UNIVERSITY OF MANCHESTER
ALLIANCE MANCHESTER BUSINESS SCHOOL

BSc (HONOURS) INTERNATIONAL MANAGEMENT UNDERGRADUATE DEGREE REGULATIONS

The University Undergraduate Degree Regulations apply to all full-time undergraduate students enrolled on BSc (Hons) International Management.

Variations to the University Undergraduate Degree Regulations have been approved, in accordance with University policy, in order to incorporate requirements specific to individual degree programmes. It is your responsibility to familiarise yourself with the full Degree Regulations and the information given below which relates to your own programme.

Undergraduate degrees at the University of Manchester are based on the National Framework for Higher Education Qualifications (FHEQ). This framework requires students to achieve credit at each level of the award. For BSc (Hons) in International Management this means achieving (passing) 120 credits in each of the three years of study.

The overall final mark and degree classification for students enrolled on BSc (Hons) in International Management is decided using the weighted average of the overall marks for different years of the programme. The weightings for the BSc (Hons) in International Management are:

Year 1: Zero
Year 2: 0.33
Year 3: Zero – the third year (abroad) is graded pass/fail and is not included in the final degree classification
Year 4: 0.67

The full Degree Regulations are available via:

http://documents.manchester.ac.uk/DocuInfo.aspx?DocID=13147

Please note that the number indicated in italics at the end of each section below refers to the corresponding section in the full Degree Regulations.

Progression (including compensation)

1. To progress from one year of the BSc (Hons) in International Management programme to the next, a student must
    - reach the pass mark (40%) in individual course units totalling at least 80 credits of the 120 credits for that year; and,
    - reach the lowest compensatable mark (30%) in all remaining course units (a maximum of 40 credits). ***(18)***

    Students will normally not be allowed to register for an *optional* course unit in Years 2 and 4 if they have obtained a mark of less than 40% in the prerequisite for that course unit, even if they have been permitted to progress in the degree. Passes in prerequisite course units must be gained at the first attempt to be eligible to take the dependent course unit.

    A student who fails to progress on the BSc (Hons) in International Management programme but is permitted to progress to the BSc (Hons) in Management will be permitted to follow the BSc (Hons) in Management / Management (Specialism) programme subject to successful completion of pre-requisite courses.

2. A mark in the range of 30% to 39% is deemed to be within the compensation zone. ***(17)***

3. Where credits are compensated for the purpose of progression, a student will keep the original course unit mark and this will be used in the weighted average for the calculation of the final classification / award. ***(19)***

Note: Faculty approved variances to the Degree Regulations will be described within the Programme Handbooks. Where they exist they will take precedence, for example, in order to comply with Professional, Statutory and Regulatory Bodies (PSRBs) or the Education and Skills Funding Agency (ESFA).

4. A student on the BSc (Hons) International Management programme must reach the pass mark (40%) in individual course units totalling at least 40 credits on the first attempt in both Years 1 and 2. Failure to do so means that the student has failed the year and is not able to progress to the next year. In this case, the Examination Board has the option of awarding an exit award or allowing the student to repeat the year (see point 17). ***(11)***

Additional Progression requirement for the BSc (Hons) in International Management programme:

The Board of Examiners has the discretion to permit the average mark of BMAN10621(M) Fundamentals of Financial Reporting and BMAN10632(M) Fundamentals of Management Accounting for the purposes of progression. The Board of Examiners will base its decision on the student's academic standing and overall performance in BMAN10621(M) and BMAN10632(M).

5. BSc (Hons) in International Management students will be subject to the additional requirements as highlighted below:

***Additional requirements for the BSc (Hons) in International Management programme*:**

- The candidate must normally attain an overall average of 60% or higher in Year 1 of the programme to continue on the BSc (Hons) International Management route;

- The candidate must maintain an overall 60% average or higher in Year 2 of the programme to continue on the exchange year abroad, and;

- In Year 2 the candidate must have no reassessment;

Failure to satisfy the examiners in these requirements will result in the student being transferred to the BSc (Hons) Management programme at the end of year 1 or year 2 as applicable and assessed according to the normal rules for that programme.

