear Student,

Welcome to the East Asian Studies programme and to learning about one of the most dynamic and important areas of the world! We are looking forward to meeting you in Welcome Week. I am the Programme Director for the 2021-22 academic year. I am in the field of Japanese Studies, as it happens. However, my research interest over the last few years has shifted to include China, and for this reason I am learning Mandarin, so I have strong interests in East Asia. I am sure you have already been learning lots about various aspects of East Asia out of your own interest, but here are a few suggestions for things you could do before you arrive in Manchester:

• Read an introductory history of East Asia – Patricia Ebrey and Anne Walthall eds. East Asia: A Cultural, Social, and Political History (Wadsworth Publishing Co Inc, 2014) is a good one and you will certainly find it useful in your coursework at Manchester.


• In terms of contemporary East Asian films, you know more than I do, so I look forward to learning from you! However, in terms of classic films, you might want to watch Spring in a Small Town (1948), by well-known director Fei Mu, voted best Chinese film of all time by the Hong Kong Film Critics Society! Equally important for the Japan context are the films of Kurosawa Akira and Ozu Yasujirō.

• If you are keen on literature, try Jun’ichiro Tanizaki’s classic novel The Makioka Sisters, about a well-off merchant family in Osaka in the late 1930s. I would also highly recommend novels by Natsume Soseki, such as Kokoro or And Then, both from the early 20th century. For Chinese literature, of course there are the classic novels of Lu Xun, Ba Jin and Lao She, but you might also find Mo Yan’s works interesting.

Also, keep in mind that specifically for East Asian Studies, cultural products such as manga, anime, music (J-pop, K-pop) and propaganda posters can be a great source of study. Enjoy the rest of the summer, and I look forward to meeting you in September!

Dr Aya Homei
Programme Director, East Asian Studies

Welcome to the Modern Language and Business & Management (MLBM) programme! As MLBM students, you will have two welcome talks in your first week here: you will come to the MLBM welcome talk with me, and also to the welcome talk given by the language you are studying.

Please make sure you attend both!

There will also be at least one event organised by the MLBM Peer Mentors – MLBM students in their second year or final year who give help and support to first year students. Each of you will have your own peer mentor. I look forward to meeting you in Welcome Week.

Dr Valentino Gianuzzi
Programme Director, MLBM
Welcome to English Literature and a Modern Language at Manchester! Most of your Welcome Week content and ongoing administrative support will come from your language area, so please ensure you check who your programme director is for your chosen Modern Language.

You should, however, also familiarise yourself with the English Literature side of your degree. The English Literature administration team will contact you via their email account: eac.administrator@manchester.ac.uk

Dr Fred Schurink
Programme Director for English Literature

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Welcome to Linguistics/English Language and a Modern Language at Manchester! Most of your Welcome Week content and ongoing administrative support will come from your language area, so please ensure you check who your programme director is for your chosen Modern Language.

During Welcome Week, though, we also want you to get to know the department of Linguistics and English Language (LEL), so please attend relevant events and familiarise yourselves with our materials. The LEL administration team will contact you via their email account: lela.administrator@manchester.ac.uk and please do contact them as well regarding any Linguistics and English Language-specific course unit issues.

You can also refer any LEL academic queries to me as the Joint Course Liaison Officer from LEL, as I will take academic responsibility for the LEL side of your degree.

Dr Martina Faller
Liaison Officer, Linguistics/English Language and a Modern Language
Welcome to Politics and a Modern Language at Manchester! We're very much looking forward to meeting you and helping you settle into your studies. During Welcome Week you should familiarise yourselves with both sides of your degree, so please look out for all relevant information and events provided by your chosen Modern Language.

I will lead a welcome talk for all Politics and a Modern Language students in any combination. Please make sure you attend both.

Things can be a bit daunting for joint honours students in particular during the hectic first days of your degree, so please, do get in touch with me if you have any questions or concerns – I can always point you in the right direction if I can't help you directly. Remember that teachers and support staff are on hand to help you find your feet.

Dr. Aya Homei
Programme Director, Politics and a Modern Language
There are lots of different people on hand to offer you practical advice and support throughout your time at University. They want to help so please don't hesitate to get in touch.

