

**How to get things done around here –
where the influence, power and decision
making lies in UoM**

The Committees



I forget. Is this a committee meeting, a sub-committee meeting, a steering committee, an executive committee meeting, a planning committee meeting, or an alignment committee meeting?

General Assembly

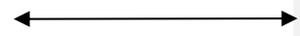
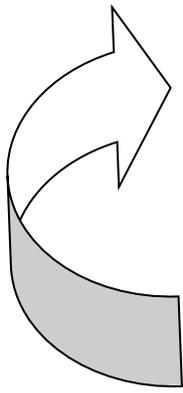
Board of Governors

Senate

PRC

Faculties

Schools



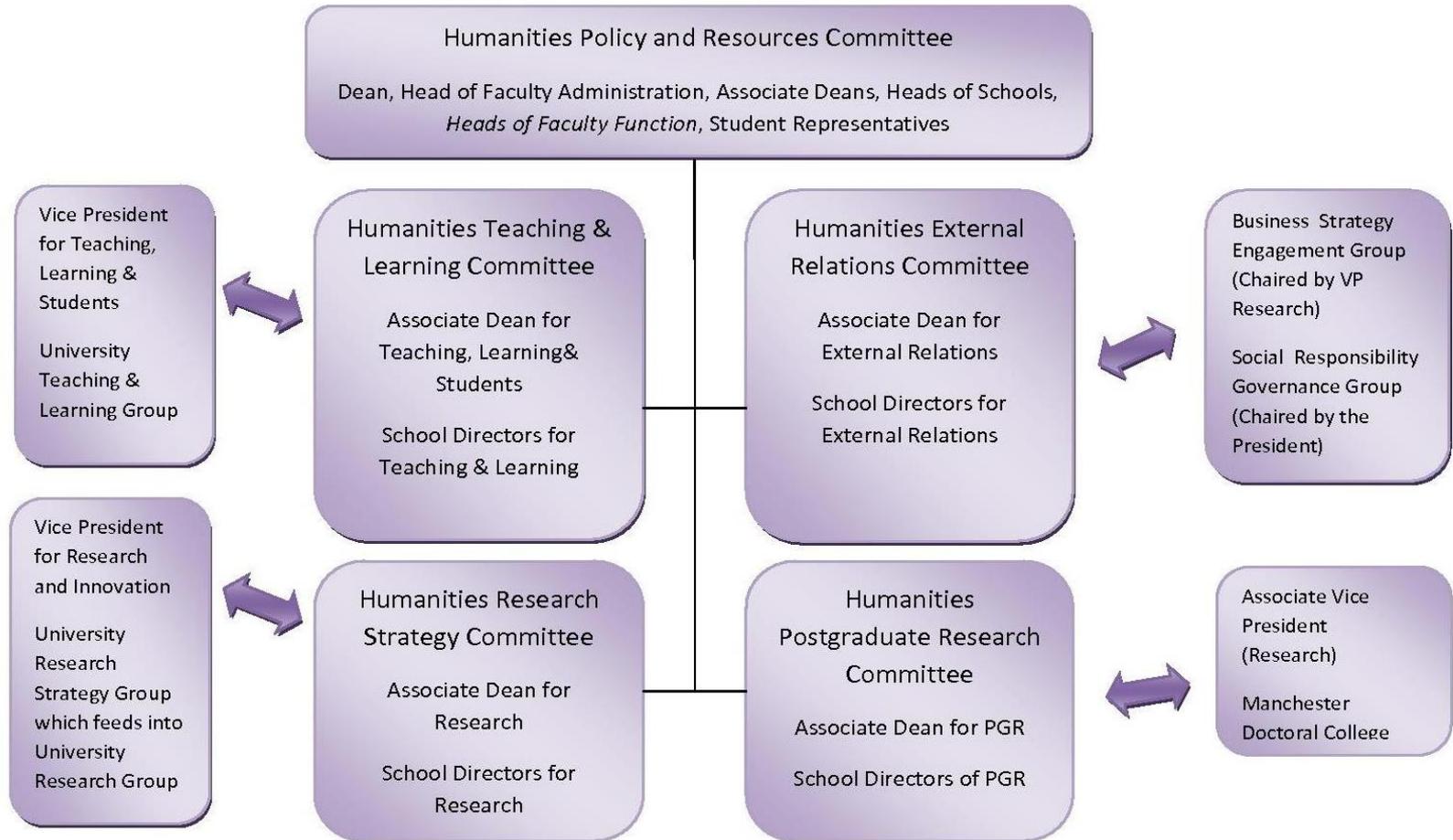
Key governance bodies

- **Senate** is the University's principal academic authority, is ultimately responsible for the ratifying decisions made by the Board of Governors around all aspects of the University's activities – but particularly research and teaching.
- **The General Assembly** is the interface between the University and the wider community and is chaired by the Chancellor. It has over 200 members, a majority of which are lay members. Lay members are drawn from a range of local, regional and national interests.
- **Policy and Resources Committee (PRC)** is the principal management committee of the University. It is the primary source of advice to the Board of Governors on the development and allocation of the University's resources, on strategic planning and on the financial, educational and research performance of the University

Key governance bodies (cont.)

- **The Board of Governors** is the governing body of the University, and responsible for
 - setting its strategy and overseeing performance
 - the management of its finance, property, and employment arrangements for staff
 - compliance with legal requirements e.g. health and safety, equality and diversity
 - Appointment of President and Vice-Chancellor, and of Registrar, Secretary and Chief Operating Officer

