

UNIVERSITY OF MANCHESTER HALL OF RESIDENCE

PERMISSION FORM FOR OVERNIGHT GUESTS

Resident's Name	
Hall of Residence	
Block, Flat & Room	
Email address	
No. of Residents in flat/corridor	
Guest's Name	
Relation to Resident	
Duration of Stay	
Date of arrival	
Date of departure	
Resident's Signature	

I, the undersigned, confirm that my flat mate, whose name appears above, has spoken to me regarding having a guest staying over in our flat for the duration stipulated above.

I consent to these arrangements.

Name	Room	Signature

Continued overleaf...

If any of your flatmates are absent, they must email their consent to your block ResLife Adviser before your guest arrives.

The resident is responsible for his/her guest. When having guests staying over, please remember to be considerate of your flatmates. Under the terms and conditions of your contract, you are not permitted to give your key to your guest nor leave them unaccompanied at any time. Guests are usually only permitted for a maximum of 7 days.

***** Please submit this completed form the attention of the Residential Life Officer/Senior Adviser at least 7 days prior to arrival of your guest *****

If you have any problems/queries please contact your ResLife team