

Fact Sheet for BSc International Business, Finance & Economics with/without Industrial/Professional Experience

For second year students in 2024/25

Key points you need to know about your courses for next year:

- All programme structures can be viewed here: <https://www.ambshandbook.manchester.ac.uk/programme/programme-information/programme-structures/> however, please remember that programme structures are subject to change each year.
- You can read a course outline for all your core and optional courses using this link, [Course unit information | MyManchester](#). Course information is currently being updated for 2024/25 and will be fully updated by July 2024.
- Please note the requirements for courses with pre-requisite and co-requisite requirements. If a course outline states that a pre-requisite is required, it means that you must have taken and passed **at first attempt** the pre-requisite course at a minimum of 40% (in some cases a minimum of 60% is required). A course for which you achieved only a compensated fail mark (between 30% and 39%) does not count as you passing the pre-requisite. If a course outline states that a co-requisite is required, it means that you must take both courses together. **The pre-requisite and co-requisite rules cannot be changed under any circumstances.**
- No more than 40 credits may be taken from one area (A-E), as noted on your programme structure.
- The majority of courses have been confirmed for 2024/25 but there may be reasons for courses to either change or be withdrawn before they start. Your programme structure will be updated to reflect any changes that are made and will be uploaded to the handbook when it has been finalised. In the meantime, if there are any changes that affect your structure you will be notified by email.
- As part of your programme structure you are permitted to take courses from other schools within the Faculty of Humanities. Subjects are indicated by codes other than BMAN and they will appear on your programme structure. All course outlines for these subject areas are available to view on My Manchester.
- Some courses that are run by other schools have limited places. To avoid disappointment you should check this on the course unit database and should you wish to take one of these courses ensure that you enrol onto the course as soon as possible after the student system opens.
- As part of your programme structure you are eligible to take 10 credits of level 2 [University College courses](#) and/or study a language from the [University Language Centre](#).
- It is your responsibility to choose your optional courses that are permitted on your programme, these will appear on your programme structure. You will automatically be enrolled on your core courses. You must also ensure you have taken and passed the pre-requisite course if this applies. Manual

course unit checks will be carried out during Week 3 of teaching when the system closes so ensure you are enrolled on 120 credits before the deadline. Adding courses at this point can be problematic for your studies. **Please check with the Curriculum and Programmes team before the deadlines if you are in any doubt.**

- You should make sure you have enrolled for 120 credits for the year **at the start of the academic year i.e. by the end of week 2 of semester 1 (4 October 2024)**. Failure to choose all courses before this date will mean fewer timetable slots being available when you choose an alternative course
- Draft timetables will be available to view in July however please note that some lecture times and days may change due to reasons beyond our control. Although we endeavour to avoid it, on rare occasions because of the number of courses offered to you, it is inevitable that some courses will clash with others. Having some courses that clash means that we can offer as wide a range of subjects as possible.
- Course unit selection is scheduled to open in August. The dates are as follows: -
 - 7th August at 10am for final years
 - 8th August at 10am for second years

Please note, this is dependent on exam boards and faculty guidance, if this date/time changes you will be notified by email.

- You will make your course choices via the student system by choosing the lecture. You will then be assigned a workshop, seminar or lab automatically to fit your timetable. If your choices clash you will be notified and asked to choose alternatives. If, for any reason, you wish to change your workshop, seminar or lab you should contact ams.programmes@manchester.ac.uk. Changes will be accommodated where possible.
- After the first 2 weeks of semester 1, the student system will close for changes to semester 1 and full year courses. After the first 2 weeks of semester 2, the Student System will close for changes to semester 2 courses. *Please remember, you will not be permitted to drop a course which you took in the first semester in favour of a second semester course, nor will you be permitted to opt out of a full year course at the end of semester 1.*
- Deadlines:

Changing full year and semester 1 courses:	4 October 2024
Changing semester 2 courses:	7 February 2025

No changes will be allowed after these dates.

- It is expected that students will take an equal number of courses in each semester, that is, 60 credits in each semester. However, a 50/70 split may be permitted with prior written approval from your Programme Director. 80/40 splits or any other than the above are not permitted. If you are found to be on an unequal split without written permission you will be required to add or drop the required number of courses which may be later in the semester and cause issues for your studies.

Criteria for Industrial Placements

The requirements that need to be satisfied to qualify for a placement year are:

- The candidate must normally attain an overall average of **60% or higher** in Year 1 of the programme at the first attempt; and

- The candidate must pass BMAN10780 Academic and Career Development with a mark of 40% or more at the first attempt

Failure to satisfy the examiners in these requirements will result in the student being transferred to the programme of the same title without industrial/professional experience, and being assessed to the normal rules for that programme.

- Finally, remember to check the e-bulletin and your university email for further updates about choosing courses.