

## **Initial Teacher Training Bursaries (including scholarships) 2019 Terms and Conditions**

Training bursaries are intended to provide a financial incentive for high quality graduates to enter and also complete the ITT. The training bursary level awarded is dependent on the subject in which a trainee wishes to teach and the grade of their highest academic qualifications.

By signing and returning this form to [teachereducation@manchester.ac.uk](mailto:teachereducation@manchester.ac.uk) I confirm that I meet the eligibility criteria specified by the Department for Education set out in its ITT bursaries funding manual (accessible via the link below). In particular, I confirm that:

- I am an 'eligible' student for the provision of UK student support (as detailed in ITT bursaries funding manual)
- I hold a UK first degree with a classification of at least second class honours (or equivalent)
- I do not already hold QTS and am not already eligible to receive QTS
- I will not be undertaking paid teaching work when receiving the bursary
- I am not simultaneously taking another ITT course, training scheme or programme leading to QTS

I understand that if I am found to be ineligible for payment the University will review the payments made and I may be required to repay all or part of the bursary amount.

I agree and understand that in order to receive, and continue to receive, the training bursary I:

- Must promptly inform the Student Services Centre (0161 275 5000) of any changes to my bank account and address details
- Must promptly inform the PGCE Programmes Office of my intention to withdraw or interrupt my studies on the PGCE course
- Am expected to seek a teaching post in England upon successful completion of my PGCE course and by signing these terms and conditions I declare my understanding to this effect

Bursary payments will only be made to those eligible trainees who are fully registered (including financial registration) and their ongoing entitlement is subject to them remaining registered.

The first instalment of the bursary will be paid by BACS transfer on or around 1<sup>st</sup> October. This payment will cover the period of 1-31 October. Payment dates will be available to you in September 2019.

Eligible trainees who withdraw or interrupt from a course (or otherwise cease participating in a course) are entitled to be paid the training bursary for each month, up to and including the month in which they withdraw/interrupt/cease their participation. For example, if a trainee withdraws on 15 November, then they will be eligible for 2 instalments of their bursary (1 October and 1 November). If any trainee is paid an extra instalment, it is understood that the trainee will repay this money promptly. Please contact [teachereducation@manchester.ac.uk](mailto:teachereducation@manchester.ac.uk) for further information.

Full details about the bursary can be found by accessing:

<https://www.gov.uk/government/publications/initial-teacher-training-itt-bursary-funding-manual/initial-teacher-training-bursaries-funding-manual-2019-to-2020-academic-year#bursaryandscholarshippayments>

## Declaration

By signing the below you are acknowledging your acceptance of the terms and conditions outlined in the 'Initial Teacher Training Bursaries (including scholarships) 2019' as described above and that you fully understand your commitments.

Full name	
University ID number	
PGCE Programme	
Signature	
Date	

**Please upload a hand-signed copy of this form [here](#) no later than 1<sup>st</sup> September 2019.**

**Please save the file as your full name before uploading to our secure folder.**