

COLLECTION LEVEL

Ref no	GB3228.11
Name of collection	Southern Voices Project Papers
Date of donation	May 2013
Donor name	Dave Cooke
Box number/s	n/a
Type of collection	Donated collection (fonds)
Dates of creation	1990-2009
Extent	2 boxes
Name of creator	Southern Voices
Archival history	The collection began being collated at the Development Education Project (DEP), Manchester Metropolitan University, 801 Wilmslow Road, Didsbury, Manchester, where the organisation was first based. The organisation then moved to Oxford Road, Whitworth Park (above Oxfam) and then to St Peter's House, University Precinct Centre c.1994. The collection was then moved back to the DEP. Some of the business material was kept at the home of the treasurer/secretary, Dave Cooke. When the DEP moved out of MMU, the material was donated to the Centre but some of the original collection was lost at this time. Dave Cooke donated the remaining material to the Centre because of the support the organisation and especially the director, Jackie Ould, had given Southern Voices.
Administrative history	Celia Marshall, founded the organisation, on returning to Manchester from Ghana, where she had been working with the Voluntary Services Overseas. She wanted to give a voice to people from Africa and Asia (overseas students, for example), who felt that their countries of origin were being misrepresented. Seed money was gained for the organisation from the VSO between 1991 and 1993 and between 1994 and 2003, the organisation went on to gain three European funding grants. They also received smaller funding grants from organisations such as Oxfam and Christian Aid. Jaya Graves was one of the first full time employees.
Scope and content	This collection relates to the establishment and development of the organisation Southern Voices, originally named Southern Voices Project, documenting its legal framework and detailing its day to day work through papers such as meeting agendas and minutes, workshop plans and evaluation sheets, correspondence and applications for funding. There is material that relates to Manchester's overseas student population and the way Southern Voices employed students of Southern origins as ambassadors for nurturing an understanding of the cultures of their home countries. Other documents give an overview of the kinds of collaborative workshops Southern Voices was running with institutions such as Manchester Museum and Tate Liverpool, as well as local schools. A large proportion of the correspondence relates to fundraising and applications for funding are included in the collection. Budgets and project planning documents give a sense of the fluctuating financial status of the organisation.
System of arrangement	The material is organised into the following series: Organisation - Reports Workshops, photographs and other images Feedback and evaluation Project planning Leaflets and booklets Applications Correspondence To do lists / schedules Organisation Meeting agendas Meeting minutes / notes Financial Legal Audio-visual
Related material	n/a
Conditions of use and access	open
Language/s	English

SERIES LEVEL

Ref no	Name of series	Dates of creation	Extent	Name of creator	Background	Scope and content	Detail	Related material	Conditions of use and access	Language/s
GB3228.011/1	Southern Voices Project: Organisation, Reports	c.1992-2009	58 items	n/a	n/a	Worker's reports, external meeting reports, discussion papers, project proposals relating to Southern Voices as an organisation.	n/a	n/a	open	English
GB3228.011/2	Southern Voices Project: Workshops, photographs and other images	2005	15 items	n/a	n/a	13 photographs of workshops held at Aquarius Community Centre plus 2 internet print-out images.	n/a	n/a	open	English
GB3228.011/3	Southern Voices Project: Feedback and evaluation	1990-2005	81 items	n/a	n/a	Evaluation sheets and feedback forms mainly relating to outreach workshops in various institutions (schools, museums).	n/a	n/a	open	English
GB3228.011/4	Southern Voices Project: Project planning	1990s-2005	33 items	n/a	n/a	Variety of materials relating to project planning including lesson plans, board game instructions, maps, curriculum outlines.	n/a	n/a	open	English
GB3228.011/5	Southern Voices Project: Leaflets and booklets	1992-2006	22 items	n/a	n/a	Flyers, booklets, brochures, leaflets, photocopied sheets relating to Southern Voices areas of interest.	n/a	n/a	open	English
GB3228.011/6	Southern Voices: Applications	1991-2005	15 items	n/a	n/a	Grant requests and completed grant application forms plus related material.	n/a	n/a	open	English
GB3228.011/7	Southern Voices: Correspondence	1990-2009	124 items	n/a	n/a	Variety of correspondence of different types from formal requests for funding to personal handwritten letters between SV members and associates; from Migration Policy Institute request for information to letters from Manchester City Council. Includes emails as December 2000.	n/a	n/a	open	English
GB3228.011/8	Southern Voices: To-do lists / Schedules	1990-2006	23 items	n/a	n/a	Planning documents, timetables, projected costs lists, contacts lists.	n/a	n/a	open	English
GB3228.011/9	Southern Voices: Organisation	1991-2006	69 items	n/a	n/a	Lists of aims, activities, projects, contacts; reports, planning documents, draft constitution, employment documents and other related papers.	n/a	n/a	open	English
GB3228.011/10	Southern Voices: Meeting agendas	1991-2006	59 items	n/a	n/a	Mainly typed, some handwritten meeting agendas.	n/a	n/a	open	English
GB3228.011/11	Southern Voices: Meeting minutes / notes	1990-2005	100 items	n/a	n/a	Mainly typed, some handwritten meeting minutes. Relating to SV Group and SV Management Committee meetings plus other miscellaneous meeting related documents.	n/a	n/a	open	English
GB3228.011/12	Southern Voices: Financial	1991-c.2009	38 items	n/a	n/a	Grant authorisation letters, budgets, financial updates, expenses claim forms, invoices.	n/a	n/a	open	English
GB3228.011/13	Southern Voices: Legal	1990s	6 items	n/a	n/a	Draft memorandum of association; draft articles of association; ICOM factsheets on legal structures of organisations.	n/a	n/a	open	English
GB3228.011/14	Southern Voices: Audio-visual	n.d.	1 item	n/a	n/a	CDRom of Southern Voices Youth Project Files.	n/a	n/a	open	English

ITEM LEVEL

Ref no	Title	Name of series	Dates of creation	Extent	Name of creator	Background to the item	Scope and content	Detail of content	Related material	Conditions of use and access	Language/s
GB3228.11/1/1	Monthly Report	Southern Voices Project: Organisation, Reports	Jul 1992	1pg	Southern Voices Project	n/a	Summary of month's work and meetings	List of priorities for the month of August; work done; details of meetings; comments and issues.	n/a	open	English
GB3228.11/1/2	Monthly Report	Southern Voices Project: Organisation, Reports	Aug 1992	1pg	Southern Voices Project	n/a	Summary of month's work and meetings	Work done; visits to Manchester Area Resource Centre and the Black Resource Centre; new co-worker Jaya; reference to annual report and handbook; priorities for September.	n/a	open	English
GB3228.11/1/3	Monthly Report	Southern Voices Project: Organisation, Reports	Sep 1992	2pgs	Southern Voices Organisation	n/a	Summary of month's work and meetings	Work done; annual report progressing; programme for contacting students; events, workshops and conference; details of office arrangements, handbook, funds, Framework North, GM Immigration Aid Unit training. New co-worker Jaya.	n/a	open	English
GB3228.11/1/4	Workers Report	Southern Voices Project: Organisation, Reports	Nov 1992	3pgs	Southern Voices Project	n/a	Summary of month's work and meetings	Work done; meetings arranged; events; details of the move, cash flow, visit to Global Partnership exhibition at Olympia; balancing outreach work and building the organisation. A workers response to the document proposed by Mothobi and seconded by Judy Craven at meeting.	n/a	open	English
GB3228.11/1/5	Workers Report	Southern Voices Project: Organisation, Reports	Jan 1993	2pgs	Southern Voices Project	n/a	Summary of month's work and meetings	detail of office organising; students forum; meetings and conferences; requests for speakers; training; other meetings. Jaya adds a note about her 5 weeks in India at a time of riots.	n/a	open	English
GB3228.11/1/6	Workers Report	Southern Voices Project: Organisation, Reports	Feb 1993	1pg	Southern Voices Project	n/a	Summary of month's work and meetings	Details of meetings and outreach; new and ongoing contacts; accountancy; database; leaflet; theme materials; meetings dates.	n/a	open	English
GB3228.11/1/7	Workers Report	Southern Voices Project: Organisation, Reports	Mar 1993	2pgs	Southern Voices Project	n/a	Summary of month's work and meetings	Details of meetings and outreach; future and ongoing work; events; processes, ie: Women's Forum; the office situation.	n/a	open	English
GB3228.11/1/8	Workers Report	Southern Voices Project: Organisation, Reports	Apr 1992-Mar 1993	3pgs A4 plus 1pg A3	Southern Voices Project	n/a	Interim Report to the European Commission	Aims and objectives; Progress - whether the project is fulfilling its aims and objectives; problems and delays; modifications of the project design; activities in the next phase. Staff structure; who is funding the project; how the project delivers anti-racist work.	n/a	open	English

GB3228.11/1/9	Workers Report	Southern Voices Project: Organisation, Reports	Apr 1993	2pgs	Southern Voices Project	n/a	Summary of month's work and meetings	Details of Africa Awareness Fortnight; Health Day; Inspiration Group; Southern Women's Group; other events; training; organisation work; management committee meetings; comments and issues.	n/a	open	English
GB3228.11/1/10	Workers Report	Southern Voices Project: Organisation, Reports	May 1993	2pgs	Southern Voices Project	n/a	Summary of month's work and meetings	Details of activities ie: Africa Awareness Fortnight, Reflection for Action, Refugee Forum, NADEC Resources Group; One World Week; Commonwealth Youth Exchange Council; Work left on hold; Southern Voices work; comments and issues.	n/a	open	English
GB3228.11/1/11	Report	Southern Voices Project: Organisation, Reports	Sep 1993	3pgs	Southern Voices Project	n/a	The Theme, Reflection and Direction: Feedback and reflection on July review 1993 From a Management Committee Member Point of View	Outline of the Reflection Day; discussions under the title Past, Present, Future... Workers reflection; dividing into groups for discussion; whole group discussion; teambuilding and ways of making the group cohere.	n/a	open	English
GB3228.11/1/12	Report	Southern Voices Project: Organisation, Reports	Oct 1997	35pgs bound report	Department of Applied Community Studies, Manchester Metropolitan University	Needs assessment study	Pilot study inquiring into the needs of overseas students studying in the Faculty of Education, University of Manchester and those studying in the Faculty of Community Studies, Law and Education at Manchester Metropolitan University, and identify ways these needs can be met more appropriately. Also to identify areas for further study.	Acknowledgements; introduction and recent research overview on overseas students; the two universities and overseas students; the needs assessment study; the views of overseas students (pre-departure and arrival; cultural issues; educational concerns; health and safety; student's recommendations); discussion and recommendations; references; Appendix (questionnaire).	n/a	open	English
GB3228.11/1/13	Annual Report	Southern Voices Project: Organisation, Reports	Sep 1999-Aug 2000	1pg	Southern Voices Project	Annual Report	Summary of the year's work. Pages presumed missing.	Details of meetings with university post-graduates and researchers who work with SV.	n/a	open	English
GB3228.11/1/14	Annual Report	Southern Voices Project: Organisation, Reports	Jun 2000-May/Jun 2001	7pgs unbound report	Southern Voices Project	Annual Report	Annual report to the Methodist Relief and Development Fund.	Details on work undertaken, current discussions and future plans including funding issues; teacher training; consultations; international links; creative and collaborative partnerships; need for more staff. Appendix listing members of SV Management Committee.	n/a	open	English
GB3228.11/1/15	Workers Report	Southern Voices Project: Organisation, Reports	Oct 2000	1pg	Southern Voices Project	n/a	Summary of the year's work.	Workshops, conferences; working with other groups; meetings; future; organisational.	n/a	open	English

GB3228.11/1/16	Workers Report	Southern Voices Project: Organisation, Reports	Feb 2001	2pgs	Southern Voices Project	n/a	Summary of the year's work.	Ongoing commitments; meetings, workshops; financial; planning meetings; long- and short-term future plans	n/a	open	English
GB3228.11/1/17	Workers Report	Southern Voices Project: Organisation, Reports	May 2001	2pgs	Southern Voices Project	n/a	Summary of the year's work.	Conferences, workshops, meetings, funding issues. Agenda for next meeting.	n/a	open	English
GB3228.11/1/18	Report	Southern Voices Project: Organisation, Reports	Jun 2001	6pgs	Southern Voices Project	Report on Southern Voices Away Morning	Summary of years work plus forward planning for the next 2 years.	Forward planning; issues beyond current phase; issues for SV; international work; work with target groups.	n/a	open	English
GB3228.11/1/19	Workers Report	Southern Voices Project: Organisation, Reports	Jun 2002	1pg	Southern Voices Project	n/a	Summary of the year's work.	Meetings, schools and community development projects; developing contacts; immediate, short term and long term future work; international.	n/a	open	English
GB3228.11/1/20	Workers Report	Southern Voices Project: Organisation, Reports	Jul 2002	2pgs	Southern Voices Project	n/a	Summary of the year's work.	Commissions - schools, women's network, refugees and racism; networking - Manchester Museum, Sustainable Cities Advisory panel, AIUC; short- and long-term future plans.	n/a	open	English
GB3228.11/1/21	Academic Essay	Southern Voices Project: Organisation, Reports	Autumn 2002	5pgs	British Curriculum Foundation / Routledge Taylor & Francis Group	The Curriculum Journal Vol.13 No.3 Autumn 2002	Academic essay 'Developing a global dimension in the curriculum' by Jaya Graves, Southern Voices, Manchester	Examining 'the diversity in our midst' and ways of incorporating global dimensions in the curriculum. Sustainable development, citizenship, human rights, social justice.	n/a	open	English
GB3228.11/1/22	Workers Report	Southern Voices Project: Organisation, Reports	Oct-Nov 2002	2pgs	Southern Voices Project	n/a	Summary of the year's work.	Commissioned work - Women's Network, Storytelling Network; events; students; developing contacts, possible future work; reports and funding issues.	n/a	open	English
GB3228.11/1/23	Report	Southern Voices Project: Organisation, Reports	Oct 2002	1pg	Southern Voices Project, Women's Network	n/a	Minutes from meeting of Women's Network.	Key points for next event, ie: encouraging women to bring their children; for women to share musical, cultural talents; organisational - food, music, poster, displays. On reverse, contact list.	GB3228.11/4/02 Same minutes, expanded contact list	open	English
GB3228.11/1/24	Report	Southern Voices Project: Organisation, Reports	Apr - Sep 2003	4pgs	Southern Voices Project	Report regarding DFID Development Awareness Fund Mini Grants 2003-2004	Plan of projected activities, and progress report, for Southern Forum Project.	Pages 1 & 2: outline of project activities April - September 2003 (inc. meetings, mailouts, leaflets, schools liaison etc). Page 4: Assessment of whether aims were achieved - Report of Southern Forum Project June - September 2003.	n/a	open	English
GB3228.11/1/25	Report	Southern Voices Project: Organisation, Reports	Sep 2003	3pgs	Southern Voices Project	Draft Paper for the Management Committee of Southern Voices	Framework for conducting an evaluation of the Southern Voices project	Why evaluate? Who is the report for? Expectations; Principles by which evaluation will be conducted; Action plan; Potential outcome measures.	n/a	open	English

GB3228.11/1/26	Report	Southern Voices Project: Organisation, Reports	Dec 2003	1pg	Southern Voices Project	n/a	Summary of work done.	Reports due to be completed on Awards for All, Community Chest, Methodist Relief Development Fund. Update needed on finances. Project work: Southern Forum progressing.	n/a	open	English
GB3228.11/1/27	Report	Southern Voices Project: Organisation, Reports	2003-2004	2pgs	Southern Voices Project	Report for Christian Aid	Report on use of the 2003-2004 grant from Christian Aid	Museums work; Southern Forum; Youth and Community Work; DECs; ITET; Other boards.	n/a	open	English
GB3228.11/1/28	Report	Southern Voices Project: Organisation, Reports	2004	3pgs	Southern Voices Project	Narrative report, 'Local and Global, Global and Local'	The same report as GB3228.11/1/27, but with new title and additional page of proposed budget.	Museums work; Southern Forum; Youth and Community Work; DECs; ITET; Other boards. Proposed expenditure and income.	n/a	open	English
GB3228.11/1/29	Report	Southern Voices Project: Organisation, Reports	2004	26pgs	Andy Gridley, Integration Development Worker, Multi Agency for Refugee Integration in Manchester (MARIM)	Manchester Refugee Week 2004 Report	A guide to good practice in coordinating events and activities across the public, private, voluntary and community sectors for Refugee Week.	Introduction to Refugee Week; timetable of events; establishing aims; information gathering; initial assessment; planning; information; training; implementation; evaluation.	n/a	open	English
GB3228.11/1/30	Report	Southern Voices Project: Organisation, Reports	Jan 2004	4pgs	Southern Voices Project	Manchester Neighbourhood Renewal Community Chest - Final Grant Report Round 3	Final report on how the Community Chest grant of £5000 was spent	Outline of original purpose of grant; any subsequent amendments (to run 10 workshops with people from different countries temporarily resident in Manchester, focusing on objects in the new Manchester Museum galleries). How money spent, how many people benefited; outlined plans for future.	n/a	open	English
GB3228.11/1/31	Workers Report	Southern Voices Project: Organisation, Reports	24 Feb 2004	1pg	Southern Voices Project	n/a	General staff update.	Setting up meetings, agenda for Southern Forum day-long meeting; general office work.	n/a	open	English
GB3228.11/1/32	Report	Southern Voices Project: Organisation, Reports	4 Apr 2004	2pgs	Southern Voices Project	Awards For All end of award report	Report on use of Awards For All grant award of under £5K	Project involving workshops and educational visit to Transatlantic Slavery Gallery at Maritime Museum Liverpool; benefits of the project.	n/a	open	English
GB3228.11/1/33	Report	Southern Voices Project: Organisation, Reports	Mar 2004	2pgs	Southern Voices Project	Report on training session Working with Objects	Training session for teachers organised by Tate Gallery and facilitated by Southern Voices staff.	Details of the training day, discussions, teachers' self evaluation, follow-up.	n/a	open	English
GB3228.11/1/34	Report	Southern Voices Project: Organisation, Reports	20 Oct 2004	1pg	Southern Voices Project	Report on Every Object Tells A Story session	Year 6 one hour session Every Object Tells a Story at Manchester Museum.	Introduction to Kenyan culture referring to different personal objects, ie: a sisal basket. Assessment of the session, ie: one hour was a bit rushed.	n/a	open	English

GB3228.11/1/35	Workers Report	Southern Voices Project: Organisation, Reports	Oct 2004	2pgs	Southern Voices Project	n/a	General work report.	Southern Forum; Community Open Day; UNICEF Day; Youth Work Project; Cross-cultural Women's Network; current staffing; Proposed budget for 2004-2005, income and expenditure.	n/a	open	English
GB3228.11/1/36	Report	Southern Voices Project: Organisation, Reports	May 2005	4pgs	Southern Voices Project	Southern Forum Schools Report 2004-2005	Work in/with Schools by Southern Forum	Those involved - Inset at Tate Gallery, Liverpool plus 8 schools; feedback from teachers; lessons learnt from the sessions; feedback from facilitators (Southern Forum Members).	n/a	open	English
GB3228.11/1/37	Workers Report	Southern Voices Project: Organisation, Reports	25 Jan 2005	2pgs	Southern Voices Project	n/a	General work report.	Southern Forum; Manchester Museum; Tate Gallery Liverpool; Black History Month; AIUC meeting with J.Ould; Women's Voices; North West Global Education Network; mini projects.	n/a	open	English
GB3228.11/1/38	Report	Southern Voices Project: Organisation, Reports	26 Apr 2005	3pgs	Southern Voices Project	Youth Project Progress Report	General update on the Youth Project .	Funding from Awards for All to collaborate with leaders of youth and community groups, to provide activities of interest to the groups and bringing Southern perspectives. Gaafer Ali coordinating the project. Includes list of youth centres and groups.	n/a	open	English
GB3228.11/1/39	Report	Southern Voices Project: Organisation, Reports	28 Sep 2005	1pg	Southern Voices Project	Youth Work Report	General update on work with Ardwick and Clayton youth centres	Ardwick's The Empower Project with seven x 15 year olds; Clayton's group The Juniors, with 15 x eight to ten year olds. Brief update.	n/a	open	English
GB3228.11/1/40	Report	Southern Voices Project: Organisation, Reports	Jan-Jul 2009	16pgs	Southern Voices Project	Weaving Stories Project Report	Report on working with Museum of Science & Industry on the Weaving Stories Project exploring the global impact of cotton and the industrialisation of textile production on southern countries.	Details of the exhibition including project outlines for January - March 2009, April - June 2009, July - September 2009; 8 appendices including contacts, workshops carried out, teacher feedback, 2 photos from workshops.	n/a	open	English
GB3228.11/1/41	Workers Report	Southern Voices Project: Organisation, Reports	Jan- Feb [no year date]	4pgs	Southern Voices Project	n/a	General work report.	Meetings, events, finances, work with Manchester Museum and Hat Museum, legal status of SV, long-term future plans, agreement to gain Charity status, funding options.	n/a	open	English
GB3228.11/1/42	Workers Report	Southern Voices Project: Organisation, Reports	Feb-Mar [no year date]	1pg	Southern Voices Project	n/a	General work report.	Feedback from Every Object Tells a Story; Women's Network; financial; near future plans; long term future; project with Kenya.	n/a	open	English
GB3228.11/1/43	Workers Report	Southern Voices Project: Organisation, Reports	Apr-May [no year date]	2pgs	Southern Voices Project	n/a	General work report.	Manchester Museum Object stories feedback; Nia Kumbha work; meetings, events and conferences; international dimension; charitable status update; future work plans.	n/a	open	English

GB3228.11/1/44	Workers Report	Southern Voices Project: Organisation, Reports	Nov [no year date]	1pg	Southern Voices Project	n/a	General work report.	Funding application for a new phase; Every Object Tells a Story; Southern Women's Network; Asian Arts Conference, Oldham; agenda for next meeting.	n/a	open	English
GB3228.11/1/45	Workers Report	Southern Voices Project: Organisation, Reports	n.d.	2pgs	Southern Voices Project	n/a	General work report.	Networks and organisations information ie BOND British Overseas NGOs in Development, UKOWLA conference; students update; finances; outreach and writing; commissioned work; international.	n/a	open	English
GB3228.11/1/46	Workers Report	Southern Voices Project: Organisation, Reports	n.d.	2pgs	Southern Voices Project	n/a	General work report.	Reports sent and due soon (MRDF, Awards for All); meetings and outreach; joint work (ie Global Perspective); writing; office; mini-projects; future plans.	n/a	open	English
GB3228.11/1/47	Workers Report	Southern Voices Project: Organisation, Reports	n.d.	1pg	Southern Voices Project	n/a	General work report.	Overview of Jaya's first two months of employment with SV; updates on handbook, contacting students, office base, celebration and exchange, office premises found.	n/a	open	English
GB3228.11/1/48	Report	Southern Voices Project: Organisation, Reports	n.d.	8pgs	Southern Voices Project	n/a	Voices of Experience Workshop Report	Report on content of a series of Roundtable discussion workshops held by SV including discussion of rationale, outreach and publicity process, aims to create new dialogue, explore methodology, develop theory; recommendations and reflections.	n/a	open	English
GB3228.11/1/49	Report	Southern Voices Project: Organisation, Reports	n.d.	2pgs	Southern Voices Project	n/a	Community Chest grant report	How the grant was spent; benefits; difficulties; description of the project (building relationship with Manchester Museum)	n/a	open	English
GB3228.11/1/50	Project outline	Southern Voices Project: Organisation, Reports	n.d.	3pgs	Southern Voices Project	n/a	Southern Student Project (draft 2)	Aims for network of Southern students; audience (ie overseas students and Southern students, community groups); project outline / activities; areas of work; issues; education; outcomes; resources. Includes handwritten annotations in pencil (otherwise the same as GB3228.11/1/51)	n/a	open	English
GB3228.11/1/51	Project outline	Southern Voices Project: Organisation, Reports	n.d.	3pgs	Southern Voices Project	n/a	Southern Student Project (draft 2)	Aims for network of Southern students; audience (ie overseas students and Southern students, community groups); project outline / activities; areas of work; issues; education; outcomes; resources.	n/a	open	English
GB3228.11/1/52	Workers Report	Southern Voices Project: Organisation, Reports	n.d.	1pg	Southern Voices Project Ahmed El Hassan	n/a	Record of Youth Work carried out	Work done with St Ninians, Chorlton and Al-Hilal Centre, Cheetham Hill. Handwritten.	n/a	open	English

GB3228.11/1/53	Project Proposal	Southern Voices Project: Organisation, Reports	n.d.	6pgs	Southern Voices Project	n/a	Southern Voices Project Proposal - Phase 4	Outlining SV vision, what SV has done, rationale and future work; relation to past work, methodology, purposes, strategy to achieve objectives, possible partnerships, target groups; possible activities; summary of constitution of SV.	n/a	open	English
GB3228.11/1/54	Project outline	Southern Voices Project: Organisation, Reports	30 May 2002	1pg	Southern Voices Project	n/a	Outline of The Women's Networking Project	Aims to bring together women from South living in Manchester to exchange stories, ideas, information; build networks; identify issues of their concern etc. Action plan for next phase of project.	n/a	open	English
GB3228.11/1/55	Report	Southern Voices Project: Organisation, Reports	n.d.	11pgs	Southern Voices Project/Southern Women's Cross-Cultural Network - Dr Susan Chieni	n/a	Final report on Southern Women's Cross-Cultural Network	Outlines SV previously ad-hoc women's discussion groups; development of Southern Voices Women's Network; data collection; findings; Community Chest application; contacts; issues; meetings; coordination role; feedback from MIA (Manchester International Arts), Bangladeshi Women's Organisation, Wai Yin Chinese Women Society; Somali Women's Drop in Centre/Somali Development Trust.	n/a	open	English
GB3228.11/1/56	Report	Southern Voices Project: Organisation, Reports	n.d.	1pg	Southern Voices Project	n/a	Background to schools work	Feedback from Helena Tomlin, Manchester Museum and Maria Noble, Coordinator of Governors Training for Manchester LEA, and Jaya Graves.	n/a	open	English
GB3228.11/1/57	Report	Southern Voices Project: Organisation, Reports	n.d.	12pgs	Southern Voices Project	n/a	Needs assessment of Overseas students	Data analysis (40 questionnaires, 20 women and 20 men); pre-departure and arrival; cultural issues; educational concerns; health and safety; finance; recommendations.	n/a	open	English
GB3228.11/1/58	Discussion Paper	Southern Voices Project: Organisation, Reports	n.d.	3pgs	Southern Voices Project	SV asked to write this paper by the DECs Strategy Group to promote discussion amongst DECs about their role within the DE (Development Education) movement and interaction with the DEA.	Discussion paper outlining operational and strategic issues.	Paper aims to identify the uniqueness of DECs and the potential for future quality improvement; look at future for DECs; how DECs can support each other; strengthen voice of DECs within the DEA; how DEA can support DECs through the DEA strategy and how DECs can support DEA to achieve its aims.	n/a	open	English

