

# Guide to Completing the UK Online Student Visa Application Form

You can access the Student visa application form through the UK Visas & Immigration (UKVI) website.

You will need to answer some questions which will assess your eligibility to use UKVI's ID check app to confirm your identity and re-use your biometric information.

If your answers to these initial questions mean that you are unable to use the app then you will be directed to complete a version of the application form where you will need to book and attend an in-person appointment with UKVCAS (UKVI's Commercial Partner) to provide your biometrics after completing the online application form.

You will not be able to use the app if you do not have a BRP for your current UK visa (unless you are an EU/EEA national and have a passport containing a biometric chip \_\_\_\_\_).

If you are eligible and choose to use the app then you should follow our other application guide.

If you are eligible to use the app but would prefer not to (e.g. because you are applying with dependants and want to submit a combined application) then you can just select that you do not have a phone that can use the app and continue through.

To create your Student visa application form, click on 'Apply Now' at the bottom of the following page

If you have started an application before you can either continue your previous one or click on 'Start a new application'.

# Check you can use the app

You can use the app on:

- an iPhone 7 or newer models
- an Android phone with near-field communication (NFC)

Check the phone's settings to see if it has NFC. The phone has NFC if you can use it to make contactless payments.

## If you do not have a phone

Ask a friend or family member if you can use their phone. No information is stored on the app or phone after you close it.

You do not have to apply on the phone - you can do the rest of your application on your computer or another device.

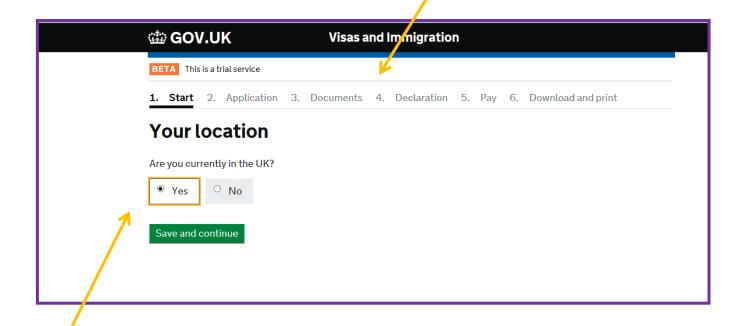
We will send your decision letter by email – this can be your email or someone else's. You do not use your decision letter to prove your status.

Continue

I do not have a phone that can use the app

I am applying in the UK and I cannot receive my decision letter by email

The ribbon at the top of the page shows the different sections of the online application.



You must be applying from within the UK to use this application form.

If you are applying from overseas, then please see this webpage for further guidance: <a href="http://www.studentsupport.manchester.ac.uk/immigration-and-visas/visas-and-applications/student-visa/applying-outside-uk/">http://www.studentsupport.manchester.ac.uk/immigration-and-visas/visas-and-applications/student-visa/applying-outside-uk/</a>

Do you currently have an application with the Home Office for leave to remain for which you have not yet received a decision?

If you have submitted any other applications to the Home Office which have not yet been decided then submitting this application varies those previous applications. This means that only this application, which you are now completing, will now be considered.

Yes

No

Save and continue

Show and edit answers

Answer 'no' to this question unless you already have an ongoing visa application in the UK.

You can only have one visa application ongoing at a time. If you already have a visa application ongoing and then make a new application, then the new application replaces and overrides the previous one.

Contact the <u>Student Immigration Team</u> if this applies to you.

You need to include an email address and password for any applications you make.

You will be emailed a link to your specific application form which you can use to resume your application from where you left it.

| ∰ GOV.UK   | Vi                | sas and Immi        | gration    |                    |  |  |  |
|--|-------------------|---------------------|------------|--------------------|--|--|--|
| BETA This is a new service - your <u>feedback</u> will help us to improve it.                    |                   |                     |            |                    |  |  |  |
| 1. Start 2. Application  | 3. Documents      | 4. Declaration      | 5. Pay     | 6. Further actions |  |  |  |
| ■ Back   |                   |                     |            |                    |  |  |  |
| Register an en   | nail              |                     |            |                    |  |  |  |
| Enter an email address and emailed a unique link to let needed.                                  | -                 | _                   |            |                    |  |  |  |
| Throughout your application<br>later' in order to re-send the                                    |                   |                     |            | is application     |  |  |  |
| Emails sent to this address<br>a verification email to this e<br>clicking the link in the verifi | mail address. Th  | is email address n  | nust be ve | erified by         |  |  |  |
| Email address  |                   |                     |            |                    |  |  |  |
|  |                   |                     |            |                    |  |  |  |
| Create a password  |                   |                     |            |                    |  |  |  |
| Your password must be 8 ch symbol.   | naracters or long | ger and include a l | etter and  | a number or        |  |  |  |
|  |                   |                     |            |                    |  |  |  |
| Repeat your password   |                   |                     |            |                    |  |  |  |
|  |                   |                     |            |                    |  |  |  |
| Save and continue  |                   |                     |            |                    |  |  |  |
| ► Show and edit answers  |                   |                     |            |                    |  |  |  |

Please keep your password and this email safe as you will need to use it to access the application form again should you leave it at any time.

Later in the application you will also be asked to confirm whether the address you entered belongs to you or someone else and whether you are happy for UKVI to use this as the primary means to contact you. This is referring to a solicitor, lawyer or professional immigration adviser only. Please answer 'no' to this question if a member of the Student Immigration Team is checking your application for you.

