

COLLECTION LEVEL

Ref no	GB3228.37
Collection name	Institute of Race Relations
Date of donation or creation	unknown
Donor name	Commission for Racial Equality; Lou Kushnick
Collection type	Donated Collection: Open-ended
Date range	1958-1990
Form	Mixed physical
Extent	1 box
Creator	Ahmed Iqbal Ullah Race Relations Resource Centre
Archival history	Much of this material was donated as part of the Resource Centre's acquisition of the Commission for Racial Equality's library. Additional material comes from Lou Kushnick and other unknown sources.
Administrative history	The Institute of Race Relations was founded in 1958. Its focus was originally research and publication of race relations material. This changed focus in 1972 to become more focused on responding to research needs of Black communities and current racism in Britain, both social and institutional. It published "Race and Class" journal and was affiliated with the Towards Racial Justice publication "Race Today".
Scope and content	The collection contains material on the Institute's corporate management including finance and meeting minutes, correspondence, papers re members, press releases and newspaper articles, reports and material re Towards Racial Justice and "Race Today". The collection is primarily original paper-based material with some paper-based facsimiles (mainly in the newspapers).
System of arrangement	The material is arranged into 9 series: corporate management, finance and fundraising, meeting minutes, reports, correspondence, papers re members, press releases, newspaper clippings and finally material on Towards Racial Justice/Race Today. Within these series, the collection is arranged mainly chronologically.
Related material	Lou Kushnick material, Darcus Howe material, Robert Moore archive

Access conditions	Some material is closed under the Data Protection Act 1998. Consult the AIU Race Relations Resource Centre for access.
Usage and permissions	
Language/s	English
Funding aids	N/A
Key words	Institute of Race Relations, Towards Racial Justice, Race Today, Race and Class, race, racism

SERIES LEVEL

Ref no	Series name	Date range	Form	Extent	Material spec (digital)	Creator	Background	Scope and content	Detail	Related material	Access conditions	Usage and permissions	Language/s	Finding aids	Key words
GB3228.37/1	Corporate management papers	1958-1977	Physical original	1 file	n/a	Institute of Race Relations	n/a	This file contains material relating to the corporate management of the Institute. It includes a memorandum and articles of association (1 Apr 1958), 2 statements of aims (1972, 1974), and annual reports (1971/2, 1972/3, 1973/4, 1975/6).	n/a	n/a	Open		English	n/a	corporate management, governance, annual reports
GB3228.37/2	Finance and fundraising	1972-1975	Physical original	1 file	n/a	Institute of Race Relations	n/a	This file contains material on income, expenditure, audit, salaries and fundraising.	n/a	n/a	Open		English	n/a	finance, fundraising
GB3228.37/3	Meeting minutes	1971-1990	Physical original	6 files	n/a	Institute of Race Relations	n/a	These files contain minutes for the following: Annual General Meetings, Executive Committee, Council, Race Relations Research and Development Trust, Race and Class Committee, other miscellaneous meetings	n/a	n/a	Open		English	n/a	minutes, meetings
GB3228.37/4	Reports and publications	1968-1990	Physical original	1 file	n/a	Institute of Race Relations	n/a	This file contains reports created for management or by projects and initiatives of the Institute, for both private and public circulation. The information in the reports concerns the Institute itself or topics of particular research focus such as immigration, employment, education, women, criminal justice, racism. It is arranged chronologically. Some items are undated.	n/a	n/a	Open		English	n/a	reports, research, employment, immigration, education, women, criminal justice, racism
GB3228.37/5	Correspondence	1968-1987	Physical original	1 file	n/a	n/a	n/a	This file contains correspondence between Institute staff as well as to Institute staff from other organisations. It covers the management and changes in the Institute as well as connections with other organisations. External organisations include the University of Nottingham's School of Education re extended research into race relations, Yorkshire Committee for Community Relations re attendance at a "think tank", St. Laurence Church Catford re "row" between the Institute and the "TRJ", the Anti-Racist Anti-Facist Co-Ordinating Committee re thanks for donation, Rochdale and District Council for Racial Equality re attendance at Annual General Meeting. It is arranged chronologically and repeat correspondents are kept together.	n/a	n/a	Open		English	n/a	correspondence
GB3228.37/6	Papers re members	1972-1975	Physical original	2 files	n/a	Institute of Race Relations	n/a	This file contains papers re members, both official correspondence to members about the Institute news, changes and meetings, and information about membership. It is arranged chronologically. 1 file has been separated for closed material containing a list of members' contact details.	n/a	n/a	Some items are closed		English	n/a	correspondence, members, membership
GB3228.37/7	Press releases	1972-1978	Physical original	1 file	n/a	Institute of Race Relations	n/a	This file contains press releases from the Institute. Topics include "Race Today" journal, new research projects, the assassination of Orlando Letelier, criminal justice, immigration.	n/a	n/a	Open		English	n/a	press release, news, race, immigration, racism, Orlando Letelier, research
GB3228.37/8	Newspaper articles	1972-1982	Physical surrogate	1 file	n/a	n/a	n/a	This file contains photocopies of newspaper clippings re the Institute and related activities. It is arranged chronologically. Some material is undated.	n/a	n/a	Open		English	n/a	newspaper cuttings, press

GB3228.37/9	Towards Racial Justice/Race Today	1973-1976	Physical original	1 file	n/a	n/a	n/a	This series contains papers re corporate management, meeting minutes, finance and correspondence.	n/a	n/a	Open		English	n/a	Towards Racial Justice, Race Today, race, journal, publication
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ITEM LEVEL

