Technical support for recording presentations

From Faculty of Science and Engineering guidance for GTA's applying for LEAP fellowships

There are a few ways to record presentations depending on your technical ability, your device and the software available to you.

Below is a list of options to help you to decide which to choose and what to do next...

Techsmith Relay

Suitable for those able to record a presentation in one go and for those with little or no experience of using video editing software.

Techsmith Relay allows you to record a presentation/video on your device, which is then uploaded to the Podcast Video Portal. Please note that Relay videos are visible to all staff and students when they are automatically published, however you can move them to a different area and change visbility settings after they have been published.

Pros	Cons
• Free to download • Easy to use • Video is converted to an MP4 and is ready to send or share	• Unable to make edits except to crop at the beginning and at the end of the video.

You will need to download the Relay recorder for your device. There are Windows, Mac, Android, iOS and Windows Phone versions available.

How to install Techsmith Relay

- TechSmith Relay is available for you to install from Software Centre
- Once installed you can login using your University username and password to upload and save recordings.

Further support for Techsmith Relay

- Techsmith Relay article
- Techsmith Relay instructions

Camtasia

Suitable for someone who would like to record a presentation but be able to split or delete clips and for someone with some experience of using video editing software.

Camtasia allows the user to record the screen once you have imported video, images or PowerPoint presentations. A simple timeline makes editing video easy, allowing the user to split and delete clips, where errors in the audio may occur.

Pros	Cons
• Free trial available. • Easy to use with a friendly interface.	• Expensive to buy if working on a single project.

How to install Camtasia
- You will need to download the software as a free trial or purchase a single education licence for $169.

Further support for Camtasia
- [Guide for using Camtasia8](#)
- [Guide for using Camtasia9](#)
- [Find out more about Camtasia](#)

ActivePresenter

Suitable for those who prefer to work independently to learn the tools.

ActivePresenter includes all the tools needed to record screen, annotate and edit screencast videos. It is possible to [split or join video footage](#), which can be useful when you have recorded your presentation.

Pros	Cons
• Free trial has many useful features. • Lots of on-line tutorials are available.	• At first the interface can feel slightly user unfriendly!

How to install ActivePresenter
- [A free edition can be downloaded from ActivePresenter](#)

Further support for ActivePresenter
- [Online tutorials for ActivePresenter](#)

iMovie

Suitable for those who prefer to use Apple products and are comfortable with their stylish yet fun processes.

iMovie is easy to use, and it's free. For some projects it could feel slightly 'cinematic' but it has the tools you need to split and join clips, though you will need an Apple device.

Pros	Cons
• Simple interface • Compatible with all Apple products.	• Incompatible with Microsoft (iOS or macOS only)

How to install iMovie
- [iMovie can be downloaded from Apple](#)

Further support for iMovie

- [Apple online support and tutorials](#)

PowerPoint with Windows 10

Suitable for those who are comfortable and familiar with Microsoft products.

PowerPoint allows the user to record the screen and add narration. A PowerPoint slide deck can be recorded with narration and can be easily exported as an MP4.

Pros	Cons
• Is available using Microsoft and many University managed desktops. • Is easy to use with a familiar interface.	• Limited ability for post production processes.

Further support for PowerPoint with Windows 10

- [PowerPoint with Windows 10 guide](#)
- [Video guide on how to record presentations using PowerPoint2016](#)