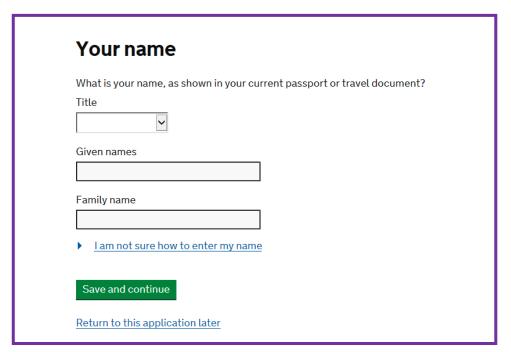


You can see all your answers in the form at any time by clicking on 'Show your answers'. This is also how you change your answers if you have answered any questions incorrectly.

| Applicant(s)   |
|--|
| Once the questions for the main applicant have been completed, you will be able to add additional applicants to this application, such as a family member or dependant |
| Student Mr Student Test  |
| Completed  |
| Edit responses about this applicant  |
| Additional applicant   |
| To add another applicant, select their relationship to you.  |
| I would like to add a:   |
| Add this applicant   |
|  |

If you are applying with dependants then you can add them to your application only once you have completed all the questions for the main Student applicant by clicking here. You will then need to answer questions for each dependant you are applying with.

You should refer to our <u>dependant guidance</u> to check that you are eligible to bring dependants to the UK before adding any to your application.



Write <u>all</u> your given names as they appear on your passport.



| Any other names   |  |  |  |  |  |
|---|--|--|--|--|--|
| In addition to the names already provided, are you now or have you ever been known by another name?  You must provide all your names. For example, if you changed your name after marriage or have a different name that you use for professional purposes. |  |  |  |  |  |
| Yes No  |  |  |  |  |  |
| Save and continue   |  |  |  |  |  |

Include details of any other names you may have had or that you are officially known by. For instance, if you are married or divorced you may have had a different name before.

Do not include nicknames.

# Provide your telephone number Only include numbers, and for international numbers include the country code. We may contact you by telephone if we have any further questions about your application, or about your immigration status after your application has been decided. This may be a home, work or mobile number. You must notify us immediately if the contact telephone number you provide as part of this application changes. Find out how to change your details here. I cannot be contacted by telephone Where do you use this telephone number? You can select more than one option For use whilst in the UK For use whilst out of the UK Save and continue Return to this application later Show and edit answers Provide your postal address We may use this address to send sensitive personal information and important documents such as your biometric residence permit. If we can't contact you by email, we will use this postal address. We may use this address for correspondence about your application and may use it to contact you about your immigration status after your application has been decided. You must notify us immediately if your postal address changes. Find out how to update your details here If you live in a flat and your flat number is not showing when using the postcode lookup, enter your address manually. Enter a UK postcode Find UK address Enter address manually

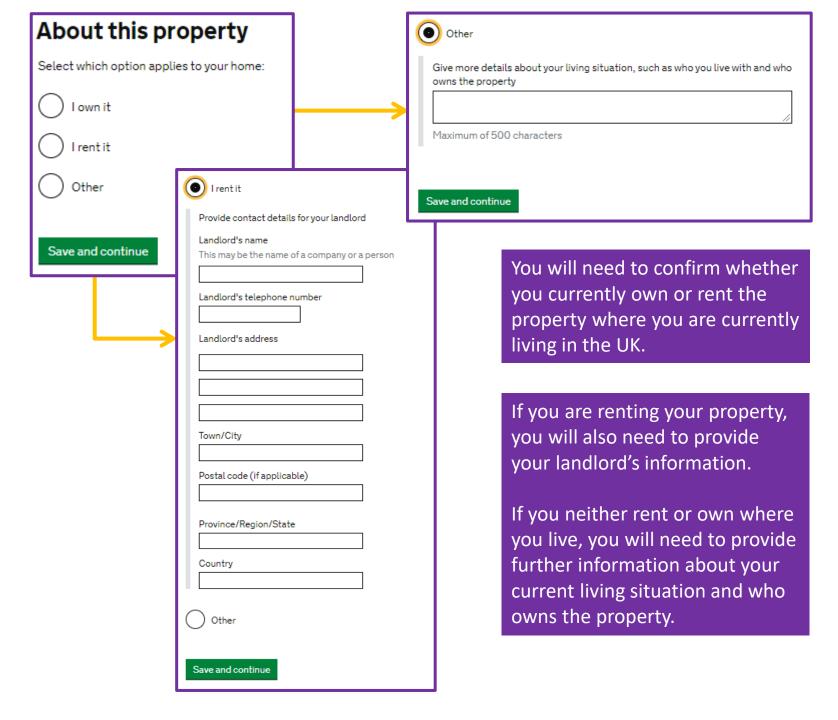
Is this where you live?

# Provide your telephone contact details

You will then be asked to provide a postal address, which is where your new BRP will be delivered to once your application is successful so you must ensure the information you provide here is accurate.

If you want your BRP to be delivered directly to your own home address then you can enter your personal address details here and confirm you live at the same address.

If you would prefer to have your BRP delivered to another address then you can enter a different address and then confirm a separate living address.



| Previous address history  | 7   |
|---|-----|
| Is this a UK address?   |     |
| Yes No  | T   |
| When did you start living at this address?                                  |     |
| Enter date in the format MM YYYY  |     |
| Month Year  |     |
| When did you stop living at this address?                                   |     |
| Enter date in the format MM YYYY  |     |
| Month Year  |     |
| Save and continue   |     |
|   |     |
| Other addresses in the past 2 years   |     |
| Have you lived at any other addresses in the UK or abroad in the past 2 yea | rs? |
| Yes No  |     |
| Save and continue   |     |

This section is asking where you lived **before** your current address.

If you have previously lived elsewhere in the UK then you should provide the details of your most recent UK address.

If you have not previously lived at another UK address before your current one then you should answer no and provide the details of your address in your home country instead.

If you have lived at any other address in the last two years, either in the UK or overseas, then you should also provide these in the next section

# Your sex and relationship status What is your sex, as shown in your passport or travel document? Male Female Unspecified What is your relationship status? Lam unsure of my current relationship status Save and continue

Please check all your personal details against your passport and CAS to ensure this is completely accurate.

Your nationality, country and date of birth

# Country of nationality

If you have previous or additional nationalities, you will be able to add these later in the application.

Country of birth

## Place of birth

Enter your place of birth (for example, the city or province), as shown on your passport or travel document.

# Date of birth

For example, DD MM YYYY

Day Month Year

You can add any other nationalities later in the form.

Remember that the first nationality you enter will be taken into consideration by UK Visas & Immigration for this application.

