**Appendix 4 – Pro-forma for review of honorary appointments**

Name:………………………………………………………………………………………………

Title:………………………………………………………………………………………………..

School:……………………………………………………………………………………………..

Please outline your past and current contributions to the University under the following headings (Please note, only publications in which the University of Manchester is recognised by inclusion in your address line should be included below):

**Teaching/Education (University undergraduate [e.g MB. ChB; BSc and/or postgraduate [e.g MSc, MRes] only.)**

**Research (Please only include research undertaken for and acknowledging the University of Manchester)**

**Other (please specify nature of contribution)**

Signed:……………………………………………………………………………………………

Date:………………………………………………………………………………………………

Verified by:\*………………………………………………………………………………………..

\* Verifier must be a senior colleague who is a substantive University employee, normally the person who originally proposed the honorary appointment

**Return completed form to Head of School for approval**