

# FBMH Research, PGR & Business Services - Senior Management Team

## **Head of Faculty Research, PGR and Business Support Services**

Kay Hodgson [Kay.Hodgson@manchester.ac.uk](mailto:Kay.Hodgson@manchester.ac.uk)

0161 306 7901

## **SBS Research Support Services Operations Manager (EU Lead)**

Charlotte Jackson [charlotte.jackson@manchester.ac.uk](mailto:charlotte.jackson@manchester.ac.uk)

0161 306 5422

## **SMS Research Support Services Operations Manager (HInM & CTU Lead)**

Sarah Fitzgerald [sarah.fitzgerald@manchester.ac.uk](mailto:sarah.fitzgerald@manchester.ac.uk)

0161 275 1262

## **SHS Research Support Services Operations Manager (Training & Development Lead)**

Julie Saunders [julie.saunders@manchester.ac.uk](mailto:julie.saunders@manchester.ac.uk)

0161 275 2436

## **Business Engagement**

Naomi Chandler (Lead BEO) [naomi.chandler@manchester.ac.uk](mailto:naomi.chandler@manchester.ac.uk) : 0161 3060554

Saq Rasul (Interim Team Lead) [Saqab.Rasul@manchester.ac.uk](mailto:Saqab.Rasul@manchester.ac.uk) : 07920471453

## **Doctoral Academy - PGR Services Manager**

Jessica Bowler [Jessica.Bowler@manchester.ac.uk](mailto:Jessica.Bowler@manchester.ac.uk)

0161 275 5024

## **Research Governance Practice Manager**

Lynne MacRae [lynne.macrae@manchester.ac.uk](mailto:lynne.macrae@manchester.ac.uk)

0161 275 5436

## **Research Policy & REF Manager**

Rupa Lunan [rupa.lunan@manchester.ac.uk](mailto:rupa.lunan@manchester.ac.uk)

0161 275 5267

## **Director of Strategic Funding**

Graham Cadwallader [GPC@manchester.ac.uk](mailto:GPC@manchester.ac.uk)

0161 275 5157

# Doctoral Academy

Simon Building

[doctoralacademy@manchester.ac.uk](mailto:doctoralacademy@manchester.ac.uk)

<https://www.bmh.manchester.ac.uk/doctoral-academy/>



## Academic Management Team Professional Services (Cont.) Professional Services (Cont.)

### Associate Dean for Postgraduate Research

Jeff Penny  
[Jeff.Penny@manchester.ac.uk](mailto:Jeff.Penny@manchester.ac.uk)  
0161 275 8344

### PGR Directors

*Biological Sciences* - Alan Whitmarsh  
[Alan.J.Whitmarsh@manchester.ac.uk](mailto:Alan.J.Whitmarsh@manchester.ac.uk)  
0161 275 7825

*Medical Sciences* - Nick Silikas  
[Nikolaos.Silikas@manchester.ac.uk](mailto:Nikolaos.Silikas@manchester.ac.uk)  
0161 275 6747

*Health Sciences* - Jane Brooks  
[Jane.brooks@manchester.ac.uk](mailto:Jane.brooks@manchester.ac.uk)  
0161 306 7636

### Lead for PGR Student Experience

Sarah Peters  
[Sarah.Peters@manchester.ac.uk](mailto:Sarah.Peters@manchester.ac.uk)  
0161 275 2558

### Lead for PGR International Students

Liz Fitzgerald  
[Elizabeth.M.Fitzgerald@manchester.ac.uk](mailto:Elizabeth.M.Fitzgerald@manchester.ac.uk)  
0161 275 5495

## Professional Services

### PGR Services Manager

Jessica Bowler  
[Jessica.Bowler@manchester.ac.uk](mailto:Jessica.Bowler@manchester.ac.uk)  
0161 275 5024

### Operations Manager

James Power  
[James.K.Power@manchester.ac.uk](mailto:James.K.Power@manchester.ac.uk)  
0161 275 1436

### Student Experience Administrator

Abbie Roberts  
[abbie.roberts@manchester.ac.uk](mailto:abbie.roberts@manchester.ac.uk)  
0161 275 1355

### PGR Recruitment and Admissions Manager

Tasleem Hanif  
[Tasleem.Hanif@manchester.ac.uk](mailto:Tasleem.Hanif@manchester.ac.uk)  
0161 275 5537

### PGR Recruitment Administrator

Caoimhe McDermott  
[Caoimhe.mcdermott@manchester.ac.uk](mailto:Caoimhe.mcdermott@manchester.ac.uk)

