Transport for Greater Manchester

Application for a **My get me there** Corporate card (if paying on account)

Please complete sections A and B of this form using capital letters.
A designated approver of the organisation must complete section C.

Section A – Your details (Please complete in CAPITAL LETTERS)

Employer name: UNIVERSITY OF MANCHESTER

Title (Place a cross in the box): Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other (please state)

First name: Middle Initials:

Surname:

Date of birth: D D M M Y Y Y Y

Declaration To be completed by the applicant

I confirm that the details given on this application form are correct.

Applicants signature: Date: D D M M Y Y Y Y

Section B – Ticket Information

Origin:

Ticket Destination:

Discounted ticket price: £

Ticket start date*: D D M M Y Y Y Y

*You need to allow 7 days from the application submission before the requested start date of the Metrolink annual ticket.

Section C – Declaration To be completed by your organisation's designated approver

I confirm that the applicant is employed by the organisation named above and is entitled to apply for a My **get me there** corporate card and a discounted Metrolink annual ticket on account. The purchase order number for this ticket sale has been included below.

Name of approver:

Email address:

Approvers signature: Date: D D M M Y Y Y Y

Purchase order no.:

18-0383