GB3228.11/2/11	n/a	Southern Voices Project: Workshops, photographs and other images	n.d.	1 photograph	Southern Voices Project	Workshop photographs, Aquarius Community Centre	Workshop photographs	Photograph of workshop involving drumming session and printing/painting a banner to promote peace, love and tolerance.	GB3228.11/3/67 & GB3228.11/3/68 and letter GB3228.11/7/85	open	English
GB3228.11/2/12	n/a	Southern Voices Project: Workshops, photographs and other images	n.d.	1 photograph	Southern Voices Project	Workshop photographs, Aquarius Community Centre	Workshop photographs	Photograph of workshop involving drumming session and printing/painting a banner to promote peace, love and tolerance. The finished banner.	GB3228.11/3/67 & GB3228.11/3/68 and letter GB3228.11/7/85	open	English
GB3228.11/2/13	n/a	Southern Voices Project: Workshops, photographs and other images	n.d.	1 photograph	Southern Voices Project	Workshop photographs, Aquarius Community Centre	Workshop photographs	Photograph of workshop involving drumming session and printing/painting a banner to promote peace, love and tolerance. The finished banner.	GB3228.11/3/67 & GB3228.11/3/68 and letter GB3228.11/7/85	open	English
GB3228.11/2/14	n/a	Southern Voices Project: Workshops, photographs and other images	2 Jul 2004	1 page internet colour print-off	n/a	Printed off www.batianpeakcoffee.com	Internet print-off	Photographic image of field of bushes with red and black berries.	n/a	open	English
GB3228.11/2/15	n/a	Southern Voices Project: Workshops, photographs and other images	2 Jul 2004	1 page internet colour print-off	n/a	Printed off www.batianpeakcoffee.com	Internet print-off	Photographic image of tea bushes.	n/a	open	English
GB3228.11/3/1	n/a	Southern Voices Project: Feedback and evaluation	Oct 1990	1pg	Southern Voices	Summary of SVP Activities So Far	Summary	Outline of year's activities on SVP headed paper.	n/a	open	English
GB3228.11/3/2	n/a	Southern Voices Project: Feedback and evaluation	11 Dec 1990	1pg	Southern Voices	Evaluation of meeting	Evaluation	Evaluation of meeting with study fellows taking part in the Southern Voices Project. List of next meetings. Includes handwritten paragraph.	n/a	open	English
GB3228.11/3/3	n/a	Southern Voices Project: Feedback and evaluation	18 Jun 1991	2pgs	Southern Voices	Notes on evaluation session held with teachers who took part in SVP	Evaluation	Reflection, feedback; what went well, what didn't go so well, ways forward.	n/a	open	English
GB3228.11/3/4	n/a	Southern Voices Project: Feedback and evaluation	1 Dec 1991	2pgs	Southern Voices	Notes on and evaluation of meeting with new students	Evaluation	Expectations from being in Britain both inside and outside the academic environment; images of the students' own countries in the UK; how the meeting went, proposal of a 'get to know people' session.	n/a	open	English
GB3228.11/3/5	n/a	Southern Voices Project: Feedback and evaluation	3 Nov 1992	1pg	Eleanor Hill	Feedback concerning employment of second worker and where the money is coming from	Feedback	Paper substitute for verbal report for next meeting. No change to way EC funding will be used. Extra money from OXFAM and CAFOD. Enough to pay for 1.8 workers as per FSC recommendation.	n/a	open	English

GB3228.11/3/6	n/a	Southern Voices Project: Feedback and evaluation	19 Jul 2000	2pgs	Southern Voices	Feedback on activities	Feedback	Information on Policy Forum, J2000, Globalisation White Paper, Funding, Schools, Future plans; requests (ie for speakers at J2000).	n/a	open	English
GB3228.11/3/7	n/a	Southern Voices Project: Feedback and evaluation	20 Feb 2004	1pg	Southern Voices	Feedback on visit to Maritime Museum Liverpool	Feedback	Outline of the visit to Liverpool; summaries of feedback from the young people and from the adults. Plan for follow-up.	n/a	open	English
GB3228.11/3/8	n/a	Southern Voices Project: Feedback and evaluation	26 Mar 2004	1pg	Southern Voices / Tate Liverpool sheet. Respondent from Overchurch Infant School, Wirral	Evaluation of Working with Objects INSET session	Evaluation sheet	Evaluation sheet - questions on expectations, what respondent will take from the session and use in school; what other In-Service provision interested in.	n/a	open	English
GB3228.11/3/9	n/a	Southern Voices Project: Feedback and evaluation	26 Mar 2004	1pg	Southern Voices / Tate Liverpool sheet. Respondent from Overchurch Infant School, Wirral	Evaluation of Working with Objects INSET session	Evaluation sheet	Evaluation sheet - questions on expectations, what respondent will take from the session and use in school; what other In-Service provision interested in.	n/a	open	English
GB3228.11/3/10	n/a	Southern Voices Project: Feedback and evaluation	26 Mar 2004	1pg	Southern Voices / Tate Liverpool sheet. Respondent from Ditton C & PS	Evaluation of Working with Objects INSET session	Evaluation sheet	Evaluation sheet - questions on expectations, what respondent will take from the session and use in school; what other In-Service provision interested in.	n/a	open	English
GB3228.11/3/11	n/a	Southern Voices Project: Feedback and evaluation	26 Mar 2004	1pg	Southern Voices / Tate Liverpool sheet. Respondent from St Thomas Of Canterbury Junior	Evaluation of Working with Objects INSET session	Evaluation sheet	Evaluation sheet - questions on expectations, what respondent will take from the session and use in school; what other In-Service provision interested in.	n/a	open	English
GB3228.11/3/12	n/a	Southern Voices Project: Feedback and evaluation	26 Mar 2004	1pg	Southern Voices / Tate Liverpool sheet. Respondent from St Nicholas Primary	Evaluation of Working with Objects INSET session	Evaluation sheet	Evaluation sheet - questions on expectations, what respondent will take from the session and use in school; what other In-Service provision interested in.	n/a	open	English
GB3228.11/3/13	n/a	Southern Voices Project: Feedback and evaluation	26 Mar 2004	1pg	Southern Voices / Tate Liverpool sheet. Respondent from Ranworth Square Primary	Evaluation of Working with Objects INSET session	Evaluation sheet	Evaluation sheet - questions on expectations, what respondent will take from the session and use in school; what other In-Service provision interested in.	n/a	open	English

GB3228.11/3/14	n/a	Southern Voices Project: Feedback and evaluation	26 Mar 2004	1pg	Southern Voices / Tate Liverpool sheet. Respondent from St Nicholas Primary	Evaluation of Working with Objects INSET session	Evaluation sheet	Evaluation sheet - questions on expectations, what respondent will take from the session and use in school; what other In-Service provision interested in.	n/a	open	English
GB3228.11/3/15	n/a	Southern Voices Project: Feedback and evaluation	26 Mar 2004	1pg	Southern Voices / Liverpool Compact. Respondent from St Thomas of Canterbury Junior	Evaluation of Working with Objects INSET session	Evaluation sheet	Evaluation sheet - state main objectives for the day; rate relevance of placement, overall impressions; most and least valuable parts of day etc.	n/a	open	English
GB3228.11/3/16	n/a	Southern Voices Project: Feedback and evaluation	26 Mar 2004	1pg	Southern Voices / Liverpool Compact. Respondent from St Nicholas Primary, Liverpool	Evaluation of Working with Objects INSET session	Evaluation sheet	Evaluation sheet - state main objectives for the day; rate relevance of placement, overall impressions; most and least valuable parts of day etc.	n/a	open	English
GB3228.11/3/17	n/a	Southern Voices Project: Feedback and evaluation	26 Mar 2004	1pg	Southern Voices / Liverpool Compact. Respondent from St Nicholas Primary, Liverpool	Evaluation of Working with Objects INSET session	Evaluation sheet	Evaluation sheet - state main objectives for the day; rate relevance of placement, overall impressions; most and least valuable parts of day etc.	n/a	open	English
GB3228.11/3/18	n/a	Southern Voices Project: Feedback and evaluation	26 Mar 2004	1pg	Southern Voices / Liverpool Compact. Respondent from Ranworth Square Primary, Liverpool	Evaluation of Working with Objects INSET session	Evaluation sheet	Evaluation sheet - state main objectives for the day; rate relevance of placement, overall impressions; most and least valuable parts of day etc.	n/a	open	English
GB3228.11/3/19	n/a	Southern Voices Project: Feedback and evaluation	26 Mar 2004	1pg	Southern Voices / Liverpool Compact. Respondent from Ditton CE Primary, Halton	Evaluation of Working with Objects INSET session	Evaluation sheet	Evaluation sheet - state main objectives for the day; rate relevance of placement, overall impressions; most and least valuable parts of day etc.	n/a	open	English

GB3228.11/3/20	n/a	Southern Voices Project: Feedback and evaluation	26 Mar 2004	1pg	Southern Voices / Liverpool Compact. Respondent from Overchurch Infant School, Wirral	Evaluation of Working with Objects INSET session	Evaluation sheet	Evaluation sheet - state main objectives for the day; rate relevance of placement, overall impressions; most and least valuable parts of day etc.	n/a	open	English
GB3228.11/3/21	n/a	Southern Voices Project: Feedback and evaluation	26 Mar 2004	1pg	Southern Voices / Liverpool Compact. Respondent from Overchurch Infant School, Wirral	Evaluation of Working with Objects INSET session	Evaluation sheet	Evaluation sheet - state main objectives for the day; rate relevance of placement, overall impressions; most and least valuable parts of day etc.	n/a	open	English
GB3228.11/3/22	n/a	Southern Voices Project: Feedback and evaluation	5 May 2004	1pg	n/a	Comments form for Kara Walker Activity Space	Evaluation sheet	Questions about experiences in the Kara Walker Activity Space, i.e.: did the activities there affect experience/ understanding/ enjoyment of Kara Walker exhibition.	n/a	open	English
GB3228.11/3/23	n/a	Southern Voices Project: Feedback and evaluation	3 Jun 2004	1pg	n/a	Comments form for Kara Walker Activity Space	Evaluation sheet	Questions about experiences in the Kara Walker Activity Space, i.e.: did the activities there affect experience/ understanding/ enjoyment of Kara Walker exhibition.	n/a	open	English
GB3228.11/3/24	n/a	Southern Voices Project: Feedback and evaluation	3 Jun 2004	1pg	n/a	Comments form for Kara Walker Activity Space	Evaluation sheet	Questions about experiences in the Kara Walker Activity Space, i.e.: did the activities there affect experience/ understanding/ enjoyment of Kara Walker exhibition.	n/a	open	English
GB3228.11/3/25	n/a	Southern Voices Project: Feedback and evaluation	4 Jun 2004	1pg	n/a	Comments form for Kara Walker Activity Space	Evaluation sheet	Questions about experiences in the Kara Walker Activity Space, i.e.: did the activities there affect experience/ understanding/ enjoyment of Kara Walker exhibition.	n/a	open	English
GB3228.11/3/26	n/a	Southern Voices Project: Feedback and evaluation	5 Jun 2004	1pg	n/a	Comments form for Kara Walker Activity Space	Evaluation sheet	Questions about experiences in the Kara Walker Activity Space, i.e.: did the activities there affect experience/ understanding/ enjoyment of Kara Walker exhibition.	n/a	open	English
GB3228.11/3/27	n/a	Southern Voices Project: Feedback and evaluation	5 Jun 2004	1pg	n/a	Comments form for Kara Walker Activity Space	Evaluation sheet	Questions about experiences in the Kara Walker Activity Space, i.e.: did the activities there affect experience/ understanding/ enjoyment of Kara Walker exhibition.	n/a	open	English

GB3228.11/3/28	n/a	Southern Voices Project: Feedback and evaluation	5 Jun 2004	1pg	n/a	Comments form for Kara Walker Activity Space	Evaluation sheet	Questions about experiences in the Kara Walker Activity Space, i.e.: did the activities there affect experience/ understanding/ enjoyment of Kara Walker exhibition.	n/a	open	English
GB3228.11/3/29	n/a	Southern Voices Project: Feedback and evaluation	6 Jun 2004	1pg	n/a	Comments form for Kara Walker Activity Space	Evaluation sheet	Questions about experiences in the Kara Walker Activity Space, i.e.: did the activities there affect experience/ understanding/ enjoyment of Kara Walker exhibition.	n/a	open	English
GB3228.11/3/30	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	n/a	Comments form for Kara Walker Activity Space	Evaluation sheet	Questions about experiences in the Kara Walker Activity Space, i.e.: did the activities there affect experience/ understanding/ enjoyment of Kara Walker exhibition.	n/a	open	English
GB3228.11/3/31	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	n/a	Comments form for Kara Walker Activity Space	Evaluation sheet	Questions about experiences in the Kara Walker Activity Space, i.e.: did the activities there affect experience/ understanding/ enjoyment of Kara Walker exhibition.	n/a	open	English
GB3228.11/3/32	n/a	Southern Voices Project: Feedback and evaluation	5 Jul 2004	1pg	Southern Voices	Interview with teacher plus observation, St Edwards RC Primary Rusholme Manchester	Evaluation report	Head teacher, Class teacher, Susan Chieni (SV) Helena Tomlin (freelancer, Manchester Museum) discussion of session on Kenya. Includes knowledge and understanding, skills, attitudes and values, enjoyment inspiration creativity, action behaviour and progression.	n/a	open	English
GB3228.11/3/33	n/a	Southern Voices Project: Feedback and evaluation	8 Jul 2004	2pgs	Southern Voices	Interview with teacher plus observation, St Edwards RC Primary Rusholme Manchester	Evaluation report	Head teacher, Class teacher, Mercy Chikoti (SV) Helena Tomlin (freelancer, Manchester Museum) discussion of session on Zambia. Includes knowledge and understanding, skills, attitudes and values, enjoyment inspiration creativity, action behaviour and progression.	n/a	open	English
GB3228.11/3/34	n/a	Southern Voices Project: Feedback and evaluation	13 Jul 2004	2pgs	Southern Voices	Interview with teacher plus observation, St Edwards RC Primary Rusholme Manchester	Evaluation report	Head teacher, Class teacher, Ahmed El Hassan (SV), Helena Tomlin (freelancer, Manchester Museum) discussion of session on Sudan. Includes knowledge and understanding, skills, attitudes and values, enjoyment inspiration creativity, action, behaviour and progression.	n/a	open	English
GB3228.11/3/35	n/a	Southern Voices Project: Feedback and evaluation	22 Jul 2004	1pg	Southern Voices / Tate Liverpool	Feedback form	Feedback form	Feedback from visitor to Kara Walker exhibition / project space.	n/a	open	English

GB3228.11/3/36	n/a	Southern Voices Project: Feedback and evaluation	23 Jul 2004	1pg	Southern Voices / Tate Liverpool	Feedback form	Feedback form	Feedback from visitor to Kara Walker exhibition / project space.	n/a	open	English
GB3228.11/3/37	n/a	Southern Voices Project: Feedback and evaluation	23 Jul 2004	1pg	Southern Voices / Tate Liverpool	Feedback form	Feedback form	Feedback from visitor to Kara Walker exhibition / project space.	n/a	open	English
GB3228.11/3/38	n/a	Southern Voices Project: Feedback and evaluation	20 Oct 2004	2pgs	Southern Voices / Manchester Museum	Evaluation form	Evaluation form	Teacher from Holy Name RC school evaluation of Object Lesson (Black History).	n/a	open	English
GB3228.11/3/39	n/a	Southern Voices Project: Feedback and evaluation	06 Jan 05	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of Oral story and fable session (Kenya) for Webster Primary School, Manchester.	n/a	open	English
GB3228.11/3/40	n/a	Southern Voices Project: Feedback and evaluation	21 Jan 2005	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of Oral story and fable (Kenya) session for St Edwards RC Primary School, Rusholme, Manchester.	n/a	open	English
GB3228.11/3/41	n/a	Southern Voices Project: Feedback and evaluation	21 Jan 2005	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of Oral story and fable session (Kenya) for St Edwards RC Primary School, Rusholme, Manchester.	n/a	open	English
GB3228.11/3/42	n/a	Southern Voices Project: Feedback and evaluation	28 Jan 2005	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of Photographs (Kenya) session with St Edwards RC Primary School, Rusholme, Manchester.	n/a	open	English
GB3228.11/3/43	n/a	Southern Voices Project: Feedback and evaluation	28 Jan 2005 and 4 Feb 2005	1pg	Southern Voices	Teacher's evaluation form	Evaluation form	Evaluation of session on Kenya by St Edwards RC Primary teachers.	n/a	open	English
GB3228.11/3/44	n/a	Southern Voices Project: Feedback and evaluation	4 Feb 2005	1pg	Southern Voices	Teacher's evaluation form	Evaluation form	Evaluation of session on Kenya by St Edwards RC Primary teachers.	n/a	open	English
GB3228.11/3/45	n/a	Southern Voices Project: Feedback and evaluation	14 Feb 2005	1pg	Southern Voices	Planning sheet for use with a teacher	Planning sheet	Sheet includes name of teacher, date and nature of activity etc. The Willows school, Manchester.	n/a	open	English
GB3228.11/3/46	n/a	Southern Voices Project: Feedback and evaluation	9 Mar 2005	1pg	Southern Voices	Teacher's evaluation form	Evaluation form	Evaluation of session on Fair Trade Coffee for The Willows School, Manchester.	n/a	open	English
GB3228.11/3/47	n/a	Southern Voices Project: Feedback and evaluation	9 Mar 2005	1pg	Southern Voices	Teacher's evaluation form	Evaluation form	Evaluation of session on Fair Trade Coffee for The Willows School, Manchester.	n/a	open	English
GB3228.11/3/48	n/a	Southern Voices Project: Feedback and evaluation	11 Mar 2005	1pg	Southern Voices	Teacher's evaluation form	Evaluation form	Evaluation of session on Kenya for Reddish Vale Technology College by teacher.	n/a	open	English
GB3228.11/3/49	n/a	Southern Voices Project: Feedback and evaluation	11 Mar 2005	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of session Unfair Trade for Reddish Vale Technology College from the trainer's point of view.	n/a	open	English

GB3228.11/3/50	n/a	Southern Voices Project: Feedback and evaluation	11 Mar 2005	1pg	Southern Voices	Teacher's evaluation form	Evaluation form	Evaluation of session Unfair Trade for Reddish Vale Technology College from the teacher's point of view. Handwritten.	n/a	open	English
GB3228.11/3/51	n/a	Southern Voices Project: Feedback and evaluation	24, 25 Mar 2005 and 10, 11 Apr 2005	1pg	Southern Voices	Planning sheet for use with a teacher	Planning sheet	Sheet includes name of teacher, date and nature of activity etc. based around Fair Trade. Reddish Vale High School, Manchester.	n/a	open	English
GB3228.11/3/52	n/a	Southern Voices Project: Feedback and evaluation	15 Mar 2005	1pg	Southern Voices	Teacher's evaluation form	Evaluation form	Evaluation of session on Stories from Kenya with Webster Primary School, Greenhays, Manchester.	n/a	open	English
GB3228.11/3/53	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	Southern Voices	Feedback notes	Feedback from meeting	Brief details of Southern Voices meeting with Reddish Vale High School staff. Planning ahead; includes reference to Fair Trade fortnight in March and working with the school Jan-May 2005.	n/a	open	English
GB3228.11.3/54	n/a	Southern Voices Project: Feedback and evaluation	12 May 2005	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of session Learning about Kenya - African Dance Cultural held at West Gorton Youth Centre, Manchester.	n/a	open	English
GB3228.11/3/55	n/a	Southern Voices Project: Feedback and evaluation	12 May 2005	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of session Creating awareness about other parts of the world using Kenya as an example at West Gorton Youth Centre, Manchester.	Similar to GB3228.11/3/54.	open	English
GB3228.11/3/56	n/a	Southern Voices Project: Feedback and evaluation	19 May 2005	1pg	Southern Voices	Feedback form	Feedback form	Feedback on Fair Trade Art Session led by Ahmed ElHassan at St Ninians, Chorlton, Manchester.	n/a	open	English
GB3228.11/3/57	n/a	Southern Voices Project: Feedback and evaluation	3 Jun 2005	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of session on Kenyan culture at West Gorton Youth Centre from member of staff there.	n/a	open	English
GB3228.11/3/58	n/a	Southern Voices Project: Feedback and evaluation	1 Jul 2005	1pg shorthand notepad paper	Southern Voices	Youth meeting notes	Feedback	Notes on meetings at Gorton West Youth Centre; self evaluation; Kenya as a topic; Fair Trade activity.	n/a	open	English
GB3228.11/3/59	n/a	Southern Voices Project: Feedback and evaluation	Jul 2005	1pg	Southern Voices, Beatrice Ndung'u Graham	Feedback on sessions at Gorton West Youth Centre	Feedback	Brief summary of sessions for Young Mothers' Group, Junior group, Girls group, including African Music and Dance, Swahili language and oral storytelling.	n/a	open	English
GB3228.11./3/60	n/a	Southern Voices Project: Feedback and evaluation	13 Sep 2005	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of session Create awareness of Kenya at Clayton Youth Centre.	n/a	open	English
GB3228.11/3/61	n/a	Southern Voices Project: Feedback and evaluation	19 Sep 2005	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of session An Educational Safari to Africa (Kenya) at Ardwick Youth Centre.	n/a	open	English

GB3228.11/3/62	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of session An Educational Safari to Africa (Kenya) at Empower Project, Ardwick Youth Centre, evaluation done by Staff from the Centre.	n/a	open	English
GB3228.11/3/63	n/a	Southern Voices Project: Feedback and evaluation	20 Sep 2005	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of session An Educational Safari to Africa (Kenya) at Clayton Youth Centre, Manchester.	n/a	open	English
GB3228.11/3/64	n/a	Southern Voices Project: Feedback and evaluation	20 Sep 2005	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of session on Kenya at Clayton Youth Centre, Manchester, evaluation completed by staff at the Centre.	n/a	open	English
GB3228.11/3/65	n/a	Southern Voices Project: Feedback and evaluation	27 Sep 2005	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of session Homemade Football African Style - The Recycling Concept at Clayton Youth Centre, Manchester.	n/a	open	English
GB3228.11/3/66	n/a	Southern Voices Project: Feedback and evaluation	n.d.	2pgs	Southern Voices	Teacher's evaluation form	Evaluation form	Evaluation of visit to Willows Primary School to present session Object Stories. Positive feedback from school.	n/a	open	English
GB3228.11/3/67	n/a	Southern Voices Project: Feedback and evaluation	n.d.	2pgs	Southern Voices - Augustine U. Chaba	Evaluation form	Evaluation form	Evaluation of Behaviour Management session using storytelling, drum, song, dance and visual expression (painting on fabric) at Aquarius Community Centre, Hulme, Manchester.	GB3228.11/2/1 - GB3228.11/2/13 and letter GB3228.11/7/85	open	English
GB3228.11/3/68	n/a	Southern Voices Project: Feedback and evaluation	n.d.	2pgs	Southern Voices - Angela Simpson	Evaluation form	Evaluation form	Evaluation of Behaviour Management session using storytelling, drum, song, dance and visual expression (painting on fabric) at Aquarius Community Centre, Hulme, Manchester.	GB3228.11/2/1 - GB3228.11/2/13 and letter GB3228.11/7/85	open	English
GB3228.11/3/69	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of session on Kenya with Junior Group at West Gorton Youth Centre.	n/a	open	English
GB3228.11/3/70	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of session on Kenya with Junior Group at West Gorton Youth Centre.	n/a	open	English
GB3228.11/3/71	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	Southern Voices	Trainer's evaluation form	Evaluation form	Evaluation of session on Kenya with Girls Group at West Gorton Youth Centre.	n/a	open	English
GB3228.11/3/72	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	Southern Voices	Teacher's evaluation form	Evaluation form	Evaluation of session on Sudan and Kenya, 'Introduction to Issues of the South' at Reddish Vale Technology College.	n/a	open	English
GB3228.11/3/73	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	Southern Voices	Teacher's evaluation form	Evaluation form	Evaluation of session on Sudan and Kenya, 'Introduction to Issues of the South' at Reddish Vale Technology College.	n/a	open	English