### PGR Admissions Assistant

Katrina Gilbert  
[katrina.gilbert@manchester.ac.uk](mailto:katrina.gilbert@manchester.ac.uk)  
0161 275 1715

### Admissions Administrators

*Biological Sciences* - Lisa Ogden  
[lisa.ogden@manchester.ac.uk](mailto:lisa.ogden@manchester.ac.uk)  
0161 275 6931

*Medical Sciences* - Kelly Kinsella  
[Kelly.Kinsella@manchester.ac.uk](mailto:Kelly.Kinsella@manchester.ac.uk)  
0161 275 5480

*Health Sciences* - Lisa McNeill  
[Lisa.Mcneill@manchester.ac.uk](mailto:Lisa.Mcneill@manchester.ac.uk)  
0161 275 5102

### PGR Finance & Data Mgmt Officer

Stuart Renshaw  
[Stuart.Renshaw@manchester.ac.uk](mailto:Stuart.Renshaw@manchester.ac.uk)  
0161 275 0957

### PGR Finance & Data Mgmt Officer

Izzy Cooper  
[Izzy.cooper@manchester.ac.uk](mailto:Izzy.cooper@manchester.ac.uk)  
0161 275 3883

### PGR Finance & Data Mgmt Assistant

Stephanie Gilson  
[Stephanie.Gilson@manchester.ac.uk](mailto:Stephanie.Gilson@manchester.ac.uk)  
0161 306 5584

### Student Support Administrators

*Biological Sciences* - Christine Burns  
[Christine.Burns@manchester.ac.uk](mailto:Christine.Burns@manchester.ac.uk)  
0161 275 5210

*Medical Sciences* - Joy Stewart  
[Joy.Stewart@manchester.ac.uk](mailto:Joy.Stewart@manchester.ac.uk) 0161  
275 1702

*Health Sciences* - Catherine Delamar  
Catherine Delamar  
[Catherine.Delamar@manchester.ac.uk](mailto:Catherine.Delamar@manchester.ac.uk)  
0161 275 1510

### DTP and WT Programmes Officer

Hannah-Emily Smith  
[Hannah-Emily.smith@manchester.ac.uk](mailto:Hannah-Emily.smith@manchester.ac.uk)  
0161 275 6770

### CDT Administrator

Maria McGloin  
[Maria.mcglain@manchester.ac.uk](mailto:Maria.mcglain@manchester.ac.uk)  
0161 275 5230

### Professional Doctorates

Professional Doctorates Officer  
Alison Cox  
[Alison.Cox@manchester.ac.uk](mailto:Alison.Cox@manchester.ac.uk)  
0161 306 0401

ClinPsyD Programme Administrator  
Megan Brown  
[megan.brown@manchester.ac.uk](mailto:megan.brown@manchester.ac.uk)  
0161 306 0402

ClinPsyD Programme Administrator  
Tracey Hepburn  
[Tracey.Hepburn@manchester.ac.uk](mailto:Tracey.Hepburn@manchester.ac.uk)  
0161 306 0400

HSST Programme Officer  
Jenefer Cockitt  
[jenefer.cockitt@manchester.ac.uk](mailto:jenefer.cockitt@manchester.ac.uk)  
0161 275 6183

HSST Programme Administrator  
Libby Osborn  
[Libby.osborn@manchester.ac.uk](mailto:Libby.osborn@manchester.ac.uk)  
0161 275 5307

Professional Doctorates Admin  
Sarah Brammer  
[Sarah.brammer@manchester.ac.uk](mailto:Sarah.brammer@manchester.ac.uk)  
0161 306 8183

### Thesis Administrators

*Biological Sciences* - Louise Hyde  
[Louise.Hyde@manchester.ac.uk](mailto:Louise.Hyde@manchester.ac.uk)  
0161 275 1523

*Medical Sciences* - Dorothy Prato  
[Dorothy.Prato@manchester.ac.uk](mailto:Dorothy.Prato@manchester.ac.uk)  
0161 275 1430

*Health Sciences* - Kate McWilliams  
[Kate.McWilliams@manchester.ac.uk](mailto:Kate.McWilliams@manchester.ac.uk)  
0161 275 1469

### General email contacts

- [@manchester.ac.uk](mailto:@manchester.ac.uk)

### Admissions

[admissions.doctoralacademy@manchester.ac.uk](mailto:admissions.doctoralacademy@manchester.ac.uk)

### Finance

[finance.doctoralacademy@manchester.ac.uk](mailto:finance.doctoralacademy@manchester.ac.uk)

### Student support

[studentsupport.doctoralacademy@manchester.ac.uk](mailto:studentsupport.doctoralacademy@manchester.ac.uk)