Answer your place of birth exactly as it appears in your passport.

If you have your current passport, please use it to answer the following questions. You must submit evidence of your passport as part of the visa application.

If you cannot provide your passport then you must choose an explanation as to why not.

| Your passport  |  |
|--|--|
| Do you have a valid passport?  Use your passport to complete this section. If you cannot supply your current and |  |
| valid passport as part of your application, select No.  Yes No   |  |
| Save and continue  |  |

| Passport number  |
|--|
|  |
| Issuing authority  |
| On your passport this could also be referred to as 'country of issue' or 'place of issue'. |
|  |
| Issue date   |
| For example, DD MM YYYY  |
| Day Month Year   |
| Expiry date  |
| For example, DD MM YYYY  |
| Day Month Year   |
| Confirm you can provide this passport  I can provide this passport if required             |

| Reason for not providing your passport  |
|---|
| You are unable to provide your passport with your application because             |
| You have lost it, or it was stolen  |
| You have never had a passport (for example, because you were born in the UK)      |
| You have previously applied for leave and your passport has not been returned     |
| You have sent the Home Office your passport as part of someone else's application |
| Other   |

# Your identity card Do you have a valid national identity card? This includes identity cards, issued from non-UK governments. This does not include driving licences. If you have an internal passport, provide the details here. Yes No

| you have a valid national identity card? is includes identity cards, issued from non-UK governments. This does not clude driving licences. If you have an internal passport, provide the details here  Yes No  National identity card number  Provide the number as shown on your identity card  Issuing authority  On your identity card, this could also be referred to as 'country of issue' or 'place of issue'.  Issue date (if applicable)  For example, DD MM YYYY  Day Month Year  Expiry date (if applicable)  For example, DD MM YYYY  Day Month Year  Month Year  Month Year  Month Year  Month Year | our ic                             | lentity card   |
|---|------------------------------------|--|
| No  National identity card number Provide the number as shown on your identity card  Issuing authority On your identity card, this could also be referred to as 'country of issue' or 'place of issue'.  Issue date (if applicable) For example, DD MM YYYY  Expiry date (if applicable) For example, DD MM YYYY  | you have                           | a valid national identity card?  |
| National identity card number Provide the number as shown on your identity card  Issuing authority On your identity card, this could also be referred to as 'country of issue' or 'place of issue'.  Issue date (if applicable) For example, DD MM YYYY Day Month Year  Expiry date (if applicable) For example, DD MM YYYY   |                                    | [2] [1] [1] [1] [1] [1] [1] [1] [1] [1] [1                                     |
| Provide the number as shown on your identity card  Issuing authority On your identity card, this could also be referred to as 'country of issue' or 'place of issue'.  Issue date (if applicable) For example, DD MM YYYY Day Month Year  Expiry date (if applicable) For example, DD MM YYYY   | Yes                                | ○ No   |
| Issuing authority On your identity card, this could also be referred to as 'country of issue' or 'place of issue'.  Issue date (if applicable) For example, DD MM YYYY Day Month Year  Expiry date (if applicable) For example, DD MM YYYY  | National                           | dentity card number  |
| On your identity card, this could also be referred to as 'country of issue' or 'place of issue'.  Issue date (if applicable) For example, DD MM YYYY  Day Month Year  Expiry date (if applicable) For example, DD MM YYYY   | Provide t                          | ne number as shown on your identity card                                       |
| On your identity card, this could also be referred to as 'country of issue' or 'place of issue'.  Issue date (if applicable) For example, DD MM YYYY  Day Month Year  Expiry date (if applicable) For example, DD MM YYYY   | /                                  |  |
| On your identity card, this could also be referred to as 'country of issue' or 'place of issue'.  Issue date (if applicable) For example, DD MM YYYY  Day Month Year  Expiry date (if applicable) For example, DD MM YYYY   | Issuing a                          | thority  |
| Issue date (if applicable) For example, DD MM YYYY  Day Month Year  Expiry date (if applicable) For example, DD MM YYYY   | 75                                 |  |
| For example, DD MM YYYY  Day Month Year  Expiry date (if applicable)  For example, DD MM YYYY   | with a formal in                   | remarky card, this could also be referred to as "country of issue" or          |
| For example, DD MM YYYY  Day Month Year  Expiry date (if applicable)  For example, DD MM YYYY   |                                    |  |
| For example, DD MM YYYY  Day Month Year  Expiry date (if applicable)  For example, DD MM YYYY   |                                    |  |
| Day Month Year  Expiry date (if applicable)  For example, DD MM YYYY  | 'place of                          | ssue".   |
| Expiry date (if applicable) For example, DD MM YYYY   | 'place of<br>Issue dat             | ssue'.<br>e (if applicable)  |
| For example, DD MM YYYY   | 'place of<br>Issue dat<br>For exam | e (if applicable)  |
| For example, DD MM YYYY   | 'place of<br>Issue dat<br>For exam | e (if applicable)  |
| For example, DD MM YYYY   | 'place of<br>Issue dat<br>For exam | e (if applicable)  |
| Day Month Year  | ssue dat<br>For exam               | e (if applicable) ple, DD MM YYYY onth Year                                    |
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|   | Issue dat For exam Day M Expiry da | e (if applicable) ple, DD MM YYYY onth Year te (if applicable) ple, DD MM YYYY |

This question is asking for details of any identity card you may have for your country of nationality.

Unlike with your passport, you do not need to include evidence of your identity card as part of your visa application.

# Your other nationalities Do you currently hold, or have you ever held, any other nationality or citizenship? You must provide all the nationalities that you currently hold or have ever held. Yes No Save and continue



You should include the details of any other nationalities or citizenships you hold or have previously held in the past.

# Your current UK immigration status Do you currently have a visa or leave to remain? Yes No Save and continue Return to this application later Show and edit answers

Your current UK immigration status

Do you currently have a visa or leave to remain?

Yes

No

What type of visa or leave to remain do you have?

Tier 4 (General) leave to remain

I have a different visa or leave to remain

Save and continue

Please answer 'yes' as you should have a current visa in the UK

If you do not currently have a valid visa, for example because your visa has expired and you have over-stayed in the UK, then you must contact us so that we can advise you.

