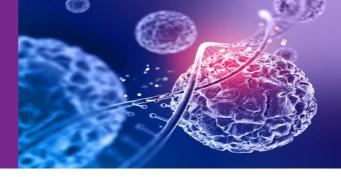


The University of Manchester

Research Services

School of Biological Sciences (SBS)

Simon Building, Room 1.83



Each Faculty has its own Research Services Team that comprises of multiple sub-teams supporting a different element of the research lifecycle. The breakdown and responsibility of each SBS Research Services team member is below:

Research Services Contacts:

SBS Research Services Operations Manager: Charlotte Jackson <u>Charlotte.jackson@manchester.ac.uk</u> FMBH Research Support Administrator: Helen Howe <u>Helen.howe@manchester.ac.uk</u>

Division of Cell Matrix Biology and Regenerative Medicine:

Research Support Manager: Joanna Jozefiak (joanna.jozefiak@manchester.ac.uk)

Research Support Officer: Jane Foulkes (jane.foulkes@manchester.ac.uk)

Division of Evolution & Genomic Sciences:

Research Support Manager: Frances Conboy (<u>frances.conboy@manchester.ac.uk</u>)
Research Support Officer: Jennifer Hockey (<u>jennifer.hockey@manchester.ac.uk</u>)

Division of Infection, Immunity & Respiratory Medicine:

Research Support Manager: Joanna Jozefiak (<u>joanna.jozefiak@manchester.ac.uk</u>)
Research Support Officer: Jennifer Hockey (<u>jennifer.hockey@manchester.ac.uk</u>)

Division of Molecular & Cellular Function:

Research Support Manager: Kate Ferguson (katharine.ferguson@manchester.ac.uk)

Research Support Officer: Saira Saleem (saira.saleem@manchester.ac.uk)

Division of Musculoskeletal & Dermatological Sciences:

Acting Research Support Manager: James Prior (j.prior@manchester.ac.uk)

Research Support Officer: James Prior (j.prior@manchester.ac.uk)

Division of Neuroscience & Experimental Psychology:

Research Support Manager: Tina Anobile (<u>tina.anobile@manchester.ac.uk</u>)
Research Support Officer: Ameur Bayar (<u>ameur.bayar@manchester.ac.uk</u>)

Research Support Managers (RSM) – The RSMs work in the Division and have responsibility for oversight and reporting on the funding applications submitted in each Division. The RSMs are the link between the Director of Research, Divisional academics and the Head of Division. The RSMs are responsible for escalating funding applications to the Head of Division for authorisation if required. The RSMs each support a Unit of Assessment Lead in preparation for the University submission to REF 2020. The RSMs line manage the RSO in their Division.

Research Support Officers (RSO) – RSOs support academics in the costing, compilation, review and submission of all research funding proposals. They also provide costings for industry collaborations, in these cases BE will review the costings if deemed necessary. The majority of the work that RSOs do is in the pre-award stage of the research lifecycle, other than any HR related activity and the coordination of recruitment for live research projects.

Research Support Administrator (RSA) – The RSA provides administrative support to all activity linked with the School's Research Services Team.

General Research Support Queries: Where any colleague is unsure who to contact in the team please get in touch through the team inbox at sbsresearchsupport@manchester.ac.uk.