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Homepage

Banner image - Teaching College – welcome to the next chapter

We're on a mission to become a world-leader in science and engineering – and we're putting a new framework in place to help us achieve that ambition.

FSE Teaching College is our vision to provide a world-class teaching and learning environment. The idea is to bring everyone together into one framework – creating a shared community of professionals, academics and students.

With a proud past and an exciting future, this is the next step in our evolution in becoming the go-to destination for a whole generation of ambitious students, and leading academics and researchers. A step we'll take together.

A little bit more about FSE Teaching College

We've organised FSE Teaching College into four key themes, with each theme contributing to the Teaching College vision, KPIs and objectives:

Recruitment and intake

We already attract a diverse range of students onto our science and engineering programmes. But Teaching College will take things a step further.

Our vision is to attract the very best candidates from all walks of life – recruiting excellent, ambitious and motivated students, students who are engaged with their own learning, who challenge us, and push us to be the best we can be.

But as well as recruiting the best-performing students, Teaching College will also remove barriers, increase access and widen opportunities for those from less represented backgrounds. Together we will inspire a new generation and give them every opportunity to fulfil their potential. That means addressing the gender imbalance, and attracting international students from across the world too.

Recruitment

Admissions

Teaching and learning quality

Together, we'll improve the quality of our teaching by staying relevant and agile in response to the changing macro environment, sharing best practice more effectively, and by making our processes much more efficient across the Faculty.

By organising our teaching, learning and student experience into a single and effective framework, we can create a world-class environment, renowned for its high-quality provision. And that comes with lots of benefits.

With a single, simplified framework in place, you'll get more time to focus on the things that matter to you. Whether that's innovating in teaching, spending more time supporting student wellbeing, working with industry, or doing more research, you'll have more headspace to grow.

It means we can constantly review our curriculum too – both in terms of assessment and learning material – to make sure it's underpinned by the latest research, and driven by the most relevant challenges students will face after they graduate.

Policy, procedure and guidance

Quality assurance

Appeals, complaints and discipline

Teaching Excellent Framework (TEF)

Teaching academy

We want science and engineering at The University of Manchester to be the best experience possible, for everyone. That's why we're putting a bigger focus on teaching excellence – making sure it's valued, recognised, and better rewarded.

In fact, we'll set new standards across the Faculty, where ongoing professional development for the teaching aspects of your role will be organised and supported and tailored to meet your needs.

This will give you confidence that your teaching is the very best it can be, and the knowledge that you're contributing to a world-class learning environment, and we'll provide you with all the support you need to inspire students and play your part in shaping change in the world.

Staff development

Promo box 1

LEAP – The Leadership in Education Awards Programme (LEAP) offers support for anyone applying for one of Higher Education Academy fellowships.  [Find out more >>](#)

New academics programme (NAP)

The University's New Academics Programme (NAP) ensures that we offer you the right training and support during your probationary period, and when you are developing your career. Attendance on the NAP is mandatory for all new academic staff.

An academic career at The University of Manchester involves a broad range of duties including: teaching practice, student support, administration, and research. The NAP is designed to support you across the full breadth of duties associated with your post.

Depending on your career track, both attendance and the successful completion of assessment is a mandatory probation requirement. In the Faculty of Science and Engineering, the full NAP comprises of teaching, research and social responsibility elements as well as fulfilling various aims relevant to your career track.

The teaching elements of the NAP are accredited by the Advance HE which is the universities' professional body for teaching and learning. The Advance HE accreditation provides recognition that our programme meets the requirements of the [UK Professional Standard Framework \(UKPSF\)](#) for teaching and learning in Higher Education. If you successfully complete the NAP teaching units/assessments, and subject to meeting the criteria for Descriptor 2 of the UKPSF, you will be eligible for Fellowship of the Higher Education Academy (FHEA).

Please see the NAP handbook for full details of the programme.

Useful links box

- Probationary arrangements for newly appointed academic staff: <http://documents.manchester.ac.uk/display.aspx?DocID=40>
- NAP handbook
- Mandatory NAP elements, subject to career track: [link](#) to page 9 of the NAP Handbook (A) and B.
- [NAP Handbook link \(C\)](#).
- [Participation information form](#)
- [Exemption form](#)
- [UKPSF mapping form](#)
- [NAP teaching observation forms](#)
- [Reflective log](#)

<h2>Programme information</h2>

Accordion 1 items

Registering - If you are a new academic at the University and need to register for the NAP, please contact Elaine Sheehan (elaine.sheehan@manchester.ac.uk). You will be provided with details of when you can join the programme and the requirements for your career track.