For the sake of this question, you can answer Tier 4 (General) Student if you have a newer Student visa and this is the only option you can select.

# Your current visa or leave to remain What is the start date of your current visa or leave to remain? For example, 20 3 1976 Day Month Year What is the end date of your current visa or leave to remain? Day Month Year Save and continue

Answer this question by looking at the start and end dates of your current visa e.g. BRP card.

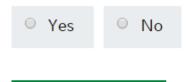
You must answer 'yes' to this question if your visa in the UK has ever been cancelled, curtailed or revoked. This will not be the case for most students.

This is most likely to occur if you completed a course earlier than expected, were withdrawn from or left any course in the UK, or interrupted your studies for longer than 60 days. You should have been contacted about any such curtailment or cancellation by the Home Office.

# Revocation, cancellation or curtailment

Has your visa or leave to remain ever been revoked, cancelled or curtailed?

This means your visa or leave was withdrawn after it had been granted. You would have been informed by the Home Office.



Save and continue

# Time in the UK

How long have you lived in the UK?

Year(s) Month(s)



Save and continue

Return to this application later

Show and edit answers

You need to answer how long you have previously lived in the UK for.

Under the Student visa route, if an applicant is applying from within the UK for permission to stay and has been living in the UK with valid leave for 12 months or more on the date of application, they will meet the financial requirement and should not need to show evidence of funds.

| About your first parent   |
|---|
| You must give details about both parents if you know them. If you only have some of your parents' details, you should fill in as much as you can.  Mhat if I do not have my parents' details? |
| What is this person's relationship to you?  |
| Mother Father   |
| Stepmother  |
| Stepfather  |
| Title 🗸   |
| Given names   |
| Family name   |
| If they do not have both a given and family name, enter their name(s) in the Given names field.   |
| Date of birth Enter date in the format DD MM YYYY   |
| Day Month Year  |
| Country of Nationality  |
| Have they always had the same nationality?  |
| Yes   |
| ○ No  |
| O Don't know  |
| Save and continue   |
| Return to this application later  |
| ▶ Show and edit answers   |

You should include the details of both of your parents if you are able to.

If you do not know the details for one or both of your parents then you will instead be asked to provide a brief explanation as to why you do not have your parents' details.

You may not have a Biometric Residence Permit (BRP card) if your visa vignette in your passport covers the entire length of your course. If so you should answer "No, I did not have a biometric residence permit for my most recent leave"

| Biometric residence permit (BRP)   |
|--|
| Do you have a biometric residence permit?  Read guidance about what a BRP is and see examples of what they look like and where to find the BRP number. |
| Yes, I have a biometric residence permit  No, I had a biometric residence permit for my most recent leave, but I do not have it now                    |
| No, I did not have a biometric residence permit for my most recent leave   |
|  |

Yes, I have a biometric residence permit

Enter your permit number

If you do have a BRP card please write the permit number, found on the top right of the card.

Most Student visa applicants will not have a National Insurance Number. You will only have a National Insurance number if you have applied for one, for example with intentions to work in the UK

| Your National Insurance number                  |
|---|
| What is your current National Insurance number? |
| Example QQ 12 34 56 C                           |
|   |
| I do not have a National Insurance number       |
| Save and continue                               |
| Return to this application later                |
| ► <u>Show and edit answers</u>                  |

If you do not have one please tick the box to say "I do not have a National Insurance number"

# **Driving licence**Do you have a UK driving licence?

Do you have a OK driving licence.

Yes C

Save and continue

Return to this application later

► Show and edit answers

Enter your licence number, if you know it

If you have a UK Driving license then you should answer yes and provide your license number

# World travel history Have you been to any other countries in the past 10 years? Do not include visits to the UK, USA, Canada, Australia, New Zealand, Switzerland or the European Economic Area. ▶ Which countries are part of the European Economic Area (EEA)? Which country did you visit? Do not include visits to the UK, USA, Canada, Australia, New Zealand, Switzerland or the European Economic Area. You will be able to add additional details of your trips after you click 'Save and continue'. Save and continue Cancel ▶ Which countries are part of the European Economic Area (EEA)? Return to this application later ► Show and edit answers What was the reason for your visit? Tourism (including visiting family and friends) Work Study Transit (travelling through the country) Other - provide details When did you enter this country? Enter date in the format DD MM YYYY Month Year When did you leave this country? Enter date in the format DD MM YYYY Month Year

Save and continue

If you have visited any other countries other than those listed, including your home country, then you need to include these. You need to add each visit in turn.

# Have you provided evidence of your English language ability in a previous application?

You must have been granted a visa or permission to stay after meeting the language requirement at level B1 or above. For example:

- scored level B1, B2, C1 or C2 on an <u>approved English language test</u> which assessed your reading, writing, speaking and listening skills
- · have a degree which was taught in English
- have an English GCSE, A level or Scottish National 4 or 5, Higher, or Advanced Higher qualification
- if you were a student, your sponsor confirmed on your CAS that you met the required level

# English qualification from a UK school

Do you have an English language or literature qualification from a UK school?

This must be from a school you attended when you were under 18. You will need to provide your exam certificate.

You can use a GCSE, A level, National 4 or 5, Higher, or Advanced Higher qualification.

Yes No

If your CAS does not state that your English language has been assessed then you should answer 'no' and the form will ask further questions about English language.

You should only answer yes to the question about previous evidence of English language ability if you have previously submitted any of the listed examples as part of an application to UKVI or your English language had previously been assessed by your Student visa sponsor.

Your CAS will confirm whether the University has assessed your English language. If it does, and you do not have an English qualification from a UK school, then you should answer that your Higher Education Provider (HEP) has assessed you meet the relevant language requirement and that the HEP has a track record of compliance.

# English language assessment

If you are studying at a Higher Education Provider, have they assessed that you meet the English language requirement, or that you are a 'gifted student'?

You can find this information on your Confirmation of Acceptance of Studies (CAS) statement, if you have one.



