

POSTGRADUATE RESEARCH STUDENTS

PLACEMENT APPLICATION FORM 2018/2019

1. Student Information

Student Name	
E-mail	
Year of Study	
Mode of Study	
Main Supervisor Name and Contact Details	
For non-EEA nationals, please confirm your immigration status	
Non-EEA sponsored students have received Sponsor permission to take the placement	Yes/No
Please state all sources of funding including PDS and School funding	
Where applicable, has the student's funding body approved the placement?	
Have you, or do you intend to take any time away from study eg to carry out fieldwork?	Yes/No I have spent months on fieldwork previously I intend to spend on fieldwork in the future I intend to spend months away from the University to
If your application is successful, do you intend to submit your thesis either before or during your placement?	
Do you intend to take the placement on a full-time or part-time basis?	

2. Details of Preferred Placement

	Placement Provider	Start Date	End Date
Placement 1			
Placement 2			

3. Placement Summary (where the student is proposing their own research project)

4. Statement of Support from Student's Supervisor

Factors to consider include:

- 1) The student's progress at the date of application. Please also indicate how the student's progression will be managed during the placement (if the student is taking this part-time) or after the placement if it is full-time.
- 2) The alignment of the placement with the student's PhD;
- 3) An exceptional opportunity to work with a particular placement provider;
- 4) An opportunity that would add value to the student's research eg by allowing the student to enhance the impact of their research and improve employability.

5. Applicant's Statement

Outline the aims and objectives, detailing any anticipated outcomes of the placement eg professional skills, knowledge exchange or how the placement will demonstrate impact or improve employability

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6. International Placements

Student has been advised to seek visa advice from the Immigration Team Yes/No

7. Funding

Will this placement be:

- a) Funded by the placement provider Yes/No
- b) Supported (expenses only) by Faculty funding Yes/No
- c) Match funded – percentage of funding agreed by the parties:

Student	Signature
Student Consent	By signing this form I hereby consent to the personal information contained in this form being disclosed to the placement provider
Main Supervisor	
Signature of placement provider	
Date	

Official Use only - Funding approved/declined

Associate Dean for PGR/Assistant Associate Dean for PGR	
Head of Administrative Services, Faculty of Humanities	
School PGR Director	
Risk assessment has been completed satisfactorily	

School has been notified to record student's placement on Campus Solutions	Yes/No
Date	