Students with fails and multiple compensated marks on their transcripts are at risk of not being accepted by partner institutions for the third year study abroad element of the International Management programme. In such cases, students will progress as candidates for the BSc (Hons) Management programme according to the normal rules for that programme.

Where a student has approved mitigating circumstances that affect their year 1 or year 2 average these are taken into consideration when reviewing their academic average.

In exceptional circumstances, the Programme Director may at their discretion vary the requirement for a 60% average mark. Exceptional circumstances here mean that (a) a student's average is borderline (defined as 58% to 59.9%) or (b) that a Year 1 average is unduly reduced by performance in a single unit in an otherwise upper second-class academic profile or (c) that a Year 2 average is unduly reduced by performance in a single unit in an otherwise upper second class academic profile. In any event, the final discretion for the application of exceptional circumstances lies with the Programme Director.

6. If an Examination Board has documented evidence that, (a) a student's work, attendance or engagement has been unsatisfactory, and (b) the student has been formally warned of the unsatisfactory work, attendance or engagement but has not shown significant improvement acceptable to the Board, then the Board has the right to refuse assessment. See *Regulation XX – Work and Attendance of Students and the Policy on Recording and Monitoring Attendance*.[1] ***(13)***

Reassessment

7. Reassessment (known as 'referral') may be taken when a student fails to progress to Year 2 of the BSc (Hons) in International Management programme. A student will fail to progress when an individual course unit mark is below the compensation zone (i.e., 29% or less) or the maximum amount of compensation (40 credits) has been exceeded. Referrals can be offered in course units up to a maximum of 80 credits. ***(22, 27)***
8. A student who fails to progress to Year 3 of the BSc (Hons) in International Management programme will be reassessed in relevant course units following the criteria highlighted above as candidates for the BSc (Hons) in Management programme.

9. Referred assessment will be designed to assess the achievement of the same intended learning outcomes but need not be of the same form as that originally used. The referred assessment will normally take place in the same academic year as the original assessment to enable the student to progress as originally intended. ***(22)***

10. Referrals in Year 1 and Year 2 of the BSc (Hons) International Management will be offered subject to satisfactory work, attendance, and engagement (see point 12). The Examination Board has the authority to decide which course units are retaken and the decision of the Examination Board is final. ***(24, 27)***

11. Referrals are not permitted in Year 4 of the BSc (Hons) International Management programme unless it is a requirement of a professional, statutory or regulatory body (PSRB) or the Education and Skills Funding Agency (ESFA). ***(22, 30, 45)***

12. If an Examination Board has documented evidence that, (a) a student's work, attendance, or engagement have been unsatisfactory, and (b) the student has been formally warned of the unsatisfactory work, attendance, or engagement, but has not shown significant improvement acceptable to the Board, then the Board has the right to refuse referred assessment. See *Regulation XX – Work and Attendance of Students and the Policy on Recording and Monitoring Attendance*.[1] ***(23)***

[1] http://documents.manchester.ac.uk/display.aspx?DocID=1895

[1] http://documents.manchester.ac.uk/display.aspx?DocID=1895

Note: Faculty approved variances to the Degree Regulations will be described within the Programme Handbooks. Where they exist they will take precedence, for example, in order to comply with Professional, Statutory and Regulatory Bodies (PSRBs) or the Education and Skills Funding Agency (ESFA).