Yes



No

# Does the Higher Education Provider have a track record of compliance?

See the Register of Student Sponsors to confirm whether a Higher Education Provider has a track record of compliance. A Higher Education Provider with a track record of compliance will have the status Student Sponsor - Track Record.



Vec



# **Immigration history** For either the UK or any other country, have you ever been: · Refused a visa Refused entry at the border Refused permission to stay or remain Refused asylum Deported Removed · Required to leave Excluded or banned from entry Details of an immigration problem Give details of what happened You will be able to add details of any further immigration problems after you click 'Save and continue' Save and continue An application for a visa was refused I was refused entry at the border I was refused permission to stay or remain I was refused asylum I was deported I was removed I was required to leave I was excluded or banned from entry Country When did this immigration problem happen? Enter date in the format MM YYYY Month Year Give more details of what happened Maximum of 500 characters Save and continue Return to this application later ► Show and edit answers

This question is asking if you have had any previous issues with immigration to or within the UK or any other country.

This includes if you have had a visa application refused, been denied entry at the border, or have been removed, deported or required to leave the UK or another country.

If you are not sure if this applies to you please contact us.

If any of these do apply in your case, you need to choose the relevant option and write a short summary of what happened.

# Breach of UK immigration law

Have you ever:

- · entered the UK illegally
- remained in the UK beyond the validity of your visa or permission to stay
- breached the conditions of your leave, for example, worked without permission or received public funds when you did not have permission
- given false information when applying for a visa, leave to enter, or leave to remain
- · breached UK immigration law in any other way

| Yes No            | Details of breach of UK immigration law  |
|-------------------|--|
| Save and continue | Give details of what happened  You will be able to add details of any additional breaches after you select 'Save and continue' |
| Save and continue | I entered the UK illegally   |
|                   | I remained in the UK beyond the validity of my visa/permission to stay   |
|                   | I breached the conditions of my leave  |
|                   | I gave false information when applying for a visa, leave to enter or remain  |
|                   | Other  |
|                   | When did this breach of UK immigration law happen?   |
|                   | Enter the date in the format MM YYYY   |
|                   | Day Month Year   |
|                   | Give details of what happened  |
|                   |  |
|                   | Maximum of 500 characters  |
|                   | Save and continue  |

This hopefully won't apply to many applicants, but this question is asking if you have previously breached UK immigration law.

This includes, entering the UK illegally, overstaying your permission to stay in the UK, breaching the conditions of your visa (e.g. working conditions or police registration) or given false information when applying for previous leave (deception).

If you are not sure if this applies to you please contact us.

If any of these do apply in your case, then you need to choose the relevant option and write a short summary of what happened.

| Medical treatment in the UK |        |  |       |  |
|-----------------------------|--------|--|-------|--|
|                             |        | medical treatment in the UK?<br>a doctor, clinic or hospital, this counts as having medical  |       |  |
| Save and cor                | ntinue | Where did you go for your previous medical treatment in the UK? You will be able to add details of any additional medical treatments after you 'Save and continue'  Accident and Emergency (A&E) at a hospital  To a doctor, clinic or hospital for non-emergency treatment  Name of hospital, clinic or doctors's surgery  Enter a UK postcode Enter the hospital's postcode (if you know it)  Find UK address  Enter address manually  When did you start receiving this medical treatment? Enter date in the format MM YYYY  Month Year  When did you stop receiving this medical treatment? Enter date in the format MM YYYY  Month Year  I am still receiving this medical treatment  Save and continue | click |  |

You should answer 'yes' if you have received any medical treatment in the UK, including if you have visited a doctor or gone to hospital for emergency or non-emergency treatment.

You need to include the address of where you were treated, the date and if you had to pay for treatment. You should provide as much detail as you are able and use Google to find address details.

Please be aware that unpaid medical bills in the UK can lead to a visa refusal.

# Public funds Have you ever received any public funds (money) in the UK? This includes benefits for people on low incomes, such as housing or child benefits. Yes No Save and continue

If you have received public funds in the UK and need to answer 'yes' to this question then please contact us. This includes child benefit, income support, jobseeker's allowance, universal credit, disability support, housing benefit.

You can see a full list of what is included in this definition if you click 'yes' to this answer. You can then change this back to 'no' if it does not apply to you.

Council tax exemption for students is not classed as a public fund.

In most cases you should answer 'no' to this question

# Convictions and other penalties At any time have you ever had any of the following, in the UK or in another country? Only select one answer at a time. If you need to give more than one answer, you can do so on another page. A criminal conviction

A penalty for a driving offence, for example disqualification for speeding or no motor insurance

An arrest or charge for which you are currently on, or awaiting trial

A caution, warning, reprimand or other penalty

A civil court judgment against you, for example for non payment of debt, bankruptcy proceedings or anti-social behaviour

A civil penalty issued under UK immigration law

No, I have never had any of these

You must tell us about spent as well as unspent convictions. You must tell us about any absolute or conditional discharges you have received for an offence.

If you have any criminal or civil offences in the UK or in a different country you must include these. The form will then ask for more details.

It is very important that you disclose any such offences on the Student visa form as otherwise UKVI can view this as deception

If you are worried about declaring this in your application or are not sure if it applies to you please contact us.