### Thesis/examinations

[thesis-support.doctoralacademy@manchester.ac.uk](mailto:thesis-support.doctoralacademy@manchester.ac.uk)

# Business Engagement Team

Simon Building, Room 1.83



## BE Contacts

### General Enquiries

Saqab Rasul  
[Saqab.Rasul@manchester.ac.uk](mailto:Saqab.Rasul@manchester.ac.uk)  
0161 306 3986

### Divisional Leads

Naomi Chandler (Lead BEO & MAHSC CTU)  
[Naomi.Chandler@manchester.ac.uk](mailto:Naomi.Chandler@manchester.ac.uk)  
0161 306 0554

Kate Meade  
[Kate.A.Meade@manchester.ac.uk](mailto:Kate.A.Meade@manchester.ac.uk)  
0161 3065418

Victoria Phillipson  
[Victoria.Phillipson@manchester.ac.uk](mailto:Victoria.Phillipson@manchester.ac.uk)  
0161 2758062

Kate Williamson  
[Kate.Williamson@manchester.ac.uk](mailto:Kate.Williamson@manchester.ac.uk)  
0161 306 8461

### BE Administration

Sue Cooper  
[Susan.Cooper@manchester.ac.uk](mailto:Susan.Cooper@manchester.ac.uk)  
0161 306 0114

### Strategic Framework Agreements

Catherine Headley  
[Catherine.Headley@manchester.ac.uk](mailto:Catherine.Headley@manchester.ac.uk)  
0161 306 0637

### School of Biological Sciences (SBS)

*Cell Matrix Biology & Regenerative Medicine* – Kate Meade

*Evolution & Genomic Sciences* – Kate Williamson

*Infection, Immunity & Respiratory Medicine* – Kate Meade

*Molecular and Cellular Function* – Kate Williamson

*Musculoskeletal & Dermatological Sciences* – Kate Williamson

*Neuroscience & Experimental Psychology* - Naomi Chandler

### School of Medical Sciences (SMS)

*Cardiovascular Sciences* - Kate Meade

*Dentistry* – Kate Williamson

*Developmental Biology & Medicine* – Kate Williamson

*Diabetes, Endocrinology & Gastroenterology* - Kate Meade

*Molecular & Clinical Cancer Sciences* – Naomi Chandler

### School of Health Sciences (SHS)

*Human Communication, Development & Hearing* – Kate Williamson

*Informatics, Imaging & Data Sciences* – Victoria Phillipson

*Population Health, Health Services & Primary Care* – Victoria Phillipson

*Nursing, Midwifery & Social Work* – Victoria Phillipson

*Pharmacy & Optometry* – Victoria Phillipson

*Psychology & Mental Health* - Naomi Chandler

### Knowledge Exchange Schemes

*BBSRC Impact Acceleration Account* - Kate Meade

*MRC Proximity 2 Discovery* – Victoria Phillipson

# Strategic Funding Team

Fifth Floor, Carys Bannister Building, Dover Street

[SFT@Manchester.ac.uk](mailto:SFT@Manchester.ac.uk)

[@RD\\_UoM](https://twitter.com/RD_UoM)



## Senior Management Team

*Director of Strategic Funding*  
Graham Cadwallader  
[GPC@manchester.ac.uk](mailto:GPC@manchester.ac.uk)  
0161 275 5157

## Project Co-ordination

*Senior Project Officer to Vice Dean  
for Research & Innovation  
Fellowship Academy Manager  
Manager of the College of  
Experts*  
Katy Boyle  
[Katy.Boyle@manchester.ac.uk](mailto:Katy.Boyle@manchester.ac.uk)  
0161 275 1360

## International Relationships

*International Relationships  
Manager*  
Helen Li  
[Helen.Li@manchester.ac.uk](mailto:Helen.Li@manchester.ac.uk)  
0161 306 5734

*International Relationships Intern*  
Amy McMaster  
[Amy.McMaster@manchester.ac.uk](mailto:Amy.McMaster@manchester.ac.uk)

## Strategic Funding Managers (SFM)

*Platform Sciences & Technologies  
Evolution Systems &  
Genomics*  
Ania Jolly  
[Ania.Jolly@manchester.ac.uk](mailto:Ania.Jolly@manchester.ac.uk)  
0161 306 1125

*Neuroscience & Mental Health*  
Lisa Hearty  
[Lisa.Hearty@manchester.ac.uk](mailto:Lisa.Hearty@manchester.ac.uk)  
0161 306 0551

*Digital Health & Applied Health*  
Daniel Jameson  
[Daniel.Jameson@manchester.ac.uk](mailto:Daniel.Jameson@manchester.ac.uk)  
0161 306 0553