Ref no	Item name	Series name	Date range	Form	Extent	Material	Creator	Back	Scope and content	Detail	Related	Access conditions	Usage and permission	Language/s	Finding aids	Key words
GB3228.37/2/1	Income, expenditure and balance statements	Finance and fundraising	1972-1975	Physical original	8 items	n/a	Institute of Race Relations	n/a	Includes: notes on finance and retrenchment at 1972, revised estimates of income/expenditure for 1972/3 (2 documents), capital position for 1972/3, cash position for April 1974, financial position at Jun 1974, balance sheet Mar 1974, audit report of finances Mar 1975.	n/a		Open		English	n/a	income, expenditure, finance
GB3228.37/2/2	Finance of the Race Relations Research and Development Trust	Finance and fundraising	1972-1977	Physical original	3 items	n/a	Institute of Race Relations	n/a	Includes: income and expenditure account for year end Nov 1972, Dec 1975 and Dec 1977	n/a		Open		English	n/a	income, expenditure, finance, Race Relations Research and Development Trust
GB3228.37/2/3	Salaries	Finance and fundraising	1972-1973	Physical original	2 items	n/a	Institute of Race Relations	n/a	Includes staff salaries for 1972 and revised estimates of salaries for 1972/3	n/a		Open		English	n/a	salaries, staff
GB3228.37/2/4	Fundraising applications	Finance and fundraising	1972-1973	Physical original	5 items	n/a	Institute of Race Relations	n/a	Includes: application to the Ford Foundation (1972-1973), application to Allen Lane Foundation (1972), application to Calouste Gulbenkian Foundation (1972), a report on activities and achievements during the fundraising programme (1972)	n/a		Open		English	n/a	fundraising
GB3228.37/3/1	Annual General Meetings	Meeting minutes	1974-1990	Physical original	1 file	n/a	Institute of Race Relations	n/a	includes minutes for meetings held on 18 Nov 1974, 1 Dec 1976, 20 Dec 1990.	n/a		Open		English	n/a	annual general meetings
GB3228.37/3/2	Executive Committee	Meeting minutes	1972-1974	Physical original	1 file	n/a	Institute of Race Relations	n/a	Includes minutes for meetings held on 1 Mar 1972, 31 Oct 1972 (agenda only), 28 Nov 1972, 19 Dec 1972 (agenda and membership note only), 27 Feb 1973 (meeting paper only), 17 Apr 1973, 31 Jul 1973, 30 Jan 1974, 20 May 1974.	n/a		Open		English	n/a	executive committee, minutes, meeting
GB3228.37/3/3	Council	Meeting minutes	1972-1984	Physical original	1 file	n/a	Institute of Race Relations	n/a	Includes minutes for meetings held on 20 Mar 1972, 1 May 1972, 13 Jun 1972, 24 Jul 1972, 18 Aug 1972, 26 Oct 1972, 30 Jan 1973 (agenda and meeting papers only), 16 Feb 1973, 9 Apr 1974 (agenda and meeting papers only), 20 Jun 1974, 22 Jul 1974, 9 Sep 1974, 18 Nov 1974, 15 Sep 1975, 22 Jan 1976 (agenda only), 18 May 1976, 21 Sep 1976, 1 Dec 1976, 17 Sep 1977, 12 Jul 1978, 26 Apr 1984. Also includes undated minutes and meeting papers.	n/a		Open		English	n/a	council, meeting, minutes
GB3228.37/3/4	Race Relations Research and Development Trust	Meeting minutes	1973-1978	Physical original	1 file	n/a	Institute of Race Relations	n/a	Includes minutes for meetings held on 6 Dec 1973, 30 Apr 1974 (agenda only), 18 May 1976, 1 Dec 1976, 12 Jul 1978. Includes undated meeting minutes.	n/a		Open		English	n/a	Race Relations Research and Development Trust, minutes, meeting

GB3228.37/3/5	Race and Class Committee	Meeting minutes	1974-1978	Physical original	1 file	n/a	Institute of Race Relations	n/a	Includes minutes for meeting held on 27 Sep 1974, 5 Apr 1975, 6 Sep 1975, 19 Oct 1975, 3 Jan 1976, 5 Jun 1976, 30 Oct 1976, 22 Jan 1977, 12 Mar 1977, 17 Sep 1977, 25 Feb 1978. Also includes undated minutes and meeting papers.	n/a		Open		English	n/a	Race and Class, journal, meeting, minutes
GB3228.37/3/6	Other meetings	Meeting minutes	1971-1974	Physical original	1 file	n/a	Institute of Race Relations	n/a	Includes minutes of Advisory committee (nd), Extraordinary General Meeting (18 p 1972, 4 May 1972).	n/a		Open		English	n/a	meeting minutes
Gb3228.37/9/1	Corporate management	Towards Racial Justice/Race Today	1974	Physical original	1 item	n/a	Towards Racial Justice	n/a	Consists of the rules of Towards Racial Justice with related correspondence.	n/a		Open		English	n/a	corporate management, governance, rules
Gb3228.37/9/2	Meeting minutes	Towards Racial Justice/Race Today	1973-1974	Physical original	5 items	n/a	Towards Racial Justice	n/a	Includes minutes of the Executive Committee (17 Apr 1973, 31 Jul 1973, 30 Jan 1974 agenda only), Editorial Advisory Committee (14 Dec 1974), Management Committee with the Institute of Race Relations (22 Apr 1974).	n/a		Open		English	n/a	minutes, meeting
Gb3228.37/9/3	Finance	Towards Racial Justice/Race Today	1974	Physical original	1 item	n/a	Towards Racial Justice	n/a	Accounts for 11 months ending Dec 1973	n/a		Open		English	n/a	finance, accounts
Gb3228.37/9/4	Correspondence	Towards Racial Justice/Race Today	1976	Physical original	1 item	n/a	Towards Racial Justice	n/a	Letter to management re resignations.	n/a		Open		English	n/a	correspondence