



## Hulme Hall and Burkhardt House Trust Fund Accommodation Bursary Application Form Guidelines

**It is essential that all applicants read through this important information before completing the Accommodation Bursary Application Form.**

### 1. Background

- 1.1 The University of Manchester wishes to attract and support the very best students, irrespective of their financial situation. To this end it has put in place one of the most generous packages of financial support for undergraduate students in the UK. To find out more about this you can visit: <http://www.manchester.ac.uk/study/undergraduate/student-finance/>
- 1.2 The University also aims to work closely, through its widening participation schemes, with students across the Greater Manchester region to encourage progression into Higher Education.
- 1.3 The **Hulme Hall Trust Fund Accommodation Bursary** builds on both of these approaches. It complements and extends our existing packages of generous financial support to allow a small number of free accommodation places to local students who meet **a range of background criteria** and who have demonstrated commitment to the University through participation in the Manchester Access Programme. These Accommodation Bursaries are kindly funded by the **Hulme Hall Trust Fund**; a charitable organisation which provides financial assistance to young people who are about to start a course of study at The University of Manchester.
- 1.4 Accommodation Bursaries therefore offer an opportunity for local students, who are less likely to live in University accommodation, to benefit from life in the Halls of Residence in their first year. Through the Accommodation Bursary your first year in a catered hall will be free; you will not pay anything towards the Hall fees. The cost of each room and meals is covered by the Hulme Hall Trust Fund.

### 2. Eligibility

- 2.1 Applications for Accommodation Bursaries are open to students who:
  - can demonstrate in their application that a first-year place in a community hall will enable them to benefit more fully from their university education than they would otherwise
  - can demonstrate in their application a commitment to participate fully in the life of the hall, which includes a wide range of social, sporting and charitable activities
  - have secured a place to study at The University of Manchester for entry to the **1st year of an undergraduate programme** of study in September 2020. (This includes students who may be studying on the Year 0 for Medicine, Dentistry or Pharmacy and students who are studying the Foundation Year in Engineering, Science or Life Sciences)
  - have participated in and successfully completed the Manchester Access Programme at The University of Manchester. This will be verified by the relevant member of staff at the University.

### 3. Participating Hall

- 3.1 Accommodation Bursaries are **only available in Hulme Hall and Burkhardt House**, situated on the Victoria Park Campus.

- 3.2 Hulme Hall offers **catered accommodation** for 40 weeks. During term-time, on Monday - Friday residents will receive breakfast and an evening meal, whilst at weekends brunch and an evening meal are provided. The rooms available are on corridors with shared bathroom and kitchen facilities. Please see the website below for more information about the hall:  
<http://www.accommodation.manchester.ac.uk/search/details/?property=42>
- 3.3 Burkhardt House is part of the Hulme Hall site and offers self-catered, ensuite accommodation for 40 weeks. Flats are shared between seven and nine students. Please see the website below for more information:  
<http://www.accommodation.manchester.ac.uk/search/details/?property=36>
- 3.4 There are a small number of accommodation bursaries available for September 2020.
- 3.5 You should read about Hulme Hall and Burkhardt House, and the Victoria Park Campus on the Accommodation Office website, through the links above.
- 3.6 **Please note:** if you were to be successful in being awarded an accommodation bursary the room allocated will be on a mixed sex corridor with shared male and female bathroom facilities.

#### 4. Before you apply

- 4.1 The bursaries are to provide students that would not otherwise be able to experience life in a hall community the opportunity to do so. As such the bursary places are for students who are committed to staying in Halls of Residence full-time and will participate in the life of the hall community. These places are **not** for students who only intend to stay the occasional night. Students not making full use of their rooms will be asked to vacate their room so that the room can be offered to someone who will take full advantage of this opportunity.

#### 5. Applying

- 5.1 To apply for an Accommodation Bursary you will need to complete the **Accommodation Bursary Application Form**.
- 5.2 If you have **already** applied for a place in halls through the Online Electronic Application Form you do not need to do so again, simply state this on the **Accommodation Bursary Application Form** by giving the (approximate) date that you applied.
- 5.3 If you wish to apply for the **Accommodation Bursary, you must complete the online Accommodation Bursary Application Form** - <https://apps.mhs.manchester.ac.uk/surveys//TakeSurvey.aspx?SurveyID=n2KM3n23K> **by no later than 11.59pm on Thursday 11<sup>th</sup> June 2020.**
- 5.4 If you have already applied for accommodation but have **not** listed Hulme Hall as one of your choices this does not matter. If you are selected for a bursary place the Accommodation Office will automatically transfer your application to Hulme Hall or Burkhardt House.
- 5.5 We recognise that you may only want to stay in Halls if you get the bursary, therefore if you have **not** applied for accommodation and only want to stay in University accommodation if you are awarded the Hulme Hall Bursary then, should you be successful, the Accommodation Office would be in touch with you to communicate next steps.

#### 6. Selection

- 6.1 The Student Recruitment and Widening Participation Team will acknowledge receipt of your application.

- 6.2 As there are a limited number of Accommodation Bursaries available, unfortunately it will not be possible to offer places to all who apply. A University and Trustee panel will prioritise students based on the criteria set out above (section 2.1) as evidenced in the Personal Statement and other information included in the application form.
- 6.3 Successful applicants will be advised if they have been shortlisted for a bursary. This will be a conditional offer dependent on exam results.
- 6.4 Some students may be advised that they have been added to a waiting list should funding for additional bursaries be available.
- 6.5 The decision of the panel is final.

## **7. Ongoing Conditions**

- 7.1 It is a condition of the award that bursary recipients submit a report of minimum 250 words, detailing their experiences of the hall and how they have contributed to hall life in the Autumn term by Monday 30<sup>th</sup> November 2020.
- 7.2 A second report should be submitted detailing their experiences in the Spring term by Monday 22<sup>nd</sup> March 2021.
- 7.3 The Trustees would be very interested to receive a further report summarising their experience of hall life over the year by Monday 21<sup>st</sup> June 2021.