Blackboard community space - The FSE NAP community space on Blackboard provides valuable information on the full NAP programme content, recommended reading and the NAP assessment strategy. [Access the NAP Blackboard community space >>](#)

NAP schedule and attendance - All new members of academic staff are required to attend and fully engage in all of the mandatory units according to their current career track as detailed in the table: 

The full NAP is delivered in  two parts:

- Part 1 (teaching practice and research) is run twice per year, once in September and repeated again in January (6 days in total)
- Part 2 (research) is run once per year in January (1 day)
- Part 2 (advanced teaching practice) is run once per year in April (5 days in total) which includes one day of research sessions
- Social responsibility workshop (2 hours)

Exemptions

You may be eligible for exemption from some of the attendance or assessments on the teaching elements of the NAP. Please see further details about exemptions and the procedure for applying here: 

Assessment and submission – To pass the full NAP, you must complete two written assessments, and two short online tests which are required by the Faculty. In addition, you must also complete the summative reflective portfolio of evidence which includes the NAP teaching observation assessment forms. These assessments, if passed, will provide eligibility for you to become part of the Fellowship of the Higher Education Academy (FHEA). See a summary of the assessment requirements on the NAP here: 

Please refer to the NAP handbook for the unit specifications, assessment briefs (Appendices 2-4) and the assessment map for an outline of the NAP assessments and submission deadlines Appendix 1) 

NAP completion – Once successfully completed, exemplary individuals will be recommended to the NAP assessment panel for the HEA Fellowship. The panel meets twice per year for consideration and ratification. If approved you will be registered for a HEA Fellowship. You will also be issued with a certificate confirming your successful completion of the NAP by the Faculty.

NAP support

Accordion 2 items

Senior mentors - The role of the senior mentor is to oversee and manage the individual mentors at Department level. They are also able to offer strategic guidance, support and advice to you where needed. Contact details for the senior mentor in each Department, and information on the senior mentor role can be found in  Appendix 9 and 10 of the NAP Handbook.

Individual mentors – As well as a senior mentor, you are also allocated an individual who can provide more general advice and support in regards to both teaching practice and research. The individual mentor in essence, acts as a critical friend. Your senior mentor should be able to advise you who your mentor is.

Portfolio advisors - Within the Faculty, we have a number of portfolio advisors whose responsibility it is to provide guidance when you are completing your summative portfolio. You will be allocated a portfolio advisor at an appropriate stage prior to submission of your reflective portfolio of evidence. You are able to make two 1-1 appointments with your portfolio advisor where you can discuss the portfolio assessment as well as submit one full draft of the portfolio for written formative feedback. Contact details for the portfolio advisors and further information on the roles and responsibilities of the Portfolio Advisor and Advisee can be found in Appendix 11 and 12 of the NAP Handbook.

Writing reflectively about teaching practice, workshop - This workshop is designed to support you with completing your reflective portfolio of evidence, and is delivered twice per year. You will be notified of the dates by the NAP team.

Library support - The Library allows you access to books and electronic resources, and also a range of research and teaching services, including support with open access, research data management and our award winning My Learning Essentials Teaching and Learning program. More information about [how to access the library can be found on the library's website](#). You can find [contact details for the academic engagement librarians on the library's academic engagement librarians' page](#).

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Faculty peer review of teaching (FPRT)

Graduate teaching assistants

1-minute CPD

Teaching excellence

Promoting and recognising teaching excellence

Teaching excellence resources

Student experience

Teaching College promotes a holistic approach to the student experience, the taught experience alongside student wellbeing and career development. Teaching College will provide a collaborative community of staff, students and industry working together and in conjunction, with activities in Teaching Quality and Academy to create a world class, relevant educational experience.

We value all the roles colleagues play in all aspects of the student experience and we'll work side by side to co-create the right culture and environment to facilitate student learning in the most inspired way.

To make this possible, we want to talk with students more. In fact, we'll ramp up engagement with them in all aspects of their learning, wellbeing and career development. We'll also give them a greater voice – and when they speak, we'll listen.

Producing work-ready graduates is a fundamental proposition of Teaching College. That's why employability will become a key feature, embedding employability in the curriculum and increasing opportunities for industrial placements and internships.

Student engagement

Student support

Faculty forum

Employability

Student surveys

Governance

Vision and strategy

Operational priorities

Committees

Teaching college leadership team (TCLT)

SoE teaching, learning and student experience committee

SoNS teaching, learning and student experience committee

Planning

Student experience action plans (SEAPs)

Communities of practice

Get involved

News

Events

Awards

There are a number of awards available across the Faculty that recognise the excellent work done by our staff and students. Below is a list offering further information about each available award and how to nominate individuals for recognition.

Awards for staff

Accordion 1 items

Distinguished Achievement Awards (DAA) - Teacher - In late September, the President and Vice-Chancellor Professor Dame Nancy Rothwell, invites each Faculty to nominate one individual to receive the Teacher of the Year award. This is one award among a number of Distinguished Achievement Awards across the University. Nominees for this awards should demonstrate the following:

- Outstanding teaching over the previous year academic year;
- The ability to communicate ideas effectively, and in an engaging manner;

- The ability to motivate and stimulate students to learn;
- A commitment to innovation and excellence in education.

