**THE MANCHESTER ESRC FESTIVAL OF SOCIAL SCIENCE 2022**

**Theme: My Local Area**

**22nd October – 13th November**

Please complete all sections of this form and return to esrciaa@manchester.ac.uk by **Friday 1st July 2022**.

Please note: if your application is successful you will be asked to provide the following for the ESRC:

* A suitable image to be used for promotional posters
* Quantitative and qualitative data. This will need to be gathered at your event i.e. number of attendees and attendee feedback. In 2021 the ESRC sent specific questions to be asked of attendees. They may wish to do this again.
* Either a short report **or** a survey supplied by the ESRC after your event.

**For more information please read the ESRC Festival Event Leader pack**

**Applicant Details**

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| **Lead organiser:**(*title - first name - last name*) |  |
| **Discipline / School / Centre:** |  |
| **Job Title:\*** |  |
| **Email Address:** |  |
| **Phone Number:** |  |
| **Your Link with the ESRC***(Please tick if the following apply)*[ ]  **I am a current ESRC-funded grant holder / postgraduate student**[ ]  **I am a staff member at an ESRC-funded investment (research centre / programme)**\* If you are a PhD student, you **must** list as a co-applicant a member of staff who has agreed to take formal responsibility for the event (finances, health and safety, etc.). |
| **Co-organisers:**(*if applicable*) |  |
| **Have you organised an ESRC Festival of Social Science event before?**[ ]  **Yes** [ ]  **No** |
| **We welcome events that bring together applicants from two or more ESRC Festival Partners. Please indicate if this proposal includes partners from:**[ ]  **The University of Salford** [ ]  **Manchester Metropolitan University** [ ]  **Other ESRC Festival Hub**(**See**: <http://www.esrc.ac.uk/public-engagement/festival-of-social-science/organise-an-event/applying-through-your-university/>) |
| **What do you hope to gain by being part of the ESRC Manchester Festival of Social Science?***(mark all that apply)*[ ]  Skills development[ ]  Personal enjoyment [ ]  Encourage use of research findings[ ]  Develop links or test an idea with a non-academic[ ]  Develop links or test an idea with social scientist[ ]  Other (*please specify*)  |

**Event/Resource Details**

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| **Title of Event/Resource:** |  |
| **Shortened Title:**(*max 3 words, to be used as a reference on all financial paperwork*) |  |
| **Event Topic (select all that apply)**  | [ ] Business, finance and economics [ ] COVID-19 [ ] Crime and justice [ ] Education and employment [ ] Environment [ ] Equality [ ] Family relationships [ ] Global insecurity and risk[ ] Health and wellbeing [ ] Identity [ ] Migration [ ] My local area (the 2022 festival theme) [ ] Politics and protest [ ] Poverty, housing and homelessness [ ] Technology and data [ ] Other (please provide 2-3 word description)  |
| **\*Event Description** Please provide a *short* description of the event, approx. 200 words. (*Remember this should be for a general public audience and describe the proposed event, conveying why it is suitable for the intended audience. If successful, this information will form the basis of the event information to be included on the festival website).* |  |
| **What’s on offer?**  Format of event and rough timings (*e.g. “10-15 minute live performance by University of Bristol Drama Society students highlighting the issues faced by child refugees in Bristol followed by 45-minute panel discussion on this topic by researchers in our Politics department.*”) Aim is to help potential attendees make informed decisions about whether they wish to attend. For events that include multiple elements (eg a talk, a film and a Q&A) it must be clear which is the main event. Include venue or delivery media (eg Zoom) if known. Exact details of how to book will appear separately. |  |
| **Will this event be online, in-person or hybrid?** |  |
| **Who is it open to?** *Focus in on who it is for, to cover who is eligible to attend, i.e. whether anyone is welcome, or only eligible to attend if you fit particular criteria, e.g. “young people aged 11-17”* |  |
| **Will it be of particular interest to a certain group?** *Please clarify if the event is particularly targeted at a certain group, even if others are eligible to attend e.g. “of particular interest to those caring for a relative with dementia”.* |  |
| **Keywords** (please provide keywords associated with your event. This will be used by the website search functionality). |  |
| **Target Audience (**Events should *not* be intended for a purely academic audience)*(mark all that apply)*[ ] General public [ ] Young people (under 20) [ ]  School/College Students (under 18)[ ] Retired [ ]  Professional (Knowledge Exchange) [ ]  Other (*please specify*)**Note:** *To receive sponsorship for an event/resource targeted at young people you must be able to demonstrate sufficient interest from the school, college or youth organisation at the time of application.* ***An emailed letter of support is sufficient.*****For knowledge exchange events/resources aimed at a professional audience***(mark all that apply)*[ ]  Third Sector [ ]  Public Sector [ ]  Regional Policymakers [ ]  National Policymakers[ ]  Business Community [ ]  Teachers/Trainers [ ]  Other (*please specify*) |
| **How will social science be promoted within your event/resource?** |  |
| **Event type** (*mark all that apply*)☐ Discussion/debate ☐ Seminar / conference ☐ Exhibition☐Film Screening ☐Multi-format☐Arts / theatre ☐Other (please specify) |
| **Why is the topic relevant to the chosen target audience?** |  |
| **Does your event/resource have a specific Manchester focus?** |  |
| **Does your event/resource involve interdisciplinary or cross-departmental working?** |  |
| **Through what means/methods will you engage with your audience?** |  |
| **Expected audience size (if applicable)** |  |
| **Proposed date** |  |
| **Proposed time/duration** |  |
| **Online platform (if applicable)** |  |
| **Proposed venue (if applicable)** |  |
| **Will attendees need to book a place (as opposed to being able to turn up on the day without booking?)** |  |
| **EventBrite/Booking URL or booking process** (this is required but can be provided at a later date closer to when the Festival website goes live in September.). |  |

**Breakdown of Costs – Up to £1000 per event**

* Please outline the major elements of anticipated expenditure, **with a justification under each costed line**.
* Please consult the ESRC guidelines regarding budgeting for international travel, etc.
* All **ESRC events must be FREE** to attend.

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| **Filming, printing, recording etc.** | **£** |
| **Marketing** | **£** |
| **Consumables**(*including breakdown*) | **£** |
| **Other Costs**(*including breakdown*) | **£** |
| **TOTAL:** | **£** |
| **Total required** (*max: £1000*) | **£** |
| **Additional/ alternative support secured (if applicable)** | **£** |

***Please submit your application to***: *ESRCIAA@manchester.ac.uk* *by* ***Friday 1st July 2022***