13. Referrals are compensatable, provided that a student has not already used the maximum 40 credits of compensation at the first attempt. ***(20)***

14. Referrals are capped at the lowest compensatable mark (30%) unless the previous mark was in the compensation zone, in which case the original mark will stand. If a student fails a referred assessment, where the original mark was in the compensation zone (between 30% and 39%), the original mark stands and the student has failed to achieve the required credit for progressing (see point 17). (***28)***

As an example: The table below shows the mark achieved when a student was first assessed (First Sit) and the mark achieved in the resit (Resit Mark). The last column shows the final mark that is recorded on the student's record in Campus Solutions (Final Mark). In the example below, the student passes the resit with a mark of 60% and gains the credit for the completed course unit:

First Sit	Resit Mark	Final Mark
0	60	30R
5	60	30R
15	60	30R
25	60	30R
35	60	**35R**
39	60	**39R**

In the example below, the student fails the resit with a mark of 20%. In this case, the student has failed the unit and so does not gain any credit:

First Sit	Resit Mark	Final Mark
0	20	0
5	20	5
15	20	15
25	20	25
35	20	35
39	20	39

15. A student will be allowed only **one** attempt at referred assessment (at the discretion of the Examination Board) and so two attempts in total (original and referred assessment) per course unit. When referred assessment is failed, the student has failed to achieve the required credit and is not able to progress to the next year (see point 17). ***(25, 26, 29)***

16. For students with approved and verified mitigating circumstances, point 15 does not apply. In this case, additional attempts at assessment (known as 'deferrals') are considered as a first attempt. No cap is applied to the course unit mark for a deferral. ***(25)***

17. Where a student has failed more than 80 credits on the first attempt or fails to meet the progression requirements after compensation or reassessment, the Examination Board has the following options at its discretion:

    - Consider reassessment (only in cases of approved and verified mitigating circumstances)
    - Permit the student to carry forward up to a maximum of 20 credits, in exceptional circumstances, as defined by the Examination Board (see section on carrying forward failed credit)
    - Permit the student to repeat the year (see section on repeating the year)
    - Withdraw the student and award an exit award, if applicable (see section on exit awards)

    (11, 13, 26, 27)

Carrying forward failed credit

18. The Examination Board may exceptionally permit a student on BSc (Hons) International Management to carry forward failed credits (up to a maximum of 20 credits). This decision will be based on a student's academic standing (taking into account approved and verified mitigating circumstances, as appropriate). Carrying forward extra course units imposes a significant additional burden on a student and the Examination Board will only give permission where it judges that, in the light of previous results, a student is likely to be able to cope adequately. The student should repeat, in attendance, at the next available opportunity (subject to teaching capacity not being exceeded). ***(26, 31, 36)***

19. Whole course units must be repeated in attendance with assessment taken in full. Course unit marks will be capped to the lowest compensatable mark (30%). ***(33)***

20. Students can have only **one** attempt at gaining failed credit carried forward to a subsequent year. If a student fails to gain the credit, the student will not be able to progress and an exit award will be considered. ***(34)***

21. Optional course units can be substituted. However, a substituted course unit will not be considered as a first sitting. There will be no further opportunities to regain the credit if the substituted course unit is failed. The substituted course unit mark will be capped to the lowest compensatable mark (30%). ***(33, 35)***

Repeating the year

22. The Examination Board will make a decision on academic grounds when deciding whether or not a BSc (Hons) International Management student is suitable to repeat the year. This outcome of this decision is also subject to teaching capacity not being exceeded. ***(37)***

23. A student on BSc (Hons) in International Management can normally only repeat the year on one occasion during the whole programme, either at Year 1 or Year 2 (subject to teaching capacity not being exceeded). Exceptions may be permitted in cases of approved and verified mitigating circumstances. ***(38)***

24. Fees are payable when a year is repeated as a result of a failure, without approved and verified mitigating circumstances. ***(39)***

25. A student who is repeating the year cannot carry forward credit from the year that is being repeated. ***(40)***

26. Alternative arrangements may be sought where professional body requirements take precedence. ***(41)***

Exit awards

27. Once a student has exhausted all the opportunities to retrieve failed assessment, an exit award will be awarded, subject to the accrual of the appropriate number of credits as defined in the table below. ***(42)***

28. If a student decides to withdraw, the relevant exit award will be automatically awarded in accordance with Table 1 below. ***(44)***