*Cellular & Developmental Systems,  
Cardiovascular Endocrine & Metabolic Sciences*  
Bruce Humphrey  
[Bruce.Humphrey@manchester.ac.uk](mailto:Bruce.Humphrey@manchester.ac.uk)  
0161 306 0552

*Infection Immunity Inflammation & Repair  
Cancer*  
Anu Suokas  
[Anu.Suokas@manchester.ac.uk](mailto:Anu.Suokas@manchester.ac.uk)  
0161 306 0562

## Project and Administrative Support

*Senior Administrator, Strategic  
Funding*  
Sarah Barton  
[Sarah.Barton@manchester.ac.uk](mailto:Sarah.Barton@manchester.ac.uk)  
0161 275 5335

*Senior Administrator, Strategic  
Funding*  
Annette Barber  
[Annette.Barber@Manchester.ac.uk](mailto:Annette.Barber@Manchester.ac.uk)  
0161 306 3151

*Administrative Assistant,  
Strategic Funding*  
Jane Mann  
[Jane.Mann@Manchester.ac.uk](mailto:Jane.Mann@Manchester.ac.uk)  
0161 306 3151

*RBSS Secretary: VDR/HoRBSS support*  
Lorna Tittle  
[Lorna.Tittle@manchester.ac.uk](mailto:Lorna.Tittle@manchester.ac.uk)  
0161 306 0529

## Wellcome Trust Translational Research Facilitators

Dr Laura Ajram [laura.ajram@healthinnovationmanchester.com](mailto:laura.ajram@healthinnovationmanchester.com) 0161 509 3867 **Mobile** 07768 805 281  
Dr Andrea Short [andrea.short@healthinnovationmanchester.com](mailto:andrea.short@healthinnovationmanchester.com) 0161 509 3861 **Mobile** 07880 480 415

**Senior Management Team:** Manages the Strategic Funding Team and ensures the effective delivery of strategic research support across the Faculty.

**Strategic Funding Managers (SFM):** Provide direct support for the FBMH Research Domains and their affiliates. Tailored support for large, strategic funding bids. This may include: supporting the development and project management of large, complex research initiatives, including grant applications and awards; guidance and assistance in preparing scientific and strategic aspects of research grant applications; access to technology and methodology platforms; detailed strategic portfolio analyses and targeting of research ideas to the most appropriate source of funding; developing collaborative research interactions, cross-faculty initiatives and interactions with external partners/funding agencies.

**Faculty Fellowship Academy:** Our goal is to help bright researchers gain externally-funded fellowships. A personal award from MRC, Wellcome Trust, NIHR or equivalent is the best possible launch pad for a future independent research career.

Support includes: 121 clinic sessions with senior academics with funding panel experience, putting you in touch with those who have 'been there, done that', peer review assistance, provision of interview skills sessions and mock interviews should you be shortlisted for interview, information/networking events, coordination of Dean's Prize awards. Whether you currently hold a fellowship and want help with the next step, or are looking to apply for your first, early career fellowship, we can help.

**College of Experts:** Aims to enhance the quality of research grant applications to major funders by promoting a stronger culture of peer support and peer learning among our research staff. The College members sit on external funding panels, have an established research track record and can be called upon to: provide high quality peer review for high value (~£1m+) prestigious and strategic applications (including cross-faculty initiatives); sit on mock interview panels for shortlisted applications; input into the horizon scanning of major funding initiatives.

**Administrative Support:** Support for the formation and ongoing management of research networks by coordinating meetings, workshops and large events that help collaborations grow and prosper. Assistance with the planning, coordination and management of projects and initiatives. RBSS Secretary provides support to the VDR and HoRBSS.

# Faculty Research Policy and REF Team

Simon Building, Room 1.21



## Research Policy and REF

Research Policy and REF Manager  
Rupa Lunan  
[Rupa.Lunan@manchester.ac.uk](mailto:Rupa.Lunan@manchester.ac.uk)  
0161 275 5267

Administrative Support Officer  
Jane Kear  
[Jane.Kear@manchester.ac.uk](mailto:Jane.Kear@manchester.ac.uk)  
0161 275 1261

Research Support Officer  
Shannon Llewellyn  
[Shannon.Llewellyn@manchester.ac.uk](mailto:Shannon.Llewellyn@manchester.ac.uk)  
0161 275 1353

Knowledge Exchange & Impact Officer  
Denise Davidson  
[Denise.Davidson@manchester.ac.uk](mailto:Denise.Davidson@manchester.ac.uk)  
0161 306 0528  
School of Health Sciences