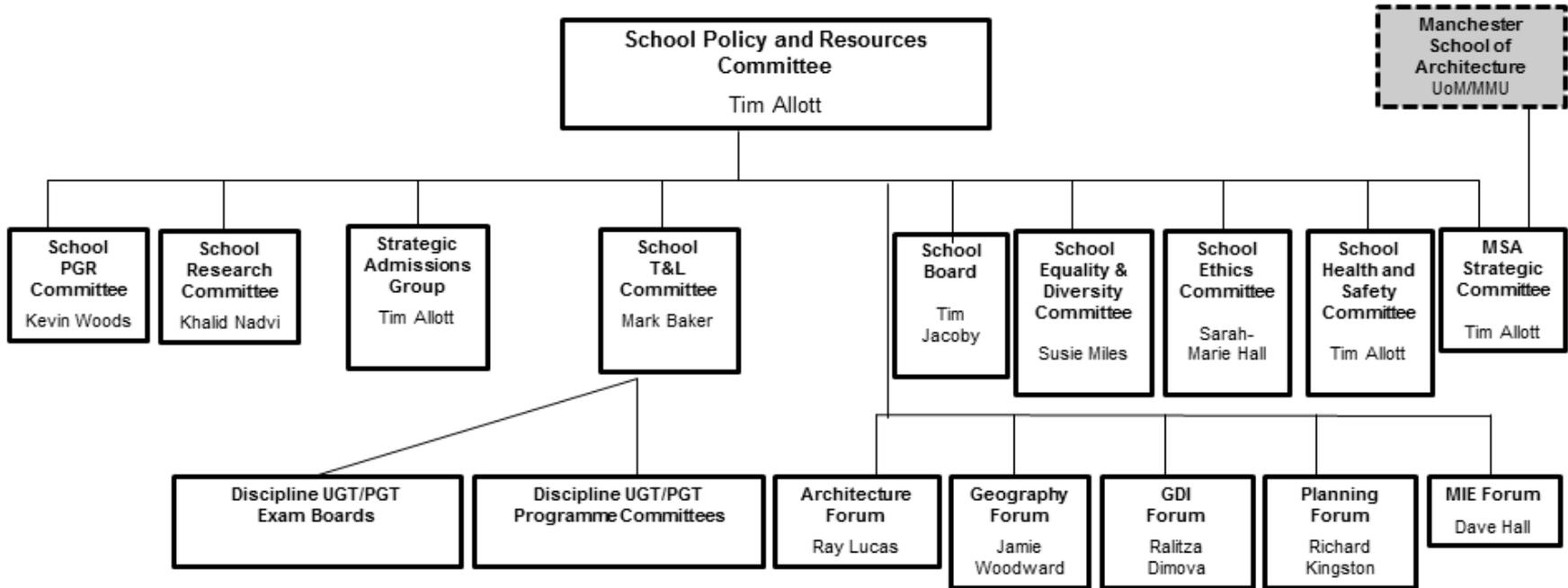
Faculty governance



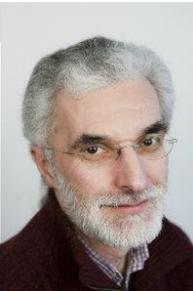
School governance

School of Environment, Education and Development