GB3228.11/3/74	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	Southern Voices	Teacher's evaluation form	Evaluation form	Evaluation of session on Fair Trade Personal Experiences at Reddish Vale Technology College.	n/a	open	English
GB3228.11/3/75	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	Southern Voices	Teacher's evaluation form	Evaluation form	Evaluation of session on Sudan and Kenya, 'Introduction to Issues of the South' at Reddish Vale Technology College.	n/a	open	English
GB3228.11/3/76	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	Southern Voices	Teacher's evaluation form	Evaluation form	Evaluation of session on Sudanese art at Birchfields Primary School, Manchester.	n/a	open	English
GB3228.11/3/77	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	Southern Voices	Evaluation	Evaluation sheet	Evaluation of workshops with young people from Nia Kumba Community Group and Asian Youth Group including day at the museum, facilitated by Southern Voices.	n/a	open	English
GB3228.11/3/78	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	Southern Voices	Evaluation	Feedback sheet	Evaluation of SV session on how the North views the South; discuss women's issues; cross-cultural approach; sharing and inclusiveness etc.	n/a	open	English
GB3228.11/3/79	n/a	Southern Voices Project: Feedback and evaluation	n.d.	1pg	Southern Voices	Evaluation of the SV structure	Evaluation sheet	Reflecting on improving effectiveness; Project worker (time, admin) and SVP group (function, time); costs.	n/a	open	English
GB3228.11/3/80	n/a	Southern Voices Project: Feedback and evaluation	n.d.	3pgs	Southern Voices and Northern Voices	Feedback notes	Feedback sheet	Notes about sessions with various schools (New Moston Junior School, Poundswick Junior etc) challenging perceptions of African people.	n/a	open	English
GB3228.11/3/81	n/a	Southern Voices Project: Feedback and evaluation	n.d.	10pgs	Southern Voices	Notes from SV Away Day	Evaluation / feedback	Feedback notes on discussions around SV as a learning organisation, raising issues, debate, polemic. Includes 'potted review of SV', Phase 2, Phase 3, list of achievements, etc.	n/a	open	English
GB3228.11/4/01	n/a	Southern Voices Project: Project planning	2000	1pg	Development Education Project	Curriculum outlines	Curriculum 2000	Outlines the main aspects of the curriculum for 2000 - values, aims & purposes; learning across the curriculum; inclusion; citizenship; personal social & health education; values in education and the community, national curriculum subjects.	n/a	open	English
GB3228.11/4/02	n/a	Southern Voices Project: Project planning	29 Oct 2002	1pg	Southern Voices Women's Network	Minutes	Minutes from meeting of Women's Network.	Key points for next event, ie: encouraging women to bring their children; for women to share musical, cultural talents; organisational - food, music, poster, displays. On reverse, contact list.	GB3228.11/1/23	open	English

GB3228.11/4/03	n/a	Southern Voices Project: Project planning	2005	1pg	Southern Voices	Report on SV Youth Work / Project Coordination	Report	Feedback from youth work sessions with 5 groups using artwork, games, story telling, music, discussion to respond to interests of the groups and bring Southern experiences and perspectives.	n/a	open	English
GB3228.11/4/04	n/a	Southern Voices Project: Project planning	3 Nov 2005	1pg	Southern Voices	Northwest Global Education Network - feedback from Curriculum Activities Planning Day	Report	Planning day discussions notes outlining proposals for Every Child Matters and Evidence Gathering including marketing and training.	n/a	open	English
GB3228.11/4/05	n/a	Southern Voices Project: Project planning	2005	2pgs	Southern Voices	Southern Voices list of active schools	List	List of active Manchester Primary Schools.	n/a	open	English
GB3228.11/4/06	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices, adapted from Profile on Prejudice by van der Gaag & Gerlach	Outline of Minority Experience Game: Travellers in Britain	Instructions for game	Outlines card game aiming to raise awareness of minority communities' experience, opportunity to empathise, challenge participants' knowledge/prejudices about groups concerned.	n/a	open	English
GB3228.11/4/07	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices	Suggestions for workshop format for facilitators	Workshop planning sheet	Outline of proposed workshops for 6 pupils aged 10-11 years. What works best, how to evaluate etc.	n/a	open	English
GB3228.11/4/08	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices	Pro forma for schools sessions booking	Pro forma original	Blank pro forma with areas for school's details, SV booking, suggested duration of session, etc.	n/a	open	English
GB3228.11/4/09	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices	Planning sheet for use with a teacher	Planning sheet original	Blank planning sheet with questions Who, When, Where, What; other considerations.	n/a	open	English
GB3228.11/4/10	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices	Globingo' pro forma	Bingo game sheet original	Blank 'Globingo' game sheet - ie find someone who has travelled to a foreign country / has a pen pal in another country / is learning a foreign language etc.	n/a	open	English
GB3228.11/4/11	n/a	Southern Voices Project: Project planning	n.d.	11pgs	Southern Voices	List of Manchester Youth Centres	Contact list	Alphabetical-order list of Manchester Youth Centres from Al-Hilal Centre in Cheetham Hill to Zion Dance Centre, Hulme.	n/a	Access conditions apply	English
GB3228.11/4/12	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices	List of Manchester schools and LEA contacts	Contact list	Contacts relating to The Games We Play project (schools, LEA link workers, artists)	n/a	Access conditions apply	English
GB3228.11/4/13	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices	Southern Forum schools work training session programme	Training session programme outline	Lists aims (ie to raise awareness of teacher attitudes/perspectives) and programme items (ie warm-up activity; participatory work in groups, etc.)	n/a	open	English
GB3228.11/4/14	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices	Contacts list for Object Lessons	Contact list	Names of Schools and Year 4/5/6 contacts.	n/a	open	English

GB3228.11/4/15	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices	Nine reasons for working with pictures	List	Covering range of issues, open-ended, can use own language to discuss issues raised in photos; photos lend themselves to variety of teaching approaches, etc.	n/a	open	English
GB3228.11.4/16	n/a	Southern Voices Project: Project planning	n.d.	1pg	n/a	Teaching about 'developing' countries: a checklist of approaches to avoid	List with cartoon	The tourist eye-view, the packet-of-tea approach, the pathological view, the pat on the head, poverty as an act of God.	n/a	open	English
GB3228.11.4/17	n/a	Southern Voices Project: Project planning	n.d.	1pg	n/a	Assessment sheet - how does your school-based activity relate to the National Curriculum?	Assessment sheet	Who is the activity aimed at, age of pupils, does the activity address any Key Concepts of the Curriculum, etc.	n/a	open	English
GB3228.11/4/18	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices	Important points about joint planning with schools and SV	List	Joint planning to include discussion between SV and schools contact, document outlines Curriculum links that Southern Forum can contribute to (ie citizenship, sustainable development etc)	n/a	open	English
GB3228.11/4/19	n/a	Southern Voices Project: Project planning	n.d.	3pgs	National Curriculum	Photocopy of National Curriculum report pages	Photocopy of excerpt from report	Part of a report about the school curriculum and the National Curriculum, Key Stages 1 and 2, and how it applies.	n/a	open	English
GB3228.11/4/20	n/a	Southern Voices Project: Project planning	n.d.	1pg	n/a	Handwritten pencil notes on piece of scrap paper	Handwritten notes	Phone number and other numbers on scrap paper.	n/a	open	English
GB3228.11/4/21	n/a	Southern Voices Project: Project planning	n.d.	2pgs	n/a	Photocopy of National Curriculum key concepts pages	Photocopy of excerpt from publication	Eight key concepts underlying the notion of a global dimension to the curriculum.	n/a	open	English
GB3228.11/4/22	n/a	Southern Voices Project: Project planning	n.d.	3pgs	Southern Voices	Outline of session on Kenya	Outline of schools session	Planning for session on Kenya for Bishop Bilborrow RC Primary School.	n/a	open	English
GB3228.11/4/23	n/a	Southern Voices Project: Project planning	n.d.	13pgs	Southern Voices & Manchester Museum	Project outline and materials for Object Lessons	Project outline and materials	Planning project and materials for collaborative project between SV and Manchester Museum - intercultural, intergenerational, life-long learning relating to skills and experiences of Southern people and the Museum's ethnographic collections.	n/a	open	English
GB3228.11/4/24	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices	Globingo' pro forma	Bingo game sheet original	Blank 'Globingo' game sheet - ie find someone who has travelled to a foreign country / enjoys eating food from other countries, etc.	n/a	open	English
GB3228.11/4/25	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices	Feedback sheet	Feedback sheet	Make a poster, write a leaflet, tell a story, or tell us what you thought of the programme' - sheet for gathering opinions/ feedback.	n/a	open	English

GB3228.11/4/26	n/a	Southern Voices Project: Project planning	n.d.	1pg	n/a	Projection map	Map	Blank map of the world for putting countries on - Jamaica, Malaysia, Malawi, Pakistan, Kenya, Nigeria, India.	n/a	open	English
GB3228.11/4/27	n/a	Southern Voices Project: Project planning	n.d.	9pgs	n/a	Curriculum Vitae of Tina Tamsho-Thomas	Curriculum Vitae	Photocopied b/w photo of poet Tina Tamsho-Thomas, poem, and curriculum vitae outlining her artistic profile and experience.	n/a	open	English
GB3228.11/4/28	n/a	Southern Voices Project: Project planning	n.d.	5pgs	Southern Voices	Lesson plan and group activity plan, Every Object Tells a Story	Lesson plan	Outlines purpose of the session, the lesson (including Globingo and World Map; Object Story); group activity; conclusion.	n/a	open	English
GB3228.11/4/29	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices	Outline of work with schools by SV	Planning notes	Planning ahead for work with schools.	n/a	open	English
GB3228.11/4/30	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices - Seema Shah	Planning notes on developing a Women's Network	Planning notes	Planning notes from a Women and Development Focus Group - discussion about causes of women's poverty; remedies; how other programmes not specific to women can be improved, etc.	n/a	open	English
GB3228.11/4/31	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices	Mini-Project Proposal SV and Philip, Leeds University	Project proposal	Proposal for action research analysing media representation and textual construction of images of non-indigenous peoples in the UK.	n/a	open	English
GB3228.11/4/32	n/a	Southern Voices Project: Project planning	n.d.	1pg	Southern Voices	Project planning, discussion and development	Project plan	Outlines purpose/aims of project, resources; desired outcomes; assumptions about practitioners' understanding; fundraising; target groups etc.	n/a	open	English
GB3228.11/4/33	n/a	Southern Voices Project: Project planning	n.d.	2pgs	Southern Voices	Handwritten notes on Nia Kumba and conference / event	Planning notes	Outline of Nia Kumba event including budget, contacts, what needed organising, etc.	n/a	open	English
GB3228.11/5/01	n/a	Southern Voices Project: Leaflets and booklets	21 Nov 1992	1pg yellow A5 sheet	Southern Voices	A Market of forces... to make Southern Voices heard! One day event flyer	Event flyer	One day event flyer advertising opportunity for individuals and groups in Manchester and people from countries of the South to meet, at Moss Side Probation Centre on Saturday 21 November 1992.	n/a	open	English
GB3228.11/5/02	n/a	Southern Voices Project: Leaflets and booklets	Dec 1997	2pg folded green A3	Development Education Association	Worldly Wise, Issue 3, December 1997	Newsletter	Includes report on Southern Voices' Roundtable discussions on Development Education; interview where Alison Norris talks to Carol Jones, Development Officer at the Federation of Community Work Training Groups; developing WEA courses; and RISC Reading International Solidarity Centre news.	n/a	open	English

GB3228.11/5/03	World Voices 2001-2002 Schools' Handbook	Southern Voices Project: Leaflets and booklets	2001-2002	20pg booklet A5 format	Norfolk Education and Action for Development (NEAD)	World Voices 2001-2002 Schools' Handbook	Handbook	Facilitation for schools so that students can learn from people from a wide range of backgrounds and perspectives. Includes list of professional and non-professional 'World Voices' ie Midori Akioka (daily life in Japan); Bob Cheung (Traditional Chinese Lion Dance; Shaolin Kung Fu, etc), among many others.	n/a	open	English
GB3228.11/5/04	The Global Dimension in the Curriculum	Southern Voices Project: Leaflets and booklets	First published 2001, second impression 2002	39pg publication A4 format	Department for International Development (DFID) / Learning and Teaching Scotland 2001	The Global Dimension in the Curriculum	Publication	Sections cover: Why a Global Dimension? What Does the Global Dimension in Education Look Like? School linking; Curriculum opportunities for a Global Dimension in Scottish schools; Staff development and the global dimension; review and evaluation; resources and support.	n/a	open	English
GB3228.11/5/05	n/a	Southern Voices Project: Leaflets and booklets	18 Jan 2003	1pg A4 flyer	Southern Voices	Invitation to Women's Cross Cultural Network day	Flyer	SV invites women to 'come and exchange ideas with women from different cultures', share experience of living in UK, bringing up children here etc.	n/a	open	English
GB3228.11/5/06	n/a	Southern Voices Project: Leaflets and booklets	24 Jun 2004	1pg A4 memo	Women Working Worldwide	Invitation to launch of new campaign about the Lives of Kenyan Flower Workers	Memo / email	Invitation to find out about launch of campaign in the UK to improve labour conditions for flower farm workers in Kenya.	n/a	open	English
GB3228.11/5/07	n/a	Southern Voices Project: Leaflets and booklets	27 Nov 2004	1pg A4 flyer	Southern Voices	Invitation to SV Open Day / Community Day	Draft of flyer copy	Event for individuals and groups in Manchester and people from countries of the South to meet, talk, exchange thoughts and information, at St Peter's House, Oxford Rd. Opportunities to work with SV.	n/a	open	English
GB3228.11/5/08	n/a	Southern Voices Project: Leaflets and booklets	27 Nov 2004	1pg A4 flyer	Southern Voices	Invitation to SV Open Day / Community Day	Draft of flyer copy with handwritten amendments	Event for individuals and groups in Manchester and people from countries of the South to meet, talk, exchange thoughts and information, at St Peter's House, Oxford Rd. Opportunities to work with SV.	n/a	open	English
GB3228.11/5/09	Developing the global dimension in the school curriculum	Southern Voices Project: Leaflets and booklets	Mar 2005	24pg publication A4 format	Development Education Project	Developing the global dimension in the school curriculum	Publication	Aimed at Headteachers, senior managers, governors, LEAs, teachers and early years practitioners; covers: the National Curriculum and the school curriculum; the Global Dimension in practice; Foundation Stage; Key stage 1, 2; The 8 Key Concepts; Key stages 3 and 4; Whole School; resources and support.	n/a	open	English

GB3228.11/5/10	North West Global Education Network newsletter	Southern Voices Project: Leaflets and booklets	Spring 2006	4pg newsletter (folded A3) plus 15 x A4 inserts (see GB3228.11/5/11 and GB3228.11/5/12)	North West Global Education Network newsletter	Global Education Newsletter	Newsletter	Events, dates for diaries, resources for diversity; the Global Dimension in Action - what's happening in the region, anti-racist forum theatre in Cumbria; contacts list.	n/a	open	English
GB3228.11/5/11	n/a	Southern Voices Project: Leaflets and booklets	2006	3 copies of 1 x A4 sheet	Southern Voices	Southern Providers Sharing and Learning Event proposal	Proposal outline	Plans for a sharing and learning event for before the end of Spring term 2006 (3 copies).	n/a	open	English
GB3228.11/5/12	n/a	Southern Voices Project: Leaflets and booklets	n.d.	12 copies of 1 x A4 sheet	North West Global Education Network membership form	Membership form	Membership form	Aim of NorthWest Global Education Network, contact, and membership slip to fill in at the bottom of the document (12 copies).	n/a	open	English
GB3228.11/5/13	n/a	Southern Voices Project: Leaflets and booklets	2006	17pg publication A4 format	Global Link publication from Global Link Development Education Centre - Ruth Davies and Richard Casson	Publication promoting global citizenship via storytelling	Publication	Telling Stories: Once Upon a Time' - Using traditional stories from around the world to promote Global Citizenship.	n/a	open	English
GB3228.11/5/14	The Commonwealth of Nations	Southern Voices Project: Leaflets and booklets	n.d.	8pg booklet A4 folded to A5 format	Southern Voices - Jaya Graves	Booklet The Commonwealth of Nations	Photocopied booklet	To accompany SV exhibition at The Hat Museum, Stockport. Explains basic history of The Commonwealth as well as providing a guide to the exhibition's contents and the work of SV.	n/a	open	English
GB3228.11/5/15	n/a	Southern Voices Project: Leaflets and booklets	n.d.	1 sheet A4 folded twice	Southern Voices	Leaflet explaining the work of Southern Voices	Photocopied leaflet	Definition of SV, how and with whom SV works; background of SV; how to get involved; contact details.	n/a	open	English
GB3228.11/5/16	n/a	Southern Voices Project: Leaflets and booklets	n.d.	1 sheet A4 folded twice	Southern Voices	Leaflet explaining the work of Southern Voices	Photocopied leaflet	Definition of SV, how and with whom SV works; outline of new Textile Heritage Project with the Museum of Science and Industry funded by HLF.	n/a	open	English
GB3228.11/5/17	A Handbook for Students written for students by students: Some experiences and advice for overseas students by students in Manchester	Southern Voices Project: Leaflets and booklets	n.d.	24pg publication A5 format	Southern Voices	A Handbook for Students written for students by students: Some experiences and advice for overseas students by students in Manchester	Handbook	Includes sections on: Expectations - Before coming; Arrival - Britain another Land; Everyday Life (ie Accommodation, Getting out and about; Food and shopping etc); Academic Support; Getting to Know the Community.	n/a	open	English

GB3228.11/5/18	Southern Forum in Greater Manchester and the Region: A Schools Handbook	Southern Voices Project: Leaflets and booklets	n.d.	10pgs booklet, A4 folded to A5	Southern Voices	Southern Forum in Greater Manchester and the region: A schools handbook listing local contacts from countries of the South.	Handbook	Outline of Southern Forum, an initiative of Southern Voices, a network of people from countries of the South resident in the UK; also how to go about planning activities with young people in cross-cultural contexts.	n/a	open	English
GB3228.11/5/19	n/a	Southern Voices Project: Leaflets and booklets	n.d.	1pg	Voluntary Action Manchester (VAM)	Outline of Manchester Neighbourhood Renewal Community Learning Chest	A4 photocopied sheet	What the Manchester Neighbourhood Renewal Community Learning Chest grants are for and how to apply for them.	n/a	open	English
GB3228.11/5/20	n/a	Southern Voices Project: Leaflets and booklets	n.d.	1pg	North West Global Education Network (NWGEN)	Outline of NWGEN project	A4 photocopied sheet	Outline of NWGEN project which aims to provide North West teachers with more sustained support for incorporating a global dimension into their teaching via more strategic approach.	n/a	open	English
GB3228.11/5/21	n/a	Southern Voices Project: Leaflets and booklets	n.d.	1pg	Southern Voices	Outline of Southern Voices organisation	A4 printed sheet	Outline of what Southern Voices does, the way it aims to challenge the development model conceived in the North to frame what are perceived to be 'problems' specific to the South.	n/a	open	English
GB3228.11/5/22	n/a	Southern Voices Project: Leaflets and booklets	n.d.	1pg	Southern Voices	Outline of Southern Forum aims	A4 photocopied sheet	What Southern Forum is and what it's aims are, including summary of recent work (Hat Museum, Manchester Museum, 'Every Object Tells a Story').	n/a	open	English
GB3228.11/6/01	n/a	Southern Voices: Applications	Apr 1991	8pgs	Southern Voices	Request for assistance by Southern Voices Project	Grant request	Outlines background and aims of SV; responses of students, lecturers and community groups; future of SVP; expected budget; case study of work with schools.	n/a	open	English
GB3228.11/6/02	n/a	Southern Voices: Applications	1996	2pgs	Southern Voices	Request from Southern Voices to Christian Aid	Grant request	Requests that Christian Aid release the third tranche of core-funding provisionally allocated to SV for the next financial year (1997-1998). Outlines SV's current and recent project work, outreach and responsive work plus potential future work.	n/a	open	English
GB3228.11/6/03	n/a	Southern Voices: Applications	Feb 1999	2pgs	Christian Aid	Christian Aid's criteria and conditions for grant funding	Grant criteria and conditions	Outlines Christian Aid's criteria for development education funding; additional funding criteria; criteria relating to the funded organisation; aims, vision for development education; conditions of the grant; application guidelines	n/a	open	English

GB3228.11/6/04	n/a	Southern Voices: Applications	Nov 1999	8pgs	Southern Voices	Application to Christian Aid from Southern Voices	Application	Introduction to SV's work and aims; the development education context; planned work (community and international); policy; networks; writing; future ideas.	n/a	open	English
GB3228.11/6/05	n/a	Southern Voices: Applications	Nov 1999	5pgs	Southern Voices	Application to Christian Aid from Southern Voices	Application	Draft version of GB3228.11/6/02. Introduction to SV's work and aims; the development education context; planned work; policy; networks.	n/a	open	English
GB3228.11.6/06	n/a	Southern Voices: Applications	Sep 2002	5pgs	Southern Voices	Application to Awards for All printed form hand filled-in	Application	Application for grant for various activities including a young people's conference. Project developed with Nia Kumba Community Group, Stockport. Gives breakdowns of costs etc.	n/a	open	English
GB3228.11/6/07	n/a	Southern Voices: Applications	Feb 2004	4pgs	Southern Voices	Application to DFID Development Awareness Fund Mini Grants 2003-2004	Application	Year 2 continuation request application. Outlines project plan for Year 2, proposed expenditure etc.	n/a	open	English
GB3228.11/6/08	n/a	Southern Voices: Applications	2005	4pgs	Southern Voices	Application to Christian Aid from Southern Voices	Application	Application for a development awareness grant. Outlines current work programme (development of Southern Forum); summary workplan; intended learning outcomes; evidence of need; sustaining the network; budget notes for Southern Forum 2005-2008	n/a	open	English
GB3228.11/6/09	n/a	Southern Voices: Applications	Oct 2005	9pgs	Southern Voices	Application to Awards for All form filled in online	Application	Application for a research project to examine needs of Southern students arriving in Greater Manchester, including series of focus group meetings and aiming to create a Southern students' social and practical network.	n/a	open	English
GB3228.11/6/10	n/a	Southern Voices: Applications	n.d.	1pg	Awards for All	Now that you have an award...' information sheet	Information sheet	Notes about spending the award, monitoring it, acknowledgment and where to get help.	n/a	open	English
GB3228.11/6/11	n/a	Southern Voices: Applications	n.d.	1pg	DFID	DFID Strategic Grant Agreements (SGA's) information sheet	Information sheet	Outline of SGA's, designed to contribute to the internationally agreed Millennium Development Goals, core target being to halve the proportion of people living in extreme poverty by 2015.	n/a	open	English
GB3228.11/6/12	n/a	Southern Voices: Applications	Feb-Oct 2004	7pgs	Southern Voices	Application for Manchester Community Chest grant for Cross-Cultural Women's Network	Application	Application for funding piece of research into whether there is a need for a Cross-Cultural Women's Network in Manchester.	n/a	open	English

GB3228.11/6/13	n/a	Southern Voices: Applications	n.d.	7pgs	Southern Voices	Application for Manchester Community Chest grant for Cross-Cultural activities	Application	Application for grant for activities in collaboration with Manchester Museum bringing together people from different backgrounds and communities.	n/a	open	English
GB3228.11/6/14	n/a	Southern Voices: Applications	n.d.	3pgs	Christian Aid	Outline of application process for EU Development Education Grant	Information sheets	Explains that Christian Aid will bid to the EU for a capacity building grant from which 6 Development Education Centres (DECs) will be given a lump sum for two years (teacher training, trade justice issues etc).	n/a	open	English
GB3228.11/6/15	n/a	Southern Voices: Applications	2003	5pgs	Southern Voices	Application to MRDF Methodist Relief & Development Fund	Application	Funding application for project Local and Global, Global and Local, aiming to address lack of Southern people, organisations and perspectives in Development and Education; racism and need for intercultural understanding; need for overseas students to participate more fully in UK society.	n/a	open	English
GB3228.11/7/01	n/a	Southern Voices: Correspondence	15 Nov 1990	1pg	Southern Voices	Letter from Celia Marshall to Tony on SV headed paper	Handwritten letter	Letter following a meeting of SV.	n/a	open	English
GB3228.11/7/02	n/a	Southern Voices: Correspondence	28 Feb 1991	1pg	Southern Voices	Group letter from Celia Marshall on SV headed paper	Handwritten letter for photocopying	Letter outlining details of recent and ensuing meetings of SV.	n/a	open	English
GB3228.11/7/03	n/a	Southern Voices: Correspondence	19 Apr 1991	1pg	n/a	Letter to Celia Marshall (first page only)	Handwritten, photocopied letter	Thanking Celia for information about African Writers Conference.	n/a	open	English
GB3228.11/7/04	n/a	Southern Voices: Correspondence	23 Apr 1991	1pg	Manchester City Council	Letter from RG Matthews Director of Personnel to all Chief Officers	Typed letter on Manchester City Council headed paper	Car user rates, essential user allowance, etc.	n/a	open	English
GB3228.11/7/05	n/a	Southern Voices: Correspondence	15 Jan 1992	1pg	n/a	Letter to SV from Tony in Ghana	Handwritten letter on lined blue writing paper	Re: arriving home safely and inviting SV staff to think of Ghana if they are planning another break.	n/a	open	English
GB3228.11/7/06	n/a	Southern Voices: Correspondence	14 May 1992	1pg	Southern Voices	Promotional letter from SVP steering group	Typed letter on SV headed paper	Promoting the Southern Voices Project, encouraging networking etc.	n/a	open	English
GB3228.11/7/07	n/a	Southern Voices: Correspondence	3 July 1992	1pg	Southern Voices, Celia Marshall	Letter to Martha from Celia Marshall	Typed letter on SV headed paper	Reminder of first meeting of SVP Management Group on Thurs 9 July 1992 at Longsight Library.	n/a	open	English
GB3228.11/7/08	n/a	Southern Voices: Correspondence	10 Nov 1992	1pg	Southern Voices, Celia Marshall	Letter to Martha from Celia Marshall	Typed letter on SV headed paper	Details of forthcoming SVP events and meetings.	n/a	open	English

