**Teaching Assistant training for New PGR students**

During your PGR studies within the School of Environment, Education and Development (SEED) there is an opportunity for you to partake in teaching via a Teaching Assistant role.  In order for you to be eligible for this there are a number of Faculty and School level training sessions which you must complete in advance.  If you would like to be considered for teaching, please follow the guidelines below. This applies whether you are new to teaching or very experienced, as it enables us to make the recruitment process as transparent and straightforward as possible.

1. Please consider potential subjects/course units which may be of interest to you
2. Consult with your Supervisor to ensure that they approve with your involvement during this academic year
3. **Confirm your attendance at the upcoming School level training sessions to** **seedteachingassistants@manchester.ac.uk** **by Friday 4th October 2019**
4. Please also indicate if you may be interested in Semester Two TA work or for the following academic year**.**

**TA Training**

The University of Manchester is committed to delivering outstanding learning and student experience. In the Faculty of Humanities, Teaching Assistants play an important role in the delivery of high quality teaching to undergraduates. TA’s are treated as members of staff with respect to their teaching activities and are provided with training free of charge as part of their professional development. As this is a professional role there are minimum training requirements which must be met before teaching commences.  **Please note that the School operates a ‘no training, no teaching’ policy.**

Compulsory training comprises 7 hours at School Level – one full day - **Wednesday 16th October** plus 4 hours Faculty online Blackboard training.

**After all School and Faculty training** you are able to apply for TA work for:

**Semester Two** – 2019-20 (applications open October 2019)
**2020-21 academic year** (applications open April 2020)

See link to [TA job description](http://hummedia.manchester.ac.uk/faculty/tahub/TA%20Job%20Description%20and%20Person%20Specification.pdf)

**FAQs**

* PGR students can express an interest in teaching course units outside their Department, in all cases the allocation of teaching will be at the discretion of the Department where the course unit convenes.
* PGR students on a Tier 4 visa must consider there are restrictions to employment. It is not possible to work more than 20 hours/week in Semester time.
* TAs are paid, according to experience, on Grade 5 of the University’s pay scale. TAs also claim for the hours of compulsory training (including breaks), at the same rate.