Committee Structure 2015-16

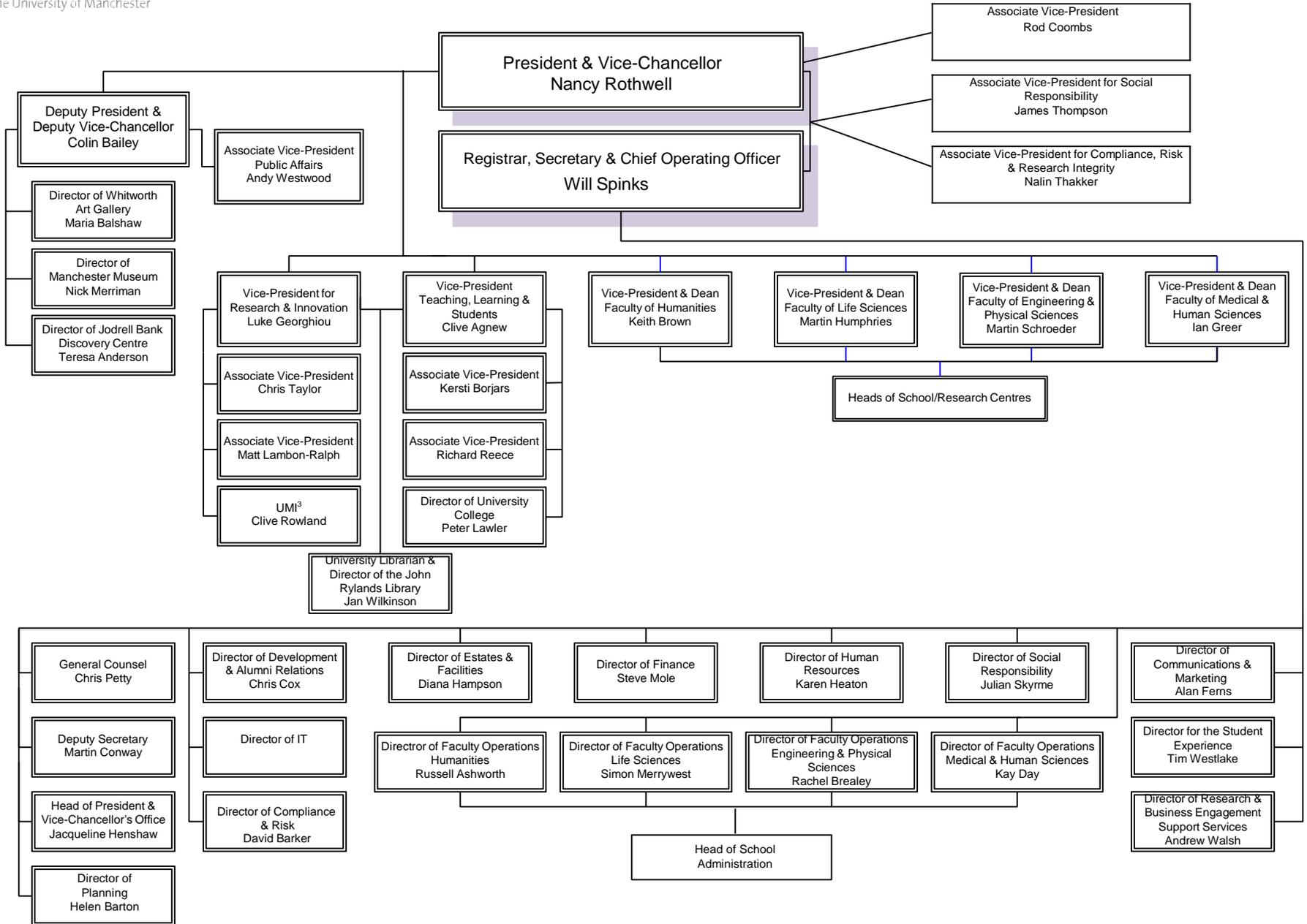


The People behind the Committees



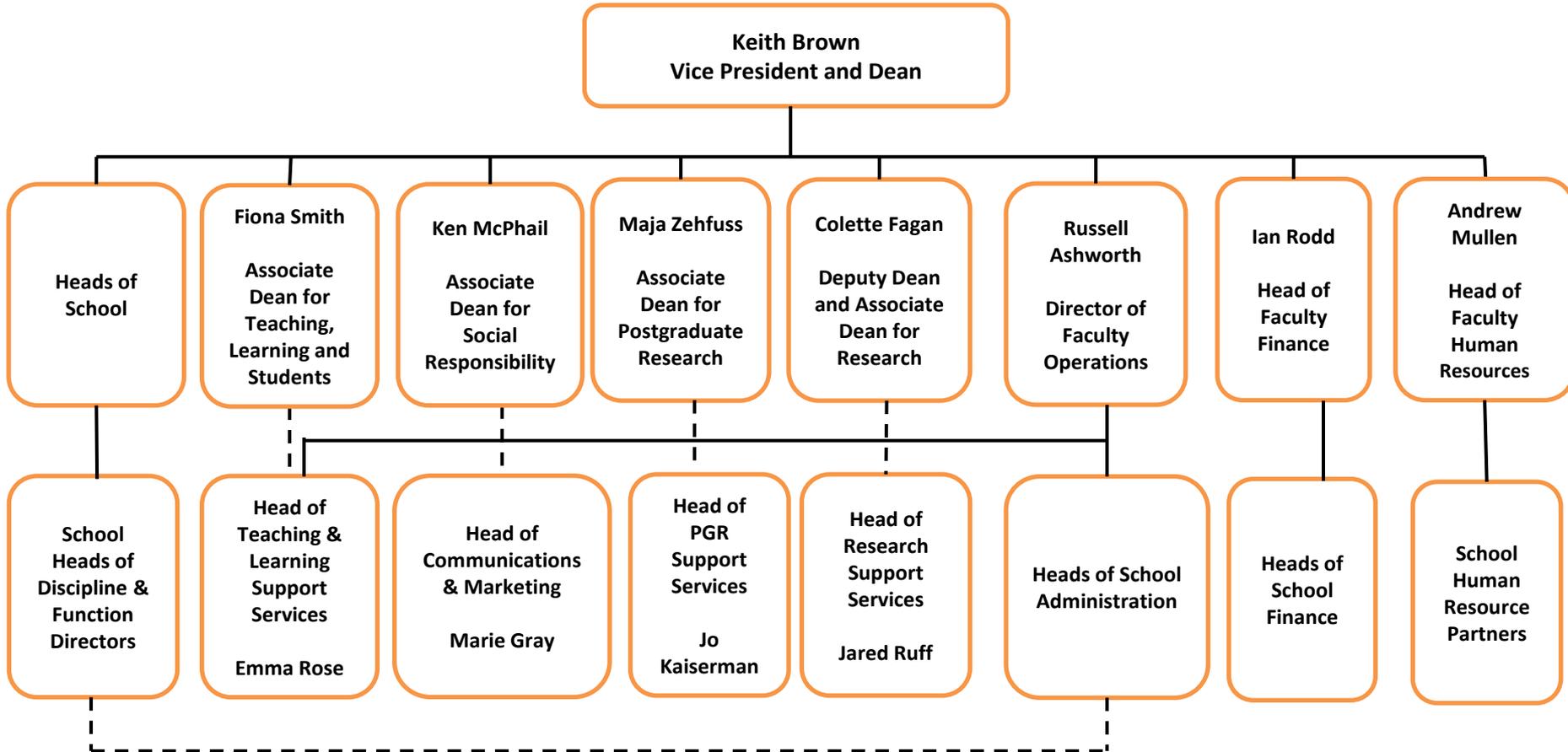
University of Manchester Management Structure

The lines show direct reporting routes, though in many cases a matrix reporting arrangement exists.



