

Researchers into Management Personal Development Plan – Plan Format and Specimen Examples

<b>Area for Development (from personal review)</b>	<b>Specific Learning Goals</b>	<b>Priority, High, Medium, Low</b>	<b>Development Activity</b>	<b>Target Timescales</b>

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Identifying when a project management approach is appropriate	To gain more knowledge about how projects are carried out within the University	High	Identify two projects taking place within the Faculty and arrange to spend time with the project manager investigating the project methodology and approach	Within 6 months
	To learn more about the PRINCE 2 project approach and when it is used	Medium	Research various web resources that give more information about when and how PRINCE 2 is used	6 months to a year
Able to use a range of interpersonal skills to build the project team, focus team efforts and keep project team members on track	To become more assertive in dealing with colleagues, giving feedback and asking them to do things	Medium	Attending the University provided courses – Assertiveness and Having Difficult Conversations	Within a year to 18 months