GB3228.11/7/09	n/a	Southern Voices: Correspondence	10 Feb 1993	1pg	ICOM (Industrial Common Ownership Movement Ltd) Legal and Registration Services	Letter from Charlie Cattell, ICOM Legal & Registration Services to Celia Marshall (SV)	Letter	Concerning registration of Southern Voices as a Company Limited by Guarantee discussing a draft Memorandum & Articles of Association for the proposed new company.	n/a	open	English
GB3228.11/7/10	n/a	Southern Voices: Correspondence	19 May 1995	2pgs	Christian Aid	Letter to Jaya Graves from Graham Hyde, Christian Aid	Letter	Re: agreement to award SV with £5K.	n/a	open	English
GB3228.11/7/11	n/a	Southern Voices: Correspondence	16 Apr 1996	1pg	Southern Voices	Letter to Susanne Garnett, Christian Aid from SV	Handwritten photocopied letter on SV headed paper	Confirmation of successful but revised application to the EC for Phase 2 of SV's work.	n/a	open	English
GB3228.11/7/12	n/a	Southern Voices: Correspondence	19 Apr 1996	1pg	Christian Aid	Letter to Dave Cooke, SV from Graham Hyde, Christian Aid	Letter	Re: release of grant money.	n/a	open	English
GB3228.11/7/13	n/a	Southern Voices: Correspondence	2 Sep 1996	1pg	Christian Aid	Letter to Jaya Graves from Graham Hyde, Christian Aid	Letter	Request that SV submit proposals for Development Education Funding for F/Y 1997/8.	n/a	open	English
GB3228.11/7/14	n/a	Southern Voices: Correspondence	28 Oct 1996	1pg	Southern Voices	Letter to Christian Aid from Jaya Graves, SV	Letter	Re: formal request for DE funding.	n/a	open	English
GB3228.11/7/15	n/a	Southern Voices: Correspondence	8 Nov 1996	1pg	Christian Aid	Letter to Jaya Graves from Graham Hyde, Christian Aid	Letter	Re: Christian Aid's budget reduction.	n/a	open	English
GB3228.11/7/16	n/a	Southern Voices: Correspondence	28 Feb 1997	1pg	Christian Aid	Letter to Jaya Graves from Graham Hyde, Christian Aid	Letter	Re: Christian Aid's reduction of funding to SV.	n/a	open	English
GB3228.11/7/17	n/a	Southern Voices: Correspondence	28 Nov 1997	1pg	Methodist Relief and Development Fund	Letter to Ahmed El Hassan, SV, from Caro Ayres, The Methodist Church (MRDF)	Letter	Re: Voices of Experience workshop report, request to be put on mailing list.	n/a	open	English
GB3228.11/7/18	n/a	Southern Voices: Correspondence	27 Jan 1998	2pgs	Department for International Development	Letter to Jaya Graves from Clare Short	Letter	Invitation to join a Development Awareness Working Group to heighten public understanding of SV and DfID's mutual interest in International Development plus Terms of Reference.	n/a	open	English
GB3228.11/7/19	n/a	Southern Voices: Correspondence	2 Feb 1998	2pgs	Southern Voices	Letter to Caro Ayres, Methodist Relief & Development Fund from SV	Letter	Re: application for funding from MRDF.	n/a	open	English
GB3228.11/7/20	n/a	Southern Voices: Correspondence	5 Feb 1998	1pg	Methodist Relief and Development Fund	Letter to Ahmed El Hassan and David Cooke, SV, from Caro Ayres, The Methodist Church (MRDF)	Letter	Re: application for funding from MRDF.	n/a	open	English

GB3228.11/7/21	n/a	Southern Voices: Correspondence	9 Feb 1998	1pg	Southern Voices	Letter to Dave Cooke from Ahmed El Hassan (SV)	Handwritten letter on SV headed paper	Re: enclosing copy of Methodist Relief and Development Fund letter.	n/a	open	English
GB3228.11/7/22	n/a	Southern Voices: Correspondence	16 Mar 1998	1pg	Methodist Relief and Development Fund	Fax from Caro Ayres, MRDF to Jaya Graves, SV	Fax	Inviting SV to contribute photographs to MRDF newsletter.	n/a	open	English
GB3228.11/7/23	n/a	Southern Voices: Correspondence	20 Mar 1998	1pg	Christian Aid	Letter to Ahmed El Hassan, SV from Graham Hyde, Christian Aid	Letter	Confirmation of funding and potential regular funding.	n/a	open	English
GB3228.11/7/24	n/a	Southern Voices: Correspondence	25 Mar 1998	1pg	Methodist Relief and Development Fund	Letter to Jaya Graves, SV from Caro Ayres, MRDF	Letter	Re: return of photographs and inclusion in newsletter of written piece on SV.	n/a	open	English
GB3228.11/7/25	n/a	Southern Voices: Correspondence	14 May 1998	1pg	Methodist Relief and Development Fund	Letter to Jaya Graves, SV from Caro Ayres, MRDF	Letter	Invitation to publish images, songs, poems, other written material in Funds in Focus booklet and other future publications.	n/a	open	English
GB3228.11/7/26	n/a	Southern Voices: Correspondence	22 Oct 1998	1pg	Southern Voices	Letter from Jaya Graves, SV to Graham [Hyde, Christian Aid]	Letter	Re: request for core funding.	n/a	open	English
GB3228.11/7/27	n/a	Southern Voices: Correspondence	18 Jan 1999	1pg	Christian Aid	Letter to Jaya Graves, SV from Graham Hyde, Christian Aid	Letter	Re: grant of £3750 towards core costs approved.	n/a	open	English
GB3228.11/7/28	n/a	Southern Voices: Correspondence	28 Jan 1999	1pg	Southern Voices	Letter to Graham Hyde, Christian Aid from Seema Shah, SV	Letter	Re: thanking Christian Aid for grant award.	n/a	open	English
GB3228.11/7/29	n/a	Southern Voices: Correspondence	12 Jun 1999	1pg	Southern Voices	Letter to Caro Ayres, Methodist Relief & Development Fund from Jaya Graves, SV	Letter	Re: enclosing short version of next phase project proposal for SV.	n/a	open	English
GB3228.11/7/30	n/a	Southern Voices: Correspondence	4 Aug 1999	1pg	Methodist Relief and Development Fund	Letter to Jaya Graves, SV from Caro Ayres, MRDF	Letter	Award of £7500 per year for 3 years agreed to. Enclosing cheque for first instalment.	n/a	open	English
GB3228.11/7/31	n/a	Southern Voices: Correspondence	5 Aug 1999	1pg	Southern Voices	Letter to Caro Ayres MRDF from Jaya Graves, SV	Letter	Re: report related to grant made by Methodist Relief and Development Fund to SV.	n/a	open	English
GB3228.11/7/32	n/a	Southern Voices: Correspondence	26 Aug 1999	1pg	Southern Voices	Letter to Caro Ayres MRDF from Seema Shah, SV	Letter	Re: acceptance of grant of £7500 per year for 3 years.	n/a	open	English
GB3228.11/7/33	n/a	Southern Voices: Correspondence	17 Nov 1999	1pg	Methodist Relief and Development Fund	Letter to Jaya Graves, SV from Caro Ayres, MRDF	Letter	Re: financial assistance for SV while it is experiencing funding strains.	n/a	open	English

GB3228.11/7/34	n/a	Southern Voices: Correspondence	1999	1pg	Southern Voices	Letter to Ben [Christian Aid] from Jaya Graves, SV	Letter	Re: request for funding from Christian Aid, i.e.: a grant for £5000 requested.	n/a	open	English
GB3228.11/7/35	n/a	Southern Voices: Correspondence	10 Feb 2000	1pg	Southern Voices	Letter to Caro Ayres MRDF from Jaya Graves, SV	Letter	Re: acknowledgement of receipt of cheque for £7500.	n/a	open	English
GB3228.11/7/36	n/a	Southern Voices: Correspondence	9 Mar 2000	1pg	Methodist Relief and Development Fund	Letter to Jaya Graves, SV, from Caro Ayres MRDF	Letter	Re: MRDF office move, new contact details.	n/a	open	English
GB3228.11/7/37	n/a	Southern Voices: Correspondence	12 May 2000	1pg	Methodist Relief and Development Fund	Letter to Jaya Graves, SV from Caro Ayres, MRDF	Letter	Re: partnership agreement between SV and MRDF; Caro Ayres leaving MRDF at the end of May.	n/a	open	English
GB3228.11/7/38	n/a	Southern Voices: Correspondence	19 Dec 2000	1pg	Southern Voices	Letter to Kevin Fray, Methodist Relief and Development Fund from Jaya Graves, SV	Letter	Re: enclosing copy of SV's report to Christian Aid.	n/a	open	English
GB3228.11/7/39	n/a	Southern Voices: Correspondence	20 Dec 2000	1pg	Southern Voices	Letter to Jaya Graves, SV from Ben Humphries, Christian Aid	Letter	Offer of grant of £3,375.	n/a	open	English
GB3228.11/7/40	n/a	Southern Voices: Correspondence	21 Dec 2000	1pg	Southern Voices	Email to Jaya Graves, SV from Kevin Fray MRDF	Email	Season's Greetings plus note about communications with Richard Bonney.	n/a	open	English
GB3228.11/7/41	n/a	Southern Voices: Correspondence	22 May 2001	1pg	Southern Voices	Letter from Jaya Graves, SV to Ben Humphries, Christian Aid	Letter	Re: application for funding approved; documents enclosed.	n/a	open	English
GB3228.11/7/42	n/a	Southern Voices: Correspondence	30 May 2001	1pg	Southern Voices	Letter to Kevin Fray, Methodist Relief and Development Fund from Jaya Graves, SV	Handwritten letter	Re: plans for future work; international, North-South issue and local anti-racist work.	n/a	open	English
GB3228.11/7/43	n/a	Southern Voices: Correspondence	31 Aug 2001	1pg	Methodist Relief and Development Fund	Letter to Jaya Graves, SV from Kevin Fray, MRDF	Letter	Re: other organisations and contacts that may be of value to SV (ROARS - Reaching Out and Reaching South; One World Week; Results Education).	n/a	open	English
GB3228.11/7/44	n/a	Southern Voices: Correspondence	25 Oct 2001	1pg	Southern Voices	Email to Jaya Graves, SV from Ben Humphries, Christian Aid	Email	Offer for SV to apply for further funding.	n/a	open	English
GB3228.11/7/45	n/a	Southern Voices: Correspondence	30 Oct 2001	1pg	Southern Voices	Emails to Jaya Graves, SV from Daniel/Dr Chebutuk Rotich	Emails	Discussion about Computeraid and a possible event.	n/a	open	English

GB3228.11/7/46	n/a	Southern Voices: Correspondence	16 Nov 2001	1pg	Southern Voices	Letter to Kevin [Fray, Methodist Relief and Development Fund] from Jaya Graves, SV	Letter	Re: positive feedback regarding funding; enclosing copy of SV's latest audited account.	n/a	open	English
GB3228.11/7/47	n/a	Southern Voices: Correspondence	12 Dec 2001	2pgs	Southern Voices	Letter to Ben [Christian Aid] from Jaya Graves, SV	Letter	Discussion of points raised at recent meeting ie the impact of DfID on the Education Development sector.	n/a	open	English
GB3228.11/7/48	n/a	Southern Voices: Correspondence	14 Jan 2002	1pg	Southern Voices	Email from Deyika Nzeribe to SV staff	Email	Re: minutes of last meeting and papers for forthcoming meeting [not included as additional hard copies].	n/a	open	English
GB3228.11/7/49	n/a	Southern Voices: Correspondence	25 Feb 2002	1pg	Southern Voices	Email from Jaya Graves, SV to Seema and Deyika	Email	Re: concerns over funding and the way it is given.	n/a	open	English
GB3228.11/7/50	n/a	Southern Voices: Correspondence	Feb 2002	1pg	Southern Voices	Memo to MC members (Management Committee)	Memo	Re: gaining charity status; outline of the charity's objects.	n/a	open	English
GB3228.11/7/51	n/a	Southern Voices: Correspondence	1 Feb 2002	1pg	Christian Aid	Letter to Jaya Graves, SV from Ben Humphries, Christian Aid	Letter	Re: Christian Aid Grant 2002-3 - offer of grant of £2448; possible further funding for 2003-4.	n/a	open	English
GB3228.11/7/52	n/a	Southern Voices: Correspondence	7 Mar 2002	1pg	Southern Voices	Email from Jaya Graves, SV to SV staff members	Email	Re: minutes of last SV Management Committee Meeting.	n/a	open	English
GB3228.11/7/53	n/a	Southern Voices: Correspondence	4 Apr 2002	1pg	Southern Voices	Letter from Jaya Graves, SV to Management Committee members	Letter	Enclosing information [not included as additional papers] about the SV Away Day 20 April.	n/a	open	English
GB3228.11/7/54	n/a	Southern Voices: Correspondence	25 Jun 2002	1pg	Val Rushton	Email frm Val Rushton to SV staff	Email	Notes of meeting of SV Management Committee 9 May 2002.	n/a	open	English
GB3228.11/7/55	n/a	Southern Voices: Correspondence	31 Jul 2002	1pg	Methodist Relief and Development Fund	Letter from Kevin Fray, MRDF to Jaya Graves, SV	Letter	Re: awarding a smaller grant than requested - a one-off payment of £4K.	n/a	open	English
GB3228.11/7/56	n/a	Southern Voices: Correspondence	7 Nov 2002	1pg	Christian Aid	Letter from Ben Humphries, Christian Aid to Jaya Graves, SV	Letter	Re: Christian Aid Regional Grants to Development Education Partners 2003; letter advises Christian Aid are inviting applications.	n/a	open	English
GB3228.11/7/57	n/a	Southern Voices: Correspondence	23 Dec 2002	1pg	Christian Aid	Letter from Ben Humphries, Christian Aid to Jaya Graves, SV	Letter	Re: Christian Aid Regional Grants to Development Education Partners 2003; letter of thanks for application and request for further information.	n/a	open	English
GB3228.11/7/58	n/a	Southern Voices: Correspondence	7 Feb 2003	1pg	Awards for All	Letter from Karen Rylance, Awards for All to Jaya Graves, SV	Letter	Acknowledgement of application for grant under Awards for All England Joint Pot programme.	n/a	open	English

GB3228.11/7/59	n/a	Southern Voices: Correspondence	28 Feb 2003	1pg	Voluntary Action Manchester (VAM)	Letter from Sue Hennessey, Community Chest Co-ordinator, VAM to Jaya, SV	Letter	Re: sucessful application in round 3; grant of £5K awarded.	n/a	open	English
GB3228.11/7/60	n/a	Southern Voices: Correspondence	20 Mar 2003	1pg	Development Education Association	Letter from Michila Critchley, DEA to Jaya Graves, SV	Letter	Re: DFID Mini Grants 2003-2004 - SV's application successful, full grant awarded.	n/a	open	English
GB3228.11/7/61	n/a	Southern Voices: Correspondence	21 Mar 2003	1pg	Voluntary Action Manchester (VAM)	Letter from Sue Hennessey, Community Chest Co-ordinator, VAM to Dave Cooke, SV	Letter	Enclosing a cheque for £5K - Community Chest Grant.	n/a	open	English
GB3228.11/7/62	n/a	Southern Voices: Correspondence	15 Apr 2003	1pg	Methodist Relief and Development Fund (MRDF)	Letter from Kevin Fray, MRDF to Jaya Graves, SV	Letter	Enclosing a cheque for £8.5K - part of a 3 year funding agreement.	n/a	open	English
GB3228.11/7/63	n/a	Southern Voices: Correspondence	11 Jul 2003	1pg	Southern Voices	Emails between Jaya Graves, SV and Loraine Gleave, Stockport.gov.uk	Email	General catch-up on new member of staff at SV, Mutuwa, and other current activities.	n/a	open	English
GB3228.11/7/64	n/a	Southern Voices: Correspondence	5 Aug 2003	1pg	Southern Voices	Letter from Mutuwa Waema, SV to Friends and Colleagues	Letter	Briefing on previous EES meeting re funding secured for a Southern Forum Project, inviting friends and colleagues to contribute ideas at next meeting to be held 27 August 2003.	n/a	open	English
GB3228.11/7/65	n/a	Southern Voices: Correspondence	8 Aug 2003	1pg	Southern Voices	Handwritten letter to Mutua, SV from Peter Kalu	Handwritten letter	Thanking Mutuwa for letter and outlining skills as novelist, playwright and storyteller, particularly narratives from West Africa, including contact details.	n/a	open	English
GB3228.11/7/66	n/a	Southern Voices: Correspondence	19 Dec 2003	1pg	Southern Voices	Letter from Mutuwa Waema, SV to Dave Cooke & SV Management Committee	Letter	Re: leave of absence regarding family matters in Kenya.	n/a	open	English
GB3228.11/7/67	n/a	Southern Voices: Correspondence	22 Dec 2003	1pg	Southern Voices	Letter to SV Management Committee	Memo	Re: update on current state of affairs. Jaya unwell; turned down for funding by EC; new premises organisation; staff issues; work commitments, etc.	n/a	open	English
GB3228.11/7/68	n/a	Southern Voices: Correspondence	2 Jan 2004	1pg	Voluntary Action Manchester (VAM)	Letter from Angela Bezer, VAM to SV	Letter	Re: Grant award of £5K, requesting final report.	n/a	open	English
GB3228.11/7/69	n/a	Southern Voices: Correspondence	29 Jan 2004	1pg	Development Education Association	Letter from Michila Critchley, DEA to Mutua Waema and Dave Cooke, SV	Letter	Re: DFID Mini Grant Year 1 Financial Update and Year 2 Continuation request. Enclosing relevant documents.	n/a	open	English

GB3228.11/7/70	n/a	Southern Voices: Correspondence	6 Feb 2004	1pg	Christian Aid	Letter from Ben Humphries, Christian Aid to Jaya Graves, SV	Letter	Re Christian Aid Regional Grants to Development Education Partners 2004. CA inviting applications of up to £2.5K for Formal Sector Development Education work.	n/a	open	English
GB3228.11/7/71	n/a	Southern Voices: Correspondence	Mar 2004	2pgs	Southern Voices	Letter from Jaya Graves to Dave Cooke, SV	Letter	Memo about what SV is really about; it has its own meaning, methodology and aims; it seeks to affect the way DEC's work not just do a piece of work with them. Update on the Southern Forum.	n/a	open	English
GB3228.11/7/72	n/a	Southern Voices: Correspondence	27 Apr 2004	2pgs	Southern Voices	Handwritten letter from Topsy to Dave Cooke, SV	Letter	3 SV-related enquiries - 2 Games We Play project schools have £100 each to spend on music session; request for Ugandan contacts for Broadoak High School; request for Zambian contacts for Newall Green High School.	n/a	open	English
GB3228.11/7/73	n/a	Southern Voices: Correspondence	10 May 2004	1pg	Southern Voices	Handwritten letter on headed SV paper from Dave Cooke to Topsy	Letter	Providing contacts for music sessions; informing Topsy that Mercy Chikoti (SV staff) is from Zambia.	This is a reply to Letter GB3228.11/7/72	open	English
GB3228.11/7/74	n/a	Southern Voices: Correspondence	13 May 2004	1pg	Southern Voices	Emails between Gurdeep Thiara and Mercy Chikoti	Email	Re: CAP projects and Object Lessons.	n/a	open	English
GB3228.11/7/75	n/a	Southern Voices: Correspondence	20 May 2004	1pg	Manchester City Council	Letter addressed Dear Friend, from Ruth Enright, Women's Issues, MCC	Letter	Re: International Women's Week - The Way Forward. Invitation to the next Women's Voices International Women's Week Theme Group, 13 July.	n/a	open	English
GB3228.11/7/76	n/a	Southern Voices: Correspondence	7 Jun 2004	1pg	Southern Voices / Tate	Email from David Cooke, SV to Vicky Charnock and Cath Shea, Tate	Email	Re: recent meeting regarding activities and INSET day alongside Kara Walker display at Tate Liverpool.	Feedback forms for events related to this document: GB3228.11/3/22-GB3228.11/3/31	open	English
GB3228.11/7/77	n/a	Southern Voices: Correspondence	11 Jun 2004	1pg	Southern Voices	Email from Susan Chieni, SV to Jennifer Rowe	Email	Re: phone conversation with David Cooke re workshop entitled History and Culture in Nigeria (Benin) and Kenya for Key Stage 2 by Susan Chieni and Dave Cooke of Southern Voices.	n/a	open	English
GB3228.11/7/78	n/a	Southern Voices: Correspondence	28 Jun 2004	1pg	Southern Voices	Email from Mugoya Henry-Mwondha to SV	Email	Declining to teach music session; possible session on interpreting meaning of actions in music and dance from Uganda, or food and eating habits of Uganda.	n/a	open	English
GB3228.11/7/79	n/a	Southern Voices: Correspondence	12 Jul 2004	1pg	Christian Aid	Letter from Ben Humphries, CA, on behalf of Daniel Sinclair, Schools Programme Manager, CA to Dave Cooke, SV	Letter	Re outline of how SV can apply for a Capacity Building Grant, possible sum of £23K spread over 2 years.	n/a	open	English

GB3228.11/7/80	n/a	Southern Voices: Correspondence	13 Aug 2004	1pg	Southern Voices / Migration Policy Institute (MPI)	Email from Erin Patrick, Refugee Protection and Humanitarian Response, MPI to SV	Email	Request for information about SV's work, history, diaspora base in Manchester, any projects in Africa, as MPI is beginning project for the Rockefeller Foundation studying diaspora organisations' contributions to health care, education, gender concerns, peace initiatives, justice, disaster relief etc.	n/a	open	English
GB3228.11/7/81	n/a	Southern Voices: Correspondence	12 Nov 2004	1pg A4 letter plus comp slip	Manchester City Council Diversity & Inclusion Team	Letter from Jennifer Rowe, Black Achievement Coordinator to Dave Cooke, SV	Letter plus compliments slip	Thanking SV for the teacher's workshop during Black History Month; praise for SV.	n/a	open	English
GB3228.11/7/82	n/a	Southern Voices: Correspondence	22 Nov 2004	1pg	Awards for All	Letter from Alison Gilham, Awards Officer (AFA) to Dave Cooke, SV	Letter	Re: End of Award report sent by SV 6 April and SV's email re: underspend.	n/a	open	English
GB3228.11/7/83	n/a	Southern Voices: Correspondence	14 Dec 2004	1pg	Southern Voices / Oxfam	Email from Dhana Wadugodapitiya, Policy Officer, Network of International Development Organisations in Scotland (NIDOS) to Jaya Graves, SV	Email	Re: research into barriers impeding growth/development of minority ethnic international development organisations, request for a discussion.	n/a	open	English
GB3228.11/7/84	n/a	Southern Voices: Correspondence	3 Mar 2005	1pg	Southern Voices / Billy Crombie	Email from Billy Crombie to Susan Chieni, SV	Email	Re: forthcoming Reddish Vale Technology College sessions with SV.	n/a	open	English
GB3228.11/7/85	n/a	Southern Voices: Correspondence	22 Apr 2005	1pg A5	Austin (Augustine Chaba)	Handwritten letter from Austin to David Cooke, SV	Letter	Enclosing timetable for 8 workshop sessions at Aquarius Youth Centre.	See photos GB3228.11/2/1-GB3228.11/2/13 and reports GB3228.11/3/67 & 68	open	English
GB3228.11/7/86	n/a	Southern Voices: Correspondence	27 May 2005	1pg	Gaafer Ali	Email from Gaafer Ali to Dave Cooke and Susan Chieni, SV	Email	Gaafer letting SV know that she has been offered job as translator for British forces in Iraq and Kuwait. Updating them on the running of the youth project for SV.	n/a	open	English
GB3228.11/7/87	n/a	Southern Voices: Correspondence	22 Jun 2005	1pg	Global Dimension NW	Email from Eddy Richards, Global Dimension NW to various recipients including Dave Cooke	Email	Email that was sent with attachments regarding Southern Providers Strategy Day Programme 12 July.	n/a	open	English
GB3228.11/7/88	n/a	Southern Voices: Correspondence	19 Jun 2005	1pg	Southern Voices / Oulder Hill Community School	Email from Myra Burke, Oulder Hill Community School, Rochdale to SV	Email	Enquiry about Question Time panel for Make Poverty History day 1 July - can SV help out.	n/a	open	English

GB3228.11/7/89	n/a	Southern Voices: Correspondence	22 Jun 2005	1pg	Southern Voices / Development Education Project	Email from Anne Strachan, Project Officer, DEP to Susan Chieni, SV	Email	Invitation to participate in Model G8 Simulation at Altrincham Grammar School for Boys 11 July.	n/a	open	English
GB3228.11/7/90	n/a	Southern Voices: Correspondence	27 Jul 2005	2pgs	Awards for All	Letter from Poppy Knight, AFA to Mercy Chikoti, SV	Letter plus monitoring form	Request for End of Grant monitoring form.	n/a	open	English
GB3228.11/7/91	n/a	Southern Voices: Correspondence	25 Aug 2005	1pg	Aquarius Community Centre, Hulme, Manchester	Letter from Margaret Fielding, Centre Coordinator Aquarius to SV	Letter	Report-style letter detailing Austen (Augustine Chaba)'s successful Drumming, Story-telling and Artwork sessions at Aquarius.	See photos GB3228.11/2/1-GB3228.11/2/13, reports GB3228.11/3/67 & 68, letter GB3228.11/7/85	open	English
GB3228.11/7/92	n/a	Southern Voices: Correspondence	13 Sep 2005	1pg	Awards for All	Letter from Karen Rylance, Awards for All to Susan Chieni, SV	Letter	Acknowledgement of application for grant under Awards for All England Joint Pot programme received 8 August 2005.	n/a	open	English
GB3228.11/7/93	n/a	Southern Voices: Correspondence	22 Sep 2005	1pg	Awards for All	Letter from Karen Rylance, Awards for All to Susan Chieni, SV	Letter with handwritten notes	Informing SV has not been successful in grant application on this occasion.	n/a	open	English
GB3228.11/7/94	n/a	Southern Voices: Correspondence	7 Oct 2005	1pg	Southern Voices	Letter from David Cooke, SV to Awards for All	Letter	Re: new application enclosed for an Awards for All grant under All England Joint Pot programme.	n/a	open	English
GB3228.11/7/95	n/a	Southern Voices: Correspondence	28 Jan 2006	1pg	Southern Voices	Email from David and Merryn Cooke to SV staff	Email	Update regarding office at St Peters House which is now closed and where all the office archive and equipment is now being stored.	n/a	open	English
GB3228.11/7/96	n/a	Southern Voices: Correspondence	27 Feb 2006	1pg	Methodist Relief and Development Fund (MRDF)	Letter from Joel Busher, MRDF to Jaya Graves, SV	Letter	Request for brief narrative report on how the grant from MRDF is being / has been spent.	n/a	open	English
GB3228.11/7/97	n/a	Southern Voices: Correspondence	19 Apr 2009	2pgs	Southern Voices	Email from Jaya Graves to SV staff	Email	Update on development of website and support infrastructure for SV. Asks question, is SV still needed? Etc.	n/a	open	English
GB3228.11/7/98	n/a	Southern Voices: Correspondence	28 Jun 2009	1pg	Southern Voices	Email from Jaya Graves to SV staff	Email	Memo to Management Committee regarding points to raise at meeting ie: managing the SV programme and support for SV's projects.	n/a	open	English

