**

## STUDENT EXPERIENCE INTERNSHIP (SEI) PROGRAMME

## LEARNING THROUGH RESEARCH INTERNSHIP TEMPLATE 2019

**Overall Purpose of the Learning Through Research Work Experience/Internship**

The SEI internship programme has a number of strands, including the **Learning Through Research** internships. These internships aim to improve the employability of our second/penultimate year students through access to internships and work experience, giving them the opportunity to experience what life as a researcher or an academic would be like.

**The Development Programme**

During the work experience/internship there will be weekly workshops aimed at developing students’ employability skills. The schedule will be provided nearer to the time of the internships starting in June/July 2019.

**The Work Experience/Internship**

* The internships are to take place during the **summer of 2019**, for a maximum period of eight weeks.
* It is essential that students are provided with adequate support and supervision during that time.
* Students should have access to a desk/office space at least for some of the internship period so that they have exposure to working in an office environment.
* Students will be engaged as casual staff by the University at the Living Wage rate\*.
* The internship should last a maximum of eight weeks, funding only being available for this period.

**Please provide specific details of the work experience/internship project:**

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| **Title of the Learning Through Research internship or project***:* |
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| **A summary of the internship or project outlining the key aims and objectives** *(in no more than 500 words):* |
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| **An outline of what the student’s key activities will be** *(in no more than 500 words):* |
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| **The essential attributes required:***Please detail the attributes the student will be able to demonstrate and will have an opportunity to develop further during the internship. If a particular degree subject is required to undertake the internship, please add this to the list of attributes.* |
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| **Please confirm the length of the internship** (a maximum of 8 weeks can be funded): | **Anticipated start date**: | **Location of the internship**: |
| **Please confirm your contact details:** |
| **Name:** | **Tel no:** | **E-mail:**@manchester.ac.uk |

*\* Students will be fully funded via the Merged Endowment Fund held by the Careers Service who will co-ordinate each student’s weekly timesheet and payment.*

Please submit your completed **Learning Through Research** Internship template to anne.milligan@manchester.ac.uk by **Friday 25th January 2019, 5.00pm** for consideration for funding.