If you have no criminal or civil offences please answer "No, I have never had any of these"

| War crimes  |    |
|---|----|
| You must read all of the information on this page before answering.   |    |
| ► <u>War crimes</u>   |    |
| In either peace or war time have you ever been involved in, or suspected of involvement in, war crimes, crimes against humanity, or genocide?  Yes No |    |
| I have read all of the information about war crimes, including the guidance   | ce |
| Extremist organisations and views   |    |
| You must read all of the information on this page before answering.   |    |
| Extremist organisations  Have you ever been a member of, or given support to, an organisation which is or has been concerned with extremism?          |    |
| Yes No  |    |
| ► Extremist views   |    |
| Have you, by any means or medium, expressed any extremist views?  Yes No  |    |
| I have read all of the information about extremist organisations and views, including the guidance  |    |
| Please ensure you answer all of these   |    |

Please ensure you answer all of these questions accurately and do not make any errors due to the seriousness of the questions in this section.

| Person of good character   |  |  |
|--|--|--|
| Have you, as a part of your employment or otherwise, undertaken paid or unpaid activity on behalf of a non-UK government which you know to be dangerous to the interests or national security of the UK or its allies? |  |  |
| Yes No   |  |  |
| Have you ever engaged in any other activities which might indicate that you may not be considered to be a person of good character?  |  |  |
| Yes No   |  |  |
| ls there any other information about your character or behaviour which you would like to make us aware of?   |  |  |
| Yes No   |  |  |

| Your employment history  |  |  |
|--|--|--|
| Have you ever worked for any of the following types of organisation? Include information for any paid or unpaid work. Select all that apply. |  |  |
| Armed Forces (career)  |  |  |
| Armed Forces (compulsory national or military service)   |  |  |
| Government (including Public or Civil Administration and non-military compulsory national service)   |  |  |
| Intelligence services  |  |  |
| Security organisations (including police and private security services)  |  |  |
| Media organisations  |  |  |
| Judiciary (including work as a judge or magistrate)  |  |  |
| I have not worked in any of the jobs listed above  |  |  |
| Save and continue  |  |  |

If you have worked in any of the lifted professions then you should answer accordingly and provide details of your employment.

# Sponsor licence number and address

This information is on your Confirmation of Acceptance for Studies (CAS) statement, or contact your sponsor to get their licence number.

What is your sponsor licence number?

Q3DK76WN4

\_\_\_\_\_

Sponsor's address

The University of Manchester

Oxford Road

Manchester

Postcode

Town/City

M13 9PL

Save and continue

Please write the answers to these questions exactly as they appear here.

The sponsor licence number is 'Q3DK76WN4'

The address is the main University's address as written in the box.

# Place of Study

Save and continue

What type of sponsor will you be studying with?

The <u>Register of Student sponsors</u> sets out what type of sponsor each institution on the register is. A Higher Education Provider with a track record of compliance will have the status 'General Student Sponsor – Track Record'.

| $\bigcirc$ 1 | ndependent School   |
|--------------|---|
| O H          | Higher Education Provider                                   |
| • I          | Higher Education Provider with a track record of compliance |
| $\bigcirc$   | Overseas Higher Education Provider                          |
|              | Publicly Funded College                                     |
|              | Private Provider  |
|              |   |

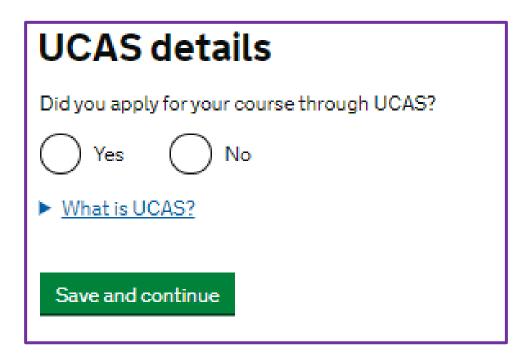
▶ What is the difference between a school and a higher education institution?

The University of Manchester is a 'Higher Education provider with a track record of compliance'

# Primary site of study Is this the site where the majority of your study will take place? The University of Manchester Oxford Road Manchester M13 9PL Yes No Save and continue

Answer 'yes' to this question as for most students the main site of study is The University of Manchester.

If you will be studying at a different site of study to the University in Manchester, because you may be studying a split-site PhD for example, please contact us.



If you applied for your main course through UCAS (Universities and Colleges Admissions Service) then answer 'yes'.

If not then please answer 'no'.

### **Academic Technology Approval Scheme** (ATAS)

Students of certain sensitive subjects, knowledge of which could be used in programmes to develop weapons of mass destruction or their means of delivery, will need to apply for an ATAS certificate before they can study in the UK. You can find out if you need an ATAS certificate here.

Do you need to obtain permission from the ATAS?





Your new CAS will confirm if you need an ATAS certificate. Only certain courses require ATAS permission.

If you need an ATAS certificate for your main course then you should have applied already and will need to include your ATAS certificate with your visa application.

If you have not received your ATAS certificate by the time you need to apply for your visa extension then you should contact the **Student Immigration Team** for further guidance.

If your course requires ATAS clearance, you are not allowed to start studying in any capacity until you receive your ATAS certificate.

# Current or past official financial sponsor Are you currently receiving money from an official financial sponsor - or have you received money from an official financial sponsor in the past 12 months? Yes No What is an official financial sponsor? Save and continue

An official financial sponsor is only one of the following:

- Government
- University
- International company
- International organisation

Answer 'yes' if you are being sponsored or have been sponsored within the last 12 months for fees and/or maintenance by an official financial sponsor. Answer 'no' if you are or have been self-financed.

If you are a sponsored student, you will need to submit an original sponsor letter unless you have been living in the UK with valid permission for 12 months by the time you will apply.

If you are sponsored by a Government or International Scholarship Agency your letter needs to include unconditional consent for you to remain in and re-enter the UK to ensure you get the full visa length possible.

If you were sponsored by a Government or International Scholarship Agency for both tuition fees and living costs in the last 12 months but are not anymore then you will need to provide a letter of consent from your sponsor which confirms they permit you to stay in or re-enter the UK to continue your studies.

| Future official financial sponsor   |  |
|---|--|
| Will you be receiving money from an official financial sponsor for your continuing studies? |  |
| Yes No  |  |
| ► What is an official financial sponsor?  |  |
|   |  |

Answer 'yes' only if you are being sponsored by an official financial sponsor for the course for which you are applying.

Answer 'no' if you are using your own money or your parents' money.

Studies?

✓ Yes ✓ No

✓ What is an official financial sponsor?

If you are being wholly sponsored by an official financial sponsor how will you prove it covers you and your dependants?

✓ My Student sponsor has confirmed this information on my CAS

✓ Letter of official financial sponsorship

✓ I am not being wholly sponsored

Will you be receiving money from an official financial sponsor for your continuing

If you are sponsored by the University of Manchester then this should be included in your CAS and you should answer "My Student sponsor has confirmed this information on my CAS".

