

Options Fact Sheet and Specialism Guidelines for BSc Management / BSc Management (Specialism) with/without Industrial/Professional Experience

For second year students in 2023/24

Key points you need to know about your courses for next year:

- All programme structures can be viewed here: <https://www.ambs.ughandbook.manchester.ac.uk/programme/programme-information/programme-structures/> however, please remember that programme structures are subject to change each year.
- To be eligible to graduate with a Management degree specialism, you need to take the second year core courses as listed in this document. You make the credits up to 120 in each year with a choice from any of the remaining courses available to you as listed on your programme structure subject to programme restrictions, pre-requisites and timetabling constraints.
- BSc Management (no specialism) students choose options from across the whole range of second year courses as indicated on the programme structure subject to pre-requisites and timetabling constraints.
- Please remember that it is your responsibility to ensure that your choice of course options adheres to the requirements of the specialism you intend to register, or are already registered, for. Your choices must fulfil the requirements at both second and final year. If your choices do not meet the requirements at both levels then you will be unable to graduate with that specialism.
- If you are going to choose a dissertation in your final year, you must ensure that you select BMAN24410 – Research Methodology in the second year. You can find more details on the course information via My Manchester.
- You can read a course outline for all your core and optional courses on the course information via My Manchester. Course information is currently being updated for 2023/24 and will be fully updated by the end of July.
- Please note the requirements for courses with pre-requisite and co-requisite requirements. If a course outline states that a pre-requisite is required, it means that you must have taken and passed **at first attempt** the pre-requisite course at a minimum of 40% (in some cases a minimum of 60%). A course for which you achieved only a compensated fail mark (between 30% and 39%) does not count as you passing the pre-requisite. If a course outline states that a co-requisite is required, it means that you must take both courses together. **The pre-requisite and co-requisite rules cannot be changed under any circumstances.**
- The majority of courses have been confirmed for 2023/24 but there may be reasons for courses to either change or be withdrawn before they start. Your programme structure will be updated to reflect any changes that are made and will be uploaded to the handbook when it has been

finalised. In the meantime, if there are any changes that affect your structure you will be notified by email.

- As part of your programme structure you are eligible to take a maximum of 10 credits of level 2 [University College courses](#) and/or study a language from the [University Language Centre](#).
- It is your responsibility to choose courses that are permitted on your programme, these will appear on your programme structure. You must also ensure you have taken and passed the pre-requisite course if this applies. If you have enrolled onto a course that is not on your programme structure it will be removed from your record when it is discovered. In most cases, random checks cannot be carried out before week 3 of teaching when the system closes so removal from courses at this point can be problematic for your studies. **Please check with the Curriculum and Programmes team before the deadlines if you are in any doubt.**
- You should make sure you have enrolled for 120 credits for the year **at the start of the academic year i.e. by the end of week 2 of semester 1 (6 October 2023)**. Failure to choose all courses before this date will mean fewer timetable slots being available when you choose an alternative course.
- Draft timetables will be available to view in July however please note that some lecture times and days may change due to reasons beyond our control. Although we endeavour to avoid it, on rare occasions specialism core courses may clash. In addition to this, because of the number of courses offered to you, it is inevitable that some courses will clash with others. Having some courses that clash means that we can offer as wide a range of subjects as possible.
- Course unit selection is scheduled to open during the week commencing 7th August, this is dependent on exam boards and faculty guidance, if this date changes you will be notified by email.
- You will make your course choices via the student system by choosing the lecture. You will then be assigned a workshop, seminar or lab automatically to fit your timetable. If your choices clash you will be notified and asked to choose alternatives. If, for any reason, you wish to change your workshop, seminar or lab you should contact undergrad.ambs@manchester.ac.uk. Changes will be accommodated where possible.
- After the first 2 weeks of semester 1, the student system will close for changes to semester 1 and full year courses. After the first 2 weeks of semester 2, the Student System will close for changes to semester 2 courses. Please remember, you will not be permitted to drop a course which you took in the first semester in favour of a second semester course, nor will you be permitted to opt out of a full year course at the end of semester 1.

▪ **Deadlines:**

Changing full year and semester 1 courses:	6 October 2023
Changing semester 2 courses:	9 February 2024

No changes will be allowed after these dates.

- If you want to change your specialism and have satisfied all the criteria for the specialism you want to move to then you have until 6 October 2023 to let the Curriculum and Programmes team know (via undergrad.ambs@manchester.ac.uk).

- It is expected that students will take an equal number of courses in each semester, that is, 60 credits in each semester. However, a 70/50 or 50/70 split may be permitted with prior written approval from your Programme Director. 80/40 splits or any other than the above are not permitted. If you are found to be on an unequal split without written permission you will be required to add or drop the required number of courses which may be later in the semester and cause issues for your studies.
- If you are carrying a course unit over from a previous year – please bear in mind this will be in addition to the 120 credit per year requirement.
- Finally, remember to check the e-bulletin and your university email for further updates about choosing courses.

Criteria for Industrial Placements

The requirements that need to be satisfied to qualify for a placement year are:

- The candidate must normally attain an overall average of 60% or higher in Year 1 of the programme; and
- The candidate must pass BMAN10780 Academic and Career Development at 40% or over in their first year at first attempt (i.e. – no compensation can be applied), and
- In Year 2 the candidate must have no reassessment.

Failure to satisfy the examiners in these requirements will result in the student being transferred to the programme of the same title without industrial/professional experience, and being assessed to the normal rules for that programme.

Second Year Specialism Core Courses

BSc Management (Accounting & Finance) Specialism

To qualify for this specialism students must take:

BMAN23000(B) Foundations of Finance (20),

AND

BMAN21040A Intermediate Management Accounting (20)

In addition to the above, students on the BSc Management (Accounting & Finance) programme must also take:

BMAN24042 Business Law 1: Law, Business Liabilities and the Consumer (10)

OR

BMAN24052 Business Law 2: Law & the Modern Corporation in an International Context (10)

(At least one of these courses must be taken however both courses can be taken)

BMAN10522(M) is compulsory at level one to satisfy the A&F specialism.

BSc Management (Human Resources) Specialism

To qualify for this specialism students must take:

BMAN24042 Business Law 1: Law, Business Liabilities and the Consumer (10)

AND

BMAN24052 Business Law 2: Law and the Modern Corporation in an International Context (10)

AND

BMAN24271 Globalisation and Employment (20)

AND

BMAN24332 Employment Relations and Human Resource Management (20)

BSc Management (Innovation, Strategy & Entrepreneurship) Specialism

To qualify for this specialism students must take:

BMAN24241 Creativity, Design and Entrepreneurship (20)

AND

BMAN24442 Foundations of Strategy and Innovation (20)

BSc Management (International Business Economics) Specialism

To qualify for this specialism students must take:

BMAN24431 Economic Analysis I: Firm Market and the Economy (20)

AND

BMAN24312 International Business (20)

BSc Management (Marketing) Specialism

To qualify for this specialism students must take:

BMAN24352 Marketing Communications in the Digital Age (20)

AND

BMAN24281 Marketing Management (20)