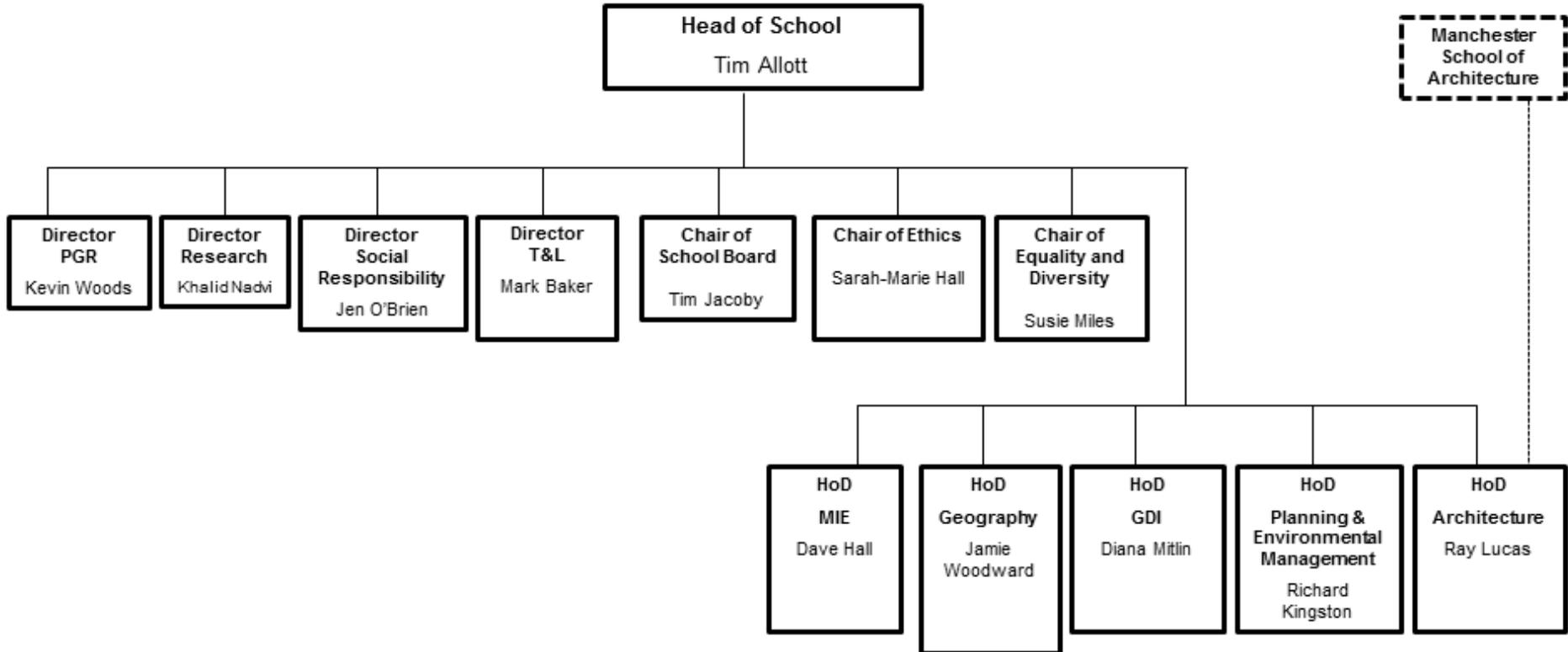
Faculty Management

June 2016



School Management

School of Environment, Education and Development Academic Management Structure 2015-16



— Direct report
- - - Indirect Report

SEED Professional Support Services (PSS)

