Faculty of Humanities
Application to become a Teaching Assistant 2021-22

Section A – Your Information
<mark>ALL APPLICANTS (NEW & RETURNING) MUST COMPLETE ALL SECTIONS</mark>

Name (Family Name)		
First Name(s)		
Title (Mr/Mrs/Miss/Ms./Dr/Other) (please specify)		
Date of Birth		
Staff/Student ID number		
Are you a new or returning TA?	NEW	RETURNING
Are you currently studying at The University of Manchester?	YES	NO
If you are a current PhD student at UoM, what year of your studies will you be in at the start of the next semester?		
Nationality (as noted on your passport)		
If you are from outside the EEA do you have a work permit?	YES	NO
If no please be aware you will require a work permit before being set up on the HR/Payroll system.		
Are you a student on a Tier 4 visa?	YES	NO
Are you a native English speaker?	YES	NO
If no, please indicate the date you took the English Language proficiency Test at University Language Centre and score	Date: Score:	
Disability: Please give details of any disability or medical condition which could affect your performance in any aspect of the post. The information you provide at this stage will be treated with the utmost confidence.		
Please be aware that together with other applicants, Schools will guarantee an interview and/or a place in the pool to anyone with a disability who meets the essential criteria for the job. This does not however guarantee a job.		
Your contact details Please provide your '...**@postgrad.manchester.ac.uk**' email address if possible.	Address:	
	Telephone:	
	e-mail:	

Section B – Subject Area

Your current subject area and department	
Department(s) you wish to be a TA for (if different from above)	
Which degree programme are you studying on?	
Title of Thesis?	
Name of supervisor	
Has your supervisor agreed to this application?	YES NO
If yes please attach evidence i.e. email from Supervisor OR have them sign here	Supervisor Signature:
If no, please provide details	Name: Email:
Year of first registration?	
Mode of Attendance:	FT PT
Submitted	YES NO
Submission Pending	YES NO
Estimated date of completion:	
How many full-time or part-time semesters have you completed?	FT:
	PT:

Section C: Teaching Experience

Are you in receipt of a bursary linked to Teaching? **If yes, please specify which bursary.**	YES NO
Prior Training (please give details of your undergraduate degree)	College/University:
	Title of qualification:
	Year awarded:
	Qualification: (i.e. 2:1, 2:2 or country equivalent)
Do you hold a teaching certificate from another institute?	YES NO
If Yes please specify	Institute:
	Qualification:
	Dates:

Plus: key areas of expertise (in the event of currently unlisted new courses) OR Subject Area/Discipline & Course Units you would like to teach in: (Please be aware that certain programmes/course units may not use TAs and it is advised that you liaise with the School TA Co-ordinator)	1.
	2.
	3.
	4.

Section D: Additional Information

Please be aware that each School/Discipline may have local rules relating to the use of TAs at any given Level and therefore you need to check with the relevant TA co-ordinator prior to submitting your application.

Year/Semester you <u>first</u> undertook work as a TA at the University of Manchester (e.g. 2019-20 , Semester 2)	Year: Semester:
Please list each following academic year that you have worked as a TA at the University of Manchester (up to the first six years if you have been a TA for longer than this) (e.g. 2018-19, 2019-20, 2020-21) This is required as it can affect your pay rate.	Year: Year: Year: Year: Year: Year:
Availability in following year	Semester 1 Semester 2 Both
No. of hours you would like to teach (please be aware the maximum is 180 in an academic year. <u>Students on a Tier 4 visa must adhere to the maximum no. of hours work permitted by their visa. If you are in any doubt as to what the visa rules are, you must raise this immediately.)</u>	
Type of work (please indicate which you are interested in taking part in)	Lab Work Fieldwork Tutorials Seminars Marking
CV: **Alternatively, attach a CV to the application.**	