Terms and Conditions 2023

Please read this document carefully before applying

Remit of the Informatics Training Scheme
Access to informatics support has been identified as a translational bottleneck for researchers in Manchester. To address this bottleneck, the TPA is offering training to provide this expertise and 'upskill' translational researchers**.** This scheme is only open to researchers for whom a lack of informatics expertise is a bottleneck to the progress of their research along the translational pathway. To find out more about the translational pathway visit our website.

Applicant eligibility
The *Informatics Training Scheme* is open to researchers across all three faculties of The University of Manchester. PhD students, Post-Doctoral researchers, PIs, clinicians with honorary contracts, and research technicians are all invited to apply. The applicant's contract of employment or studentship should extend beyond completion of the proposed training module. Applicants are encouraged to discuss their training requirements with the Translation Manchester team (translation@manchester.ac.uk) prior to application to ensure their chosen course unit(s) are appropriate.

Award processes
The application form will be made available after the workshop on the 11th of July. Applications will be reviewed by the Translation Manchester team and by the academic leads. Course unit places are available in a variety of areas (for details download the *Informatics Training Scheme 2023 brochure*). Applicants may request a place on a maximum of 2 course units, they must state which translational research skills they are seeking to gain or develop from the course units(s), and how these skills will be implemented in their research. Places will be awarded to applicants whose research will benefit most from the course units that they have applied for, the information provided in the application form will be used to select successful applicants. The deadline for applications is **5pm on Thursday 4th August**. Successful applicants will be offered a place on their chosen course unit(s). Once the offer has been accepted the applicant will receive an offer letter from the central admissions team. You will be asked to register as a student to the university using the student registration form. As part of this you will need to complete a right to study form and a criminal records check. After your registration is complete you will be enrolled onto the course units of your choice and will be able to access the online teaching materials through blackboard. More details about the registration process will be made available when we offer you a place.

Finances
The Wellcome Trust TPA funding will cover course fees.

Management of the award
You must inform the Translation Manchester team (via email to translation@manchester.ac.uk) if there are any factors that may adversely affect your participation in the training scheme or compliance with the Terms and Conditions.

Attendance and participation
Attendance is mandatory at all compulsory aspects of the course unit, however Translation Manchester participants must not submit assignments. If you wish to submit assignments to get feedback, ask your tutor before doing so. Marking of assignments for Translation Manchester students is at the Lecturer's discretion. Some courses involve group work; failure to participate in these sessions will not only be detrimental to the applicant's learning, but also to others who are taking the course as part of a professional accreditation. Failure to attend sessions without good reason and/or prior approval will result in recharge of the full Course Unit amount to your PI. Your PI is agreeing to this by permitting and signing for you to attend the unit(s).

Reporting
Within 3 months of completion of each course unit, awardees must submit an end of training report to the Translation Manchester team. Participants will receive the end of training report to complete when their course unit ends.

Publications
All original research supported in whole or in part by the TPA and accepted for publication in a peer-reviewed journal, or as a scholarly monograph or book chapter, must be made available from Europe PubMed Central as soon as possible and no later than six months from the date of final publication. Please refer to the Wellcome Trust Open Access Policy. The following text must be included in the relevant funding or acknowledgement section in any published work: *'This work was supported by the Wellcome Trust [222061/Z/20/Z].'*