Knowledge Exchange & Impact Officer  
Lauren Tempelman  
[Lauren.Tempelman@manchester.ac.uk](mailto:Lauren.Tempelman@manchester.ac.uk)  
0161 275 7657  
School of Medical Sciences

Knowledge Exchange & Impact Officer  
Deborah Bentley  
[Deborah.Bentley@manchester.ac.uk](mailto:Deborah.Bentley@manchester.ac.uk)  
0161 275 5465  
School of Biological Sciences

## Support for the REF, Research Review Exercise & Impact

Support will be provided by the Research Policy and REF Manager and the Knowledge Exchange & Impact Officers. For REF & RRE matters, the Research Policy and REF Manager will work closely with the Research Support Managers within Schools and Divisions during these assessment exercises. Support for Knowledge Exchange & Impact will be provided across all 3 Schools.

## Policy development

The Research Policy and REF Manager will develop policies with the Vice Dean for Research & Innovation and the Head of Faculty Research, PGR & Business Services to support the Faculty's research strategy and will ensure prompt implementation and monitoring.

## Management Information

Requests for management information on applications and awards for the Faculty will be provided by the Research Policy and REF Manager and support staff within this team.

# Faculty Research Governance Team

Carys Bannister Building, Rooms 5.011/5.012



## Research Governance Team

*Research Practice Manager*

Lynne Macrae

[Lynne.Macrae@manchester.ac.uk](mailto:Lynne.Macrae@manchester.ac.uk)

0161 275 5436

*Research Governance Officer*

Stacey Body

[Stacey.Body@manchester.ac.uk](mailto:Stacey.Body@manchester.ac.uk)

0161 275 5318

*Research Governance Support Officer*

Afzal Ali

[Afzal.Ali@manchester.ac.uk](mailto:Afzal.Ali@manchester.ac.uk)

0161 275 5106

*Research Governance Support Officer*

Rebecca Evans

[Rebecca.evans@manchester.ac.uk](mailto:Rebecca.evans@manchester.ac.uk)

0161 306 0677

**Shared email (recommended)** – [FBMHethics@manchester.ac.uk](mailto:FBMHethics@manchester.ac.uk)

Providing information and guidance to University staff and students undertaking research involving the NHS.

Areas of support include:

- NHS ethics and HRA Approval processes
- Sponsor review and authorisation of new studies and amendments to ongoing studies
- Research Governance/ Sponsor confirmation for funding applications
- Annual progress and end of study reporting
- Study conduct
- NHS Trusts and external agencies

# Research Support Services

## School of Biological Sciences (SBS)

Simon Building, Room 1.83

[sbsresearchsupport@manchester.ac.uk](mailto:sbsresearchsupport@manchester.ac.uk)  
[sbsresearchfinance@manchester.ac.uk](mailto:sbsresearchfinance@manchester.ac.uk)

Charlotte Jackson  
Research Services Operations Manager (EU Lead)  
[Charlotte.Jackson@manchester.ac.uk](mailto:Charlotte.Jackson@manchester.ac.uk)/0161 306 5422

Carolyn Smith  
Head of Faculty Research Finance  
[Carolyn.Smith@manchester.ac.uk](mailto:Carolyn.Smith@manchester.ac.uk)/0161 275 1456

Alison Bate  
Head of Faculty Research Finance - Service Delivery  
[Alison.Bate@manchester.ac.uk](mailto:Alison.Bate@manchester.ac.uk)/0161 275 5464

### Research Support Managers (RSMs)

Amanda Jolly  
[Amanda.Jolly@manchester.ac.uk](mailto:Amanda.Jolly@manchester.ac.uk)  
0161 275 1181

Tina Anobile  
[Tina.Anobile@manchester.ac.uk](mailto:Tina.Anobile@manchester.ac.uk)  
0161 306 7982

Joanna Jozefiak  
[Joanna.Jozefiak@manchester.ac.uk](mailto:Joanna.Jozefiak@manchester.ac.uk)  
Tel: tbc

### Research Support Officers (RSOs)

Emma Hatton  
[Emma.Hatton@manchester.ac.uk](mailto:Emma.Hatton@manchester.ac.uk)  
0161 275 1836

Steven Wride  
[Steven.wride@manchester.ac.uk](mailto:Steven.wride@manchester.ac.uk)  
0161 275 1576

Ameur Bayer  
[Ameur.bayer@Manchester.ac.uk](mailto:Ameur.bayer@Manchester.ac.uk)  
0161 306 2903

### Management Accountant – Research

Charlotte Darbyshire  
[Charlotte.Darbyshire@manchester.ac.uk](mailto:Charlotte.Darbyshire@manchester.ac.uk)  
0161 275 1330

