

MB ChB Programme Year 5 Bulletin September 2018



Dear Students,

We hope you are enjoying the start of Year 5. This is a very exciting time in your training as you develop the standard required for working as a Foundation Year doctor. This can also be a very daunting time, given the Programme requirements and external assessments. You will receive a 'Must Read' every month or so to help you look ahead, check what essential Programme requirements are coming up so that you can plan and organise your time as efficiently as possible.

If you are in Medicine/Surgery one of your key tasks will be to complete your logbook to provide evidence of your learning in placement for **sign off at the end of this week**. As you are now senior students we recognise you are independent learners and we have considerably reduced the number of forms and tutor sign-offs to mirror Foundation practice. Well done to those who have already completed these during the course of the block. To remind you of the minimum requirements that need to be visible in your dashboard for this section of the placement sign off it is:

5 patient assessments/ week

1 patient assessment presentation / week (1 per block signed by your supervisor)

As you know, the Medical School makes every effort to ensure the assessments as fair as possible, and our colleagues from other medical schools review all assessments, but nonetheless we recognise that facing assessments can be a challenge. To support you in this process your revision period starts on 17 December 2018, 4 weeks before the exempting exams. Revision week (17-21 December) includes mandatory OSCE briefing, clinical skills revision and advice on EMQ papers. Exact dates will be emailed shortly to you through your clinical education campus administrators.

Getting UPSAs signed off

What I should do beforehand

- Be proactive
- Ask at the beginning of your shift/day what skills it might be possible to do on this day,
- Ask your assessor before you start your assessment if they don't mind filling out the form straight away after you have done the skill so they are prepared to give feedback.
- Partially fill in the form with your assessor's details as much as you can before handing your iPad to the tutor to complete their feedback

What I should do immediately after an UPSA

Use the 'Submit' button, not the 'Draft' button. Submit within 7 days of starting the assessment.

Remember: Over 7 days or if the assessor's email is not known the assessor needs to validate the form. Over 14 days: your form will be rejected and you will need to retake the assessment.

If your dashboard is green then you can be assured that your UPSA is marked satisfactorily and has been validated.

How many should I do per block?

For non-European studies students, you should be aiming to get a minimum of 2 UPSAs and 1 UCEx or UCMD cumulatively signed off per clinical block (4 week period) **BUT** you can complete as many as possible in a block

ES students have less time on placements in this country so it is recommended that they try to get approximately double this number signed off per block.

Thanks to Nicola Hubbard and Nathan Udoh, skills tutors SRFT, for their input

Top Tips: Using Patient Assessment forms to help you prepare for your exempting exams

Completing your patient assessment forms can quickly turn into a repetitive exercise especially if completed a while after you see the patient. If completed immediately after seeing the patient they can help you develop your clinical reasoning and identify gaps to focus on.

1. Ensure you open the patient assessment guide web clip on your iPad, so you can see the type of things you should be thinking about when choosing your key points.
2. Choose 1 or 2 to key points to focus on e.g. opening statement or discriminate for two or three consecutive assessments to improve this aspect .
3. Ask a doctor to listen to your summary of the assessment (it takes 2 minutes). Show them the guide and which part you are focussing on and ask for feedback on just that component. Though you do not need them to sign the form doing this will help you check whether you have gathered and interpreted the information accurately.
4. This will help you develop your clinical reasoning to provide more accurate differential diagnoses and management plans.

With best wishes

Nuala O'Donoghue
Academic Lead Year 5

Alan Grayson
Associate Lead Year 5, Semester 1

Kurt Wilson
Associate Lead Year 5, Semester 2

Polite Request from your Central Administrator, [Julie Heynes](#):

I hope you are enjoying Year 5 so far. Below is a reminder of some key University and Programme Deadlines taking place this month:

Date	Deadline	Further information
Friday 21 September	Deadline for applying for a self-arranged SSCP or QEPEP for Semester 2	Log in to eForms
Friday 28 September	Annual Criminal Record Declaration needs to have been submitted	Log in to eForms
Sunday 30 September	University financial Registration Deadline , after which a late fee of £200 applies	Via MyManchester Contact: ssc@manchester.ac.uk
1 – 12 October	Period for indicating preferences for Semester 2 blocks: SSCP , QEPEP , Population Health	Log in to Medlea

Please also note the upcoming timeframes for Foundation Programme (FP) and Academic Foundation Programme (AFP) applications:

From 24 September	Registration period opens
From 1 October	Application window opens
Friday 12 October (12 noon)	Application deadline

NB: Those returning from Intercolation on a Masters degree programme will be provided with a letter confirming their results to use in their application – for queries contact intercolation@manchester.ac.uk

There is some guidance on 1MedInfo about the [FP application process](#), and advice regarding [the AFP applications](#).

The UKFP also produce a useful [Applicant's Handbook](#) full of information (highly recommended if you have any queries!).

Request from your Sector Year 5 Lead:

Dr Vardhan – Year 5 MFT Oxford Road

Please be proactive in making timely contact with your placement supervisor. I would recommend sending an e-mail at least a week in advance reminding them of your placement start and duration under their supervision and asking for a time and place to report on day one. Sometimes supervisors may be away and will need to depute a colleague to cover their absence. Your e-mail will serve as a prompt. You may wish to copy your sector administrator to help improve communication.

Sector Year Reps:

MFT Oxford Road – Suzy Taylor

As your Year 5 MRI rep, I hope to be able to bring your voice to the forefront during meetings with the Medical School and Undergraduate Education staff. I thank you all for the feedback I have had from you already and I'd really appreciate your responses to further surveys that I send out when your time allows. Please don't hesitate to [contact me](#) with any concerns or compliments about your placements and experience during Year 5 and I will do my best to ensure that they are addressed and directed in the right way.

Request from the PPD Portfolio Team:

Dr Julia Humphreys- Academic Lead for Personal and Professional Development - Years 3-5

Please find attached a couple of responses to FAQ's recently posed by your colleagues:

Elective (for those exceptionally completing an Elective in Year 5)

As you will be returning to Year 5 in academic year 2018/19 and completing an Elective, this will result in a minor change to your PPD Portfolio ILOs and evidence required: You will follow the same set of ILOs as your fellow Year 5 students, but you will not be required to complete the QEPEP reflective piece (Section 2a - Review 2). Instead, you will complete your Elective and Elective forms as usual - but these will not be a required component of PPD Portfolio evidence. Please refer to the ILOs on [OneMed](#) for further information.

Clinical Learning Log

ILO 3 for PPD - There is no requirement to complete a patient log, the only log you will need to complete for a Satisfactory Review 1 & 2 in Year 5 is the Prescribing Log. Again, please refer to the ILOs on [OneMed](#) for further information.

Wishing you the best of luck for a successful year.