

Placement Provider:	Town Hall Project Team, Manchester City Council
Placement Contact:	Louise Davies – Louise.Davies-2@manchester.ac.uk
Location(s) of placement:	Town Hall, Albert Square (TBC following building closure in Jan 2018)
Start Date:	TBC
Duration:	One month initially with extension depending on outcome of stage 1
Work hours each week:	Envisaged as full-time placement but this is flexible depending on the requirements of the student.
Deadline for Applications:	22 nd January 2018 but on-going and flexible
Resources available eg library data, computer, desk etc	Office space will be provided though student will be expected to provide own IT equipment e.g. laptop. Internet access is available via WiFi. Access to any Manchester City Council records or archives can be provided as requested.
Equality and diversity policy is in place and monitored	In line with MCC Equality and Diversity Policy .
Security clearance required	Yes. External staff ID will be provided. Photographic ID will need to be provided initially – Passport or Driving Licence.
Disclosure Barring Service check required	No.
Description of Placement:	
<p>Manchester Town Hall is a Grade I listed landmark of international significance, regarded for its exceptional craftsmanship and architectural quality. It is cherished by the people of Manchester having been the civic, political and administrative centre of the city since it opened in 1877.</p> <p>This year, our Town Hall will be 140 years old, and the building is showing its age. We know that in order to maintain it for the people of our city and future generations, it will need major investment. The Town Hall and Albert Square will be repaired and upgraded to modern safety and accessibility standards. The work will include structural repairs, including stained glass windows, ensuring that all fixtures and fittings are fully working and restored throughout. Significant work will be carried out to improve the Town Hall’s electrics, plumbing, heating, ventilation and lift installations. External repairs are needed to the roof, stonework and drains. In addition, the project includes the repair, restoration and conservation of key historic features, including all the State Rooms, the famous Great Hall and its Ford Madox Brown murals, and the Lord Mayor’s suite.</p> <p>There are a huge range of extremely specialist skills required, from artisanal mosaic and brickwork, to historic glass, decorative metal work, stonemasonry and more. In many cases we will need to grow our own talent, giving Mancunians the opportunity to become the next generation of skilled tradespeople.</p> <p>This placement is to learn about and explore the story behind the people who constructed the Town Hall between 1868 and 1877, with a view to using this information as part of our engagement programme with schools, colleges, businesses and other organisations. We are interested in finding out about who they were, where they came from and what trades they were involved in, and particularly in telling the story of any Manchester residents from the time who were involved in the construction.</p> <p>As the availability of resources to achieve this is unknown, the first stage of the project will be to develop the scope and to identify whether sufficient material exists to complete stage 2. Manchester City Council can assist by providing access to specific archives, historical documents or individuals to build a picture of the information available.</p>	

Requirements:
<p>Stage 1:</p> <ul style="list-style-type: none"> • Determine if the required resources and information exist and are attainable • Identify a range of resources that can be used to complete stage 2, e.g. historical newspaper articles, information from MCC records, scholarly articles etc. • Further develop project scope and key lines of enquiry in collaboration with OTH Project Team <p>Stage 2:</p> <ul style="list-style-type: none"> • Use the identified resources to build an understanding of the people and contractors that were involved in the construction of the Town Hall • Produce a research file that can be used by Manchester City Council as part of engagement work • If possible, hold a small exhibition to show the findings of the research
Specific Skills/Experience/Training Required for the Placement:
<ul style="list-style-type: none"> • Full induction onto the project and a tour of the building will be provided. • Strong research skills • Strong presentation skills • General interest in and awareness of the Our Town Hall Project
Training and experience expected to be gained through the placement:
<p>The selected candidate will be working on a refurbishment and restoration project of national significance, working with a team of highly regarded experts in their field. The main Supervisor will be Peter Norris, who will support the successful candidate throughout their placement.</p> <p>The selected candidate will be able to make a valuable contribution to the OTH Project engagement programme.</p> <p>The selected candidate will be able to develop their skills in project management, research and presentation.</p>
Financial assistance (if any) offered by the organisation:
<p>A Faculty bursary of £800 is available for the first month of this placement. Any subsequent work would also receive a bursary.</p>