

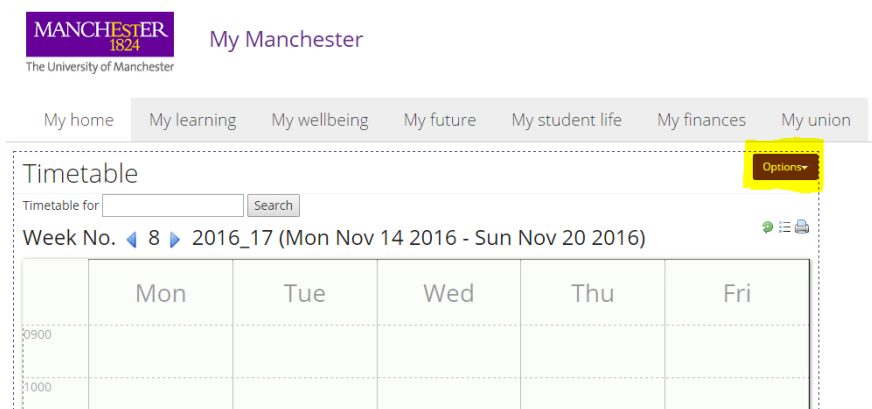
MyManchester Timetable ical feed

Students and staff members can download a link to their MyManchester timetable in the ical format which will work on any calendar application which supports this format. For example it can be imported into Microsoft Outlook, Google Calendar and Apple's iCal.

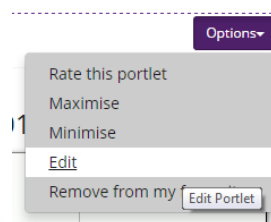
Please refer to the instructions for the calendar system on your device on how to make use of the ical feed in that particular system. Please note that not all calendar systems can read ical formats.

Accessing your ical feed

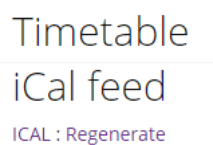
When viewing your timetable grid within MyManchester (staff should click on the link at the bottom of the page to access 'MyManchester for Students'), if you hover your mouse cursor over the grid you will see a box titled 'Options' appear in the top right:



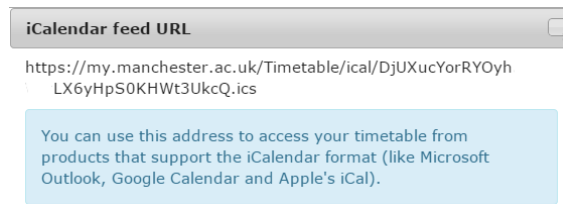
If you click on this button a drop down menu will appear. Click on 'Edit':



This will take into another window where you can access your ical feed:



If you click on the 'ICAL' link, a pop up window will appear with a unique link to your calendar feed:



Copy this link to add your MyManchester timetable to your chosen calendar application.

Please note that this link is unique to your timetable. You should not share this with other users unless you want them to see all the events in your timetable.

Once you have finished on this page, click the 'Finished' link to return to the Timetable grid.

If you have any issues accessing your ical feed please contact the IT ServiceDesk:

<http://www.itservices.manchester.ac.uk/help/>.