If you are sponsored by an official sponsor which is not the University of Manchester then you need to select "Letter of official financial sponsorship".

| Course information   |
|--|
| Name of sponsor institution (school/college/university)  |
| The University of Manchester   |
| Course name  |
|  |
| Qualification you will get   |
| This is the level of the qualification you will receive at the end of your course.   |
| If you are unsure about the level of your qualification, <u>find out what qualification</u> <u>levels mean here</u> or ask your sponsor institution. |
|  |
| · ·  |
| Are you going to be a student union sabbatical officer?  |
| ► What is a student union sabbatical officer?  |
|  |
| Yes No   |
|  |
| Save and continue  |
|  |

## Course start date Provide the start date of your main course of study, but do not include any other courses you may be taking before. Enter date in the format DD MM YYYY Day Month Year Course end date Day Month Year

Please write the course name exactly as it appears on your CAS.

The qualifications are as follows: RQF5/ SCQF8 - Foundation course RQF6/ SCQF9/10 - Undergraduate RQF7/ SCQF11 - Masters or MPhil RQF8/ SCQF12 - PhD or Doctorate

Only applicants who will be working as a Student's Union officer should answer yes to this question.

Please write your course dates exactly as they appear on your CAS.

### **Accommodation payments**

Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation?

This is only money paid to your sponsor. For example, this does not include money paid to a private landlord or housing organisation. There is a limit on how much of this will count towards your maintenance requirement, and this is set out in the quidance here

Save and continue

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How much has been paid?

How can you prove this amount has been paid?



My sponsor has confirmed this information on my CAS



Receipts

Save and continue

Depending on the length of your current visa the form may ask about your finances.

If asked, you should only answer 'yes' to this question if you are living in Halls of Residence which is owned by the University of Manchester and have paid money towards your accommodation fees and this is shown on your new CAS.

If you have not paid towards your accommodation fees, or you are living in private accommodation then you must answer 'no' to this question.

If you have paid towards University-owned accommodation and this is shown on your CAS you must answer "My sponsor has confirmed this information on my CAS"

Please be advised that, regardless of how much more you pay towards your accommodation, only a maximum of £1265 can be deducted from the amount you need to evidence to UKVI to cover living costs.

| Course fees   |
|---|
| What are your course fees for your first year?  If your course is shorter than 12 months, state the total course fee. This information is on your Confirmation of Acceptance for Studies (CAS) statement. Alternatively, you can contact your sponsor for this information. |
| Have you or your parent(s) or legal guardian(s) already paid any of your course fees?   |
| Please select No if your course does not have a fee.  |
| Yes No  |

Have you or your parent(s) or legal guardian(s) already paid any of your course fees?

Please select No if your course does not have a fee.

Yes No

How much has been paid?

£

How can you prove this amount has been paid?

My sponsor has confirmed this information on my CAS

Receipts

Save and continue

This means one year of course fees if your course is longer than this. Your CAS will confirm the exact amount you need to provide here.

If you have paid any of your course fees this needs to be confirmed on your CAS.

It can take 2 working days to receipt bank card payments and UK bank transfers and up to 10 working days for international bank transfers. So, it may take some time for your CAS to be updated depending on how the payment was made. If you are applying to start a new course and your payment is not showing after this time, then you should contact your admissions team in the first instance.

If you have paid, you should choose "My sponsor has confirmed this information on my CAS"

### **Student Loan**

You must show that you have enough money to cover your course fees, and living costs for you and any dependants <u>Read the guidance</u> to find out how much money you need to show and what documents you can use as evidence.

Are any of the funds required for this application in the form of a student loan?

Yes No

Save and continue

If you will be relying on a student loan to cover your tuition fees and/or living cost then you should answer yes and confirm whether or not you have already received the loan.

### Maintenance funds

You must show that you have enough money to cover your course fees and living costs. Read the guidance document to find out how much money you need to show and what documents you can use as evidence.

Are all of the maintenance funds required for this application in a bank account with your name on it?

( ) Ye

(

No

Save and continue



Are all of the maintenance funds required for this application in a bank account with your name on it? Are you relying on money held in an account under your parent(s) or legal guardian(s) name? Do you have permission from your parent(s) or legal guardian(s) to use this money? How can you prove they are your parent(s) or legal guardian(s)? Birth certificate Adoption certificate Court document

Answer 'yes' to this question if you are using money from your own account, or if you are sponsored.

If you are using a parent's bank account to support your application you should answer 'no'

If you are using a parent's account, you must submit the financial evidence along with an original letter of consent from your parent and your original birth/ adoption certificate.

Please refer to our <u>financial</u> <u>guide</u> for more information about using a parent's account.

| Your Confirmation of Acceptance for Studies                                |
|--|
| Do you have a Confirmation of Acceptance for Studies (CAS) number?  Yes No |
| Confirmation of Acceptance for Studies reference number                    |
| Save and continue  |

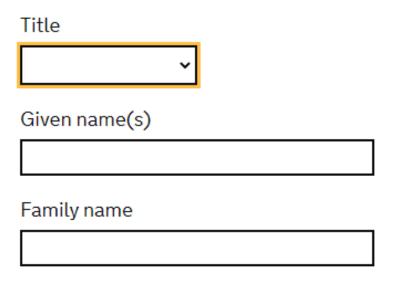
You must answer 'yes' to this question and include your CAS reference number.

The CAS you are using to apply <u>must not</u> have been used in a previous visa application. If you submit a Student visa application using an old CAS it will be refused so you must ensure you have requested a new CAS for the course you are planning to study.

Please write the CAS number carefully to ensure it is entered correctly.

### Your current partner

What is the name of your current partner?



