



Faculty of Engineering & Physical Sciences
NOTIFICATION OF INTENTION TO UNDERTAKE AN INTERNSHIP
 Postgraduate Research Degrees

Purpose of this form	To notify the school of the intention to undertake an internship
Who completes the form?	The student should complete sections 1, 2 and 3. The main supervisor should complete section 4. Finally, the Postgraduate Director should complete section 4.
Where is it sent?	Completed request forms should be submitted to the school PG administrator

Part 1: Student details

Student ID number _____

Surname/Family name _____ Forename(s) _____

School : Mathematics _____ Subject _____

Current Degree Registration: PhD/EngD/EntD/MPhil/MSc by Research/MEnt _____ Part-time/Full-time _____

Main supervisor _____ Advisor _____

Address & e-mail address to send correspondence to:

Part 2: Sponsorship details

I am currently funded by:

I confirm I have obtained permission from my sponsor to undertake this internship YES NO N/A

This internship is PAID UNPAID

I confirm that this internship will not clash with current demonstrating arrangements YES NO

Part 3: Internship details

We request permission to undertake an internship from DD/MM/YYYY to DD/MM/YYYY

Total Time requested:

Name and address of placement:

I understand that any stipend may be stopped for the duration of this internship and that I will not be entitled to extra time in which to complete my PhD

Signed Student _____ DD/MM/YYYY

Part 4: Recommendation of the supervisor

I confirm that I approve the internship as stated and confirm that this will not lead to difficulties in completing the PhD programme within the allotted time

Signed Supervisor _____ DD/MM/YYYY

Signed Postgraduate Director _____ DD/MM/YYYY