

Placement Provider:	Manchester City Council
Placement Contact:	Louise Davies – louise.davies-2@manchester.ac.uk
Location(s) of placement:	Manchester City Council offices, Central Manchester
Start Date:	Flexible from September 2017 onwards
Duration:	Until March 2018 or until output of placement is completed, whichever is sooner (please see description)
Work hours each week:	Up to two days per week
Deadline for Applications:	On-going from September 2017
Resources available eg library data, computer, desk etc	Desk space available in Equality Team offices
Equality and diversity policy is in place and monitored	Yes
Security clearance required	No
Disclosure Barring Service check required	No
Description of Placement:	
<p>Manchester City Council has an exciting opportunity for a student placement to support the work of its Equality Team to produce the Communities of Interest report.</p> <p>The Communities of Interest report is a biannual report of the City Council that highlights the implications and effects of the city's continuing development and growth for the communities that live within it, in particular minority communities. As a close relative of the annual State of the City report, the Communities of Interest report acts to document the changing life experiences and expectations of Manchester's diverse communities and as an indicator of social impact arising from the city strategy.</p> <p>The piece of work comprises analytical enquiry and assessment, research (desktop, consultative and community-based) and report writing. This is a great opportunity to work with the team and a wide range of relevant stakeholders to take a holistic look at equality and social impact in Manchester, with a measurable output of the placement at its conclusion. The team is looking for someone to work with them up to 2 days per week until the end of March 2018 or until the report's publication, whichever is the sooner.</p> <p>This placement opportunity is offered in collaboration with Multilingual Manchester (MLM), a research unit and flagship social responsibility project based in the School of Arts, Languages and Cultures at The University of Manchester. MLM promotes awareness of language diversity and supports local institutions and communities in responding to language needs, fostering cultural and language heritage, and harnessing language skills. The student will be supported by the MLM team through regular consultation and will be invited to share their feedback and reflections on their experiences, as well as to showcase their work on completion.</p> <p>Interested students should contact Louise Davies (louise.davies-2@manchester.ac.uk), PGR Placements and Partnerships Officer for the Faculty of Humanities.</p>	
Expected Tasks and Outcomes :	
<p>As outlined above, tasks will include analytical enquiry and assessment, research (desktop, consultative and community-based) and report writing.</p> <p>The placement will provide an opportunity for the student to build and expand their local network of professional contacts, particularly in the public sector and third/voluntary sector.</p>	
Specific Skills/Experience/Training Required for the Placement:	

Good communication skills (verbal and written) Ability to work independently and using own initiative as required	
Training and experience expected to be gained through the placement:	
This placement offers excellent experience in production of strategic reports for non-academic audiences. Through this unique opportunity to work closely with Manchester City Council's Equality Team, the student will develop their understanding of how services are delivered in a city with a diverse population. They will gain insight into the challenges faced by service providers and their responses to diversity.	
Financial assistance (if any) offered by the organisation:	
To be discussed on a case-by-case basis with Louise Davies.	
Other Comments:	
Signed (Placement Provider):	
Position:	
Dated:	
Placement Approval – for University use	
The duration of the placement is approved	Yes/No
The work hours are approved	Yes/No
Signed:	PGR Director/Nominated representative
Supervisor	
Position:	
Dated:	
Placement can be circulated:	Yes/No