Within our Faculty, the Teaching, Learning and Student Experience team co-ordinate the nomination process between September and January, ready for submission to the Office of the President and Vice Chancellor in late January. The Awards and Honours Group meet in early April and those who are successful are invited to a ceremony at the end of June or beginning of July.

For further information, please see the DAA information sheet >>

Teaching Excellence Awards - The Teaching Excellence Awards is available for teaching staff and staff in a teaching support role. The award recognises sustained excellence in teaching, learning and the student experience over the last three years. To nominate members of staff, a case should be made that includes the following:

- Evidence of an academically rigorous approach;
- Coherence and evaluation of activity.

The Award consists of a £5000 grant which can be used by recipients to develop teaching and learning activities or to support their own career development in this area.

For more information please see:

Application process >>

Application form >>

National Teaching Fellow - The [National Teaching Fellow \(NTF\)](#) scheme is an external award scheme coordinated by the [Higher Education Academy](#). The University can nominate up to three candidates each year. NTF candidates should have an excellent track record in teaching and learning with a national and international reputation.

This scheme is co-ordinated internally by the [Teaching and Learning Support Division](#) and the Teaching and Learning Group (TLG).

Collaborative Award for Teaching Excellence (CATE) – The Collaborative Award for Teaching Excellence (CATE) award is an external award administered by [Advance HE](#) (formerly Higher Education Academy) to recognise and reward collaborative work that has had a demonstrable impact on teaching and learning. The University can nominate one team per year. The award is co-ordinated internally by the [Teaching and Learning Support Division \(TLSD\)](#) and Teaching and Learning Group (TLG). The University also provides significant support for potential nominees.

For further details about the CATE award or the support available please contact Patricia Clift Martin or visit the Teaching, Learning and Student Development website.

Awards for students

Recruitment

Accordion 2 items

International Excellence - Scholarships of £2,000 are offered to outstanding international undergraduate students with the offer of a place in the Faculty. This scholarship can be renewed for up to 4 years subject to sustained academic performance.

Please see the International Excellence scholarship document for more information >>

Indian Excellence - Any Indian student who can demonstrate excellent levels of attainment while studying the International Baccalaureate or Standard XII is eligible for the award. The highest ranked student will receive £40,000 payable as £10,000 per year, for up to four years of study. Two students will receive awards of £20,000 each payable as £5,000 per year, for up to four years of study.

Please see the Indian Excellence scholarship document for more information >>

FSE Entry Scholarship - This awards is available to top performing applicants in each Department. The grade requirements are different for each department to reflect what is exceptional against the standard entry requirements. Winners will receive a one-off payment of £1,000. This award can be topped up by the Department if they wish, and the Department also has the right to brand the award.

Student experience

Accordion 3 items

Outstanding Achievement Award (OAA) - This is awarded to the top 0.5% of the undergraduates graduating each year (presented at the summer graduation ceremonies) and will appear on students' Higher Education Achievement Records (HEAR). Each student is awarded with a prize cheque for £1000.

Further information >>

Nomination form >>

Distinguished Achievement Award (DAA) - The award is available to both undergraduate and postgraduate students. The DAA is awarded to students who have:

- Made an exceptional contribution to life of the University;
- Contributed significantly to the development of the curriculum;
- Enhanced other students' experience at University through activities such as peer support, student societies, or work with central services such as Recruitment and Admissions;

- Has coupled excellent academic achievement with either major external activity (top level sport or music) or have overcome major difficulties.

Further information >>

Nomination form >>

Grundy - Awards of between £1,200 and £4,500 are available for post-graduate students who are intending to pursue courses leading to careers in technologically or scientifically based disciplines in industry, commerce or the professions. Students can apply for funding if they can demonstrate that they are in genuine financial need and have been accepted or provisionally accepted onto a postgraduate programme at any of the following five universities (irrespective of where they obtained their first degrees): Imperial College London, The University of Manchester, The University of Nottingham, University of Southampton and University of Surrey.

[Further information can be found on the Grundy website.](#)

Application form >>

Regulations >>

BP Achievement Award - Students on relevant courses are invited to write a 1,000-word essay on a specific subject. There are up to three awards available per Department and year. Students are selected on the basis of their entry qualifications or first-year examination results and the content of their application and essay. Successful students will receive a one off payment of £1,000.

[Further information can be found on the BP website.](#)

BP STEM Scholarship - Students on relevant courses are invited to apply to BP online (normally in November of their first year). Students are selected on the basis of their applications, online tests and an interview. The scholarship is renewable each year based on examination performance. Successful students will receive £3,000 per year.

[Further information can be found on the BP website.](#)