29. All programmes must have approved exit awards. ***(43)***

Table 1

Name of Award	**Minimum credit for the award**	**ECTS***	**Minimum credits at the level of qualification required for an award**	**ECTS***	**FHEQ level****
Diploma of Higher Education (DipHE)	240	120	90	45	5
Certificate of Higher Education (CertHE)	120	60	90	45	4

* One ECTS (European Credit Transfer System) is equivalent to two UK credits

** FHEQ level 4 and 5 correspond to years 1 and 2 of an undergraduate degree

NB. The column titled 'minimum credits at the level of qualification required for an award' is to be used when making awards only and is not to be used for the purpose of deciding progression.

Special Compensation (final year only)

30. A student who achieves less than 40% in a course unit at final year may be eligible for special compensation (see point 37). There will be no reassessment in the final year unless it is a PSRB/ESFA requirement. ***(22, 30, 45)***
31. Where special compensation is given, this is for credit only and the original course unit marks are recorded and used to calculate the degree classification. ***(51)***

32. In cases where a student is carrying forward up to 20 credits of failed credit from the previous year (Year 2), this credit may also be considered under the special compensation criteria (see point 35), providing the maximum allowance of special compensation specified has not been exceeded. ***(52)***

Students carrying forward failed credit into the final year of the BSc (Hons) International Management degree programme must demonstrate attendance and engagement in completing the carried forward course unit(s). Special compensation for the carried forward course unit(s) may not be considered by the Finals Examination Board if the student attendance records and completion of assessment records do not show appropriate engagement in completing the course unit(s).

Classification

33. The Undergraduate Degree Classification Scheme for BSc (Hons) in International Management is based upon a weighted average of the overall marks for different years of the programme using a 0 – 100 mark range calculated to one decimal place, where marks for individual course units are recorded as whole numbers ***(Appendix A)***

34. The weightings for the BSc (Hons) in International Management programme are:

    Year 1: Zero
    Year 2: 0.33
    Year 3: Zero
    Year 4: 0.67

    The third year (abroad) is graded pass/fail and is not included in the final degree classification. ***(59)***

35. In order to be considered for a BSc (Hons) International Management degree a student must achieve a total of 360 credits. ***(1, 46, 57)***

36. The degree of Bachelor with Honours will normally be awarded in classes 1, 2i, 2ii and 3. ***(Appendix A Stage 1)***

37. Criteria for determining the final class: ***(48, 49, 50, Appendix A Stage 1)***

    For the different classes, the overall **mark ranges** are:

    - For class 1 (First class), not less than 70.0%
    - For class 2i (Upper second class), less than 70.0% but not less than 60.0%
    - For class 2ii (Lower second class), less than 60.0% but not less than 50.0%
    - For class 3 (Third class), less than 50.0% but not less than 40.0%

    <u>For class 1, 2i or 2ii a student should:</u>

    - Obtain an overall mark in the **mark range** required (see above) and
    - Reach the pass mark (40%) in individual course units totalling at least 80 credits of the 120 credits required for the final year.

    Special compensation may be awarded for up to 40 credits where the pass mark (40%) has not been achieved. ***(48)***

    Where the student has obtained an overall mark in the **mark range** required, but has failed to reach the pass mark (40%) in individual course units totalling at least 80 credits, a student will be awarded one classification below that which would have been awarded on the basis of the weighted average for the programme, provided that the student:

    - Reaches the pass mark (40%) in individual course units totalling at least 60 credits of the 120 credits required for the final year.

    Special compensation may be awarded for up to 60 credits where the pass mark (40%) has not been achieved. ***(49)***

    <u>For class 3, a student should:</u>

    - Obtain an overall mark in the **mark range** required (see above) and:
    - Reach the pass mark (40%) in individual course units totalling at least 60 credits of the 120 credits required for the final year.