► <u>I am not sure how to enter their name</u>

Save and continue

If you previously answered that you were in a relationship then you will also be asked to confirm the following for your partner:

- Name
- Nationality
- Date of Birth

### Check your answers Check the information below before you continue to the next section. Personal information Change Mr Student Given name(s) Family name Test Add another name Add Change Can we use this email address to contact Yes Change Provide your telephone number 0123456789 For use whilst in the UK Where do you use this telephone number? Change Provide your postal address S. Hargreaves, Student Services Centre University of Manchester Oxford Road **MANCHESTER** M13 9PL (manually entered)

The application form will give you the chance to review your application at this point. Please check over all your answers carefully.

You can leave the form at any time and resume your application using the hyperlink you were emailed with when you first created the application.

You can continue with the form and edit your answers up until the 'Declaration' stage of the application.

### Additional applicant To add another applicant, select their relationship to you. I would like to add a: Add this applicant

At this point, you will also be able to add a dependant partner or child to your application.

### **Documents**

You do not need to provide evidence of your qualifications or finances as you are a national of a country listed in the differential evidence requirement of the Student rules. Occasionally, UK Visas and Immigration (UKVI) may request this evidence while your application is being considered. If the evidence is requested, your visa application may be refused if you do not provide it.

### Mandatory documents

| e documents are mandatory and you must provide them as part of your cation. Tick the box to agree that you will provide each document: |
|--|
| The biometric residence permit for Mr Student Test   |
| The police registration certificate for Mr Student Test  |
| The passport issued by China for Mr Student Test   |

### Providing your documents

You must provide your documents after you submit your application, these can be originals or copies. **Any passports provided must be originals.** 

You will be able to upload copies of your documents on our commercial partner's website, or you can take your documents to your biometrics appointment to be scanned and uploaded by our commercial partner for a fee. You'll be told how to book an appointment and upload your documents after you submit your application.

You do not need to send any physical documents to the Home Office or UK Visas & Immigration unless you are advised to do so.

Your application may be rejected if you do not provide all mandatory documents.

If your application is rejected due to documents not being provided, it will not be considered and an administration fee for each person included in the application will be deducted from your refund.

Save and continue

This section should list the documents you need to provide to UKVI, depending on your answers in the form.

Please be aware that you may need to submit additional documents that do not appear on this list as advised by the Student Immigration Team.

### Verification consent

The Home Office will check that the information and supporting documentation from a bank or utility company that you supply as part of this application is correct. You must download, sign and return the following declaration to confirm that you consent for the Home Office to request verification checks:

Declaration of consent for the Home Office to request verification checks

You should download and print this declaration now. A copy will also be available to download once you have paid for your application.

I will provide a declaration signed by me to confirm my consent for the Home Office to request verification checks

Save and continue

You will need to download, sign and return the consent letter as part of your application.

Most applicants should only need to sign part one. However, you may also need to complete the other parts depending on what supporting documents you are submitting with your application.

### PART 1: Consent for the Home Office to verify application information

You (the applicant) should sign the Part 1 consent, and relevant other parties should sign Part 2 and 3, where they are relevant to your application. You must send them with your supporting documents If you fail to do, your application may be refused.

Where any of the information or documentation also relates to someone else (for example a joint bank account or joint utility bill) you should ask that person or persons to sign PART 2 of the consent form.

### From the applicant

I understand that the Home Office may check whether the information and documentation that I provide is genuine and correct.

I agree to the provider of the information and documentation telling the Home Office whether it is genuine and/or correct or in what way(s) (if any) it is not genuine and/or correct.

I agree to the disclosure to the Home Office of any relevant data (including personal data) that the provider of the information or documentation holds on me for the above purpose. If I have not supplied correct information or documentation to the Home Office the provider may disclose my relevant correct data (including personal data).

I understand that the information obtained may be used to decide my application and for related purposes.

I understand that providing information or documentation that is not genuine and/or correct will normally result in my application (or subsequent applications) being refused and may lead to my prosecution for a criminal offence.

| Name and address of applicant: |
|--------------------------------|
|                                |
|                                |
| Postcode                       |
| Signature                      |
| Data                           |

### Conditions

If your application is successful, there will be conditions on your visa or leave to remain. This will include, for example, whether you are able to work in the UK.

If you stay in the UK without permission:

- You can be detained.
- You can be prosecuted, fined and imprisoned
- You can be removed and banned from returning to the UK
- · You will not be allowed to work
- You will not be able to rent a home
- You will not be able to claim any benefits and can be prosecuted if you try to
- You can be charged by the NHS for medical treatment
- You can be denied access to a bank account.
- . DVLA can prevent you from driving by taking away your driving licence



I confirm that I understand and accept these conditions

Save and continue

Cancel

By completing the Conditions and Declaration you are providing an electronic confirmation that you accept and understand the requirements of the Student visa route and that you have completed the form correctly and accurately.

You cannot complete the application without doing this.

### **Declaration**

By sending this application, you confirm that to the best of your knowledge and belief the following is correct:

- · the information relating to the application
- · the supporting evidence

I understand that the data I have given can be used as set out in the privacy policy

I consent to organisations, including financial institutions, providing information to the Home Office when requested in relation to this application.

I have discussed with any other applicants that I am acting on behalf of, and confirmed that the contents of the application are correct and complete.

I agree to the terms and conditions.

I understand that if false information is given, the application can be refused and I may be prosecuted, and, if I am the applicant, I may be banned from the UK.

| confirm that:  |
|--|
| I am the applicant aged 18 or over   |
| I am the applicant aged under 18   |
| I am the parent or legal guardian of the applicant who is aged under 18 and completing and submitting the form on their behalf |
| I am submitting the form on behalf of the applicant  |
|  |
| I accept the above   |

### Immigration Health Surcharge (IHS)

You must pay your Immigration Health Surcharge (IHS) before you can complete your visa application. You will pay your IHS on another website, then return to this site to complete and pay for your application.

If you are exempt, you will still need to get a reference number from the IHS website.

Your IHS reference number will automatically be included on your application once you pay and return to this site.



Your answers will be locked when you go to the IHS website, even if you do not pay your IHS straight away. If you need to make any changes to your answers you must do so now.

Check your answers

Go to IHS website



This is the last page of the application before it is locked and you can no longer make any changes.

You should stop completing the application form on this page and double check all your answers before proceeding any further.