

VICE-PRESIDENT AND DEAN FACULTY OF HUMANITIES EXPENSES 2019-20

Date	Accommodation	Business Engagements	Subsistence	Travel	Other	Total
Aug-19	-	-	-	-	-	£0.00
Sep-19	-	-	-	-	-	£0.00
Oct-19	-	-	-	15.40	-	£15.40
Nov-19	-	-	-	-	-	£0.00
Dec-19	-	-	-	-	-	£47.76
Jan-20	-	-	-	-	-	£0.00
Feb-20	-	-	-	-	-	£0.00
Mar-20	-	-	-	-	-	£0.00
Apr-20	-	-	-	-	-	£0.00
May-20	-	-	-	-	-	£0.00
Jun-20	-	-	-	-	-	£0.00
Jul-20	-	-	47.76	-	-	£0.00
Total	£0.00	£0.00	£47.76	£63.16	£0.00	£63.16

Claim for subsistence in July 2020

£47.76 is allocated against July 2020 however it should be noted that this claim relates to subsistence during an overseas trip in December 2019.

The claim form was completed after the Dean had left campus for Christmas with the expectation that he would sign the claim on his return and it would be forwarded to the President for authorisation. Unfortunately the Dean did not return to campus in January because of illness and we then had lockdown. I managed to retrieve the claim form when we were allowed back on campus to collect items and therefore the claim was not processed until the summer.