

## Faculty of Science & Engineering

### Faculty Peer Review of Teaching

#### Faculty Peer Reviewer Role Description

**Faculty Peer Reviewers are carefully chosen as trusted, respected and experienced colleagues by the Head of School/Director of Teaching & Learning.**

**A Faculty Peer Reviewer should:**

- have passed probation
- have more than 4 years teaching experience and be able to judge which aspects of the reviewees' teaching are most effective
- have the ability to present the outcome of the review honestly, constructively and sensitively to the person reviewed
- have the flexibility to engage with content material not related to the reviewer's own field
- have enough experience of different styles of teaching and awareness of support and training available to be able to suggest ways of enhancing strengths and addressing shortcomings, where appropriate

**Faculty Peer Reviewers lead the peer review of teaching process and are responsible for:**

- arranging the observed sessions with their assigned Reviewees and Internal School Reviewers
- coordination and completion of the Faculty Peer Review of Teaching Form (FPRT) with the Internal School Reviewer
- completion of the appropriate NAP Teaching Observation Forms if the Reviewee is on probation and completing NAP and return these forms direct to the Reviewee
- arranging any follow-up meetings with the Reviewees and Internal School Reviewer after the observed sessions
- returning the completed FPRT Form to the TLSE Team
- sharing good practice with the other Faculty Peer Reviewers
- attend Faculty Peer Review meetings as required