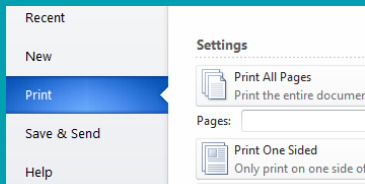


## Print

Select Print (Ctrl +P)



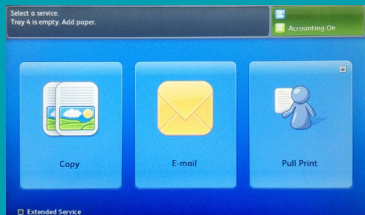
## Tap

Press your ID card on the card reader



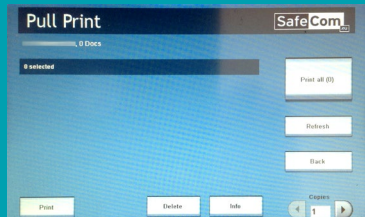
## Pull

Press the Pull Print button



## Select

Choose your document from the list and press Print. To print all the documents in your list, press Print all.



## How to pay for printing

You can buy print credits on the ePayments website:

**[epayments.manchester.ac.uk](https://epayments.manchester.ac.uk)**

Find out more about printing, photocopying  
and scanning:

**[www.manchester.ac.uk/printing](https://www.manchester.ac.uk/printing)**

For all IT help and support, contact the  
IT Support Centre

tel: +44 (0)161 306 5544

**[www.its.manchester.ac.uk/help](https://www.its.manchester.ac.uk/help)**