    Special compensation may be awarded for up to 60 credits where the pass mark (40%) has not been achieved. ***(50)***

38. A student may be considered for the next higher class of degree than determined by point 37 by the following: ***(Appendix A Stage 1)***

    For the different classes, the ***boundary zones*** are:

    - For class 1 (First class), 68.0% to 69.9%
    - For class 2i (Upper second class), 58.0% to 59.9%
    - For class 2ii (Lower second class), 48.0% to 49.9%
    - For class 3 (Third class), 37.0% to 39.9%

    <u>For all classes (1, 2i, 2ii and 3) a student should:</u>

    - Obtain an overall mark in the **boundary zone** for that class (see above) and:

- Obtain at least 80 credits of the 120 credits for the final year in or above the **mark range** required for that class (see point 37 above).

39. If a student is in the boundary zone for the average overall mark and does not satisfy the additional criteria, the Examination Board may apply a further stage of 'Classification Review' overseen by an External Examiner. ***(Appendix A Stage 2)***

40. The process of 'Classification Review' will not change course unit marks and will only influence the classification awarded. ***(Appendix A Stage 2)***

41. A student who fails to meet the criteria for the award of the BSc (Hons) in International Management at the end of the degree will be awarded an Ordinary Degree, provided that the student has achieved a total of 300 credits, 60 of which must be passed with a mark of not less than 40% at final year. Special compensation may not be applied. ***(53)***

42. A student who has failed to meet the criteria to be awarded the BSc (Ord) International Management degree (see point 41) will be awarded an exit award in accordance with Table 1. ***(42)***

YEAR 3 (ABROAD)

Please see the detailed information about the requirements for the year abroad in the Programme specification.

a) Students are expected to be in full attendance and take and pass all the assessments for the course units they take in order to progress onto the final year of the programme. Students should refer to the Workload Requirements for information on how many courses/credits are required. Students are subject to the regulations of the host institution and should pass all courses at the pass mark required by the host institution. Reassessment may be taken where offered by the host institution. Fails of up to 25% of the full workload may be compensated for at the discretion of the Board of Examiners. Evidence of non-attendance, failure to take any of the assessments or no effort will be seen as failing to comply with the AMBS Workload Requirements and will not be considered under the 25% ruling unless fully supported by medical/mitigating evidence. Any mitigating/medical evidence should be submitted to the Board of Examiners for consideration.

b) Although students must pass the year abroad to progress into the final year of the degree programme, the mark for the year abroad is not incorporated into the final degree classification.

c) A student who fails the year abroad will normally transfer to the final year of the BSc (Hons) in Management programme at the discretion of the Board of Examiners and subject to fails being no more that 50% of the full workload requirements.

d) It is the responsibility of the student to ensure that a transcript of their performance is available for the Board of Examiners.

Posthumous and Aegrotat Degrees

43. An Undergraduate degree may be awarded in the event of the death of a candidate prior to the completion of their degree (posthumous degree). For more information about posthumous degrees and the options open to Examination Boards, please see: https://documents.manchester.ac.uk/display.aspx?DocID=51163. ***(62)***

44. An Undergraduate degree may be awarded should the candidate be prevented from completing their degree due to the diagnosis of a terminal or debilitating illness (aegrotat degree). The Examination Board may

determine from evidence available to it that a candidate for an Honours degree who has been prevented by good cause from completing the final examination or assessment will be awarded a class of degree the Board judges to be suitable, as long as the candidate has gained over half the credits required for the award***. (63)***

November 2012 - Dr Ilias Petrounias, Director of Undergraduate Studies
Updated May 2013 - Dr Ilias Petrounias, Director of Undergraduate Studies
Updated Oct 2014 - Dr Ilias Petrounias, Director of Undergraduate Studies
Updated April 2016 – Dr Anna Goatman, Director of Undergraduate Programmes
Updated June 2019 - Dr Anna Goatman, Director of Undergraduate Programmes
Updated July 2020 - Dr Anna Goatman, Director of Undergraduate Programmes
Updated April 2021 - Dr Anna Goatman, Director of Undergraduate Programmes
Updated April 2022 - Dr Anna Goatman, Director of Undergraduate Programmes
Updated