GB3228.11/7/99	n/a	Southern Voices: Correspondence	9 Oct 2009	1pg	Manchester City Council Manchester Library and Information Service	Letter to Jaya Graves, SV	Letter	Letter pp'd from David Govier, Archivist, Manchester Archives & Local Studies; Katharine Carter, County Archivist; Cllr Afzal Khan, MCC; Julie Devonald, AIURRRC - asking for SV's response to a survey of archives and historical material relating to Manchester's South Asian communities and noting that any annual reports, newsletters or other publications sent to Mcr Archives and Local Studies will be preserved and made available to the public.	n/a	open	English
GB3228.11/7/100	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	General letter from Dave Cooke	Letter	Thanking participants in a recent training event and enclosing a brief report of the workshop and an expenses claim form.	n/a	open	English
GB3228.11/7/101	n/a	Southern Voices: Correspondence	n.d.	1pg	Development Education Project (DEP)	Letter from Topsy Page, DEP to Dave Cooke, SV	Letter	Re: music sessions in Oldham schools with Misoshi Freehold Community School Year 4, Mather Street Primary Years 3/4.	n/a	open	English
GB3228.11/7/102	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	Memo to Viveen from Susan Chieni, Mercy Chikoti and David Cooke, SV	Memo	Re: update on Cross-Cultural Women's Network.	n/a	open	English
GB3228.11/7/103	n/a	Southern Voices: Correspondence	n.d.	1pg	Marem Yassin	Memo to Jaya Graves, SV from Marem Yassin	Memo	Re: Women's Networking Project - suggested work plan.	n/a	open	English
GB3228.11/7/104	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	Letter to Ben [Christian Aid] from Jaya Graves, SV	Letter	Re: enclosed request for funding from Christian Aid for supporting some of SV's core work.	n/a	open	English
GB3228.11/7/105	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	Letter to Ben [Christian Aid] from Jaya Graves, SV	Letter	Same as GB3228.11/7/104 but without reference to other funding sources applied to.	n/a	open	English
GB3228.11/7/106	n/a	Southern Voices: Correspondence	26 Mar 1998	1pg	The Methodist Church	Letter to Jaya Graves from Carolyn Maynard, Funds Administrator, The Methodist Church	Letter	Enclosing cheque for £7K payable to SV from MRDF for core funding for financial year May 1998 to April 1999. Suggests that SV approach Caro Ayres (MRDF) re: a longer term funding relationship.	n/a	open	English
GB3228.11/7/107	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	Letter from Jaya Graves, SV to Alison (Awards for All?)	Letter	Re: budget adjustments for workshops in Liverpool.	n/a	open	English
GB3228.11/7/108	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	General letter from Jaya Graves and Ahmed ElHassan, SV	Letter	Brief resume of the last workshop of the Voices of Experience series, outlining the programme for the afternoon.	n/a	open	English
GB3228.11/7/109	n/a	Southern Voices: Correspondence	n.d.	2pgs	Southern Voices	Letter to Management Committee	Letter	Lists tasks that need doing by staff members while Jaya is away in India.	n/a	open	English

GB3228.11/7/110	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	General letter to Management Committee	Letter with handwritten note to Martha re: her possible resignation	Re: Matters arising from last meeting that require a response from management committee such as need for a company secretary and need to reinstate subcommittees.	n/a	open	English
GB3228.11/7/111	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	Letter to Martha from Jaya Graves, SV	Letter	Re: preparations for Evaluation weekend with general theme of 'Looking at the Past to Look at the Future'.	n/a	open	English
GB3228.11/7/112	n/a	Southern Voices: Correspondence	n.d.	2pgs	Southern Voices	Letter to Management Committee from Jaya Graves, SV	Letter	Re: internal situation at SV whereby there has been an erosion of processes and procedures and Jaya's decision that unless there is an agreement on a framework to review and recreate another phase she must withdraw from the project.	n/a	open	English
GB3228.11/7/113	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	Memo to Management Committee from Jaya Graves, SV	Memo	Re: Jaya's allocated work time and an itemisation of how the time has been spent; assessment of her brief; outlines of work with World Studies Trust and Manchester Museum.	n/a	open	English
GB3228.11/7/114	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	Part of a larger document, only this one page here.	Copies of letters	Outline of certain SV projects from Jaya; copy of letter to Jaya from Rick Gwilt reproducing detail on Supporting Information from Charity Commission publication CC21.	n/a	open	English
GB3228.11/7/115	n/a	Southern Voices: Correspondence	n.d.	5pgs	Southern Voices	Programme outline FAO Management Committee	Programme outline	Describes programme for 2004-2005 - SV aims; monitoring and evaluation; complementary work; programme details; expected results; proposed budget including anticipated income.	n/a	open	English
GB3228.11/7/116	n/a	Southern Voices: Correspondence	n.d.	2pgs	Southern Voices	Memo to Dave Cooke and Management Committee, SV	Memo	Proposed work on Women's Network and other areas (mainly museums). Also how SV wants to continue and the fact that it is not an alternative kind of DEC.	n/a	open	English
GB3228.11/7/117	n/a	Southern Voices: Correspondence	n.d.	2pgs	Southern Voices	Memo to the Management Committee	Memo	Re: tasks that need allocating; invitations for collaboration; applications to be written etc.	n/a	open	English
GB3228.11/7/118	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	Memo to the financial subcommittee from Jaya	Memo	Enclosing budget from new proposal. Request that payments owed to Jaya are sorted out, plus other financial imperatives.	n/a	open	English
GB3228.11/7/119	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	Letter from Jaya Graves, SV to Management Committee members	Letter	Thanks for positive meeting; possible need to reactivate subcommittees such as financial subcommittee; request to remember to look at SV's constitution.	n/a	open	English

GB3228.11/7/120	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	Letter from Jaya Graves to Management Committee, SV	Letter	Request that SV staff and management committee should do some clear thinking about how SV is run and managed and what work it should be doing / is it viable for SV as a project to continue?	n/a	open	English
GB3228.11/7/121	n/a	Southern Voices: Correspondence	n.d.	2pgs	Southern Voices	Letter to SV colleagues from Jaya Graves, SV	Typed outline in letter form with handwritten notes	Revised SV aims and objectives document for colleagues to comment on ahead of meeting.	n/a	open	English
GB3228.11/7/122	n/a	Southern Voices: Correspondence	n.d.	2pgs	Southern Voices	Email from Jaya Graves to SV staff	Email	Constructive suggestions for the better management of meetings including when they occur, working to deadlines, papers tabled before the meeting, etc.	n/a	open	English
GB3228.11/7/123	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	Memo from Jaya Graves to Management Committee SV	Memo	Re: State of play with SV - should it continue, what size should it be; details of August meeting at St Peter's House.	n/a	open	English
GB3228.11/7/124	n/a	Southern Voices: Correspondence	n.d.	1pg	Southern Voices	Letter from David Cooke, SV to SV staff	Letter	Enclosing away day information for meeting on 26 February.	n/a	open	English
GB3228.11/8/01	n/a	Southern Voices: To do lists / Schedules	Oct 1990-Jul 1992	1pg	Southern Voices	List of dates	Typed and handwritten list	List of SVP Group Meetings planned in between October 1990 and July 1992.	n/a	open	English
GB3228.11/8/02	n/a	Southern Voices: To do lists / Schedules	Oct 1990-Jul 1992	1pg	Southern Voices	List of dates	Typed list	The original of GB3228.11/8/01 - list of SVP Group Meetings planned in between October 1990 and December 1991.	n/a	open	English
GB3228.11/8/03	n/a	Southern Voices: To do lists / Schedules	Mar-Jun 1992	1pg	Southern Voices	Timetable in month to view format	Timetable	SVP Timetable March - June 1992 includes planning for selecting new worker and starting the new post.	n/a	open	English
GB3228.11/8/04	n/a	Southern Voices: To do lists / Schedules	May 1992-Apr 1993	1pg	Southern Voices	Handwritten draft budget (A) on yellow paper	Handwritten budget	Ruled table with income and expenditure figures. Assumes no money other than VSO and existing income.	n/a	open	English
GB3228.11/8/05	n/a	Southern Voices: To do lists / Schedules	May 1992-Apr 1993	1pg	Southern Voices	Handwritten draft budget (B)	Handwritten budget	Ruled table with income and expenditure figures. Assumes receipt of grants applied for.	n/a	open	English
GB3228.11/8/06	n/a	Southern Voices: To do lists / Schedules	Nov 1992	2pgs	Southern Voices	Handwritten lists of events	Handwritten lists	List of events including Sudanese Evening, 12 November and list of actions needing taken.	n/a	open	English
GB3228.11/8/07	n/a	Southern Voices: To do lists / Schedules	1999-2002	1pg	Southern Voices	Timetable in season to view format	Timetable	Organises 5 strands of SV activity over the time period 1999-2002, differentiating between occasional work and work with greater emphasis.	GB3228.11/8/08	open	English
GB3228.11/8/08	n/a	Southern Voices: To do lists / Schedules	2001-2003	1pg	Southern Voices	Timetable in season to view format	Timetable, handwritten, photocopied	Organises 5 strands of SV activity over the time period 2001-2003.	GB3228.11/8/07	open	English
GB3228.11/8/09	n/a	Southern Voices: To do lists / Schedules	5 Aug 2003	1pg	Southern Voices	Handwritten list of tasks	Handwritten tasks list	Re: collecting computer quotes, discussing Manchester Museum project and Southern Forum leaflet with Jaya, among other tasks done and to do.	n/a	open	English

GB3228.11/8/10	n/a	Southern Voices: To do lists / Schedules	Jan 2004	1 x C5 white envelope	Southern Voices	Handwritten notes on Nia Kumba and conference / event	Handwritten notes	Very brief notes referring to Nia Kumba, Asian Young People's Group, YP conference and slave trade, Liverpool Museum.	n/a	open	English
GB3228.11/8/11	n/a	Southern Voices: To do lists / Schedules	Jul 2003-Jul 2004	1pg	Southern Voices	Planning timetable	Timetable	Outlines activities to be done by Southern Forum, person responsible (Mutua Waema), date and any comments.	n/a	open	English
GB3228.11/8/12	n/a	Southern Voices: To do lists / Schedules	2004-2005	1pg	Southern Voices	Activity plan	Planning document	Outlines activities under the headings Core Work; Influencing Policy and Practice; Southern Forum; Youth Work Project; Museums Work and Cross- Cultural Women's Network.	GB3228.11/8/17	open	English
GB3228.11/8/13	n/a	Southern Voices: To do lists / Schedules	26 Feb 2005	1pg	Southern Voices	Away Day Programme	Programme	Outline of purpose and programme of Southern Voices Away Day at Luther King House Rusholme. Includes visioning/goal setting activity etc.	n/a	open	English
GB3228.11/8/14	n/a	Southern Voices: To do lists / Schedules	2005	1pg	Southern Voices	Workshop timetable	Timetable	Timetable for SV Youth Project at Aquarius Youth Centre, 8 workshop sessions with Austin Chaba, arts development worker	See photos GB3228.11/2/1- GB3228.11/2/13, reports GB3228.11/3/67 & 68, letter GB3228.11/7/85	open	English
GB3228.11/8/15	n/a	Southern Voices: To do lists / Schedules	May 2005	1pg	Southern Voices	INSET framework	Timetable	Collaborative INSET session planning schedule - SV, Museum of Science and Industry, Quinn Martin Production. Introduction to water issues, local history and global effects for North and South; curriculum links.	n/a	open	English
GB3228.11/8/16	n/a	Southern Voices: To do lists / Schedules	12 Jul 2005	1pg	Southern Voices	Timetable for group meeting	Timetable	Outlines day-long meeting of Southern Providers Thematic Group including topics to be covered (eg. Current practice of SV, how to increase awareness, involving Southern providers, etc)	n/a	open	English
GB3228.11/8/17	n/a	Southern Voices: To do lists / Schedules	2005-2006	1pg	Southern Voices	Activity plan	Planning document	Outlines activities under the headings Core Work; Influencing Policy and Practice; Southern Forum; Youth Work Project; Museums Work and Cross- Cultural Women's Network.	GB3228.11/8/12	open	English
GB3228.11/8/18	n/a	Southern Voices: To do lists / Schedules	2005-2006	1pg	Southern Voices	Proposed work plan	Planning document	Outlining options in the light of very limited budget.	n/a	open	English
GB3228.11/8/19	n/a	Southern Voices: To do lists / Schedules	n.d.	1pg	Southern Voices	Away Day Programme	Programme	Outline of purpose and programme of SV Away Day at Hollingworth Hall Farm. What happens after the current phase ends in July 2003.	n/a	open	English

GB3228.11/8/20	n/a	Southern Voices: To do lists / Schedules	n.d.	1pg pink paper	DFID	DFID Mini Grants Reporting Schedule	Schedule	DFID Development Awareness Fund Mini Grants Reporting Schedule; information about when to submit Interim narrative report, financial updates, End of Year reports etc.	n/a	open	English
GB3228.11/8/21	n/a	Southern Voices: To do lists / Schedules	n.d.	1pg	Southern Voices	Timetable in month to view format	Timetable	Timetable for SV work - includes strategic plan day, post selection and interviews etc.	n/a	open	English
GB3228.11/8/22	n/a	Southern Voices: To do lists / Schedules	n.d.	1pg blue paper	Southern Voices	List of things to do	List	List of actions done and to do: includes Fundraising, local contacts, and the possibility of (Jaya Graves) having to leave.	n/a	open	English
GB3228.11/8/23	n/a	Southern Voices: To do lists / Schedules	n.d.	1pg	Southern Voices	Handwritten list	List	General list of actions (ie Ring Jane re VSO / EC, etc).	n/a	open	English
GB3228.11/9/01	n/a	Southern Voices: Organisation	21 Jun 1991	1pg	Southern Voices	Meeting minutes	Minutes	Re: mileage allowance; evaluation update; latest budget; staff; management of SV in future.	n/a	open	English
GB3228.11/9/02	n/a	Southern Voices: Organisation	2 Sep 1991	1pg	Southern Voices	Meeting minutes	Minutes	Re: SV management structure; need to write policy documents; priorities for next 4 months.	n/a	open	English
GB3228.11/9/03	n/a	Southern Voices: Organisation	16 Sep 1991	1pg yellow paper	Southern Voices	Table of group decisions	Table	Date, person responsible and 'by when' date for actions that need taking by SV.	n/a	open	English
GB3228.11/9/04	n/a	Southern Voices: Organisation	9 Jul 1992	1pg yellow paper	Southern Voices	List about Management Group priorities	List	Re: questions about SV management group function and personnel sub-group.	n/a	open	English
GB3228.11/9/05	n/a	Southern Voices: Organisation	23 Oct 1992	2pgs	Southern Voices / Conway Mothobi	Note to SV Policy Development Subcommittee	List of observations	Re: observations on the draft SVP Constitution in a short note to the Policy Development sub- committee. Points out some of the problems with the draft constitution and makes some constructive suggestions for changes.	n/a	open	English
GB3228.11/9/06	n/a	Southern Voices: Organisation	5 Jul 1999	1pg	Southern Voices	Southern Voices Management Committee address list	Address list	List of addresses and phone numbers of SV management committee members.	n/a	Access conditions apply	English
GB3228.11/9/07	n/a	Southern Voices: Organisation	22 Jul 1999	1pg	Southern Voices	Southern Voices Management Committee address list	Address list	Updated list of addresses and phone numbers of SV management committee members; includes two new members and changes two contact details.	n/a	Access conditions apply	English
GB3228.11/9/08	n/a	Southern Voices: Organisation	13 Feb 2001	2pgs	Southern Voices	Draft constitution for SV	Draft constitution	Sets out the aims, administration and management structure in a draft constitution for SV as an unincorporated association established as a not-for-profit organisation.	n/a	open	English
GB3228.11/9/09	n/a	Southern Voices: Organisation	8 Jul 2002	2pgs	Southern Voices	Provisional list of participants for meeting.	Contact list	Approximately 40 contacts, their addresses, emails and or phone numbers.	n/a	Access conditions apply	English

GB3228.11/9/10	n/a	Southern Voices: Organisation	29 Oct 2002	1pg	Southern Voices	Contact list for Women's Network	Contact list	Includes contacts from Mothers Against Violence and Pakistani Community Centre, Longsight, among others.	n/a	Access conditions apply	English
GB3228.11/9/11	n/a	Southern Voices: Organisation	2004	1pg	Southern Voices	SV Management Committee Contact list	Contact list	Contact details for management committee members	GB3228.11/9/14	Access conditions apply	English
GB3228.11/9/12	n/a	Southern Voices: Organisation	2004-2005	1pg	Southern Voices	Activity plan	Planning document	Outlines activities under the headings Core Work; Influencing Policy and Practice; Southern Forum; Youth Work Project; Museums Work and Cross-Cultural Women's Network.	GB3228.11/8/12 GB3228.11/8/17	open	English
GB3228.11/9/13	n/a	Southern Voices: Organisation	2004-2005	5pgs	Southern Voices	Programme outline	Programme	Outlines aims and objectives; monitoring and evaluation; complementary work; schools outreach; examples of good practice of SV; programme details; expected results.	n/a	open	English
GB3228.11/9/14	n/a	Southern Voices: Organisation	2004-2005	2pgs	Southern Voices	SV Management Committee Contact list	Contact list	Contact details for management committee members	GB3228.11/9/11	Access conditions apply	English
GB3228.11/9/15	n/a	Southern Voices: Organisation	Jul 2006	3pgs	Southern Voices	Statement / taking stock of 16 years of activity	Report	Re: Current position of SV, background of SV, methodology, definitions, potential new phase, recent activity, aims and ideas for phase 4, target groups, possible partnerships, etc.	n/a	open	English
GB3228.11/9/16	n/a	Southern Voices: Organisation	n.d.	5pgs	Southern Voices	Outline of Southern Forum initiative	Report	Re: SV offering schools exposure to multicultural experience and curricula through Southern Forum; SF's main aims; network of Southern educators; list of members of SF and their relevant countries, languages, religions, cultures, and activities that they can contribute.	n/a	open	English
GB3228.11/9/17	n/a	Southern Voices: Organisation	n.d.	3pgs	Southern Voices	List of aims, projects, links of SV	List and SWOT table	Re: question 'What can we give Southern people?'; list of SV's projects; Who we link with; Southern Students; Systematic outreach; contribution to teachers understanding of global citizenship; improve YP's perception of identity/origin/culture. SWOT analysis of SV.	GB3228.11/9/22	open	English

GB3228.11/9/18	n/a	Southern Voices: Organisation	n.d.	2pgs	Southern Voices	Outline of SV's working definition of development education	Statement	Re: SV as community and experience based development education group who are agents of change / development. SV's vision for a plural, inclusive and intercultural society. Defines Black and Southern, sometimes used interchangeably. One page of this document is an updated version of the other.	n/a	open	English
GB3228.11/9/19	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	Outline of Women's Network	Project outline	Outlines the Women's Network - a cross cultural group forum for women, how it will be developed and notes about the launch event and discussion with Anisa.	n/a	open	English
GB3228.11/9/20	n/a	Southern Voices: Organisation	n.d.	2pgs	Southern Voices	Outline of Southern Forum and what it can offer during Black History Month	Project outline	States aim of Southern Forum as a network of Southern Educators, outlines what they can offer during Black History Month (ie running workshops on different countries using variety of resources). Mercy Chikoti is the contact given. Handwritten directive, 'For Jennifer Rowe'.	n/a	open	English
GB3228.11/9/21	n/a	Southern Voices: Organisation	n.d.	2pgs	Southern Voices	Memorandum of Association of Southern Voices	Memorandum of Association	Official memorandum outlining SV's charitable status, the Charity's objects; its powers; its limited liability; in case of winding up or dissolving the charity, etc.	n/a	open	English
GB3228.11/9/22	n/a	Southern Voices: Organisation	n.d.	2pgs	Southern Voices	List of aims, projects, links of SV	List	2 pages from the same document as GB3228.11/9/17 Southern Students; Systematic outreach; contribution to teachers understanding of global citizenship; improve YP's perception of identity/origin/culture.	GB3228.11/9/17	open	English
GB3228.11/9/23	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	Contact list	Contact list	List of Southern / Black Perspectives Core Group names and contact details.	n/a	Access conditions apply	English
GB3228.11/9/24	n/a	Southern Voices: Organisation	n.d.	3pgs	Southern Voices	Membership list	List	List of Southern Forum artists/practitioners with details of countries they relate to, languages, religion, culture and activities they can offer, ie workshops, talks, story telling etc.	n/a	open	English
GB3228.11/9/25	n/a	Southern Voices: Organisation	n.d.	1pg	n/a	Typed out quote	Quote	Quote from Bishop Desmond Tutu, about the African term ubuntu or botho (the essence of being human).	n/a	open	English

GB3228.11/9/26	n/a	Southern Voices: Organisation	n.d.	3pgs	Jaya Graves, Southern Voices	Report to The International Development Committee	Report	Outlines organisation of SV, and discusses the value of women's groups, causes of women's poverty, capacity building in an oral society, need for dialectical approach to development planning.	n/a	open	English
GB3228.11/9/27	n/a	Southern Voices: Organisation	n.d.	9pgs	Southern Voices	Report and membership list of Southern Forum	Report and contact list	Outlines Southern Forum, a Southern Voices initiative, a network of Southern Educators. Includes details on importance of joint planning, curriculum links, and a membership list with countries, languages, religion, culture, and activities that each person can offer.	n/a	Access conditions apply	English
GB3228.11/9/28	n/a	Southern Voices: Organisation	n.d.	2pgs	Southern Voices	Outline of work by SV	Report	Outlines some of the events SV had organised or assisted with in the past year, ie work with students, communities, attending conferences, undertaking teacher training, network and outreach.	n/a	open	English
GB3228.11/9/29	n/a	Southern Voices: Organisation	n.d.	3pgs	Southern Voices	Outline of work by SV	Report	Reviews the past ten years; outlines some of the recent events influencing SV's work and aims. Subheaded: Education, DECs, ITET, Development (BOND, Policy Forum, International, Africa, Asia, Writing, Commissions); Future.	n/a	open	English
GB3228.11/9/30	n/a	Southern Voices: Organisation	n.d.	4pgs	Southern Voices	Outline of work by SV	Report	Outlines SV as a community based awareness raising network committed to presenting the views and voices of Southern people in contexts concerned with 'development' issues.	n/a	open	English
GB3228.11/9/31	n/a	Southern Voices: Organisation	c.1992	1pg	Southern Voices	Briefing on office space	Briefing	Discussion of possibilities relating to acquiring office space.	n/a	open	English
GB3228.11/9/32	Constitution of the Southern Voices Project	Southern Voices: Organisation	n.d.	3pgs	Southern Voices	Constitution of the Southern Voices Project	Constitution	Outlines the company/association The Southern Voices Project, its objectives and powers; membership rights; sovereign body; executive committee; finance; property; definitions, etc.	n/a	open	English
GB3228.11/9/33	Constitution of Southern Voices	Southern Voices: Organisation	8 Dec 1992	4pgs	Southern Voices	Constitution of Southern Voices	Constitution	Updated version of GB3228.11/9/32	n/a	open	English
GB3228.11/9/34	n/a	Southern Voices: Organisation	n.d.	2pgs	Southern Voices	Lists of amendments to SV Constitution	List of comments on constitution	Lists changes to the constitution that had already been agreed and existing points to consider in the remainder of the text.	n/a	open	English

GB3228.11/9/35	n/a	Southern Voices: Organisation	8 Dec 1992	1pg	n/a	Photocopy of information about incorporated organisations	Photocopied information sheet	Re: legalities of incorporated organisations and limited companies including how to register under the Companies Act, 1985. Handwritten note at bottom of document - ask Celia or Jaya for copies.	n/a	open	English
GB3228.11/9/36	n/a	Southern Voices: Organisation	n.d.	1pg	n/a	Avoidance of disputes procedure	Photocopied information sheet	Re: Avoidance of disputes procedure and Procedure for settling individual grievances.	n/a	open	English
GB3228.11/9/37	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	List of responsibilities of subgroups. Recto: What the management group is for	Outline of responsibilities	Lists responsibilities of Policy and Development Sub-Group; Personnel Sub-Group and Finance Sub-Group; also responsibilities of Management Group of SVP.	n/a	open	English
GB3228.11/9/38	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	List of Management Committee members	Contact list	Names and addresses of Management Committee members (SV).	n/a	Access conditions apply	English
GB3228.11/9/39	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	List of Sub-Committee members	List of names and responsibilities	Lists names of members of sub-groups and their general responsibilities (Policy and Development Sub-Group; Personnel Sub-Group and Finance Sub-Group).	n/a	open	English
GB3228.11/9/40	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	Management Committee Communication Tree	Handwritten and drawn diagram	Outlines Management Committee communication channels including members' phone numbers.	n/a	open	English
GB3228.11/9/41	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	List of past and current partners	Handwritten list	Includes partners past and current, not including those who made one-off donations in kind.	n/a	open	English
GB3228.11/9/42	n/a	Southern Voices: Organisation	30 Nov 1992	2pgs	Southern Voices	Roles and Responsibilities information	Information sheet and form	Document created because SV was electing officers; this outlines what new staff would be liable for, responsible for; how much work they could expect to be given etc. The second page is a form, Clarifying Roles, which prospective candidates can fill in and submit to say what they would like to do in the SVP and what they would not like to do.	n/a	open	English
GB3228.11/9/43	Articles of Association	Southern Voices: Organisation	[1992]	2pgs	Southern Voices	Articles of Association	Articles of Association	Outlines Duties of the officers of the executive committee of SV.	n/a	open	English
GB3228.11/9/44	Framework North	Southern Voices: Organisation	n.d.	1pg	Southern Voices	Information on Framework North	Information sheet	Outlines Framework North, a group of 3 freelance training and development consultants, and what Celia and Jaya of SV discussed with John Holt of FN re: ways they could work together.	n/a	open	English