**Programme Administration Team**
Your Programme Administration team can answer any of your administrative queries or refer you to the appropriate service. There is a dedicated reception open Monday – Friday during working hours in the Samuel Alexander Building. You can find more information about your administrative team and their contact details on the Student Intranet, where you will also find details of our online Instant Chat Support.

**Student Support and Guidance Office (SSGO)**
The SSGO is based on the ground floor of the Samuel Alexander Building. The team consists of five members of staff, all of whom have extensive experience of supporting University students. The team manage the mitigating circumstances process, to which you can apply if extenuating circumstances, such as health issues, affect your assessment or study. The team can also advise you on interruptions to study, withdrawals, appeals, complaints and referrals to specialist support services, such as the Disability Advisory Support Service (DASS). You can contact them via salc-studentsupport@manchester.ac.uk.

**Student Support and Engagement Officers**
Whether you have personal issues, concerns about your studies or simply need a confidential, non-judgmental chat, SALC’s Student Support & Engagement Officers, Gareth and Emma, are here for you. As well as offering a listening ear, Gareth and Emma will contact you from time to time to see how things are going and can signpost you to specialist support if you need it. Gareth and Emma also edit our weekly SALC Linked e-newsletter, which contains important news about your studies, links to the University’s support services, and suggestions on things to do outside of your course. You can contact Gareth and Emma via salcstudents@manchester.ac.uk.

**Residence Abroad and Placements Office**
Whether you are considering undertaking a period of Residence Abroad or participating in SALC’s Placements Scheme, the Residence Abroad and Placements Office are here to support you. The team can answer your questions about your eligibility for the Residence Abroad and Placement schemes, will help to prepare you for your placement and will be on hand during your placement to offer advice and pastoral support. For placement queries, please email salc-placements@manchester.ac.uk and for Residence Abroad queries, please email residenceabroad@manchester.ac.uk.
Your Academic Advisor is an academic staff member assigned to support you throughout your studies. You can arrange a meeting with your Academic Advisor at any point throughout the year or drop in during their office hours. You should aim to meet your Academic Advisor at least twice per semester.

Your Academic Advisor can:

- Offer academic guidance and advice
- Discuss your career aspirations
- Act as an intermediary for your feedback on your experience and your course units
- Signpost you to other key University services you might find helpful

Your Academic Advisor will be confirmed by the end of Week 2 and your Programme Administration team will email you with further details.

The details will also be made available through the Student System and you can find a guide on how to access this information on the Student Intranet.
Registration is a crucial part of becoming a member of the University. It is an online process that requires you to complete IT sign-up, confirm your personal details, register for your programme of study and make arrangements to pay your tuition fees. For a full breakdown of what you need to do, and more information on the steps outlined below, please see the University Welcome Site.

Activate IT account
The University will send an activation email to the email address you provided in your application. Once you’ve received this, you can activate your IT account by going to iam.manchester.ac.uk.

Confirming your attendance
Once you have activated your IT account, you will need to confirm your attendance in My Manchester. You will then need to wait 24 hours before completing registration.

Register as a student
You’ll complete registration within My Manchester. Once you have logged in you will need to go to the registration tab and follow the online instructions. You can follow our Ten Steps of Registration guide to help you complete this process and the Student Services Centre will be on hand to support you if you have any problems.

You can register online from 1st September 2021 and must have completed the process by 30th September 2021 or you may not be able to access important University facilities.

Once you have completed registration, you will be emailed with details of how to collect your student card. Your student card provides you access to University facilities, including the library.
My Manchester is the self-service system that brings all of your online university services together in one place. From My Manchester you can access your email, library account, timetable and grades.

Blackboard is a virtual learning environment, which hosts the learning materials that support your lectures and seminars. Your department will also have a community space on Blackboard, which will allow you to keep up with important announcements and events.

You can also use Blackboard to access the Turnitin space, where you will submit the majority of your coursework as well as accessing your feedback from academics.

You can access Blackboard on your smartphone using the Blackboard Mobile Learn app.

Your University email account is essential for keeping in touch with academic and support staff. We recommend that you check it regularly!
Whichever programme you have decided to study, there will be a structure that you must follow each academic year. You can find the structure for your programme on the Student Intranet under ‘Your Programme’.

**YOUR COURSE UNITS**

**Credits** are the amount that a course unit is worth, proportional to the hours of study undertaken for it.

**Core and compulsory courses** are courses you have to take as part of your chosen programme. You will be automatically enrolled onto them and you can’t drop them.

