

FBMH Teaching Opportunity: Recruitment of Group Tutors for Personal and Professional Development (PPD)

Personal and professional development is an important part of the MB ChB programme. Students in Years 1-2 have group teaching sessions about their PPD. This role is to teach the group sessions, in class sizes of approx. 20-24 students.

In addition, students have an individual tutor for PPD (academic advisor in Years 1-2, followed by a Clinical Academic Advisor in Years 3-5).

Course/Programme of Study:	MB ChB Medicine (Undergraduate Medicine)
Responsible to:	Academic lead for years 1-2 PPD, Maria Regan
Type and Level of Appointee:	<ul style="list-style-type: none"> • Clinical or Academic appointment with relevant teaching experience, at research fellow, lecturer or above. • A research associate with relevant teaching experience might be considered for this role, and we encourage anyone in this situation to get in touch to discuss this.
Key Responsibilities and Resources:	<ul style="list-style-type: none"> • Introduce students to reflective writing; enable students to understand their own professional development, and to evaluate their own strengths and weaknesses. • Small group 2 hr sessions, each with a specific focus e.g. the students' first meeting with a patient, thinking about their own health and wellbeing.
Time Commitment/ Hours/ Dates:	<ul style="list-style-type: none"> • Approx. 12 hours in total across the academic year including training. • PPD session times and dates are fixed (usually around Week 5 and Week 8 of each semester)
Person Specification incl. Essential Knowledge Skills and Experience:	<ul style="list-style-type: none"> • Demonstrate an understanding of the undergraduate medicine MB ChB Programme or equivalent • Academic appointment at the University with relevant teaching experience. Good group facilitation skills. • Might already be an academic advisor (but this isn't a requirement).
Training and Support:	<ul style="list-style-type: none"> • Tutors will be required to attend an initial training session and then further briefings as required • Full tutor notes provided.
Application Details and Recruitment Process:	Application by brief CV (including relevant teaching experience) and expression of interest to Jo Hart, MBChB Associate Director for Academic Affairs.

	jo.hart@manchester.ac.uk . For individuals who haven't been involved in the MBChB before, they will be invited to a short informal meeting to discuss the role, and the broader context of the programme. Informal enquiries to Academic Lead for Years 1-2 PPD, Maria Regan maria.regan@manchester.ac.uk
Deadline for Application:	ASAP
Other:	Extended job description available on request. There is an opportunity for an individual to take on more than 12 hours per year if they would like to