

## Information sheet for students on unit surveys

### What are course unit surveys?

Unit Surveys are questionnaires which allow you to tell us what you think about the teaching you experience here at Manchester.

### Where do I find them?

You will find the survey for each of your course units in your course unit Blackboard site – more information here <http://documents.manchester.ac.uk/display.aspx?DocID=15645>

### What questions am I asked?

The questions that are asked in units delivered by the School of Social Sciences are:

- Q1 Overall, I would rate this unit as being excellent
- Q2 The feedback that I received on my work was helpful
- Q3 This unit was well organised
- Q4 Prof/Dr. [InstructorName]'s teaching was excellent
- Q5 What aspect of Prof. /Dr. [InstructorName]'s approach to teaching best helped your learning?
- Q6 Please provide details of what you valued about this unit
- Q7 Please provide details of what you think could be improved on this unit
- Plus there is a free text box which you can complete to provide additional feedback

### When should I complete them?

When they open – end of November for first semester units.

Each survey only takes a few minutes. Do it straight away and it's something ticked of your list of things to do and this will cut down substantially on the number of reminders you will receive!

### Is my feedback important?

Yes, it is very important. We use your feedback to review and improve your course units and the learning environment. We also give praise to lecturers and teaching assistants whose students appreciate their teaching.

### Is my feedback anonymous and confidential?

Yes.

### A question does not apply to me – how do I complete it?

Answer this as “Neither Agree or Disagree”.

### Is the text I would provide in the free text box important?

Yes. Use this to supplement your feedback on the questions. It's very important that you tell us what is fantastic about your course unit as well as what is not.

*Finally on behalf of all academic and PSS colleagues may we take this opportunity to thank you in advance for your feedback.*