### Senior Research Finance Officers (SRFOs)

Faida Austin  
[Faida.Austin@manchester.ac.uk](mailto:Faida.Austin@manchester.ac.uk)  
0161 306 8823

Anne Pennington  
[Anne.Pennington@manchester.ac.uk](mailto:Anne.Pennington@manchester.ac.uk)  
0161 275 1256

Stacey Torr  
[Stacey.Torr@manchester.ac.uk](mailto:Stacey.Torr@manchester.ac.uk)  
0161 306 0531

Rachel Wood  
[Rachel.Wood@manchester.ac.uk](mailto:Rachel.Wood@manchester.ac.uk)  
0161 275 7626

### Research Finance Officers (RFOs)

Rob Sugg  
[Robert.Sugg@manchester.ac.uk](mailto:Robert.Sugg@manchester.ac.uk)  
0161 275 1455

Netsai Hakurotwi  
[Netsai.Hakurotwi@manchester.ac.uk](mailto:Netsai.Hakurotwi@manchester.ac.uk)  
0161 275 1946

### Research Finance Assistant (RFA)

Hannah Pauly  
[Hannah.Pauly@manchester.ac.uk](mailto:Hannah.Pauly@manchester.ac.uk)  
0161 275 1437

**Support for New Applications:** If you wish to submit a new application or receive advice for preparing an application please contact your named RSM or email [sbsresearchsupport@manchester.ac.uk](mailto:sbsresearchsupport@manchester.ac.uk). Your query will be received by your lead RSM Amanda Jolly and assigned to a named contact. If awarded, your named contact will continue to provide support in terms of liaising with funders, costings, recruitment and contracts.

**Support for Current Projects:** Queries about existing projects can be sent to [sbsresearchfinance@manchester.ac.uk](mailto:sbsresearchfinance@manchester.ac.uk) or your named contact. A named RSO and SRFO will be assigned to each existing project.

**General Research Support Queries:** Should be directed to [sbsresearchsupport@manchester.ac.uk](mailto:sbsresearchsupport@manchester.ac.uk).

**General Research Finance Queries:** Should be directed to [sbsresearchfinance@manchester.ac.uk](mailto:sbsresearchfinance@manchester.ac.uk).

**Research Support Managers (RSMs):** Provide research development and operational support to Divisions, including an overview of costings and the submission of applications.

**Research Support Officers (RSOs):** Provide core research support to the application and submission process and non-financial support over the lifecycle of projects, such as coordinating recruitment and contracts.

**Research Finance Service Delivery Managers (RFSDMs):** Manage the research finance service delivery teams within the Schools and work closely with RSS Delivery team colleagues and other academic and professional support services colleagues to support the development of research activity.

**Senior Research Finance Officers (SRFOs):** Provide financial support during the lifecycle of awarded projects as named contacts, liaising with funders, submission of financial information to PIs and funders. Also responsible for sign-offs as appropriate (eg. claims and PCMs).

**Research Finance Officers (RFOs):** Provide financial support during the lifecycle of awarded projects as named contacts, liaising with funders, submission of financial information to PIs and funders.

**Research Finance Assistants (RFAs):** Support the research finance teams during the lifecycle of awarded projects.

# Research Support Services

## School of Health Sciences (SHS)

Simon Building Building, Room 1.21

[shsresearchsupport@manchester.ac.uk](mailto:shsresearchsupport@manchester.ac.uk)

[shsresearchfinance@manchester.ac.uk](mailto:shsresearchfinance@manchester.ac.uk)

Julie Saunders

Research Support Services Operations Manager  
[Julie.Saunders@manchester.ac.uk](mailto:Julie.Saunders@manchester.ac.uk)/0161 275 2436

Carolyn Smith

Head of Faculty Research Finance  
[Carolyn.Smith@manchester.ac.uk](mailto:Carolyn.Smith@manchester.ac.uk)/0161 275 1456

Alison Bate

Head of Faculty Research Finance - Service Delivery  
[Alison.Bate@manchester.ac.uk](mailto:Alison.Bate@manchester.ac.uk)/0161 275 5464

### Research Support Managers (RSMs)

Julie Saunders

[Julie.Saunders@manchester.ac.uk](mailto:Julie.Saunders@manchester.ac.uk)  
0161 275 2436

Lawrence Davies

[Lawrence.Davies@manchester.ac.uk](mailto:Lawrence.Davies@manchester.ac.uk)  
0161 276 8384

Karen Murphy

[Karen.Murphy@manchester.ac.uk](mailto:Karen.Murphy@manchester.ac.uk)  
0161 306 7614

