

# Year 5 Must Read

MANCHESTER  
1824

The University of Manchester

MB ChB Programme



## Y5MR Sept 2019

Welcome to your second Y5MR installment



Nuala O'Donoghue  
Academic Lead, Year 5



Alan Grayson and Kurt Wilson  
Associate Leads for Year 5

We hope you are enjoying the start of Year 5. This is a very exciting time in your training as you develop the standard required for working as a Foundation Year doctor. It can also be a very daunting time, given the Programme requirements and external assessments. We hope that these top tips will help set you on the right track to year 5 success!

## PPD essentials

- For information on completing your Portfolio in Year 5 and working towards a Satisfactory Summative Review, please refer to 1Med Learn for ILO's, Top Tips, review checklists and benchmarking examples.
- Please note that new guidance exists for processes around student absences from PPD meetings and Reviews. This can be located in the 1Med Info PPD Pages for Year 5 under 'Processes for Student Absences'.
- A PDF copy of your complete Portfolio can be downloaded prior to graduation to enable you to have a copy of your PPD work.

The PPD Team.

<https://www.onemedlearn.manchester.ac.uk/blog/cases/year-5-personal-professional-development-ppd/?module=21814&acyear=2019-2020>

## Top Tips: Using Patient Assessment forms to help you prepare for your exempting exams

Completing your patient assessment forms can, if completed immediately after seeing the patient, help you develop your clinical reasoning and identify gaps to focus on. Watch this video clip below to remind yourself of how to get the most out of them:

<http://bit.ly/2mSvvlf>

## Some Important Dates

### Revision activities week:

**Monday 16 -Friday 20 December 2019**

We make every effort to ensure assessments are as fair as possible, and our colleagues from other medical schools review all assessments, but nonetheless we recognise that facing assessments can be a challenge. To support you in this process your revision period starts on 16 December 2019, in good time before the exempting exams. This will include interactive lectures, Clinical Revision for OSCEs sessions, and clinical skills revision.

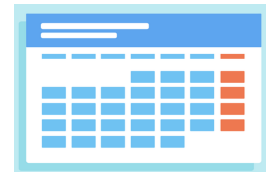
Exact dates will be emailed shortly to you through your clinical education campus administrators.

Note the dates and make sure you are able to attend.

### Exempting Exam/Finals

Just to remind you, these will run over the period of Monday 3 January 2020 to Friday 24 January 2020.

We will focus on assessments in the October Must Read.



## Getting UPSAs signed off...

### What I should do beforehand?

- Be proactive
- Ask at the beginning of your shift/day what skills it might be possible to do on this day,
- Ask your assessor before you start your assessment if they don't mind filling out the form straight away after you have done the skill so they are prepared to give feedback.
- Partially fill in the form with your assessor's details as much as you can before handing your iPad to the tutor to complete their feedback

### What I should do immediately after an UPSA?

Use the 'Submit' button, not the 'Draft' button. Submit within 7 days of starting the assessment.

Remember: Over 7 days or if the assessor's email is not known the assessor needs to validate the form. Over 14 days: your form will be rejected and you will need to retake the assessment.

If your dashboard traffic light turns green then you can be assured that your UPSA is marked satisfactorily and has been validated.

### How many should I do per block?

For non-European studies students, you should be aiming to get a minimum of 2 UPSAs cumulatively signed off per clinical block (4 week period) BUT you can complete as many as possible in a block.

ES students have less time on placements in this country so it is recommended that they try to get approximately double this number signed off per block..

### Dear Final year student,



I would like to introduce myself as the new Director of your MB ChB Programme – my first day was last Monday so I missed a chance to welcome you all back at the beginning of your Final year.

Playing my part in preparing you for your future careers as doctors is of central importance to me, so I feel very proud to have been given such an opportunity in this great medical school of ours and I want to do a good job for you.

While I have many years of teaching experience as a former Hospital Dean and Year 5 lead in Salford, I know I have a lot to learn in my new role and will need to ask for advice and help from many people, just as I would encourage you to do if you feel uncertain or worried about any aspect of your Year 5 work. I hope to get out of the office and meet more of you as the year goes on – please think about the rep roles – I really need you on Programme Committee!

With every good wish for a successful and rewarding Year 5,  
Felicity Stewart

### What to focus on right now...

One of your key tasks is to complete your logbook to provide evidence of your learning in placement for sign off.

All your forms and tutor sign-offs mirror those that you will complete in Foundation practice.

To remind you of the minimum requirements that need to be visible in your dashboard for your placement sign off it is:

- 5 patient assessments per calendar week
- 1 patient assessment presentation per calendar week

Remember that 1 patient presentation must be signed off by your supervisor.

## NHS Bursary – PPE Forms

For students in receipt of a NHS bursary and eligible for the NHS Practice Placement Expense (PPE) scheme, this is a quick reminder to look at the following when completing the forms and if you have any questions:

- Med Info NHS PPE page  
<https://www.onemedinfo.manchester.ac.uk/blog/infoobjects/nhs-bursary-practice-placement-expenses-ppe/>
- NHS "Guide to completing your PPE claim form"  
<https://www.nhsbsa.nhs.uk/nhs-bursary-students/bursary-forms>
- NHS "Ask us" knowledge base  
[https://contactcentreservices.nhsbsa.nhs.uk/selfnhsukokb/AskUs\\_SB/en-gb/5387/practice-placement-expenses-ppe/](https://contactcentreservices.nhsbsa.nhs.uk/selfnhsukokb/AskUs_SB/en-gb/5387/practice-placement-expenses-ppe/)

Incorrect or missing information/documents will result in delays which will mean a delay in receiving your reimbursement for travel.

## We are looking to recruit 5th Year Student Reps!



Passionate to make sure that the student voice is heard?

Want an extra line on your CV?

We are looking for applications for student reps for year 5 based at SRFT, MFT Wythenshawe and Preston. MFT OR has already recruited...

If you are interested, please email:

[helen.franklin@manchester.ac.uk](mailto:helen.franklin@manchester.ac.uk)

### Reminder: Foundation applications

Make sure you have submitted this by 11 October at noon!

Use the Oriel system.

More on 1medInfo

<https://www.onemedinfo.manchester.ac.uk/blog/sections/foundation-programme-application/>

If you have any questions about the Oriel application system, please contact the UKFPO directly: [helpdesk@foundationprogramme.nhs.uk](mailto:helpdesk@foundationprogramme.nhs.uk)



### Library Resources

All the information you need to get started at the Library is found on the **Get Started** page of the library website. The **Medicine Subject guide** is a good starting point to help you find information and access materials relevant to your programme of study, there is also a full reading list of core and recommended books available on 1MedLearn. See:

<http://subjects.library.manchester.ac.uk/medicine/>

**Clinical Key Medical Education** is a key resource for medical students as it includes hundreds of books, images and videos.

<https://subjects.library.manchester.ac.uk/medicine/databases/>

Use **Library Search** to access all the resources provided by the Library including ebooks, journals, and databases. If you have any issues accessing Library resources, there is a **library chat service** available 24 hours a day for reporting any issues or any other library based queries. It is available on every page of the website on the right hand side.

If you need a book that the Library does not hold you can request it via the **Order a Book** service. <https://www.library.manchester.ac.uk/using-the-library/students/books-and-resources/order-a-book/>



### Situational Judgment Test practice questions

We have attached two worked example questions we sent to you with the August Must Read. Have a look through the reasoning we have added for our answers to each, and compare this with yours.

We have attached two new example questions with this Must Read. Have a go! Remember to take a look at our answers and reasoning in the October Must Read.