GB3228.11/9/45	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	Diagram to explore Future Possible Directions	Handwritten and drawn diagram	Outlines 'Our Roots' (Southern Settlers, Southern students, Black British) then recent activity until 2003 (end of EU funding) then current shoots of activity 2004-2005.	n/a	open	English
GB3228.11/9/46	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	Outline of fundraising opportunities	List of potential fundraising	Outlines current situation (MRDF for third year of funding agreed; Christian Aid applied for etc) and other opportunities (Community fund; Oxfam; Community Chest; HLF; DFID; Futurebuilders).	n/a	open	English
GB3228.11/9/47	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	Job Description	Job Description	Re: role and responsibilities of a temporary 0.4 position based at SV office. Includes organising programme of workshops on development issues; attend NWGEN steering group meetings, etc.	n/a	open	English
GB3228.11/9/48	n/a	Southern Voices: Organisation	2004	1pg	Southern Voices	Employment and consultancy proposals	Proposals outline	Re: employment of Susan Chieni and Lozi Chikoti on SVP; Dave Cooke as Acting Coordinator; Jaya Graves as consultant; Mungomba Mungomba to take forward youth work project, etc.	n/a	open	English
GB3228.11/9/49	n/a	Southern Voices: Organisation	n.d.	2pgs	Southern Voices	List of involvements	List	Includes schools; Board for Mission and Unity; Christians in Politics; International Women's Day, Oxfam, Womankind, among others.	n/a	open	English
GB3228.11/9/50	n/a	Southern Voices: Organisation	n.d.	2pgs	Southern Voices	Proposed method of approach to involvements	Proposal outline	Sequence of events that should occur with each of SVP's involvements during the pilot stage. Includes Talking and linking; Preparation; Evaluation.	n/a	open	English
GB3228.11/9/51	n/a	Southern Voices: Organisation	1990	1pg	Southern Voices	Groups of students to be contacted	Contact list	Typed out list of student groups, handwritten additions of names.	GB3228.11/9/52	Access conditions apply	English
GB3228.11/9/52	n/a	Southern Voices: Organisation	1990	1pg	Southern Voices	Groups of students to be contacted	Contact list	Typed list of student groups and contact names (update of GB3228.11/9/51)	GB3228.11/9/51	Access conditions apply	English
GB3228.11/9/53	n/a	Southern Voices: Organisation	n.d.	2pgs	Southern Voices	Students' requests list	List	List of students, their subject area, addresses and area of interest relevant to SV (ie Womankind, Tanzania Network etc).	n/a	open	English
GB3228.11/9/54	n/a	Southern Voices: Organisation	n.d.	1pg torn pink A4 paper	Southern Voices	Handwritten notes relating to SV	Handwritten notes	List of names; list of items that money from 3 year budget can be spent on.	n/a	open	English
GB3228.11/9/55	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	Handwritten notes relating to SV	Handwritten notes	Re: induction process; implications of having an office base/ pros and cons.	n/a	open	English
GB3228.11/9/56	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	Handwritten notes relating to SV	Handwritten notes	Re: Human Resources organisation based in Hulme and what they can offer SV, ie employment services and/or financial admin services. Pros and cons.	n/a	open	English

GB3228.11/9/57	n/a	Southern Voices: Organisation	n.d.	1pg A5	Southern Voices	Handwritten notes relating to SV	Handwritten notes	Re: worker options	n/a	open	English
GB3228.11/9/58	Draft constitution	Southern Voices: Organisation	n.d.	2pgs	Southern Voices	Draft constitution for SV (excerpt)	Draft constitution	Includes details of points 3 (Membership) to 8 (Finance) of the draft SV constitution.	n/a	open	English
GB3228.11/9/59	Person specification	Southern Voices: Organisation	n.d.	1pg	Southern Voices	Person Specification for Project Worker 1	Person specification	Outlines Essential and Desirable experience and qualification for the job of Project Worker.	n/a	open	English
GB3228.11/9/60	n/a	Southern Voices: Organisation	n.d.	2pgs	Southern Voices	Outline with diagrams of 4 stages of SV	Outline with hand drawn diagrams	Re: moving the SVP through 4 basic stages, from work in the local community to an independent and informal network of people and groups who involve people from the South in all aspects of their work/activity.	n/a	open	English
GB3228.11/9/61	n/a	Southern Voices: Organisation	[1990]	1pg A3 blue paper folded to A4	Southern Voices	Planning chart showing 4 phases of SV	Planning chart	Re: voluntary and full time work in consultation and research, project planning, fundraising, management groups, involvements, and other subheadings.	n/a	open	English
GB3228.11/9/62	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	Outline of role of SVP Group	Outline	Re: ways the SVP Group can share ideas on relevant issues and be involved in active side of project if they would like.	n/a	open	English
GB3228.11/9/63	n/a	Southern Voices: Organisation	n.d.	7pgs	Southern Voices	Information on The Southern Voices Project	Information document	Information on SVP background, aims and objectives, activities, response so far, role of SVP, methodology, benefits and possible obstacles to taking part in SVP, future of SVP.	n/a	open	English
GB3228.11/9/64	n/a	Southern Voices: Organisation	n.d.	5pgs	Southern Voices	Background information on Southern Voices Project	Information document	Brief history of SVP, aims and objectives, policy re development education, south/north relations, management structure, ethos, role of the worker, admin and coordination, personal growth.	n/a	open	English
GB3228.11/9/65	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	Management Committee address list	Contact list	Names and addresses of Management Committee members (SV).	n/a	Access conditions apply	English
GB3228.11/9/66	Memorandum of Association of Southern Voices	Southern Voices: Organisation	n.d.	7pgs	Southern Voices	Memorandum of Association of Southern Voices	Memorandum of Association	Official memorandum outlining SV's charitable status, the Charity's objects; its powers; its limited liability; in case of winding up or dissolving the charity, etc. Also Articles of Association of Southern Voices; details of Trustees powers, expenses, appointments etc.	n/a	open	English
GB3228.11/9/67	n/a	Southern Voices: Organisation	n.d.	1pg	Southern Voices	SV's Working definition of development education	Information sheet	Outlines SV's working definition of development education and components and aspects of SV's definition and practice of DE.	n/a	open	English

GB3228.11/9/68	n/a	Southern Voices: Organisation	n.d.	1pg green paper	Southern Voices	Action for Inclusive Education information	Information sheet	Information relating to the ongoing relevance of SV's work and the relevance of Action for Inclusive Education, set up by The World Studies Trust.	n/a	open	English
GB3228.11/9/69	n/a	Southern Voices: Organisation	n.d.	2pgs	Southern Voices	Background information on SV for discussion	Information/discussion document	Re: shifting areas of concern for SVP within overall remit of addressing lack of Southern people in areas where development is discussed and need for an organisation which could ease the experience of Southern students, particularly post-graduates, when they arrived here.	n/a	open	English
GB3228.11/10/01	n/a	Southern Voices: Meeting agendas	16 Jan 1991	1pg	Southern Voices	Meeting agenda	Agenda	Feedback from meeting with VSO; need to discuss budget, meeting with Georgeanne Lamont from DEP re development education and World Studies; suggestion of having subgroups.	n/a	open	English
GB3228.11/10/02	n/a	Southern Voices: Meeting agendas	4 Feb 1991	1pg	Southern Voices	Meeting agenda	Agenda	Feedback on schools, requests, VSO decision; evaluation; expenses sheet; January report; SVP group social etc.	n/a	open	English
GB3228.11/10/03	n/a	Southern Voices: Meeting agendas	11 Mar 1991	1pg	Southern Voices	Meeting agenda with handwritten notes	Agenda	Feedback on meetings; future project bases; co-financing; number of workers; equipment; continuity and management etc.	n/a	open	English
GB3228.11/10/04	n/a	Southern Voices: Meeting agendas	29 Apr 1991	1pg	Southern Voices	Meeting agenda	Agenda	Feedback on Women Cooperating Worldwide; EC application plus a number of other organisations including UKCOSA, CAFOD, Runnymede Trust, Oxfam, Christian Aid etc. Also issues of changing character of SVP, European dimension, issues that need actions.	n/a	open	English
GB3228.11/10/05	n/a	Southern Voices: Meeting agendas	24 May 1991	1pg	Southern Voices	Meeting agenda	Agenda	Feedback from EC, Birley Centre, St Peter's, St Paul's. DEP host, workers, timetable, evaluation, fundraising etc.	n/a	open	English
GB3228.11/10/06	n/a	Southern Voices: Meeting agendas	21 Jun 1991	1pg	Southern Voices	Meeting agenda	Agenda	Feedback on EC meeting; latest budget; management of SVP in future; draft timetable; plan for next 3 months.	n/a	open	English
GB3228.11/10/07	n/a	Southern Voices: Meeting agendas	1 Jul 1991	1pg green paper	Southern Voices	Meeting agenda	Agenda	Feedback on British Council, IDPM, VSO conference, volunteer rates. Issues of Consultative/advisory group, managing agent, budget, timetable for next 3 years, priorities next 3 mnths, SVP party 8 July.	n/a	open	English

GB3228.11/10/08	n/a	Southern Voices: Meeting agendas	22 Jul 1991	1pg blue paper	Southern Voices	Meeting agenda	Agenda	Feedback on SVP party, meetings with Shamsa Butt, VSO staff, Douglas Wong (MUSU), NADEC conference, Romy Tiongco, Godwin Hlatshwayo; Finances, issue of a management committee, format/content of next meeting.	n/a	open	English
GB3228.11/10/09	n/a	Southern Voices: Meeting agendas	2 Sep 1991	1pg	Southern Voices	Meeting agenda	Agenda	Feedback on fundraising and office base. Decision on budgeting. Management structure; priorities for next 4 months. Handwritten notes in green ink.	n/a	open	English
GB3228.11/10/10	n/a	Southern Voices: Meeting agendas	1 Oct 1991	1pg	Southern Voices	Meeting agenda	Agenda	Handwritten agenda listing overview of SVP's work, looking at the commitment involved in being a member; business of job descriptions, interviewing panel, recruitment procedure, induction of worker. Note bottom left: 'Stop Press!! CAFOD are giving us £3000!!!'	n/a	open	English
GB3228.11/10/11	n/a	Southern Voices: Meeting agendas	22 Oct 1991	1pg	Southern Voices	Meeting agenda	Agenda	Welcome new members; review/ratify job details, person spec etc., decide on interviewing panel.	n/a	open	English
GB3228.11/10/12	n/a	Southern Voices: Meeting agendas	27 Nov 1991	1pg	Southern Voices	Meeting agenda	Agenda	MCVS training feedback; leaflet issues; job details; outreach; ISB social; meeting with British Council; SVP input into the 1992 NADEC conference.	n/a	open	English
GB3228.11/10/13	n/a	Southern Voices: Meeting agendas	22 Jan 1992	1pg	Southern Voices	Meeting agenda	Agenda	Handwritten agenda listing feedback on meetings and funding; Celia's status after January, review of January-March plan, etc.	n/a	open	English
GB3228.11/10/14	n/a	Southern Voices: Meeting agendas	25 Feb 1992	2pgs	Southern Voices	Meeting agenda and summary of last meeting	Agenda	Summarises decisions about SVP being the employer and need for SVP to be formally constituted etc. from last meeting. Then suggested agenda: Administration of worker's salary; Employment of worker; Becoming formally constituted; plus other business.	n/a	open	English
GB3228.11/10/15	n/a	Southern Voices: Meeting agendas	27 May 1992	1pg A4 cut to two thirds length	Southern Voices	Meeting agenda	Agenda	Updates on job progress, office base, funding (EC, VSO), cash flow, next meeting.	n/a	open	English
GB3228.11/10/16	n/a	Southern Voices: Meeting agendas	23 Jun 1992	1pg	Southern Voices	Meeting agenda	Agenda	Updates on worker induction, worker options, office base, letterhead design, new members, NADEC conference.	n/a	open	English
GB3228.11/10/17	n/a	Southern Voices: Meeting agendas	30 Jul 1992	1pg A4 cut to two thirds length	Southern Voices	Meeting Agenda	Agenda	Meeting at Longsight Library - MC files, strategic plan, office base, recommendations from Personnel Subcommittee, formally constituting.	n/a	open	English

GB3228.11/10/18	n/a	Southern Voices: Meeting agendas	3 Sep 1992	1pg	Southern Voices	Meeting agenda	Agenda	Meeting at Longsight Library including social and welcome. Updates on office base, pay agency, strategic plan, plan to formally constitute, handbook for/by international students etc.	n/a	open	English
GB3228.11/10/19	n/a	Southern Voices: Meeting agendas	8 Oct 1992	1pg	Southern Voices	Meeting agenda	Agenda	Meeting at Longsight Library, including worker's sharing ups and downs, ground rules for meetings, policy and development subcommittee report, strategic plan, constitution, Framework North, Finance committee report, PSC report re second worker.	n/a	open	English
GB3228.11/10/20	n/a	Southern Voices: Meeting agendas	13 Nov 1992	1pg green paper	Southern Voices	Meeting agenda	Agenda	Meeting at Luther King House: worker's response, constitution, items for next agenda (ratify constitution, elect officers, clarify roles); discussion of sovereign body, executive committee and a secondary advisory or support group, users forum, definition of North and South to come from Brand Report.	n/a	open	English
GB3228.11/10/21	n/a	Southern Voices: Meeting agendas	8 Dec 1992	1pg	Southern Voices	Meeting agenda	Agenda	For SVP Management Committee meeting at Longsight Library. Summary of MC day, roles and contributions of officers, elections, constitution.	n/a	open	English
GB3228.11/10/22	n/a	Southern Voices: Meeting agendas	19 Jan 1993	1pg beige paper	Southern Voices	Meeting agenda and minutes	Agenda and minutes	For SVP Management Committee meeting at Longsight Library - election of officers, constitution, the name, Framework North. ICOM setting up SV as a company, proposed name change from Southern Voices Project to Southern Voices; John Holt, Framework North, facilitating planning sessions. Amended minutes for SVP meeting of 13 November 1992 on reverse.	n/a	open	English
GB3228.11/10/23	n/a	Southern Voices: Meeting agendas	16 Mar 1993	1pg	Southern Voices	Meeting agenda	Agenda	For SVP Management Committee at Longsight Library. Discuss and ratify constitution, role of chair.	n/a	open	English
GB3228.11/10/24	n/a	Southern Voices: Meeting agendas	20 Apr 1993	1pg	Southern Voices	Meeting agenda	Agenda	Timed agenda for SV Management Committee meeting at Luther King House - report for EC, confidence in worker/grievance procedure, subcommittee, election, workers report, recruitment of new worker, list of enclosures.	n/a	open	English

GB3228.11/10/25	n/a	Southern Voices: Meeting agendas	18 May 1993	1pg	Southern Voices	Meeting agenda	Agenda	Part typed, part handwritten agenda for SV Management Committee meeting at Longsight Library - workers report, job update, July review, constitution, subcommittee.	n/a	open	English
GB3228.11/10/26	n/a	Southern Voices: Meeting agendas	15 Jun 1993	1pg	Southern Voices	Meeting agenda	Agenda	Part typed, part handwritten agenda for SV Management Committee meeting at Longsight Library - workers report, MC member share, subcommittees (reinstating them), election of officers, July review.	n/a	open	English
GB3228.11/10/27	n/a	Southern Voices: Meeting agendas	3 Aug 2000	1pg	Southern Voices	Meeting agenda	Agenda	For SV MC meeting at Southern Voices office. Workers report, brainstorming for half day meeting, planning, venue. Additional handwritten notes.	n/a	open	English
GB3228.11/10/28	n/a	Southern Voices: Meeting agendas	24 Aug 2000	1pg	Southern Voices	Meeting agenda	Agenda	For SV MC meeting at Southern Voices office. Workers report, half day meeting, office space. Additional handwritten notes from Jaya about importance of attending meetings.	n/a	open	English
GB3228.11/10/29	n/a	Southern Voices: Meeting agendas	24 Sep 2000	1pg	Southern Voices	Meeting agenda	Agenda	Planning meeting at Royston Avenue, Whalley Range. Management Committee - commitments and responsibilities, history of SV - review, current work, new directions; management issues - funding, premises, staffing.	n/a	open	English
GB3228.11/10/30	n/a	Southern Voices: Meeting agendas	28 Nov 2000	1pg	Southern Voices	Meeting agenda	Agenda	Partly typed, partly handwritten, SV MC meeting at St Peter's House. Workers report, finances & funding, constitution. Partly Tixed handwritten notes.	n/a	open	English
GB3228.11/10/31	n/a	Southern Voices: Meeting agendas	Dec 2000	1pg yellow paper	Southern Voices	Meeting agenda	Agenda	For meeting at St Peter's House - part typed, part handwritten. Workers report, SV event, SV priorities, SV MC commitments, constitution and structure of SV, possibly becoming a charity.	n/a	open	English
GB3228.11/10/32	n/a	Southern Voices: Meeting agendas	13 Aug 2001	1pg	Southern Voices	Meeting agenda	Agenda	SV MC meeting at St Peter's House, workers report, premises, finance, fundraising, SV strategy for future, Away day/half day workshop, Management Committee. Handwritten notes and doodling.	n/a	open	English
GB3228.11/10/33	n/a	Southern Voices: Meeting agendas	2 Nov 2001	1pg	Southern Voices	Meeting agenda	Agenda	For SV MC meeting St Peter's House, workers report, financial report, fundraising, travel requests, project priorities, MC away.	n/a	open	English

GB3228.11/10/34	n/a	Southern Voices: Meeting agendas	21 Mar 2002	1pg	Southern Voices	Meeting agenda	Agenda	For SV MC meeting St Peter's House, workers report, constitution, away day, Southern connections, AOB.	n/a	open	English
GB3228.11/10/35	n/a	Southern Voices: Meeting agendas	Jul 2002	1pg	Southern Voices	Meeting agenda	Agenda	Workers report, Christopher's visit, Party, Martin Loughna's application to join MC, financial update.	n/a	open	English
GB3228.11/10/36	n/a	Southern Voices: Meeting agendas	30 Nov 2004	1pg	Southern Voices	Meeting agenda	Agenda	Welcomes new committee member Philomena Harrison; becoming a charity, induction of new MC members, Youth Group project, financial update, work update.	n/a	open	English
GB3228.11/10/37	n/a	Southern Voices: Meeting agendas	25 Jan 2005	1pg	Southern Voices	Meeting agenda	Agenda	SV MC meeting at Fairview Avenue, Levenshulme. Workers report, fee payment arrangements and levels, planning the away day.	n/a	open	English
GB3228.11/10/38	n/a	Southern Voices: Meeting agendas	13 Jun 2005	1pg	Southern Voices	Meeting agenda	Agenda	For SV MC meeting at Royston Avenue, Whalley Range. Proposed budget, work plan options 2005-06, implications for staffing, ambiguity in Jaya's relationship with SV.	n/a	open	English
GB3228.11/10/39	n/a	Southern Voices: Meeting agendas	19 Jul 2005	1pg	Southern Voices	Meeting agenda	Agenda	For SV MC meeting at Royston Avenue, Whalley Range. Job descriptions of Mercy Lozi Chikoti and Susan Chieni, EC finance reclaim dilemma, work update (cross-cultural Women's Networks, youth work project, Southern Forum 2 year pilot), planning future project development/action plan.	n/a	open	English
GB3228.11/10/40	n/a	Southern Voices: Meeting agendas	24 Sep 2005	1pg	Southern Voices	Meeting agenda - handwritten	Agenda	For SV AGM. Accounts 2004-2005; Agreeing auditors for next year; Annual Report; election of officers - chair, secretary, treasurer.	n/a	open	English
GB3228.11/10/41	n/a	Southern Voices: Meeting agendas	14 Aug 2006	1pg A4 cut to one third length	Southern Voices	Meeting agenda with handwritten note	Agenda	For SV MC meeting at Totnes Road, Chorlton - SV Project Proposal Phase 4; Jaya and Dave on Fundraising plans; relationship and work with North West Global Education Network (NWGEN). Handwritten note from Dave to Susan regarding payment of invoice.	n/a	open	English
GB3228.11/10/42	n/a	Southern Voices: Meeting agendas	23 Jan	1pg	Southern Voices	Meeting agenda	Agenda	For meeting with students and community group organisers. Aim: to bring people together to give SVP an identity. To ask 4 or 5 people from community groups including schools, what they do and how they would like to involve Southern Voices.	n/a	open	English

GB3228.11/10/43	n/a	Southern Voices: Meeting agendas	16 Feb	1pg	Southern Voices	Meeting agenda - handwritten	Agenda	SV Committee meeting at Luther King House, workers report, constitution, procedure for late agenda items, agenda for March.	n/a	open	English
GB3228.11/10/44	n/a	Southern Voices: Meeting agendas	28 Feb	1pg	Southern Voices	Meeting agenda	Agenda	For SVP group meeting to discuss the nature of a future SVP in the light of the EC guidelines that will need to be followed; shape of SVP; timescale, sustainability, resources, people, continuity, VSO/EC project plus other links; replacing Zuki.	n/a	open	English
GB3228.11/10/45	n/a	Southern Voices: Meeting agendas	18 Mar	1pg yellow paper	Southern Voices	Meeting agenda	Agenda	SVP Group meeting at Horton Road, Fallowfield. Feedback on EC meeting, worker selection group, constitution and company group (SVP structure, definition of Southern, membership); possible emergency contact.	n/a	open	English
GB3228.11/10/46	n/a	Southern Voices: Meeting agendas	31 Mar	1pg	Southern Voices	Meeting agenda	Agenda	SVP Group meeting at Luther King House. Constitution and Company Group - SVP structure, definition of Southern, membership	n/a	open	English
GB3228.11/10/47	n/a	Southern Voices: Meeting agendas	28 Apr	1pg	Southern Voices	Meeting agenda	Agenda	For SVP Group meeting - action to increase MC membership; holiday pay; feedback from selection panel; human resources; ratify equal ops statement; structure; additional info.	n/a	open	English
GB3228.11/10/48	n/a	Southern Voices: Meeting agendas	26 Apr	1pg	Southern Voices	Meeting agenda	Agenda	For MC meeting at SV office (St Peter's House) - new project idea, Southern Voices proposed activity options 2005-2006. Agenda is handwritten by Dave Cooke.	n/a	open	English
GB3228.11/10/49	n/a	Southern Voices: Meeting agendas	11 Aug	1pg	Community Advisory Panel	Meeting agenda	Agenda	Community Advisory Panel Meeting at Discovery Centre - Beloved and Forgotten (CAP evaluation); involving the Youth Board in evaluations (Pete Brown), 'Invoking Nataraj' performance event in November (Dr Halder); Forthcoming CAP newsletter, MM website contributions, Black History Month, membership issues.	n/a	open	English
GB3228.11/10/50	n/a	Southern Voices: Meeting agendas	12 Sep	1pg	Southern Voices	Meeting agenda	Agenda	Decision to be made on amount of money needed to go ahead with SV; constitution; equal ops policy; social activities to organise for September.	n/a	open	English

GB3228.11/10/51	n/a	Southern Voices: Meeting agendas	25 Oct	1pg	Southern Voices	Meeting agenda	Agenda	For SV MC meeting at Royston Avenue, Whalley Range. Constitution, positions of chair and treasurer, employment and consultancy proposals, auditor's recommendations - update on progress; report on current work. Includes background notes to the meeting (ie constitution).	n/a	open	English
GB3228.11/10/52	n/a	Southern Voices: Meeting agendas	8 Nov	1pg	Southern Voices	Meeting agenda - handwritten	Agenda	For meeting at Fairview Avenue, Levenshulme. Work report, financial position, reviewing and recreating the next phase, planning for future.	n/a	open	English
GB3228.11/10/53	n/a	Southern Voices: Meeting agendas	22 Nov	1pg	Southern Voices	Meeting agenda - handwritten, photocopied	Agenda	For meeting rescheduled from 8 November, at SV office. Work report, financial position, reviewing and recreating the next phase, planning for future.	n/a	open	English
GB3228.11/10/54	n/a	Southern Voices: Meeting agendas	20 Dec	1pg	Southern Voices	Meeting agenda - handwritten	Agenda	For meeting at SV office St Peter's House - work report, youth work, NWGEN, MEEN workshop, youth work project idea, office closure, how to proceed in future.	n/a	open	English
GB3228.11/10/55	n/a	Southern Voices: Meeting agendas	n.d.	1pg A4 cut to one third length	Southern Voices	Procedure for emergency items to the agenda	Procedural memo	Suggested procedure for emergency items to the agenda - only verbal items can be put on as an emergency item, at the request of any MC member. Rules for last minute items.	n/a	open	English
GB3228.11/10/56	n/a	Southern Voices: Meeting agendas	[Apr 1992]	1 pg lined A4	Southern Voices	Handwritten notes for an agenda	Handwritten notes	Notes on feedback (VSO meeting, University, IDPM, IDC), continuity. Diagrams and mathematical sums, also sums on reverse.	n/a	open	English
GB3228.11/10/57	n/a	Southern Voices: Meeting agendas	[Apr 1992]	1pg lined A4	Southern Voices	Handwritten notes	Handwritten notes	Notes on possibilities of 2 bases, where equipment would be, 3 full time workers, 2 field workers and one admin; equipment (3 chairs, 3 desks, etc); who owns/manages the project; what the group will do; [reverse] support, consultation, advisory group, accountable to whom, salaries - possibly linked to a scale.	n/a	open	English
GB3228.11/10/58	n/a	Southern Voices: Meeting agendas	n.d.	1pg	Southern Voices	Meeting agenda - handwritten notes	Handwritten agenda	List of suggested items for agenda for Policy and Development Subcommittee meeting, including: constitution, possibly becoming company limited by guarantee, strategic plan for next 3 years.	n/a	open	English
GB3228.11/10/59	n/a	Southern Voices: Meeting agendas	Nov	1pg	Southern Voices	Meeting agenda	Agenda	One main topic - the constitution of SV. Papers included draft constitution, Celia's report and Jaya's report.	n/a	open	English

