

THE UNIVERSITY OF MANCHESTER

NOMINATIONS COMMITTEE

Wednesday 27 March 2019

MINUTES

**Present:** Mr Jim Hancock (Chair)  
Mrs Susan Lipton  
Professor Silvia Massini  
Mr Andrew Spinoza  
Ms Roz Webster

**In attendance:** Professor Dame Nancy Rothwell (President and Vice-Chancellor), Mr Patrick Hackett (RSCOO), Mr Edward Astle (Chair of the Board), Mr Mark Rollinson (Secretary), Miss Sally Ainsworth.

**Apologies:** Mrs Catherine Barber-Brown  
Mrs Gillian Easson (Pro-Chancellor)  
Mr Wakkas Khan

**1. Apologies and Declarations of Interest**

**Noted:** there were no new declarations of interest.

**2. Minutes**

**Resolved:** The minutes of the meeting held on 14 February 2019 were approved.

**3. Matters arising:** None to report

**4. Update on the General Assembly review**

**Received:** a report updating the Committee on the review of the General Assembly. This included the proposed approach to populating the reconstituted General Assembly.

**Reported:**

- (i) Noting the broad membership criteria set out in the last report to General Assembly and as reported to the previous Committee meeting, a potential future model would consist of 25 internal members of the University plus the external membership (to be determined by the Committee) in the range of 50-75 members, to meet the suggested 66%-75% ratio of external members.
- (ii) The Committee's views were invited on the indicative list of key, local, significant institutions to be included in the "designated bodies" section. The remaining places

will be assigned to key individuals, ensuring alignment to ongoing activity to include the most influential external stakeholders. It was suggested that this include community leaders as well as individuals in key cultural and creative roles in the region.

**Noted:**

- i) Members asked for further details on how the transition would be managed, from the existing to the new membership. The Secretary advised that no members would be asked to step down before the end of their current term. The final end date for some of the current membership list was 31 August 2021, and so members were reminded that for a short period, the membership may be larger than the proposed 75 -100 total, and that the reconstituted General Assembly would not meet in its finally agreed form until after this date.
- ii) Members made several suggestions for designated bodies to be included in the membership, in addition to those listed in the Secretary's report.  
**Redacted-restricted information**
- iii) Committee members would need to compare the final draft list of organisations (to be brought back to the next meeting of the Committee) against the list of individuals to be invited as members.
- iv) The intention was that the Committee approve a proposed membership list at its next meeting and recommended for approval at the General Assembly meeting on 26 June 2019.

**Resolved:**

- i) That the Secretary liaise with the President and Vice-Chancellor, Director of Social Responsibility, the Vice - President for Social Responsibility and the Associate Vice-President for External Relations and Reputation to develop the proposed list and invite Committee members to make recommendations.
- ii) That, after the next General Assembly meeting, letters be sent to those members whose current terms end on 31 August 2019, advising them that their membership will not be renewed, due to the restructure of the General Assembly (this will include letters to members who have served the maximum fifteen years).

**Action: Deputy Secretary**

**5. Appointment of the Chair of the Board of Governors**

(The Chair of the Board of Governors left the meeting for the duration of this item and returned when it had concluded.)

**Received:** a report concerning the re-appointment of Chair of the Board of Governors

**Recommended:** to the Board of Governors, that the current Chair of the Board of Governors be re-appointed with the length of term to be determined, up to a maximum of three years, noting the need to ensure that the terms of office of the Chair and the President and Vice-Chancellor did not end at the same time (the President and Vice-Chancellor's current term of office ends on 31 August 2022).

**6. Nominations Committee membership**

**Received:** a report updating the Committee on future membership

**Reported:**

- (i) Given the significant turnover of membership and to ensure continuity, it was proposed that Susan Lipton be reappointed to the remaining vacancy for a General Assembly member on the Committee (the other two places being held by Gillian Easson and Jim Hancock in 2019-20) for the remainder of her term as a member of General Assembly (until 31 August 2021).
- (ii) Future appointments be made on the recommendation of Nominations Committee, having first sought nominations from General Assembly against an agreed skills map/specification.

**Resolved:** that the Deputy Secretary bring a brief report to the next meeting, outlining the skills required for future membership of the Nominations Committee, incorporating suggestions from the Chair of the Board and other members.

**Recommended:** to General Assembly, that Susan Lipton's membership of the Nominations Committee be extended until 31 August 2021.

**Action: Deputy Secretary**

**7. Redacted-restricted information**

**8. Future meetings:**

Thursday, 9 May 2019 (10:00 am)

**9. Any Other Business**

None to report