Rhona Stephen

[Rhona.Stephen@manchester.ac.uk](mailto:Rhona.Stephen@manchester.ac.uk)  
0161 275 7975

### Research Support Officers (RSOs)

Michael Carr

[Michael.Carr-2@manchester.ac.uk](mailto:Michael.Carr-2@manchester.ac.uk)  
0161 275 1319

Evelin Peil

[Evelin.Peil@manchester.ac.uk](mailto:Evelin.Peil@manchester.ac.uk)  
0161 276 7533

Kerrie Webb

[Kerrie.Webb@manchester.ac.uk](mailto:Kerrie.Webb@manchester.ac.uk)  
0161 275 1313

Alexandra Sinton

[Alexandra.Sinton@manchester.ac.uk](mailto:Alexandra.Sinton@manchester.ac.uk)  
0161 275 1319

### Management Accountant(Research)

Jamie Flood

[Jamie.Flood@manchester.ac.uk](mailto:Jamie.Flood@manchester.ac.uk)  
0161 306 4239

### Senior Research Finance Officers (SRFOs)

Rachel Wood

[Rachel.wood@manchester.ac.uk](mailto:Rachel.wood@manchester.ac.uk)  
0161 275 1351

Gemma Deacon

[Gemma.Deacon@manchester.ac.uk](mailto:Gemma.Deacon@manchester.ac.uk)  
0161 275 7235

Chantel Murtagh

[Chantel.Murtagh@manchester.ac.uk](mailto:Chantel.Murtagh@manchester.ac.uk)  
0161 275 3450

### Research Finance Officers (RFOs)

Luke Flower-Melling

[Luke.Melling@manchester.ac.uk](mailto:Luke.Melling@manchester.ac.uk)  
0161 275 1331

Mahida Choudhury

[Mahida.Choudhury@manchester.ac.uk](mailto:Mahida.Choudhury@manchester.ac.uk)  
0161 275 2341

Francisco Moreira

[Francisco.Moreira@manchester.ac.uk](mailto:Francisco.Moreira@manchester.ac.uk)  
TBC

### Research Finance Assistant (RFA)

Farhana Haque

[Farhana.Haque@manchester.ac.uk](mailto:Farhana.Haque@manchester.ac.uk)  
0161 275 1250

**Support for New Applications:** If you wish to submit a new application or receive advice for preparing an application please contact your named RSM.

**Support for Current Projects:** Queries about existing projects can be sent to [shsresearchfinance@manchester.ac.uk](mailto:shsresearchfinance@manchester.ac.uk) or your named contact. A named RSO and SRFO will be assigned to each existing project.

**General Research Support Queries:** Should be directed to [shsresearchsupport@manchester.ac.uk](mailto:shsresearchsupport@manchester.ac.uk).

**General Research Finance Queries:** Should be directed to [shsresearchfinance@manchester.ac.uk](mailto:shsresearchfinance@manchester.ac.uk).

**Research Support Managers (RSMs):** Provide research development and operational support to Divisions, including an overview of costings and the submission of applications.

**Research Support Officers (RSOs):** Provide core research support to the application and submission process and non-financial support over the lifecycle of projects, such as coordinating recruitment and contracts.

**Management Accountant (Research):** Manage the research finance service delivery teams within the Schools and work closely with RSS Delivery team colleagues and other academic and professional support services colleagues to support the development of research activity.

**Senior Research Finance Officers (SRFOs):** Provide financial support during the lifecycle of awarded projects as named contacts, liaising with funders, submission of financial information to PIs and funders. Also responsible for sign-offs as appropriate (eg. claims and PCMs).

**Research Finance Officers (RFOs):** Provide financial support during the lifecycle of awarded projects as named contacts, liaising with funders, submission of financial information to PIs and funders.

**Research Finance Assistants (RFAs):** Support the research finance teams during the lifecycle of awarded projects.



# Research Support Services

## School of Medical Sciences (SMS)

Simon Building, Room 1.83

[smsresearchsupport@manchester.ac.uk](mailto:smsresearchsupport@manchester.ac.uk)

[smsresearchfinance@manchester.ac.uk](mailto:smsresearchfinance@manchester.ac.uk)

Sarah Fitzgerald

Research Support Services Operations Manager

[Sarah.Fitzgerald@manchester.ac.uk](mailto:Sarah.Fitzgerald@manchester.ac.uk)/0161 275 1262

Carolyn Smith

Head of Faculty Research Finance

[Carolyn.Smith@manchester.ac.uk](mailto:Carolyn.Smith@manchester.ac.uk)/0161 275 1456