GB3228.11/11/01	n/a	Southern Voices: Meeting minutes / notes	n.d.	1pg	Southern Voices	Meeting minutes	Handwritten notes on early meeting of SV	Referring to MC responsibilities, history, future plans, finances, fundraising time, mini project funding potential ie anti-slavery project.	n/a	open	English
GB3228.11/11/02	SVP Group Minutes	Southern Voices: Meeting minutes / notes	9 Nov 1990	1pg	Southern Voices	Minutes to meeting held at West Indian Community Centre, Moss Side, Mcr	Typed pro forma with handwritten notes	Re: How to network among the students in the university to inform them about the project. Discussion of leaflet targetting community groups; South African struggle; action points and date next meeting.	n/a	open	English
GB3228.11/11/03	SVP Group - Minutes from the Meeting on 20.11.90	Southern Voices: Meeting minutes / notes	20 Nov 1990	2pgs	Southern Voices	Meeting minutes	Minutes looking at role of SVP group and contacting students	Re: clarifying role of SVP group; raising issues such as suggestion by some of elitism in African students studying abroad; issue of exploitation - what are the students getting out of SVP? Discussion of how meetings can be more focused and productive.	n/a	open	English
GB3228.11/11/04	SVP Group Minutes	Southern Voices: Meeting minutes / notes	27 Nov 1990	2pgs	Southern Voices	Minutes to meeting held at West Indian Community Centre, Moss Side, Mcr	Typed pro forma with handwritten notes, looking at contacting educational courses, linking requests, leaflet for students	Leaflet finalising; attending NADEC conference on fundraising; financial arrangements of SVP, ie monthly financial review, travel expenses, petty cash etc.	n/a	open	English
GB3228.11/11/05	SVP Group Minutes	Southern Voices: Meeting minutes / notes	4 Dec 1990	1pg	Southern Voices	Minutes to meeting held at Deepcar Street	Typed pro forma with handwritten notes - format of SVP meetings and evaluation meetings	Working out timetable for meeting of SVP group and students. List of actions and person allocated to each one.	n/a	open	English
GB3228.11/11/06	Notes on the Meeting of the SVP Group 16.1.91	Southern Voices: Meeting minutes / notes	16 Jan 1991	1pg	Southern Voices	Meeting minutes	One side A4 typed minutes	Feedback from staff ie Celia meeting with teachers, meeting arranged re: schools links, discussion of budget, meeting with DEP looking at World Studies approach; evaluation; forward planning.	n/a	open	English
GB3228.11/11/07	SVP Group Notes	Southern Voices: Meeting minutes / notes	4 Feb 1991	1pg	Southern Voices	Meeting minutes	One side A4 typed minutes	Feedback re schools, requests for links, VSO decision to fund SVP, evaluation, expenses sheet, comments on January report, SVP group social, AOB.	n/a	open	English
GB3228.11/11/08	Notes Taken at the SVP Group Meeting	Southern Voices: Meeting minutes / notes	11 Feb 1991	2pgs	Southern Voices	Meeting minutes	Minutes to meeting held at West Indian Community Centre	Discussion of evaluation of SVP as a structure including project worker (time, admin) and SVP group (time, function) plus methods (monthly report, feedback at meetings).	n/a	open	English
GB3228.11/11/09	Notes From the SVP Group Meeting	Southern Voices: Meeting minutes / notes	18 Feb 1991	4pgs	Southern Voices	Meeting minutes	Meeting minutes	Re: feedback on evaluation of involvements from SVP groups perspectives; Abasindi celebrations; Women Cooperating Worldwide conference; Planning (inc question should we ensure that the SVP continues?); expenses - pence per mile.	n/a	open	English

GB3228.11/11/10	SVP Group Meeting	Southern Voices: Meeting minutes / notes	29 Apr 1991	3pgs	Southern Voices	Meeting minutes	Meeting minutes	Feedback from Women Cooperating Worldwide conference; applications for funding: EC, VSO, WUS, British Council, University, Salford University, IDPM, UMIST, UKCOSA, CAFOD, Runnymede Trust, Oxfam, Christian Aid, Quaker Peace Service, Panos Institute, Action Aid, business sponsorship. Plus issues of changing character of SVP, concern over continuity, split site and actions needed.	n/a	open	English
GB3228.11/11/11	Notes on the Meeting of the SVP Group	Southern Voices: Meeting minutes / notes	10 May 1991	2pgs	Southern Voices	Meeting minutes	Meeting minutes	Feedback on fundraising: CIIR don't fund; waiting to hear from University; city council, poly, Action Aid; Celia and Tony to give presentation to IDPM following week. Potential link with Abasindi, Nia Centre. Potential project base Birley Centre. Possible orientation network. Need for new handbook.	n/a	open	English
GB3228.11/11/12	Notes from SVP Group Meeting	Southern Voices: Meeting minutes / notes	24 May 1991	2pgs	Southern Voices	Minutes to meeting held at West Indian Community Centre, Moss Side, Mcr	Meeting minutes	Induction of Hassan Adan and Conway Matobi to SVP Group; feedback re: EC, VSO, Birley Centre, St Peter's (re office space), University, Nia Centre, DEP host; issue of 2 or 3 workers; timetable; teacher evaluation; consequences of fundraising (ie time-consuming); AOB.	n/a	open	English
GB3228.11/11/13	Notes from SVP Group Meeting	Southern Voices: Meeting minutes / notes	21 Jun 1991	2pgs	Southern Voices	Minutes to meeting held at DEP Wilmslow Road Mcr	Meeting minutes	Feedback from meeting with Karen Birchall co-ordinator of Development Education Fund; European dimension of project; contact with Africa Centre in Covent Garden; mileage; evaluation; budget; number of workers, management of SVP.	n/a	open	English
GB3228.11/11/14	SVP Meeting	Southern Voices: Meeting minutes / notes	22 Jul 1991	1pg	Southern Voices	Meeting minutes	Handwritten meeting minutes	Feedback on party; VSO presentation; NADEC workshop; meeting with Christian Aid, Letter to Oxfam, priorities, funding, evaluation, documentation, planning.	n/a	open	English
GB3228.11/11/15	Notes From the SVP Group Meeting to discuss the Future Management of the Southern Voices Project	Southern Voices: Meeting minutes / notes	9 Aug 1991	2pgs	Southern Voices	Meeting minutes	Notes from meeting looking at Role, Relationship and Structure of management committee	Outlines role of MC, responsibilities, tasks; relationships with workers as an employer, for support, and with VSO as a funder; structure/membership - the requisite areas of knowledge, interest and skill.	n/a	open	English

GB3228.11/11/16	Minutes from the Southern Voices Project Two-Day Evaluation: Day One	Southern Voices: Meeting minutes / notes	13 Aug 1991	2pgs	Southern Voices	Meeting minutes	Meeting minutes	Re: Brainstorming exercise about SVP pilot project stage; satisfying and less satisfying aspects; publicity suggestions - SVP produce seminars, talks, conferences; authentic and credible mix of speakers; leaflets; media (ie Sunset Radio, GMR, Open Space BBCTV, Channel 4 Comment, Video Box, Right to Reply, After Dark Channel 4. Need to decide if Southern Voices refers to students from the South's voices or ethnic groups' voices or both.	n/a	open	English
GB3228.11/11/17	Minutes from the Southern Voices Project Two-Day Evaluation: Day Two	Southern Voices: Meeting minutes / notes	14 Aug 1991	4pgs	Southern Voices	Meeting minutes	Meeting minutes	Re: support suggestions - maps to include culturally appropriate landmarks; advantage of social functions and gatherings; SVP becoming a Student Union society; SVP going to social events to self-publicise, etc. Evaluation suggestions - link with Anti-Apartheid Week to network secondary schools; links with parents and homes as well as schools; need for equal ops policy; identity of SVP (linking v initiating role); accountability and ownership.	n/a	open	English
GB3228.11/11/18	Notes from Discussion with Roger Hamilton of Manchester Council for Voluntary Service	Southern Voices: Meeting minutes / notes	15 Aug 1991	1pg	Southern Voices	Meeting minutes	Meeting minutes	Accountability, user group's forum, AGM, mission statement, Constitution; Clarity of roles and responsibilities; Law/charity law; Quorum; members and positions, accounts, worker supervision, sick pay, pay scales etc.	n/a	open	English
GB3228.11/11/19	Notes from Day 3 of the SVP Evaluation Meeting Looking at the SVP Group Itself	Southern Voices: Meeting minutes / notes	19 Aug 1991	1pg pink paper	Southern Voices	Meeting minutes	Meeting minutes	Meeting involved drawing a line chart of ups and downs of members' participation in SVP so far; flip charting positive and less positive aspects; Learning points from this. Need to clarify roles, focus meetings, make time for different cultures to work together, reviewing decisions.	n/a	open	English
GB3228.11/11/20	Notes From the SVP Group Meeting	Southern Voices: Meeting minutes / notes	2 Sep 1991	2pgs	Southern Voices	Minutes to meeting held at Parkin Street	Meeting minutes	Feedback on fundraising and office base. Decision on 'bottom line' for going ahead with the project. Management structure. Plan to draft a constitution and write policy documents (ie equal ops) plus job descriptions; list of priorities for next 4 months.	n/a	open	English

GB3228.11/11/21	Notes from the SVP Group Meeting	Southern Voices: Meeting minutes / notes	16 Sep 1991	2pgs	Southern Voices	Minutes to the meeting held at Parkin Street	Meeting minutes	Re: full-time worker, agreement on amount of money needed to go ahead with project, constitution, equal ops policy, social activities, list of actions needed, management committee set-up a priority.	n/a	open	English
GB3228.11/11/22	Notes from the SVP Group Meeting	Southern Voices: Meeting minutes / notes	1 Oct 1991	2pgs	Southern Voices	Minutes to the meeting held at Luther King House	Meeting minutes	Overview of work so far; commitment involved in being member of group; business of recruitment; CAFOD have given cheque for £3K; list of action points.	n/a	open	English
GB3228.11/11/23	Notes on the SVP Group Meeting	Southern Voices: Meeting minutes / notes	22 Oct 1991	1pg	Southern Voices	Minutes to the meeting held at Luther King House	Meeting minutes	Dave Cooke and Hussein Saleh welcomed as new members. Group looked at job description, discussed salary rates. Unresolved whether to use term employed by or reporting to.	n/a	open	English
GB3228.11/11/24	Notes on the SVP Group Meeting	Southern Voices: Meeting minutes / notes	29 Oct 1991	1pg	Southern Voices	Minutes to the meeting held at Luther King House	Meeting minutes	Celia feeding back on funding - British Council decided against funding SVP; possible £5K Action Aid, £1K City Council, EC matching everything £ for £, Oxfam £5K. Decision to postpone advertising for worker until January. Discussion of outreach, leaflet, contacting new students, programme until end of term, publicity.	n/a	open	English
GB3228.11/11/25	Minutes of the SVP Group Meeting	Southern Voices: Meeting minutes / notes	13 Nov 1991	1pg	Southern Voices	Minutes to the meeting held at Luther King House	Meeting minutes	Re: British Council; leaflet; logo; outreach; SVP bank account; feedback from MCVS training; person specification.	n/a	open	English
GB3228.11/11/26	Minutes of the SVP Group Meeting	Southern Voices: Meeting minutes / notes	27 Nov 1991	1pg	Southern Voices	Minutes to the meeting held at Luther King House	Meeting minutes	Re: MCVS training feedback; leaflet; ratify job details; outreach; ISB social; meeting with British Council; bank a/c; SVP input into 1992 NADEC conference.	n/a	open	English
GB3228.11/11/27	Notes on the SVP Group Meeting	Southern Voices: Meeting minutes / notes	16 Dec 1991	3pgs	Southern Voices	Minutes to the meeting held at Parkin Street	Meeting minutes	Re: feedback on meeting with students; funding update; DEP; January plans; VSO; workplan for Jan-end of March. Third page is a cash flow projection for January to June and a typed out workplan Jan-Mar.	n/a	open	English
GB3228.11/11/28	Notes from the SVP Group Meeting	Southern Voices: Meeting minutes / notes	22 Jan 1992	3pgs	Southern Voices	Minutes to the meeting held at Luther King House	Meeting minutes	Re: feedback on verbal evaluation meeting and social for students; funding report; office base/accessibility; review of work plan.	n/a	open	English

GB3228.11/11/29	Notes from the SVP Group Meeting	Southern Voices: Meeting minutes / notes	25 Feb 1992	2pgs	Southern Voices	Meeting minutes	Meeting minutes	Re: feedback from EC committee; admin of worker's salary; employment and salary of the worker; becoming formally constituted; time off; date of Strategic Plan Day (10 May 2-8pm).	n/a	open	English
GB3228.11/11/30	Notes from the SVP Group Meeting	Southern Voices: Meeting minutes / notes	18 Mar 1992	2pgs	Southern Voices	Minutes to the meeting held at Horton Road	Meeting minutes	Re: timetable; job description; job advert; advertising list including discussion of whether possible to employ a refugee; dealing with emergencies.	n/a	open	English
GB3228.11/11/31	Notes from the SVP Group Meeting	Southern Voices: Meeting minutes / notes	28 Apr 1992	1pg	Southern Voices	Minutes to the meeting held at Luther King House	Meeting minutes	Re: concern over vulnerability of SVP Group now that Diana and Celia departing; holiday pay; job adverts; equal ops policy; possible use of Framework North as facilitator for Strategic Plan Day.	n/a	open	English
GB3228.11/11/32	Notes from the SVP Group Meeting	Southern Voices: Meeting minutes / notes	27 May 1992	2pgs	Southern Voices	Meeting minutes	Meeting minutes	Re: update on Strategic Plan Day (10 May); update on office base and VSO cheque for £7500; cash flow; update on job progress.	n/a	open	English
GB3228.11/11/33	Minutes of the SVP Group Meeting	Southern Voices: Meeting minutes / notes	23 Jun 1992	2pgs	Southern Voices	Minutes to the meeting held at Luther King House	Meeting minutes	Re: Jaya Graves appointed to the post of SVP Project Worker; need for a contract to be drawn up; letterhead design; office base.	n/a	open	English
GB3228.11/11/34	Minutes from the first Southern Voices Project Management Committee Meeting	Southern Voices: Meeting minutes / notes	9 Jul 1992	1pg	Southern Voices	Minutes to the meeting held at Longsight Library	Meeting minutes	Present: Mercedes Astle, Mercy Chikoti, Judy Craven, Dave Cooke, Ahmed Elhassan, Saleh Hussein, Celia Marshall, Zukelwa Mlalaka, John Mujakachi, Conway Mothobi, Martha Silver-Freire, Mariem Yassin. Function of management group; format for meetings.	n/a	open	English
GB3228.11/11/35	Personnel Sub Committee Minutes	Southern Voices: Meeting minutes / notes	22 Jul 1992	1pg	Southern Voices	Minutes to the meeting held at Totnes Road, Chorlton, Mcr	Meeting minutes	Re: recruitment and selection of worker; need for contract; induction period; probationary period; supervision of worker.	n/a	open	English
GB3228.11/11/36	Minutes of the SVP Management Committee Meeting	Southern Voices: Meeting minutes / notes	30 Jul 1992	1pg	Southern Voices	Minutes to the meeting held at Longsight Library	Meeting minutes	Recommendations from the personnel sub committee; contract with Hulme'n Resources; induction, probationary period, work reports; supervision. Handwritten action points and names.	n/a	open	English
GB3228.11/11/37	Minutes of the SVP Management Committee Meeting	Southern Voices: Meeting minutes / notes	3 Sep 1992	1pg	Southern Voices	Meeting minutes	Meeting minutes	Welcome to new Southern Voices Project Worker Jaya Graves. Management committee files; paying agency; office base; inviting VSO members to MC. Planning strategic plan; formally constituting; handbook for/by overseas students; travel expenses.	n/a	open	English

GB3228.11/11/38	SVP Meeting of the Policy and Development Subcommittee	Southern Voices: Meeting minutes / notes	14 Sep 1992	1pg yellow paper	Southern Voices	Meeting minutes	Meeting minutes. Page missing (ends mid-sentence)	Discussion of SVP's legal status and clarification of the plan for the group to become a company limited by guarantee, and the process by which a board of directors will be established; relationship between workers and MC.	n/a	open	English
GB3228.11/11/39	Minutes of the SVP Management Committee Meeting	Southern Voices: Meeting minutes / notes	8 Oct 1992	1pg	Southern Voices	Minutes to the meeting held at Lonsight Library	Meeting minutes	Re: worker's time; ground rules; policy and development subcommittee report; liability/legal/financial; second worker; itemisation of PAD Committee report; Framework North; office base.	n/a	open	English
GB3228.11/11/40	SVP Minutes of the Policy & Development Subcommittee	Southern Voices: Meeting minutes / notes	29 Oct 1992	1pg	Southern Voices	Minutes to the meeting held at Brighton Grove, Rusholme, Mcr	Meeting minutes	Re: discussion of proposed constitution; aims and objectives of SVP as distinct from existing organisations; memberships; election procedures; workers; Board of Directors. Amendments and recommendations.	n/a	open	English
GB3228.11/11/41	Notes from SVP MC Meeting	Southern Voices: Meeting minutes / notes	3 Nov 1992	2pgs	Southern Voices	Minutes to the meeting held at the Birley Centre Mcr.	Meeting notes	Resume of meeting held on 3 November which was difficult for various reasons; a paper was presented which had contested aspects.	GB3228.11/11/42; paper GB3228.11/13/06	open	English
GB3228.11/11/42	SVP MC Meeting	Southern Voices: Meeting minutes / notes	3 Nov 1992	2pgs	Southern Voices	Notes to the meeting held at the Birley Centre Mcr.	Meeting notes	Presentation notes for meeting, which proved to be controversial for the group.	GB3228.11/11/41	open	English
GB3228.11/11/43	Minutes from the SVP MC Meeting	Southern Voices: Meeting minutes / notes	13 Nov 1992	2pgs	Southern Voices	Minutes from the meeting held at Luther King House	Meeting minutes	Worker's response to document prepared for MC meeting 3 November 1992.	GB3228.11/11/41; GB3228.11/11/42	open	English
GB3228.11/11/44	Minutes of the SVP MC Meeting	Southern Voices: Meeting minutes / notes	8 Dec 1992	1pg	Southern Voices	Minutes from the meeting held at Lonsight Library	Meeting minutes	Contested debate.	paper GB3228.11/13/06	open	English
GB3228.11/11/45	SVP MC Meeting	Southern Voices: Meeting minutes / notes	19 Jan 1993	2pgs	Southern Voices	Meeting minutes	Meeting minutes	Meeting with degree of heated discussion among the group.	paper GB3228.11/13/06	open	English
GB3228.11/11/46	Minutes of the SVP MC Special Meeting	Southern Voices: Meeting minutes / notes	3 Feb 1993	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: need to formalise procedure by which members of MC withdraw, to finalise constitution and formalise MC as a legal entity. Meeting was felt to have clarified matters that had been unresolved for some time.	paper GB3228.11/13/06	open	English
GB3228.11/11/47	Minutes of the SVP MC	Southern Voices: Meeting minutes / notes	16 Feb 1993	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: constitution; feedback from the special meeting; workers report; confidence in workers.	n/a	open	English
GB3228.11/11/48	Southern Voices Management Committee Meeting	Southern Voices: Meeting minutes / notes	16 Mar 1993	4pgs	Southern Voices	Minutes from the meeting held at Lonsight Library	Handwritten meeting minutes	Re: discuss and ratify constitution; Celia informing she will leave end of July; reports due for EC/VSO and Oxfam; audit necessary; procedures for grievance and discipline.	n/a	open	English

GB3228.11/11/49	Minutes of the SVMC	Southern Voices: Meeting minutes / notes	20 Apr 1993	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: draft copy of interim report for EC; finance section passed out for comment; discussion of constitution and potential for SV to be a two-tier organisation; discussion of confidence in worker/grievance procedure.	n/a	open	English
GB3228.11/11/50	Expressing Confidence in the Workers	Southern Voices: Meeting minutes / notes	4 May 1993	1pg	Southern Voices	Recommendations from Celia and Dave	Recommendations	Re: making time for workers' reports at MC meetings; workers to share specific targets to be reviewed by whole committee after 3 mnths; excerpts from the workers' contract under Staff Support and Procedures in case of Dispute.	n/a	open	English
GB3228.11/11/51	Minutes of an additional SV MC meeting	Southern Voices: Meeting minutes / notes	5 May 1993	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: expressing confidence in the workers - Dave shared a paper that came out of his supervisory meeting with Celia; feeling that issue of confidence in workers had been resolved; Jaya's absence/compassionate leave; recruitment and selection of a new worker.	n/a	open	English
GB3228.11/11/52	Minutes SV Meeting	Southern Voices: Meeting minutes / notes	18 May 1993	2pgs	Southern Voices	Minutes to the meeting held at Longsight Library	Meeting minutes	Workers' report; Listening Day postponed; information about Black Studies course request; NADEC invitation for SV to join a resources advisory group; communication among SV members; membership of the DEP Management Committee; job update; constitution discussion and decision that SV be a single tier organisation with co-opted members on the committee.	n/a	open	English
GB3228.11/11/53	Notes from the meeting held at St Peter's House	Southern Voices: Meeting minutes / notes	3 Jun 2000	1pg	Southern Voices	Notes to the meeting held at St Peter's House	Meeting notes	Re: inqurate meeting, so not a complete discussion but covered to some extent SWOT for Autumn half-day meeting; need to understand the project; direction of the SV project; mini projects needing funding; agencies, schools and BOND; workers' support. Handwritten dates at bottom of document.	n/a	open	English
GB3228.11/11/54	SV MC meeting	Southern Voices: Meeting minutes / notes	24 Aug 2000	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: funding (Awards for All scheme, waiting for National Lotteries Charities Board to reach a decision); half-day planning meeting - discussion of planning process; Dave, Deyika and Daniel to draw up agenda for the half-day; provisional date and venue (24 Sept); office space - need to move offices soon.	n/a	open	English

GB3228.11/11/55	Minutes: SV MC meeting	Southern Voices: Meeting minutes / notes	18 Oct 2000	3pgs	Southern Voices	Meeting minutes	Meeting minutes	Re: revised budget for EU bid sent off; DEP and MMU, Bath Spa owe money; consideration of bank loan/overdraft as last resort; need to recruit more MC members; office space possible upstairs at St Peter's House; workshop request from group of YP visiting Ghana; future plans; organisational issues; Black People's Network; Women's Network.	n/a	open	English
GB3228.11/11/56	SV MC Meeting	Southern Voices: Meeting minutes / notes	28 Nov 2000	3pgs yellow paper	Southern Voices	Meeting minutes	Meeting minutes	Re: office space; management committee; finance/funding; networks; immediate future work; long term plans; discussion of work with students; organisational issues. News of death of Opiyo Mumma (involved early on in SV).	n/a	open	English
GB3228.11/11/57	SV MC meeting	Southern Voices: Meeting minutes / notes	23 Jan 2001	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: worker's report - Hat Museum Stockport project; possible workshops with DEP; possible development of network of Southern people in development education; involvement in BOND; agreement to have an event in memory of Opiyo Mumma. Postscript: The EC grant now in bank.	n/a	open	English
GB3228.11/11/58	SV MC meeting	Southern Voices: Meeting minutes / notes	9 Mar 2001	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: worker's plans for next 4 months - Hat Museum Stockport; possible work on Commonwealth project; Women's Network; ways in which commission work could be undertaken and at what rates; finance.	n/a	open	English
GB3228.11/11/59	SV MC meeting	Southern Voices: Meeting minutes / notes	8 May 2001	1pg	Southern Voices	Brief meeting minutes (half page)	Meeting minutes	Re: computer quotes; finance; ready for auditors; workers report - project with elderly Black British community ok'd; Christian Aid money due soon; Global Awareness work possible.	n/a	open	English
GB3228.11/11/60	SV MC meeting	Southern Voices: Meeting minutes / notes	13 Aug 2001	3pgs	Southern Voices	Meeting minutes with handwritten notes on page 1	Meeting minutes	Re: workers' report (recent work with BOND and WST; UKOLWA and CHARTS conferences; meetings and commissioned projects (Hat Museum Stockport pilot sessions done; Media Project to be done; Women's Network to be taken forward by Anisa Dani. Financial update. Fundraising strategy. SV strategy for future; Premises top floor of St Peter's House from September; Away Day workshop deferred.	GB3228.11/11/61	open	English

GB3228.11/11/61	SV MC meeting	Southern Voices: Meeting minutes / notes	18 Sep 2001	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: corrections to last minutes - eg. Hat Museum work is ordinary, not commissioned. Fundraising update; Worker report. Office unpacked and laid out. Workshops and meetings.	GB3228.11/11/60	open	English
GB3228.11/11/62	SV Finance Sub-Committee	Southern Voices: Meeting minutes / notes	25 Oct 2001	1pg	Southern Voices	Meeting minutes. Final page of minutes appears to be missing	Meeting minutes	Re: Finances including overspend; fundraising update; worker's salary; difficulties with finances.	n/a	open	English
GB3228.11/11/63	SV MC meeting	Southern Voices: Meeting minutes / notes	1 Nov 2001	3pgs	Southern Voices	Meeting minutes with handwritten notes in pencil	Meeting minutes	Re: low number of MC members attending meetings; workers report (application to Methodist Relief Development Fund; Manchester University Participation Unit; Stockport Museum workshops; work in Europe); financial/fundraising; travel requests; project priorities; MC Away Day.	n/a	open	English
GB3228.11/11/64	SV Finance Sub-Committee	Southern Voices: Meeting minutes / notes	8 Jan 2002	1pg	Southern Voices	Meeting minutes with handwritten notes	Meeting minutes	Re: Women's Network; Funding update; applications to MCC and Paul Getty Foundation; possible Awards for All.	n/a	open	English
GB3228.11/11/65	SV: Notes to the meeting on 23 May 2002	Southern Voices: Meeting minutes / notes	23 May 2002	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: taking further the new project proposal started at the Away Day in April. Reflection on outcomes of the Away Day; information via the Women's Network; theme of alienation of young Southern settler men; schools work on Every Object Tells a Story now in printed booklet format.	n/a	open	English
GB3228.11/11/66	SV MC Minutes	Southern Voices: Meeting minutes / notes	17 Oct 2002	2pgs	Southern Voices	Meeting minutes	Meeting minutes	Re: equipment purchase; constitution; worker's report (Women's Network, international work, Cicero multicultural programme to influence policy on poverty in the UK); financial report; Southern Forum as a DFID funded project; scoping and strategy of the project.	n/a	open	English
GB3228.11/11/67	SV Funding Meeting	Southern Voices: Meeting minutes / notes	3 Apr 2003	2pgs	Southern Voices	Meeting minutes	Meeting minutes	Re: current funding situation and implications for SV work as well as on employing people. MRDF, EC, Awards for All, Community Chest, DFID. Action points.	n/a	open	English
GB3228.11/11/68	SV MC meeting	Southern Voices: Meeting minutes / notes	16 Jun 2003	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: worker's report - need for MC members to understand work of SV as a whole; funding and financial report; organisational status.	n/a	open	English

