

# Creative Manchester Poetry Competition 2019

## Terms and Conditions (“Rules”)

### General

1. The Creative Manchester Poetry Competition 2019 (the "Competition") is organised by The University of Manchester ("UoM").
2. The poem submitted must be on the theme of 'Manchester means the world to me' and examine what the UoM means to the entrant and explore the impact of both the city and the University on the world. The judges will decide if the poem is relevant to the theme and will not consider poems which are deemed not relevant. Their decision is final.
3. There are three categories for the Competition: 1. member of UoM staff; 2. current UoM student; and 3. member of the UoM alumni community. Entrants may submit a maximum of one poem and into only one category.
4. Members of the judging panel or organising committee for the Competition are not eligible to enter
5. The deadline for entries is midnight (UK time) on Sunday, 19 May 2019. Entries received after this deadline will not be considered for the Competition. Entrants are advised not to leave submissions until the last minute in case of technical difficulties.
6. The line limit for the poem is 40 lines. Any poem of 41 lines or more will not be considered. Titles are not included in the line count.
7. The poem must be the entrant's own original writing, and must not have been published in print or have been broadcast before the date of entry, or be so before 31 July 2019. A poem which has been published on public websites, blogs or social media sites can be submitted, but must be taken down before the date of entry and must not be uploaded again before 31 July 2019. A poem which has been circulated via, or uploaded to, closed forums (e.g. for the purposes of workshopping on writing courses) can be submitted. Simultaneous submissions to other competitions and for publication are permitted, provided the work is not published elsewhere before 31 July 2019. If an entrant is found to have breached this Rule, their entry will be disqualified.
8. All entries must be typed or word-processed and written in English. Entrants should not include illustrations or artwork. Beyond these stipulations, presentation (e.g. font and spacing) is at the entrant's discretion.
9. Translations into English of work written in other languages can be accepted, provided that the source text is the entrant's own original work and has not been published before (in line with Rule 7 above).
10. Entries must be submitted by email using the submission form and following the process outlined on the competition webpage. Submission via other means (e.g. post) will not be accepted.
11. All entries will be assigned an ID number and made anonymous upon receipt. Judges will not be privy to entrants' names during the reading and judging processes. Names will be reattributed to entries only after the short list and winners have been decided.
12. Entries submitted for consideration may be withdrawn from the Competition by entrants via email to [poetrycompetition@manchester.ac.uk](mailto:poetrycompetition@manchester.ac.uk).
13. Amendments, corrections or substitutions cannot be made to entries after they have been submitted. No correspondence or discussion about amendments, corrections or substitutions will be entered into.

14. By entering the Competition, the entrant understands and agrees that they are bound by the Rules. The UoM reserves the right to disqualify any entry if it has reasonable grounds to believe that the entrant has breached any of these Rules, or made a false declaration on the entry form. In the event of any dispute regarding these Rules or any other matter relating to the Competition, the decision of the UoM shall be final and no correspondence or discussion shall be entered into.
15. The Competition and Rules will be governed by English Law and any dispute will be subject to the exclusive jurisdiction of the courts of England and Wales.
16. The UoM reserves the right to change any aspect of the Rules at short notice. Such changes will be posted on the UoM Competition website as soon as is practicable.

## Judging and selection

17. A judging panel of practising writers will select a short-list of entries for each category and, from that list, select the winners. They will also select entries for second and third place in each category. The winners (and those in second and third place) will be notified by the 30 June 2019.
18. The awarding of the prizes is at the judges' sole discretion and their decisions are final. No correspondence about their decisions will be entered into.
19. The UoM reserves the right to change the panel of judges without notice.

## Copyright and permissions

20. The entrant will retain the copyright ownership of the poem they submit to the Competition. However, by submitting the poem to the Competition, the entrant agrees to grant permission to the UoM to reproduce it, in full or abridged form, in or on: (a) printed UoM publications and journals; (b) UoM websites, online resources and other electronic forms; (c) public displays, including exhibitions and murals in UoM buildings and elsewhere; and (d) any other media. There will be no time limit on use of the entrant's poem by UoM.
21. The entrant agrees that the UoM has the right to use their full name and identity (as a student, staff member or alumni) for the purpose of identifying them as the author of their poem.
22. The entrant agrees that, if they are a competition winner, they will grant permission to the UoM to photograph them while in or on the UoM premises and that such photographs may be used for the same purposes as outlined in Rule 21.

## Prizes

23. Each category winner will receive a prize of 2 tickets to a Manchester International Festival 2019 event, taking place between 4 July and 21 July 2019. Prizes are non-negotiable and no cash alternative will be offered.
24. Second and third place prizes in each category will also be offered. Prizes will be non-negotiable and no cash alternative will be offered.

## Contact

1. Queries should be directed to Creative Manchester at [poetrycompetition@manchester.ac.uk](mailto:poetrycompetition@manchester.ac.uk) or on 0161 306 2566