**Semester** – Each year of study has two semesters. Semester 1 runs September – January and Semester 2 runs February – June.

Many programmes allow you to select optional and ‘free choice’ course units. You can view course unit information through your My Manchester account under the ‘My Learning’ tab and there is also information on ‘free choice’ course units.

You will study 120 credits per year (including any core courses). You need to study a minimum of 50 credits and up to a maximum of 70 credits per semester.
You will need to make your course selections by 12 (noon) on Friday 24th September, to ensure your timetable is ready for teaching to commence on Monday 27th September. If you do not make your selections by this time we will automatically enrol you on appropriate course units on your behalf.

From Wednesday 1st September onwards, you can select your course units once you have completed your registration. You can make your selections through the My Manchester self-service system. Find your programme structure on the Student Intranet and follow the steps below:

1. You will be automatically enrolled onto your core/compulsory units, so check whether you have optional or free choice units to choose.
2. Go to My Manchester and review the course unit descriptions for the optional units you’d be interested in taking, in accordance with your programme structure.
3. Select tools
4. Select Student System
5. Select Student Center
6. Select Enrol
7. Select 2021/2022 Academic Year and select Search
8. Use the drop down menu to select the course subject
9. Enter course number and course career
10. Select class
11. Select any relevant related class if applicable or press Next
12. Select Proceed to Step 2 of 3
13. Select Finish Enrolling

You can watch videos and access help guides on the Student Intranet. Don’t forget we are here to help you so if you’re struggling, please get in touch with your programme administration team.
Our Flexible Honours scheme offers Single Honours students the opportunity to study an additional arts, languages or cultures subject as a Minor. Taking a Minor in your first year will allow you to explore another subject area alongside your original Single Honours degree. In turn, this enables you to create a unique blend of knowledge, experience and transferable skills to suit your needs.

Apart from the amazing choices and opportunities that Flexible Honours offers, the wonderful thing about the scheme is that it is truly flexible. At the end of your first year, you’ll have the opportunity to reflect on your study experience so far and you can choose to continue with your current Minor subject at years two and three, or you can simply drop it. If you do continue with it for all three years you can even have the subject featured in your degree title, should you wish.

If this sounds like the scheme for you, you can sign up right here, right now! As all Flexible Honours combinations are subject to academic approval, availability and timetabling constraints, we give you the opportunity to select up to 3 different Minors.

To read more about Flexible Honours please email or visit:

www.manchester.ac.uk/flexiblehonours

flexhons.support@manchester.ac.uk
Liberal Arts are about the training and development of free and active citizens.

A minor in Liberal Arts will allow you to make the most of your studies by emphasising the ways that research from across the Arts can be used to drive change in local and global communities.

You’ll be able to contextualise and expand on your major subject by learning about – and critiquing – how ideas from across the Arts have impacted the ways we engage with and take action in the world.

You’ll work with institutions and partners across Manchester to develop your own interdisciplinary and challenge-led research that responds to the issues that matter to you and to others, whether that’s, for example, individual wellbeing, public and democratic processes, new technologies, or environmental sustainability.

Typical modules you can study include:

• History of Humanities; The past, Present and the Future of ideas that shape the world.
• Standing on the Shoulder of Giants; Foundations for Study of the Arts.
• Understanding Rhetoric; The Arts of Persuasion
• Arts & the City; People, Power and Protest
• Creative Manchester: Engagement Project

For further information, please see bit.ly/UoM_LibArts or email liberalarts@manchester.ac.uk

Dr Scott Midson
Lecturer in Liberal Arts
Discover how digital tools and methods can help you explore your subject in exciting new ways.

Understand how digital technology is transforming our world, creating inequality and opportunity.

Develop New Skills

Digital Humanities modules complement your studies with training in digital methods and a deeper understanding of how digital technologies are shaping our lives and our future. You will explore how techniques like mapping, distant reading, and data visualization can transform the way you read books, understand the past, and communicate your ideas. You will create and curate your own digital projects and exhibitions and develop specialist expertise in digital methods relating to your main subject area. Our courses take place in the new Digital Humanities Lab, where students will also be provided with laptops. Note that no technical experience is required, as all training will be provided.