Last updated: June 2016

Head of School Administration
Rosie Williams

Head of Teaching, Learning and Doctoral Services
James Walker

Deputy HoSA (Head of External Relations, R&A)
Emma Carter-Brown

Research Centres

ESID and GDI

ESID Programme Manager
Julia Brunt
GDI Communications Manager
Christopher Jordan
GDI Manager
Leanne Halsall
Global Inequalities Campaign Mgr
Caroline Boyd
GDI Communications Officers
Emma Kelly
Minna Lehtinen
ESID Communications Officer
Anna Webster
Senior PA
Denise Redston
Editorial Assistant
Clare Degenhardt
Project Finance Administrator
Julie Rafferty
GDI Admin Assistant
Kat Bethell
Project Manager
Katherine Hall

Cities@Manchester

Co-ordinator
Charlene Linton

Research Support Hub

Research Support Manager
Elaine Edwards
Research Support Officers
TBC
Jill Lee-Borrett
Pat Gorham
Joanne Jozefiak
Research Finance Officer
Paul Henshall

School Finance

Head of School Finance
Lizzie Langton
Senior Finance Officer
Adam Hilton

Student Support Team

Student Support Manager
Janice Dodds
Senior Programmes Officer (T&L Support)
Gail Divall
Student Support Admin Assistant
Daniel Chung

UGT Support Team

Senior Programmes Officer (UGT Delivery)
Katrina Clark
Senior UGT Administrator
Caroline Turner
UGT Administrator
Jonathan Herbert
UG Clerical Assistants
Vesna Higginbotham, Sean Boylan
Student Experience Intern
Emily Hough

PGT Support Team

Senior Programmes Officer (PGT Delivery)
Michael Cheslett
Senior PGT Administrator
Lyn Renshaw
PGT Administrators
Christine Chadwick, Peter Jacobs
Emma Moores, James Starr,
PGT Administrative Assistant
Philippa Stirk
Apprentice Clerical Assistant
Rachael Barlow

PGR Support Team

Senior Programmes Officer (PGR Delivery)
Monique Brown
Senior PGR Administrators
Debbie Kubienna
Daniel Wheatcroft
PGR Administrative Assistants
Jackie Chisnall
Elaine Jones
Liam Grindell

Recruitment and Admissions Team

Recruitment and Admissions Manager
Lorena Fernandez Sanchez
R&A Officer x 5
Nicola Allard, Emma Curran, Leann Finch, Michael Ruppli, Linda Williams
PGR R&A Officer
Christopher Kitchen
R&A Assistants x 4
Luke Smith, Catherine Wood, Suzanne Wright, Scott Anderson

PGCE Support Team

PGCE Support Manager
Catriona Fraser
Data Manager and PGCE Admissions Administrator
Andrew Fryers
PGCE Admissions Administrator
TBC
Admissions Assistants
Mateusz Przygoda, Luke Middleton
Programmes Administrator
Natalie Rawding
Partnership Administrator
Carole Burton
Teach First Administrator
Peter Duncan
Teach First Assistant
Alex Duffy
PGCE Clerical Assistant
Lucy Edwards

Applied and Distance Learning Team

Applied & DL Manager
Suzi Edwards
Senior Programme Administrator (DL)
Kate Robinson
Senior Programme Administrator (Ethics/Fieldwork)
Nick Ritchie
Collaborative Provision Programme Administrator
Georgia Irving
DL/Collaborative Admin Assistants
Jane Mortimer, Joe Smith

School Office

School Officer
Debra Whitehead
School Resources Officer
Lynda Rowlinson
Discipline PAs
Shelley Darlington
Susan Johnson
Ruth Rawling
ALB Receptionist
Amy Grandidge

Technical Team

IT Officer
Jonathan Lillie
Senior Research Technician
John Moore
Cartographers x 2
Graham Bowden
Nick Scarle
Lab Technician
Jonathan Yarwood
GIS Officer
Gail Millin-Chalabi
Workshop Technician
Jim Backhouse
Workshop Assistant
Scott Millar
Multimedia Technician
Peter Leigh

Marketing Officer
Jenny Lister
Web Officer
Tony Rickard
Web Content Editor
Kristian Scott

EXAMPLE CASE STUDIES

For each case study:

List (in the order you think they will be involved), the individuals who will be *substantially* involved in making the decision from the start of the case study to the end.

Questions