GB3228.11/11/69	SV MC meeting	Southern Voices: Meeting minutes / notes	15 Jul 2003	2pgs	Southern Voices	Meeting minutes	Meeting minutes	Re: new employment and contract; verbal worker's report (new workshops with Manchester Museum, work with Nia Kuumba in Stockport; World Studies Trust AGM; Liverpool Tate interested in working with SV; Black History Month); Finances; Activities against Budget; Jaya's employment; Future's Review Day.	n/a	open	English
GB3228.11/11/70	SV MC meeting	Southern Voices: Meeting minutes / notes	23 Sep 2003	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: financial update paper including proposals to the committee and prospects for further major funds; issues to consider regarding SV's future; evaluation project; update on work; Mutuwa's work (EMAS meeting; schools).	n/a	open	English
GB3228.11/11/71	SV MC meeting	Southern Voices: Meeting minutes / notes	6 Jan 2004	3pgs	Southern Voices	Meeting minutes and notes from discussion between Seema and Kathy Oshay (Tate)	Meeting minutes	Re: update on current work (Tate Every Object Tells a Story idea; update on fundraising (Awards for All); evaluation of Manchester Museum work, Southern Forum work, Games We Play Project with DEP; grant/finances report; office space; funding. Third page is based on the last discussion between Seema and Kathy Oshay (Tate) about Working With Objects inset day for primary school teachers plus 4 workshops over 2 days in the gallery. Action points.	n/a	open	English
GB3228.11/11/72	SV MC meeting	Southern Voices: Meeting minutes / notes	8 Mar 2004	2pgs	Southern Voices	Work update/meeting minutes	Meeting minutes	Re: work update; office; work commitments (Tate, Awards for All, Community Chest, Southern Forum, Games We Play Project); grant reporting/finances; staffing, organisation of workspace, future plans.	GB3228.11/11/73	open	English
GB3228.11/11/73	SV MC meeting	Southern Voices: Meeting minutes / notes	8 Mar 2004	2pgs	Southern Voices	Work update/meeting minutes	Meeting minutes	This document is almost exactly the same as the previous record (GB3228.11/11/72). Work commitments (Tate, Awards for All, Community Chest, Southern Forum, Games We Play Project, grant reporting, finances, staffing, organisation of workspace, future plans.	GB3228.11/11/72	open	English
GB3228.11/11/74	SV MC meeting	Southern Voices: Meeting minutes / notes	29 Mar 2004	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: work update (Tate, Awards for All, Manchester Museum, Southern Forum, Games We Play Project); Management Committee and Boards; Staff; Grant reporting and finances.	n/a	open	English

GB3228.11/11/75	Southern Forum Meeting	Southern Voices: Meeting minutes / notes	1 Apr 2004	2pgs	Southern Voices	Meeting minutes	Meeting minutes	Review of last 6 months; marketing strategy (a booklet of Forum members proposed; VAM directory; ACE: NW; Forum Member Networking; schools); Black History Month involvement; Training for Forum members discussed.	n/a	open	English
GB3228.11/11/76	SV MC meeting	Southern Voices: Meeting minutes / notes	4 May 2004	2pgs	Southern Voices	Meeting minutes	Meeting minutes	Re: staffing; grant funding/fundraising; Women's Network; Southern Forum; evaluation; work update; office space. Handwritten notes re next meeting.	n/a	open	English
GB3228.11/11/77	SV MC Meeting	Southern Voices: Meeting minutes / notes	1 Jun 2004	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: accounts for 2003-2004 agreed to and signed off; contracts for Mercy Chikoti and Susan Chieni including job description; staff training.	n/a	open	English
GB3228.11/11/78	Minutes of CAP Meeting	Southern Voices: Meeting minutes / notes	9 Jun 2004	6pgs	Southern Voices	Minutes to the meeting held at Manchester Museum Discovery Centre	Meeting minutes	Meeting of Faith leaders, community leaders, Museum staff, CAP staff, freelancers etc. Introductions; Schools Outreach Worker Helena Tomlin described her work; Kooj Chuhan gave presentation on Collective Conversations; Simon Kenrick Community Outreach Worker, Manchester Museum presentation on the CAP newsletter and Black History Month; Dr Ajit Halder, Chair of CAP talk about Nataraj statues; CAP members talked about their chosen objects - Barbara a wartime tin toy, Olga a head of Buddha, Taletha a Dutch gold ring and bracelet.	n/a	open	English
GB3228.11/11/79	Minutes of SF Meeting	Southern Voices: Meeting minutes / notes	13 Jul 2004	1pg	Southern Voices	Meeting minutes	Meeting minutes	Update on schools work (St Edwards and Webster Primaries; projected work at Willows Primary, Reddish Vale High School, St Mary's PS, Bishop Billsborrow RC PS and Holy Name PS); DEC's/Museums/SVP; youth work by Southern Forum; Training; Women's Network.	n/a	open	English
GB3228.11/11/80	SV Notes for MC Meeting	Southern Voices: Meeting minutes / notes	22 Jul 2004	2pgs	Southern Voices	Notes for meeting	Notes for meeting	Workers' report - Tate Museum, Manchester Museum, Black History Month; Ahmed Iqbal Ullah Race Relations Archive; Enabling Effective Support strategy (EES); fundraising; financial issues; MC membership.	n/a	open	English

GB3228.11/11/81	SV MC Meeting	Southern Voices: Meeting minutes / notes	22 Jul 2004	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: office; Worker's report (see GB3228.11/11/80); need to review museum work; fundraising (invitation to join partnership with Christian Aid for a Capacity Building Grant from EU; Community Chest Fastrack; Awards for All); Auditor's report.	n/a	open	English
GB3228.11/11/82	Southern Forum Schools Work Session	Southern Voices: Meeting minutes / notes	11 Aug 2004	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: challenging dominant development paradigm (negative attitudes and viewpoints about Southern peoples and cultures); DEP work; links to national curriculum; question of how activities with schools broaden understanding of Southern viewpoints; discussion of a draft planning sheet for planning with teachers.	n/a	open	English
GB3228.11/11/83	Southern Forum Minutes	Southern Voices: Meeting minutes / notes	3 Sep 2004	2pgs	Southern Voices	Meeting minutes	Meeting minutes	Re: youth projects; schools work; discussions; booklet; Black History Month; training; Women's Network; Open Day/Community Day.	n/a	open	English
GB3228.11/11/84	Southern Voices Management Committee Meeting	Southern Voices: Meeting minutes / notes	25 Oct 2004	1pg	Southern Voices	Meeting minutes on headed paper	Meeting minutes	Current constitutional position reaffirmed; SV is charitable company; employment and consultancy proposals; Auditor's recommendations noted; report on current work.	n/a	open	English
GB3228.11/11/85	Southern Voices Management Committee Meeting	Southern Voices: Meeting minutes / notes	30 Nov 2004	1pg	Southern Voices	Meeting minutes	Meeting minutes	SV now a company limited by guarantee acquiring charitable status; induction of new management committee members; youth group project; financial update; no time for work update.	n/a	open	English
GB3228.11/11/86	SV Management Committee Meeting	Southern Voices: Meeting minutes / notes	25 Jan 2005	1pg	Southern Voices	Minutes to the meeting held in Levenshulme	Meeting minutes	Fee payment arrangements; rate for training and schools based work; plan for Away Day agreed on.	n/a	open	English
GB3228.11/11/87	Southern Voices Management Committee Meeting	Southern Voices: Meeting minutes / notes	26 Apr 2005	1pg	Southern Voices	Meeting minutes	Brief half page of minutes	Minutes of past meeting agreed on; new project development; budget and proposed work plan 2005-2006.	n/a	open	English
GB3228.11/11/88	SV MC Meeting	Southern Voices: Meeting minutes / notes	13 Jun 2005	2pgs	Southern Voices	Minutes to the meeting held in Whalley Range	Meeting minutes	Proposed work plan and budget for 2005-2006; need to develop major project idea and fundraise for it; need to document past work and methodology; proposal of party to mark Jaya Graves' 12 years as SV coordinator.	n/a	open	English
GB3228.11/11/89	SV MC Meeting	Southern Voices: Meeting minutes / notes	19 Jul 2005	1pg	Southern Voices	Meeting minutes	Meeting minutes	Job descriptions for Mercy Chikoti and Susan Chieni agreed; EC finance reclaim; current work update; planning future project development.	n/a	open	English

GB3228.11/11/90	SV MC meeting	Southern Voices: Meeting minutes / notes	22 Aug 2005	1pg	Southern Voices	Minutes to the meeting held in Whalley Range	Meeting minutes	Grant money issues; AGM and party for Jaya Graves; draft audited accounts; current work; fundraising; Every Object Tells a Story as a 3 year project idea.	n/a	open	English
GB3228.11/11/91	SV (Manchester) Annual General Meeting Minutes	Southern Voices: Meeting minutes / notes	24 Sep 2005	1pg	Southern Voices	Minutes to the AGM held at St Peter's House	AGM minutes	Awards for All allowing further month to complete youth work project; work on Black History Month; presentation of accounts; Slade & Cooper re-appointed as SV's auditors; Annual Report presented and discussed; election of officers (Deyika Nzeribe Secretary, Dave Cooke Treasurer, still to appoint Chair); agreed to minute Jaya Graves' pivotal contribution to SV and grateful thanks.	n/a	open	English
GB3228.11/11/92	SV MC meeting	Southern Voices: Meeting minutes / notes	22 Nov 2005	1pg	Southern Voices	Meeting minutes	Meeting minutes	Re: next phase of SV; difficult financial position; current projects.	n/a	open	English
GB3228.11/11/93	SV MC meeting	Southern Voices: Meeting minutes / notes	20 Dec 2005	2pgs	Southern Voices	Meeting minutes	Meeting minutes	Work report (Jaya collaboration with MEEN and healthy schools initiative; Susan and Beatrice meetings of NWGEN; International Water Day; work with Museums and IGBO centre via Young Roots); how to proceed in future (feedback from Southern Forum day; taking forward the essence of SV); office closure	n/a	open	English
GB3228.11/11/94	SV Response to minutes of 6 January meeting from Seema plus update of work	Southern Voices: Meeting minutes / notes	n.d.	2pgs	Southern Voices	Response to minutes	Typed notes	Re: update on present work commitments (Tate Museum, Awards for All; Community Chest Manchester Museum work; Southern Forum; Games We Play project); grant reporting/finances; accounts been taken to auditor; move to new office space; funding update.	n/a	open	English
GB3228.11/11/95	Notes on the Meeting of the SVP Group	Southern Voices: Meeting minutes / notes	25 Jan	1pg	Southern Voices	Notes/minutes to the meeting held at the West Indian Community Centre, Moss Side	Meeting minutes	RE: supporting and networking with students and community groups; dealing with requests from students; links with schools, Womankind, Tanzania network; evaluation procedures. Handwritten amendment and highlighting for next meeting dates.	n/a	open	English

GB3228.11/11/96	Special meeting of SV MC	Southern Voices: Meeting minutes / notes	3 Feb	1pg	Southern Voices	Handwritten agenda for the meeting to be held at Longsight Library	Agenda	Re: confirmation of meeting of SV MC on Wednesday 3 February 6-8pm at Longsight Library will go ahead; enclosing notes of November 3 meeting, list of partners past and present; members should have copies of each of 5 documents (listed).	n/a	open	English
GB3228.11/11/97	SVP Meeting	Southern Voices: Meeting minutes / notes	31 Mar	1pg	Southern Voices	Handwritten notes/minutes to the meeting	Meeting minutes	Re: concern at vulnerability of MC; need to ratify equal ops policy; check if VSO money is for 3 years. Outlines next meeting's agenda.	n/a	open	English
GB3228.11/11/98	SVP Notes on a Meeting of the SV Project	Southern Voices: Meeting minutes / notes	11 December [1990]	3pgs	Southern Voices	Notes to the meeting held at St Peter's Chaplaincy	Meeting minutes	Meeting aiming to bring together those study fellows who had expressed a wish to be involved in SVP to discuss the context of the project and practicalities of being involved in it. Talk on Black people in advertising and the media by Yousouf Gooljary followed by discussion. Groups contacting interested members - Womankind, Tanzania Network; Schools; Community groups.	n/a	open	English
GB3228.11/11/99	n/a	Southern Voices: Meeting minutes / notes	n.d.	2pgs	Southern Voices	Notes written the day after the 2nd discussion on Project Development	Notes	Re: definitions of terms (eg. Linking); Women's Network; Young people and community work (eg. Pilot 'Every Object Tells a Story'); Refugees and racism research; Men and boys potential mini project; international work (eg. Kenya, Nepal, Milan, O3V Group Denmark, Belgium); other work (eg. Manchester Museum; WST, BOND, DEP, UKOWLA; Cicero).	n/a	open	English
GB3228.11/11/100	Meeting with Billie Crombie of Reddish Vale High School with a view to Southern Voices involvement	Southern Voices: Meeting minutes / notes	n.d.	1pg	Southern Voices	Notes from meeting with Billie Crombie, Reddish Vale High School	Meeting notes	Re: school background; citizenship taught sessions; SV potentially fund some sessions (ie: diversity and media, multicultural/stereotypes and racism, conflict around the world, fair trade); school's funding under Gifted and Talented budget.	n/a	open	English
GB3228.11/12/01	Client: Southern Voices Year End 31st March 2003 Appendix I - Financial Control and Systems Recommendations	Southern Voices: Financial	n.d. [Jul]	1pg	Financial advisor to Southern Voices	Summary of recommendations	Recommendations	Outlines 5 main weaknesses, implications, and recommendations, eg. Expense claims not checked; errors may be missed; Treasurer should check expenses claims when they are paid.	n/a	open	English
GB3228.11/12/02	Revised budget - According to 'Make Do' Approach	Southern Voices: Financial	6 Jun 1991	1pg	Southern Voices	Revised budget over 3 years	Budget	Lists items (eg. Salaries, training, office equipment etc) and costs across 3 years with item totals.	n/a	open	English

GB3228.11/12/03	Car Mileage	Southern Voices: Financial	20 Jun 1991	1pg	Southern Voices	Handwritten list of mileage costs	Budget	Lists costs and project expenses available.	n/a	open	English
GB3228.11/12/04	SVP Budget Estimates 92/93	Southern Voices: Financial	n.d. [Oct 1992]	1pg A4 plus additional slip of A4 width paper	Southern Voices	Budget estimates with projected income and expenditure	Budget	Lists expected income and expenditure, presented to aid the decision making over whether to employ a second worker and if so, full or part-time. Attached slip requesting MC members to state costs of getting to meetings.	n/a	open	English
GB3228.11/12/05	Funding Outline	Southern Voices: Financial	9 Jul 1992	1pg green paper	Southern Voices	Outlines income from grants	Funding Outline	Re: sources of funding across the years 1991-1994, pointing out what has been applied for, requests for resubmitting budgets and applications etc. On reverse, proposed structure of management group, SVP Legal Status.	n/a	open	English
GB3228.11/12/06	n/a	Southern Voices: Financial	19 May 1995	1pg A4 tear off slip	Christian Aid	Grant authorisation letter	Letter	Notification that Christian Aid has authorised a grant of £5K for Core Funding and enclosing a cheque.	n/a	open	English
GB3228.11/12/07	n/a	Southern Voices: Financial	19 Apr 1996	2pgs A4, top page tear off slip	Christian Aid	Grant authorisation letter with carbon copy underneath	Letter with carbon copy	Notification that Christian Aid has authorised a grant of £5K for Core Funding and enclosing a cheque.	n/a	open	English
GB3228.11/12/08	n/a	Southern Voices: Financial	7 Mar 1997	2pgs	Christian Aid	Grant authorisation letter with carbon copy underneath	Letter with carbon copy	Notification that Christian Aid has authorised a grant of £3750.00 for Core Funding and enclosing a cheque.	n/a	open	English
GB3228.11/12/09	n/a	Southern Voices: Financial	19 Mar 1998	1pg	Christian Aid	Grant authorisation letter	Letter	Notification that Christian Aid has authorised a grant of £3750.00 for Core Funding and enclosing a cheque.	n/a	open	English
GB3228.11/12/10	n/a	Southern Voices: Financial	14 Apr 1998	¾ A4 page	Christian Aid	Remittance advice	Remittance advice	Notification that Christian Aid is sending SV £3750.00 as cheque.	n/a	open	English
GB3228.11/12/11	n/a	Southern Voices: Financial	2 May 2000	1pg blue paper	Christian Aid	Grant authorisation letter	Letter	Notification that Christian Aid has authorised a grant of £3750.00 for Core Funding and enclosing a cheque.	n/a	open	English
GB3228.11/12/12	n/a	Southern Voices: Financial	n.d. [31 May 2004]	1pg	Southern Voices	Financial update 2003-2004	Budget	Re: DFID Development Awareness Fund Mini Grants - budget lists cost items, foreseen expenditure, actual expenditure and total expenditure plus incomes (eg. Year 1 instalment from DFID).	n/a	open	English
GB3228.11/12/13	SV: Financial Plan for the period April to Sept 2003	Southern Voices: Financial	n.d. [Apr 2003]	1pg	Southern Voices	Financial plan April - September 2003	Financial plan	Re: financial position of SV with workplan commitments for the last 6 months of EC funds. Refers to staffing, networking, office costs, target group support, other commissions.	n/a	open	English
GB3228.11/12/14	n/a	Southern Voices: Financial	29 Jul 2003	1pg	Heaton's Youth Association	Invoice	Invoice	Re: provided food for 30 people, payment now due.	n/a	open	English
GB3228.11/12/15	SV MC Financial update	Southern Voices: Financial	23 Sep 2003	1pg	Southern Voices	Financial update	Financial update	Re: current financial situation and proposals to the committee (eg. Contingency plan needed); prospects of further major funds.	n/a	open	English

GB3228.11/12/16	For Management Committee: Financial Situation	Southern Voices: Financial	20 Nov 2003	1pg	Southern Voices	Financial update	Financial update	Re: current money available, obligations, expected grants.	n/a	open	English
GB3228.11/12/17	n/a	Southern Voices: Financial	3 Mar 2004	1pg	Southern Voices	Invoice	Invoice	Invoice to DEP for Games We Play project.	n/a	open	English
GB3228.11/12/18	n/a	Southern Voices: Financial	22 Sep 2004	1pg	Christian Aid	Grant authorisation letter	Letter	Notification that Christian Aid has authorised a grant of £2500.00 for continued outreach to third world members of the local community paying by BACS.	n/a	open	English
GB3228.11/12/19	n/a	Southern Voices: Financial	30 Nov 2004	2pgs	Southern Voices	Cash flow notes and budget	Notes and budget	Re: cash flow 2004-2005 - page of notes accompanying cash flow budget across 04/05 with actual and predicted income and expenditure.	n/a	open	English
GB3228.11/12/20	DFID Development Awareness Fund Mini Grants 2003-2004	Southern Voices: Financial	4 Mar 2005	1pg	Southern Voices	Year 2 Financial update	Budget/update	Re: foreseen, actual, predicted and total predicted expenditure and income from DFID and other sources.	n/a	open	English
GB3228.11/12/21	SV Income and expenditure account for the year ended 31 March 2005	Southern Voices: Financial	n.d. [31 Mar 2005]	1pg	Southern Voices	Income and expenditure account	Budget	Lists grants, other income (workshop fees, bank interest) and expenses, and indicates surplus/(deficit) for the year before taxation.	n/a	open	English
GB3228.11/12/22	n/a	Southern Voices: Financial	29 Jun 2005	1pg	Chaplaincy to Higher Education in Manchester	Invoice	Invoice	Re: Hire of the Sangam, requesting payment.	n/a	open	English
GB3228.11/12/23	Budget Update July 2005-March 2006	Southern Voices: Financial	n.d. [May 2005]	1pg	Southern Voices	Handwritten budget	Budget	Lists current income available, May payments, June payments and anticipated end of June balance.	n/a	open	English
GB3228.11/12/24	Record of Income and Expenditure for the year ended 31 March 2009	Southern Voices: Financial	n.d. [31 March 2009]	1pg	Southern Voices	Record of income and expenditure	Budget	Income across 2008-9 and 2007-08, expenditure and bank balances less uncleared cheques. On reverse: Balance Sheet as at 31 March 2009.	n/a	open	English
GB3228.11/12/25	Adjusted cost for mini workshop and visit to the Maritime Museum, Liverpool	Southern Voices: Financial	n.d.	1pg	Southern Voices	Budget, typed with handwritten notes	Budget	Lists costs of visit including such items as travel, refreshments, workshop expenses, admin/staff costs, etc. includes handwritten notes and amendments.	GB3228.11/12/26	open	English
GB3228.11/12/26	n/a	Southern Voices: Financial	n.d.	1pg A5	Southern Voices	Workshop costs - handwritten notes	Handwritten budget notes	Lists costs of food, facilitators' fees, travel etc.	GB3228.11/12/25	open	English
GB3228.11/12/27	Southern Voices Expenses Claim Form	Southern Voices: Financial	n.d.	1pg	Southern Voices	Expenses claim form	Expenses claim form	Blank pro forma for expenses.	n/a	open	English
GB3228.11/12/28	n/a	Southern Voices: Financial	n.d.	1pg	Southern Voices	Invoice pro forma	Invoice pro forma	Blank pro forma for self-employed freelancers to invoice.	n/a	open	English
GB3228.11/12/29	n/a	Southern Voices: Financial	n.d.	1pg	Southern Voices	Expenses claim form	Expenses claim form	Blank pro forma for expenses.	n/a	open	English
GB3228.11/12/30	n/a	Southern Voices: Financial	n.d.	1pg	Southern Voices	Expenses claim form	Expenses claim form	Blank pro forma for expenses.	n/a	open	English

GB3228.11/12/31	VSO 3A Officer Grade	Southern Voices: Financial	n.d.	1pg A5	Southern Voices	Payscale figures	Payscale figures	Notes about year on year increments, pension payments, NI etc.	n/a	open	English
GB3228.11/12/32	Funding Situation	Southern Voices: Financial	n.d.	1pg	Southern Voices	Funding update with handwritten notes and proposed budget	Budget	Potential income (grants); proposed budget over 3 years.	n/a	open	English
GB3228.11/12/33	Cash Required	Southern Voices: Financial	n.d.	1pg	Southern Voices	Budgeting notes	Budgeting notes	Works out funding needed for 3 workers and for 2 workers respectively.	n/a	open	English
GB3228.11/12/34	2 Workers	Southern Voices: Financial	n.d.	1pg	Southern Voices	Budget	Budget	Expenditure across 3 years with 2 workers, listing items such as salaries, training, travel, stationery etc.	n/a	open	English
GB3228.11/12/35	SVP Draft Budget	Southern Voices: Financial	n.d.	1pg	Southern Voices	Draft budget	Budget	Expenditure across 3 years itemising salaries, training, travel, stationery, etc.	n/a	open	English
GB3228.11/12/36	Estimated Budget	Southern Voices: Financial	n.d.	1pg	Southern Voices	Estimated budget	Budget	Expenditure across 3 years itemising salaries, training, travel, stationery, etc.	n/a	open	English
GB3228.11/12/37	Budget Notes	Southern Voices: Financial	n.d.	3pgs	Southern Voices	Budget notes	Budget notes	Notes on salaries, workers' and volunteers' time and training, travel, stationery, resources, project base, events, communication, events.	n/a	open	English
GB3228.11/12/38	Finances	Southern Voices: Financial	n.d.	1pg	Southern Voices	Handwritten budget notes	Budget notes	Items such as travel expenses for SVP group, overheads etc.	n/a	open	English
GB3228.11/13/01	ICOM Factsheet No.8 Duties & Responsibilities of Directors and Personal Liability	Southern Voices: Legal	n.d. [1990]	2pgs	ICOM (Industrial Common Ownership Movement Ltd)	Photocopy of factsheet	Factsheet	Outlines responsibilities of a director, avoiding conflicts of interest, confidentiality, liability to your own co-op and to third parties, etc.	n/a	open	English
GB3228.11/13/02	ICOM Factsheet No.10 Duties of the Secretary of a company limited by guarantee	Southern Voices: Legal	n.d. [1990]	2pgs	ICOM (Industrial Common Ownership Movement Ltd)	Photocopy of factsheet	Factsheet	Outlines responsibilities of a company secretary, what to do when your company is registered, audits, filing Annual Return, financial records.	n/a	open	English
GB3228.11/13/03	ICOM Select-A-Structure	Southern Voices: Legal	n.d.	2pgs	ICOM (Industrial Common Ownership Movement Ltd)	Photocopy of factsheet	Factsheet	An exercise to help identify the most suitable legal structure for your project.	n/a	open	English
GB3228.11/13/04	Memorandum of Association of Southern Voices	Southern Voices: Legal	1993	3pgs	ICOM (Industrial Common Ownership Movement Ltd) / Southern Voices	Draft memorandum of association	Draft memorandum of association	Legal framework of the company limited by guarantee, Southern Voices.	n/a	open	English

GB3228.11/13/05	Articles of Association of Southern Voices	Southern Voices: Legal	1993	9pgs	ICOM (Industrial Common Ownership Movement Ltd) / Southern Voices	Draft Articles of Association	Draft Articles of Association	Outlines legal structure and processes of the association of Southern Voices, detail covering Members, general meetings, notices, proceedings at meetings, management committee, powers and duties of MC, secretary, users' forum, The Seal, accounts/audit, indemnity and dissolution.	n/a	open	English
GB3228.11/13/06	Some Reflections on Legal Liability - Conway's personal view	Southern Voices: Legal	n.d.	1pg green paper	Southern Voices	Typed notes on Legal Liability	Typed notes	The legal context within which the issue of legal liability may be resolved, outlining for example unincorporated and incorporated organisations.	n/a	open	English
GB3228.11/14/01	Southern Voices Youth Project Files	Southern Voices: Audio-visual	n.d.	1 CDROM	Southern Voices	CDRom	CDRom	CD of youth project files.	n/a	open	English