

<b>Placement Provider:</b>	The Cabinet Office, Department of Health & HM Treasury
<b>Placement Contact:</b>	Dr Louise Davies – Louise.Davies-2@manchester.ac.uk
<b>Location(s) of placement:</b>	London
<b>Start Date:</b>	Spring/Summer 2018
<b>Duration:</b>	A minimum of 3 months
<b>Work hours each week:</b>	TBC
<b>Deadline for Applications:</b>	29 <sup>th</sup> January 2018
<b>Resources available eg library data, computer, desk etc</b>	TBC
<b>Equality and diversity policy is in place and monitored</b>	Yes
<b>Security clearance required</b>	Yes
<b>Disclosure Barring Service check required</b>	
<b>Description of Placement:</b>	
<p><b><u>Cabinet Office Open Innovation Team PhD placement scheme</u></b></p> <p>The Cabinet Office’s award-winning Open Innovation Team has been established to generate analysis and ideas for priority projects by helping officials collaborate more intensively with outside experts. The scheme is supported by Research Councils UK and by joining it, Manchester will join the Universities of Bath, Lancaster, Southampton and Warwick as partner institutions.</p> <p>We are inviting PhD students to join our team on <b>placement for a minimum of 3 months</b> to help us deliver projects on health, welfare reform, industrial strategy, digital transformation and various other priority areas.</p> <p><b>Applications should come in the form of a CV and a short statement of no more than 300 words.</b></p> <p><b>Responsibilities</b></p> <p>PhD students working with us on placement will be expected to carry out a range of tasks, including:</p> <ul style="list-style-type: none"> <li>• <b>Reviewing evidence</b> to inform policy discussions and help scope out projects</li> <li>• <b>Generating analysis and policy ideas</b> working alongside officials and outside experts</li> <li>• <b>Developing project plans</b> to ensure projects remain on track</li> <li>• <b>Pitching new projects</b> to Whitehall departments and non-government partners</li> <li>• <b>Managing stakeholders</b> inside and outside Whitehall</li> <li>• <b>Organising engagement activity</b>, including arranging meetings, university visits and Whitehall policy seminars</li> </ul> <p><b>Required skills/experience</b></p> <p>We are looking for PhD students who can:</p> <ul style="list-style-type: none"> <li>• <b>Communicate well</b> , including translating complex ideas to non-expert audiences</li> <li>• <b>Manage their time effectively</b> , juggling a variety of tasks with minimal supervision</li> <li>• <b>Collaborate</b> with a variety of team members, government officials and academics</li> <li>• <b>Adapt</b> as projects and partners evolve</li> <li>• <b>Demonstrate an interest in policy</b> and a willingness to learn about new issues</li> </ul>	
<b>Requirements:</b>	
<b>Specific Skills/Experience/Training Required for the Placement:</b>	

The nature of our work means that we have strong links with other government departments. There is increasing interest in the scheme from departments so we may suggest that some successful applicants join other departments rather than working in the Cabinet Office if both parties agree. For example, the Department of Health is particularly keen to welcome PhD interns with an interest in mental health. Similarly, the Treasury is enthusiastic about bringing in PhD students from economics or related disciplines, particularly those with advanced quantitative skills.

**Training and experience expected to be gained through the placement:**

The placement will provide an excellent opportunity to:

- **Understand more about how Whitehall works** and how policy is developed
- **Hone writing and communication skills** for non-expert audiences
- **Develop networks in government** , including Cabinet Office and other departments
- **Build knowledge of new policy areas**
- **Apply research skills in a different way** , producing outputs that could impact government policy

**Financial assistance (if any) offered by the organisation:**

**Students funded through RCUK can apply for funding through their Research Council.**

**Faculty of Humanities students who are not funded through RCUK and make a successful application can apply for Faculty funding to carry out the placement.**