Alison Bate

Head of Faculty Research Finance - Delivery

[Alison.Bate@manchester.ac.uk](mailto:Alison.Bate@manchester.ac.uk)/0161 275 5464

### Research Support Managers (RSM)

Frances Conboy

[Frances.Conboy@manchester.ac.uk](mailto:Frances.Conboy@manchester.ac.uk)

0161 306 0226/0161 275 6121

Kate Fergusson

[Katharine.ferguson@manchester.ac.uk](mailto:Katharine.ferguson@manchester.ac.uk)

0161 306 8342

Connie Funke-Dooley

[Constanze.Funke-Dooley@manchester.ac.uk](mailto:Constanze.Funke-Dooley@manchester.ac.uk)

0161 275 5120

Kate McBride

[Kate.mcbride@manchester.ac.uk](mailto:Kate.mcbride@manchester.ac.uk)

0161 306 8348

### Research Support Officers (RSO)

Jane Foulkes

[Jane.Foulkes@manchester.ac.uk](mailto:Jane.Foulkes@manchester.ac.uk)

0161 306 8838

Dylan Mangan

[D.man@manchester.ac.uk](mailto:D.man@manchester.ac.uk)

0161 306 2894

William Swanson

[William.Swanson@manchester.ac.uk](mailto:William.Swanson@manchester.ac.uk)

0161 275 1414

### Management Accountant Research (MAR)

Kirsty Brennan

[Kirsty.Brennan@manchester.ac.uk](mailto:Kirsty.Brennan@manchester.ac.uk)

0161 275 1352

### Senior Research Finance Officers (SRFO)

Philip Cheetham

[Philip.s.cheetham@manchester.ac.uk](mailto:Philip.s.cheetham@manchester.ac.uk)

0161 275 1351

Asif Iqbal

[Asif.iqbal@manchester.ac.uk](mailto:Asif.iqbal@manchester.ac.uk)

0161 275 5020

Andy Tickle

[Andrew.Tickle@manchester.ac.uk](mailto:Andrew.Tickle@manchester.ac.uk)

0161 275 1333/0161 275 4820

Natalia Williamson

[Natalia.williamson@manchester.ac.uk](mailto:Natalia.williamson@manchester.ac.uk)

0161 306 8341

### Research Finance Officers (RFO)

Catherine Bentley

[Catherine.Bentley@manchester.ac.uk](mailto:Catherine.Bentley@manchester.ac.uk)

0161 275 5288/0161 306 0827

Claire Diggle

[Claire.diggle@manchester.ac.uk](mailto:Claire.diggle@manchester.ac.uk)

0161 306 4218

Rebecca Fielder

[Rebecca.fielder@manchester.ac.uk](mailto:Rebecca.fielder@manchester.ac.uk)

0161 275 3475

Thomas Green

[Thomas.green-2@manchester.ac.uk](mailto:Thomas.green-2@manchester.ac.uk)

0161 306 8283

### Research Finance Assistant (RFA)

Pamela Jones

[Pamela.Jones@manchester.ac.uk](mailto:Pamela.Jones@manchester.ac.uk)

0161 275 1379

**Support for New Applications:** If you wish to submit a new application or receive advice for preparing an application please contact your named RSO or email [smsresearchsupport@manchester.ac.uk](mailto:smsresearchsupport@manchester.ac.uk). This will then be costed in line with [FBMH policy](#).

**Support for Current Projects:** After a project is awarded your RSM/RSO will continue to provide support in respect of liaising with funders, costings, recruitment and contracts. Any other queries will be dealt with by Research Finances and should be sent to [smsresearchfinance@manchester.ac.uk](mailto:smsresearchfinance@manchester.ac.uk) or to the SRFO and RFO with responsibility for the project.

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**General Research Finance Queries:** Should be directed to [smsresearchfinance@manchester.ac.uk](mailto:smsresearchfinance@manchester.ac.uk).

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**Research Support Officers (RSO):** Provide core research support to the application and submission process and non-financial support over the lifecycle of projects, such as coordinating recruitment and contracts.

**Management Accountant - Research (MAR):** Manage the research finance team within the School and monitor, analyse and report on financial aspects of the School's research activities.

**Senior Research Finance Officers (SRFO):** Provide financial support and information during the lifecycle of awarded projects, liaising with PIs, funders and other professional support services. Responsible for sign-offs as appropriate (eg. claims and PCMs).

**Research Finance Officers (RFO):** Provide financial support during the lifecycle of awarded projects, liaising with PIs, funders and other professional support services

**Research Finance Assistants (RFA):** Support the research finance teams during the lifecycle of awarded projects.