Participate in the Debates of Tomorrow

The Digital Humanities also touch on key concepts and debates around digital media, politics, and culture, such as data collection and civil liberties or the ethics of artificial intelligence. Why do search engines misrepresent women and people of colour? How do digital platforms spread conspiracy theories and ‘fake news’? How does Facebook predict its users’ sexual orientation or mental health? And to what purposes is this data put? The Minor will help you understand key debates of our time and equips you with the knowledge you need to make your voice heard.

Find a Job You Love

With its combined focus on technical skills, creativity, and criticism, the Digital Humanities allow you to develop the skills needed to thrive in workplaces looking for people who can bridge the gap between creative and technical work.

Digital Humanities Certificate

All our courses are available as free choice units. Completing two Digital Humanities course units will earn you a Certificate in Digital Humanities that allows you to document your skills.

Digital Humanities Minor

Students on Single Honours degrees can also choose to take a Minor in Digital Humanities through the Flexible Honours scheme.

Find more information at:

www.digital-humanities.manchester.ac.uk/teaching/
or contact the programme director.

Dr Luca Scholz
Programme Director, Digital Humanities
luca.scholz@manchester.ac.uk
The University Language Centre (ULC) provides students of the University, members of staff and members of the public with the opportunity to learn a language through its Language Experience for All Programmes (LEAP).

At LEAP, languages are our speciality and we have decades of experience and expertise that you can benefit from when you study with us. We teach 14 languages, for personal, professional and academic purposes. Our individual language courses cater to a range of levels from beginner to advanced, and are open to everyone who wishes to learn a language.

As students of the University, you might wish to take a language as an optional component of your degree for academic credit, or you may wish to study a language alongside your degree on a not-for-credit basis.

ULC is a centre for internationally recognised examinations, such as those from the Goethe-Institut, Paris Chamber of Commerce and Madrid Chamber of Commerce. Our certified staff facilitate and carry out these exams for students who wish to take them.

The world opens up when you learn a new language. By choosing to study a LEAP language at the University Language Centre, your experience will be enriched by our passionate staff and students and our vibrant and diverse campus.

To learn more about the languages we offer visit: 
https://www.alc.manchester.ac.uk/study/university-language-centre-leap-courses/

For further information, queries regarding registration and language options, or just questions in general, please do not hesitate to contact us at LEAP@manchester.ac.uk.

Dr Orieb Masadeh-Tate
LEAP Coordinator
You can view your personalised timetable through the Publish Timetable App which is available via your My Manchester and automatically displayed at the top of the page. This defaults to show you your timetable for the current week.

Each entry in the grid shows the unit code, location, type of teaching and which weeks of the year that class runs. You can click on an individual entry to get more information about a particular class, such as the lecturer’s name.

A link to the full timetable user guide can be found online which includes instructions on printing, the iCal feed and colour coding your timetable view.

You should check your timetable every day to ensure you have the most up to date information about where and when your classes will take place.

You can print a personalised timetable for the whole year by selecting the ‘Download Timetable’ link at the bottom of the timetabling portlet.

You can link your calendar to Office 365 or another calendar app, add in extra appointments and sync across your devices!
YOUR INFORMATION AND COMMUNICATION CHANNELS

Follow, keep up to date and interact with us through our blog and social media accounts, the Student Intranet and your University email account.

Your University email account is your first stop for keeping up to date with important news about your studies. As well as emails from academic staff and your programme administrator, you should also keep an eye out for SALC Linked, the weekly newsletter that is emailed to students each Friday with key information about support services and important announcements from across the School of Arts, Languages and Cultures (SALC).

The Student Intranet is the place to look for key information such as policies, staff contact details and important documents such as your programme structure and handbook. The SALC Students blog also features posts and guides from current students and support staff from across the University. Text messaging might be used to support you through Welcome Week to remind you about important events and information to help you settle in. After this time, text messaging will only be used to communicate urgent, time sensitive information. If you do not want us to contact you by text message, please email salcstudents@manchester.ac.uk.

Social media provides another way to connect with us and receive live updates about what is going on. The @UoMSALCstudents network is just for current students and the @UoMSALC network is for everybody in SALC. We’d recommend you connect with both.

In addition to your University email account, there are plenty of other ways to keep up to date with information about your programme and the School of Arts, Languages and Cultures!