

## **Faculty of Humanities Welcome Group 2020-21**

### **Terms of Reference**

#### **Background**

The University has confirmed that all lectures in Semester 1 of 2020-21 will be delivered online. It is intended that this will be part of a blended learning approach and some face to face teaching will also take place. However, this will be subject to the government health guidance in place at the time and even if we are back on campus and lockdown has eased, we anticipate that social distancing will still be in place until the end of 2020 and perhaps beyond.

Bearing this in mind we must be in a position to deliver all of Semester 1, including the welcome and induction for new and returning students, online.

#### **Purpose of this group**

To facilitate the welcome and induction for UG and PGT students an extended and enhanced online Welcome will take place at the start of 2020-21 (*dates for this can be seen at Appendix 1 below*). This group has been established to guide the School level activity in Humanities which will follow a week of University-level Welcome. The group will bring together academic and PS staff to work collaboratively to produce a number of outputs to ensure Schools provide a high quality experience for new and returning students.

#### **Core objectives**

1. To encourage a collaborative and joined-up approach to delivering School Welcome activities
2. To ensure plans for Welcome fit with and follow on effectively from University level activities and to maintain close links with the relevant University and Faculty groups
3. To produce a framework which details a shared approach and outlines activities for Schools to deliver during Welcome

#### **Timescales and frequency of meetings**

This group will aim to deliver its objectives by the end of June 2020. It is intended to hold weekly 1.5 hour meetings and meet 4 times by the end of June.

Meeting dates are:

Thursday, 11 June 2020, 12.30pm – 2.00pm

Tuesday, 16 June 2020, 1.00pm – 2.30pm

Wednesday, 24 June 2020 2.00pm – 3.30pm

Tuesday, 30 June 2020 1.30pm – 3.00pm

## Membership

| Name                          | Role  | Area / School |
|-------------------------------|---|---------------|
| Thea Cameron-Faulkner (Chair) | Associate Dean for Teaching, Learning and Students        | Humanities    |
| Claire Lloyd (Secretary)      | Social Responsibility Manager                             | Humanities    |
| Tom Hillsdon                  | Teaching and Learning Officer (Student Experience)        | Faculty TLSE  |
| Lisa McAleese                 | Teaching, Learning and Student Experience Manager         | Faculty TLSE  |
| Jenny Brown                   | MSC And UG Taught Programmes Manager                      | AMBS          |
| Jenny Rodriguez               | Senior Lecturer in Employment Studies                     | AMBS          |
| Holly Morse                   | Lecturer in Bible, Gender And Culture                     | SALC          |
| Mark Woolstencroft            | External Relations Manager & Martin Harris Centre Manager | SALC          |
| Ross Jones                    | Lecturer and UG first year advisor for Geography          | SEED          |
| Nicholas Ritchie              | Senior Programmes Administrator, Fieldwork and Ethics     | SEED          |
| Harriet Lipkin                | Senior Lecturer in Law                                    | SoSS          |
| Philippa Wilson               | UG Student Welfare Officer                                | SoSS          |
| Ian Glassey                   | Student Support and Guidance Officer (rep for PGT)        | SoSS          |
| Omar Hamdy                    | LLB Law Student – rep during Year 2 2019-20               | SoSS          |
| Hafsah Nawaz                  | LLB Law Student – rep during Year 2 2019-20               | SoSS          |
| Ying Wu                       | MSc Quantitative Finance student                          | AMBS          |

## Appendix 1

### Dates for Welcome for UG and PGT students 2020-21

#### UG Students

##### New UG Students – Foundation and Year 1

|                          |   |
|--------------------------|---|
| <b>21 September 2020</b> | <b>University welcome and induction</b><br>Students either arrive on campus if we are allowed to bring them here safely; or this week may be wholly online. The emphasis will be on study skills; the Ethical Grand Challenge; employability; introductions to the city and to the UK for international students; peer mentoring and buddying introductions; and English Language top-ups for international students who may have lost out on expected instruction and testing. |
| <b>28 September 2020</b> | <b>School and Programme welcome and induction</b><br>To include local cohort activities, academic community building, and gradual familiarisation with academic subject matter. This may be an opportunity to consolidate any curriculum essentials which students have missed because they have not taken school leaving exams in the usual way.<br>Academic Advisor Meetings.   |
| <b>5 October 2020</b>    | <b>Teaching starts</b><br>This will be online and ideally with on-campus options as well  |

##### Returning UG Students

|                          |  |
|--------------------------|--|
| <b>28 September 2020</b> | <b>Welcome back week</b><br>This will have some University material, but also School and programme level introductions to their new level of study, and an opportunity to cover any essential material missed from last session.<br>Academic Advisor Meetings. |
| <b>5 October 2020</b>    | <b>Teaching starts</b><br>This will be online and ideally with on-campus options as well   |

#### PGT Students

|  |  |
|--|--|
| <b>Weeks beginning 5 and 12 October 2020</b> | <b>University induction</b>  |
| <b>19 October 2020</b>                       | <b>Programme welcome and induction</b><br>Introduction to postgraduate study and research.<br>Academic Advisor Meetings. |
| <b>26 October 2020</b>                       | <b>Teaching starts</b><br>This will be online and ideally with on-campus options as well                                 |
| <b>2 November 2020</b>                       | We aim to have all students on campus where possible, and practical and other face to face teaching sessions begin       |